

CITY OF
RAYMORE,
MISSOURI



Adopted Annual Budget for Fiscal Year Beginning Nov. 1, 2022



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CITY LEADERSHIP

Mayor and City Council

Kristofer P. Turnbow, Mayor

Reginald Townsend (Mayor Pro Tem)	Ward I
Victoria Wills	Ward I
Joseph Burke III	Ward II
Tabitha Forster	Ward II
Kevin Barber	Ward III
Jay Holman	Ward III
Sonja Abdelgawad	Ward IV
John Berendzen	Ward IV

City Manager and Management Team

Jim Feuerborn, City Manager

Ryan Murdock, Assistant City Manager

Jim Wilson	Chief of Police
Erica Hill	City Clerk
Melissa Harmer	Communications Manager
Angela Davis	Court Administrator
David Gress	Development Services Director
Brandon Keller	Economic Development Director
Tim Baldwin	Emergency Management Director
Elisa Williams	Finance Director
Shawn Aulgur	Human Resources Manager
Jim Mayberry	Integrated Technology Systems Director
Nathan Musteen	Parks & Recreation Director
Mike Krass	Public Works Director / City Engineer

Volunteer Boards & Commissions
Arts Commission
Board of Appeals
Board of Zoning Adjustment
License Tax Review Committee
Planning & Zoning Commission
Tax Increment Financing Committee
Tree Board

City of Raymore

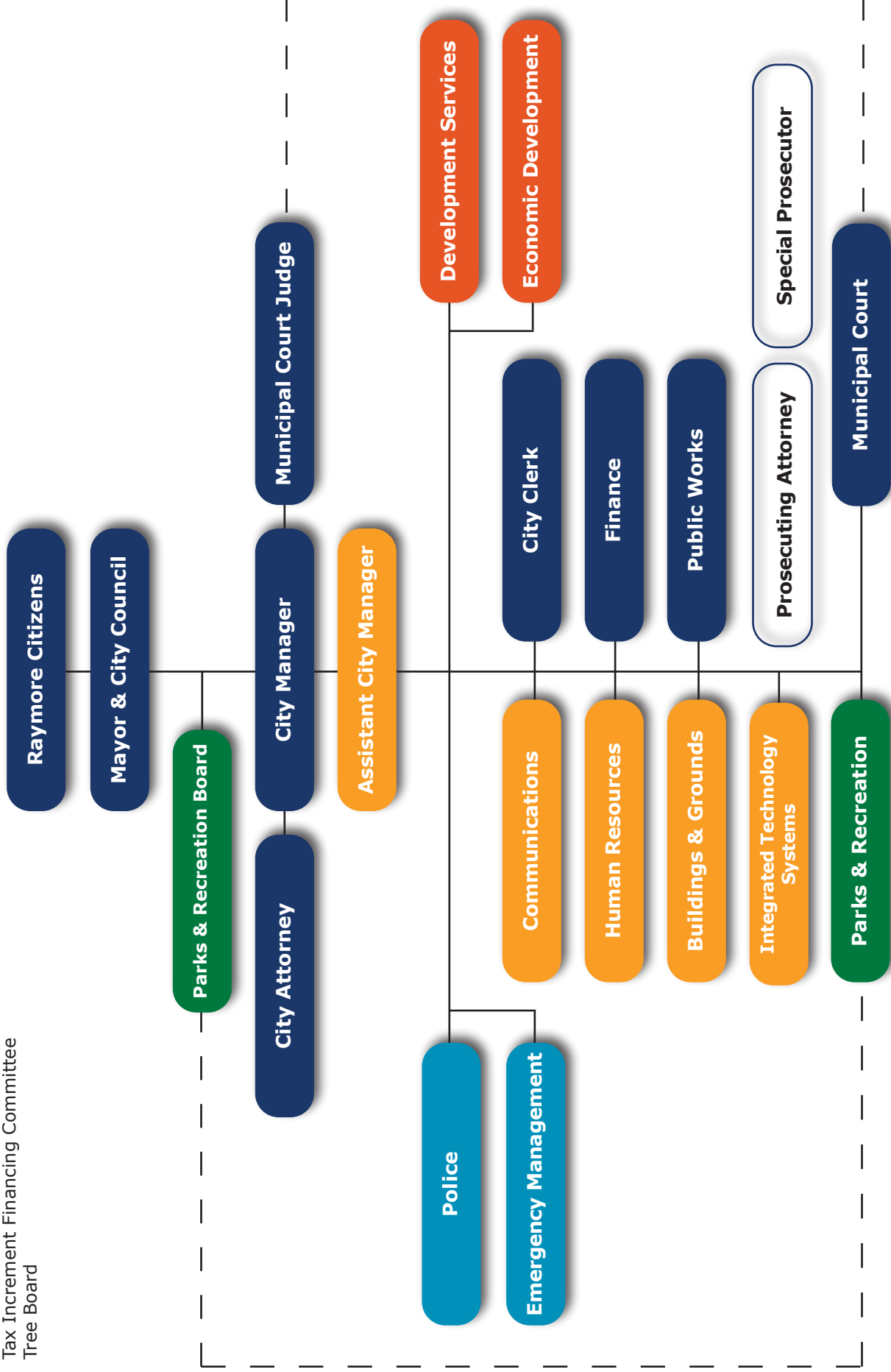


TABLE OF CONTENTS

City Leadership.....	i
Citywide Organizational Chart	ii
Table of Contents	iii
GFOA Distinguished Budget Presentation Award	ix

1. INTRODUCTION

City of Raymore Demographics	1
Financial Policies	11
Discussion of Budget Process & Policies	15
Budget/CIP Process Calendar.....	18

2. BUDGET MESSAGE

City Manager's Letter to Council.....	21
City Manager's Executive Summary / Budget Detail	25
Combined Operating Expenditures by Fund	33
Combined Operating Expenditures by Service	34

3. GENERAL FUND

Budget Summary	35
-----------------------------	-----------

Revenue Descriptions & Trends

Real Estate Property Tax	36
Personal Property Tax.....	37
Penalties.....	38
Land-Line Telecom Franchise Tax	41
Everygy Franchise Tax.....	42
Osage Valley Electric Franchise	43
SPIRE Franchise Tax	44
Internet Cable / Video Franchise Tax.....	45
Wireless Telecom Franchise Tax.....	46
City Sales Tax	47
Gasoline Tax.....	48
State Vehicle Sales Tax.....	49
Miscellaneous Permits.....	50
Residential Building Permits & Plan Review.....	51
Commercial Building Permits & Plan Reviews	52
Engineering Inspection & Plan Reviews.....	53
Land Disturbance Permits	54

Right of Way Fees	55
Zoning Fees	56
Street Lights	57
Plan Review Fees	58
Code Enforcement Reimbursement.....	59
Warning System Fees.....	60
Farmers Market.....	61
Arts Commission	62
Filing Fees.....	63
Occupational License Tax Fees	64
Liquor Licenses	65
Dog & Cat Licenses.....	66
Municipal Court Fines	67
DWI-Drug Offense Reimbursement.....	68
Inmate Prisoner Detainee Security Fund.....	69
Animal Shelter Donations	70
Animal Control Fine Revenue	71
Animal Control Sheltering Services.....	72
Dispatch Fees.....	73
SRO Services.....	74
Police Grants.....	75
Emergency Management Grant.....	76
Copies.....	77
Refunds & Reimbursements.....	78
COVID-19 Reimbursements.....	79
Interest Revenue	80
Miscellaneous Revenue.....	81
Cell Tower Revenue	82
Transfer in From Restricted Revenue Fund	83
Transfer in From Transportation Fund	84
Transfer in From Stormwater Sales Tax Fund	85
Transfer in From Enterprise Fund.....	86
Transfer in From Capital Projects	87

Departmental Narratives, Organizational Charts & Budgets

Administration.....	89
Administration - Human Resources.....	94
Integrated Technology Systems.....	99
Economic Development	105
Development Services	111
Public Works	120
Public Works - Engineering.....	121
Public Works - Operations & Maintenance Division: Streets	127
Buildings & Grounds.....	133
Public Works - Stormwater Water Quality Division	137
Public Works - Stormwater System Maintenance.....	139

Municipal Court	143
Finance.....	149
Communications	155
Prosecuting Attorney	161
Police Department - Administration	165
Police Department - Operations Division	167
Police Department - Support Service Division.....	169
Emergency Management.....	175
Transfers to Other Funds.....	181

4. PARKS & RECREATION

Budget Summary	183
-----------------------------	------------

Revenue Descriptions & Trends

Real Estate Property Tax	184
Personal Property Tax.....	185
Interest Revenue	186
Miscellaneous Revenue.....	187
Legacy Honor Program	188
Park Rental Fees.....	189
Transfers from the General Fund	190
Transfers from the Park Sales Tax Fund.....	191
Recreation Programs.....	192
Special Event Contributions.....	193
Concession Revenue.....	194
Facility Rental Revenue	195
Rental Fees.....	196
Centerview	197
Miscellaneous.....	198
Raymore Activity Center Concessions / Revenue	199
Facility Rental Revenue	200
Raymore Activity Center Programs	201

Departmental Narratives, Organizational Charts & Budgets

Parks Division	203
Recreation Division	209
Centerview	215
Raymore Activity Center	221



5. ENTERPRISE FUND

Budget Summary	227
-----------------------------	------------

Revenue Descriptions & Trends

Water Sales	228
Sewer Use Charge.....	229
Water Meter Supply Fee	230
Utility Penalties.....	231
Solid Waste Fees.....	232
Solid Waste Container Fee	233
Contractual.....	234
Interest Revenue	235
Miscellaneous.....	236

Departmental Narratives, Organizational Charts & Budgets

Water Utilities.....	237
Sewer Utilities	243
Solid Waste	247
Transfers to Other Funds.....	251
Enterprise Fund Payment to General Fund	252

6. DEBT SERVICE

General Obligation Bonds

General Obligation Bond Narrative	257
Budget Summary	259
Legal Debt Limits	260
General Obligation Bond Schedules	261

Revenue Bonds

Revenue Bond Narrative	269
------------------------------	-----

Special Obligation Bonds

Special Obligation Bond Narrative	271
Budget Summary (Fund 45)	273
Special Obligation Bond Schedules	274
Budget Summary (Funds 52 & 53)	277
Special Obligation Bond Schedules	278

Leasehold Revenue Bonds

Leasehold Revenue Bond Narrative.....	279
Budget Summary	281
Leasehold Revenue Bond Schedules.....	282



7. INTERNAL SERVICE FUND

VERP Fund	285
Budget Summary	286
Restricted Revenue Fund	299
Budget Summary	289
Revenue Descriptions & Trends	
Municipal Court Cash Bond Interest	290
Police Training	291
Interest Revenue	292
Transfers in From General Fund	293
Transfers in From Transportation Sales Tax Fund	294
Transfers in From Enterprise Fund	295

8. CAPITAL FUNDS

Capital Budget	297
City Manager's Budget Summary & Comments	299
Capital Project Summary by Type	303
Capital Project Summary by Funding Source	304
Capital Budget by Project Type	305
Capital Improvement Program by Project – 5 Year Summary	306
Impact of Capital Expenditures on Operating & Existing Services	307
Capital Funds Individual Budgets	
Building & Equipment Replacement (BERP Fund (05))	309
Park Fee in Lieu Fund (27)	317
Transportation Sales Tax Fund (36)	321
Transportation GO Bond Fund	331
Excise Tax Fund (37)	335
Capital Improvements Sales Tax Fund (45)	341
Stormwater Sales Tax Fund (46)	349
Park Sales Tax Fund (47)	355
Parks GO Bond Fund	361
Water Connection Fee Fund (52)	363
Sewer Connection Fund (53)	367
Enterprise Capital Maintenance Fund (54)	371

9. APPENDIX

Summary Schedules

Combined Four-Year Statement of Rev., Exp. & Changes in Fund Balance	377
Combined Statement of Rev., Exp. & Changes in Fund Balance	378
Capital Funds Combined Statement of Rev., Exp. & Changes in Fund Balance	379
Combined Revenues by Fund.....	380
Combined Expenditures by Fund	382
General Fund Revenue & Expense Comparison.....	384
Park Fund Revenue & Expense Comparison.....	385
Enterprise Revenue & Expense Comparison	386
Property Tax Levy Distribution	387
Property Tax Levy – Raymore	388
History of Property Valuation and City Tax Levy	389
Property Tax Assessed Valuations by Classification	390
Sales Tax Breakdown.....	391
Combined Expenditures by Function	392
Personnel Expenditures by Type.....	393
Position Control Roster	394
Salary Range Chart.....	395
Step Chart.....	397
Budget Ordinance	398
2022 Municipal Ward Boundaries	401
Strategic Plan	403

10. GLOSSARY

Specific Terms	416
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Raymore
Missouri**

For the Fiscal Year Beginning

November 01, 2021

Christopher P. Morrell

Executive Director



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CITY OF RAYMORE



The amphitheater and Johnston Lake at Hawk Ridge Park

HISTORY

The Raymore Township was one of the last areas settled in Cass County due to the scarcity of large creeks, rivers and timbered areas. Prior to the Civil War, the township possessed only three inhabitants and it was not until after the war that settlement grew rapidly. The rich prairie soil was used for farms and ranches, some of which still exist today.

Raymore was initially platted in 1874, incorporated on March 20, 1877, and became a Fourth Class city on March 5, 1988. The community was named after its founding fathers, George Rea and Henry Moore. Rea

and Moore were instrumental in building the Kansas City, Clinton and Springfield Railroad, which later brought the railroad through Raymore in 1885. For almost 50 years, the Raymore Depot and local hotel hosted eight daily trains and their passengers and crew in transit from Kansas City to Springfield.

Located in northwestern Cass County along Interstate 49, Raymore's recent history is dominated by rapid growth. Raymore is one of the fastest growing communities in the area, consistently placing among the top communities for new residential construction in the Kansas City Metropolitan area.



GENERAL

The City is a constitutional charter city and political subdivision, duly created and existing under the laws of the State of Missouri. Additional information regarding the City, its history, socio-economic structure, commercial and residential growth may be obtained by contacting City Hall or visiting the City's website.

Raymore is almost 20 square miles in area and is located approximately 23 miles south of Downtown Kansas City in the west central part of the state. The present estimated population of the City is 24,164.

Government

A council/manager form of government leads the City of Raymore. The City adopted its Charter in November 1997. The City Council consists of eight members, with two members elected from each of the four wards. The Council Members serve two-year, staggered terms. The Mayor is elected at-large, serves a three-year term and presides over meetings of the City Council.

The City Manager is appointed by the Mayor, with the advice and consent of the City Council and serves as the chief administrative officer of the City. Council Members set the policy for the City and the City Manager is responsible for administering this policy in the day-to-day activities of City operations.

Department heads for municipal operations report to the City Manager.

The City Council establishes utility and tax rates, and authorizes all municipal indebtedness and tax rates to support the adopted budget. The City's fiscal year ends on Oct. 31.

City staff consists of approximately 106 full- and part-time employees. The City participates in the Missouri Local Government Employees Retirement System (LAGERS), administered by a seven-member, independent board of trustees pursuant to Missouri statutes. The plan is a defined benefit plan that provides for normal, early and disability retirement benefits to participants meeting certain eligibility requirements. The plan covers substantially all full-time employees of the City.

Municipal Services and Utilities

The City owns and operates its own water and sewer systems. Evergy provides a majority of the electrical service and Spire provides a majority of the natural gas service. The City provides its citizens with services such as street maintenance and construction, police protection, code enforcement, engineering and planning, building inspections and parks and recreation programs.

COMMUNITY

Police Protection

The City of Raymore Police Department provides public service to the community 24 hours a day, year-round. These functions are performed through two divisions: the Operations Division and the Support Services Division. These are further subdivided into the Patrol Unit, Investigations Unit, Traffic Enforcement Unit, Community Interaction Unit, Animal Control, and Property, Evidence and Supply Unit.

Fire Protection

The South Metro Fire District provides fire suppression and advanced life support emergency medical response for 52 square miles in Cass County, including the cities of Raymore and Lake Winnebago, and unincorporated parts of the county.



EDUCATION

The public school population for the City of Raymore is adjoined with the City of Peculiar to create the Raymore-Peculiar School District, which covers approximately 94 square miles of the Cass County area.

The City's residents have access to more than 22 colleges and universities, nine community colleges and numerous religious, technical and business schools.

- 45.3% of Raymore residents over the age of 25 have earned at least one college degree.
- 35.1% of Raymore residents have a bachelor's degree or higher. The national average is 32.9%.
- 96.9% of Raymore residents over the age of 25 are high school (or equivalent) graduates. The national average is 88.5%.

Public Schools

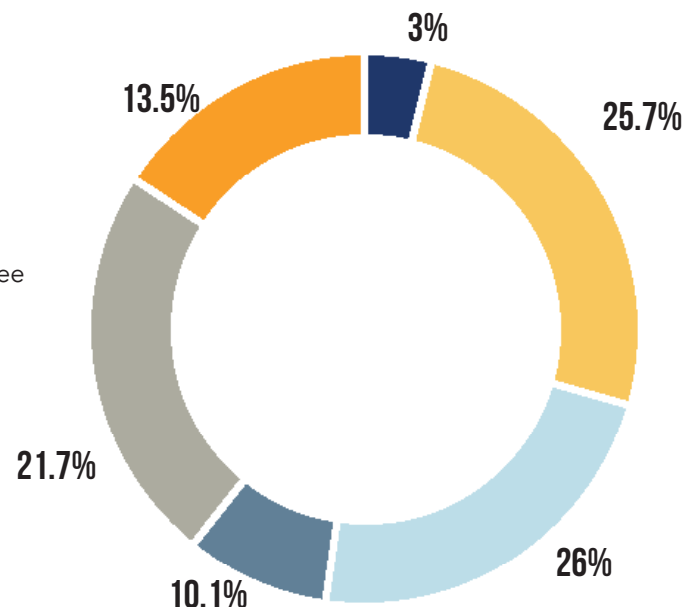
The Raymore-Peculiar School District consists of 10 schools and an early learning center, which had 6,412 students enrolled for the 2021-2022 school year. The district is accredited with distinction in performance by the Missouri Dept. of Elementary & Secondary Education and has regularly received regional and statewide received recognition as a world class system for public education.

The district includes:

- Raymore-Peculiar High School (serving 9-12)
- Raymore-Peculiar East Middle School (6-8)
- Raymore-Peculiar South Middle School (6-8)
- Bridle Ridge Elementary (K-5)
- Eagle Glen Elementary (K-5)
- Creekmoor Elementary (K-5)
- Peculiar Elementary (K-5)
- Stonegate Elementary (K-5)
- Raymore Elementary (K-5)
- Timbercreek Elementary (K-5)
- Shull Early Learning (Pre-K)

Education Attainment of Raymore Residents

Age 25 & Over



PARKS & RECREATION

The City of Raymore provides numerous venues for sporting and recreation activities. The City's incorporated boundary includes 10 parks with various amenities. Events throughout the year include: Touch-a-Truck, Easter Festival, Mini Mud Run, Movies in the Park, Fishing Derby, Spirit of America Celebration, Veterans Celebration and the Mayor's Tree Lighting and Raymore Christmas Tree Trail, as well as sporting leagues and instructional programs.

The Raymore Parks & Recreation Board oversees recreation programming. The Board was established under City Code Chapter 120 and Chapter 90 of the Revised Statutes of the State of Missouri as an administrative board.

The mission of the Raymore Parks & Recreation Board is to be fiscally responsible in maintaining and expanding land, facilities and programs. The Board also strives to provide diverse recreational programs and a range of parks and green spaces accessible to all residents. The Board, in conjunction with the City Council, oversees the Parks & Recreation Department, which manages the day-to-day operations.

Memorial Park - 400 Park Lane

Memorial Park is located off Olive St. behind Raymore Elementary School. The park area is 20+ acres and has a pleasant mix of passive and active space. The park hosts several of Raymore's special events and festivals.

Park amenities include:

- Arboretum with walking trail
- One large shelter house with stage
- One small shelter house
- Two tennis courts
- One concession stand with attached restrooms
- Four ball fields, shared with Raymore Elementary
- Two sand volleyball courts
- One basketball court
- Playground equipment

Recreation Park – 1011 S. Madison

Located on the southern end of town on 80 acres, Recreation Park is the largest of Raymore's parks. It is also the most active park with approximately 80% of its space dedicated to active programmable use.

Park amenities include:

- Raymore Activity Center (*listed on the next page*)
- Six-field baseball / softball complex
- Soccer fields
- Football field
- Two concession stands
- Four lighted tennis courts
- One lighted basketball court

- Two playground areas
- Two shelter houses - Optimists Shelter and Moon Valley Shelter
- A fishing pond
- Skate park
- Exercise trail (approximately 1.5 miles)
- Disc golf course

Hawk Ridge Park – 701 Johnston Parkway

Hawk Ridge Park is 79 acres of rolling hills with a fishing lake, Johnston Lake. (Daily creel limits for fishing are four channel catfish, two bass, 20 blue gill, 30 crappie). Renovations completed in 2019 earned the park a national American Public Works Association (APWA) Award (awarded in 2020) and added several amenities that are accessible to people of all abilities, making the park an inclusive park. Those amenities include: an amphitheater; ADA fishing dock, bridge and jetty; shelter house with four ADA family restrooms and two picnic areas featuring picnic tables, a grill and fireplace; a paved walking trail around the lake that offers access points to each of the park's amenities; expanded parking at a south lot and additions ADA restrooms at the south entrance. Installation of the fully accessible Hawk's Nest Inclusive Playground is scheduled for fall of 2022.

Ward Park

Located on 3.88 acres on the western end of Sierra Drive in Ward Park Place Subdivision, Ward Park features playground equipment, a pergola, picnic table, grill and a paved walking trail.





Good Parkway Linear Park

Located in a greenway between the Wood Creek and Stonegate subdivisions, Good Parkway is a functional drainage way. A recreational trail runs through the park.

Eagle Glen Linear Park

Located in a greenway within the Eagle Glen subdivision, Eagle Glen Linear Park is a functional drainage way. The park features a recreational trail and playground equipment.

Eagle Park

Located in an easement in the parking lot of a retail shopping area along Highway 58, the park was once the home of the Mayor's Tree Lighting. Residents donated funds to purchase and install a 70-foot flagpole, lighting and memorial.

T.B. Hanna Station - 214 S Washington St.

This park sits in the center of Raymore's Original Town neighborhood and includes the Variety KC Inclusive Sprayground and Playground. Along with year-round restrooms, The Depot shelter and seasonal ice rink, this park is a regional destination.

T.B. Hanna Station was awarded a national American Public Works Association (APWA) award for its universal design in 2022.

Centerview - 227 Municipal Circle

Whether planning a meeting for a few or organizing a conference for 300, the unique style of Centerview makes it the perfect place to host a casual or formal event. A catering kitchen and serving area provide ample space to serve guests and offer dramatic views of the grove and outdoor patio area. Centerview's Harrelson Hall can hold 240 seated or more than 300 in a lecture-style arrangement. The room can be divided into two smaller rooms for a more intimate feel. The Gilmore Room can hold 16 in a seated classroom style or accommodate any preparation that maybe needed for the main hall during an event.

Raymore Activity Center - 1011 S. Madison

This 16,000 square-foot gymnasium and multi-purpose activity center is home to Raymore Parks & Recreation's various athletic leagues and summer camp day program. Residents can also rent the facility for larger events, parties and sports activities.

ECONOMIC & DEMOGRAPHIC DATA

COMMERCE AND INDUSTRY

Major Employers

	Employer	Product/Service	Number of Employees
1	Foxwood Springs	Senior Living	336
2	Wal-Mart	Retail	330
3	Ray-Pec School District	Education	276
4	Cosentino's Price Chopper	Grocery Store	168
5	Sam' Club	Wholesale Retail	150
6	Lowe's	Home Improvement	130
7	Rehabilitation Center of Raymore	Medical	110
8	City of Raymore	Government	106
9	Compass Health Network	Medical	102
10	Benton House of Raymore	Senior Living	46

Source: Raymore Department of Finance - Contacted businesses for information

*Raymore-Peculiar School District - Number of employees for the entire district is 891; the number of employees employed within the City of Raymore is 336 – Contacted Human Resources Department for school district.

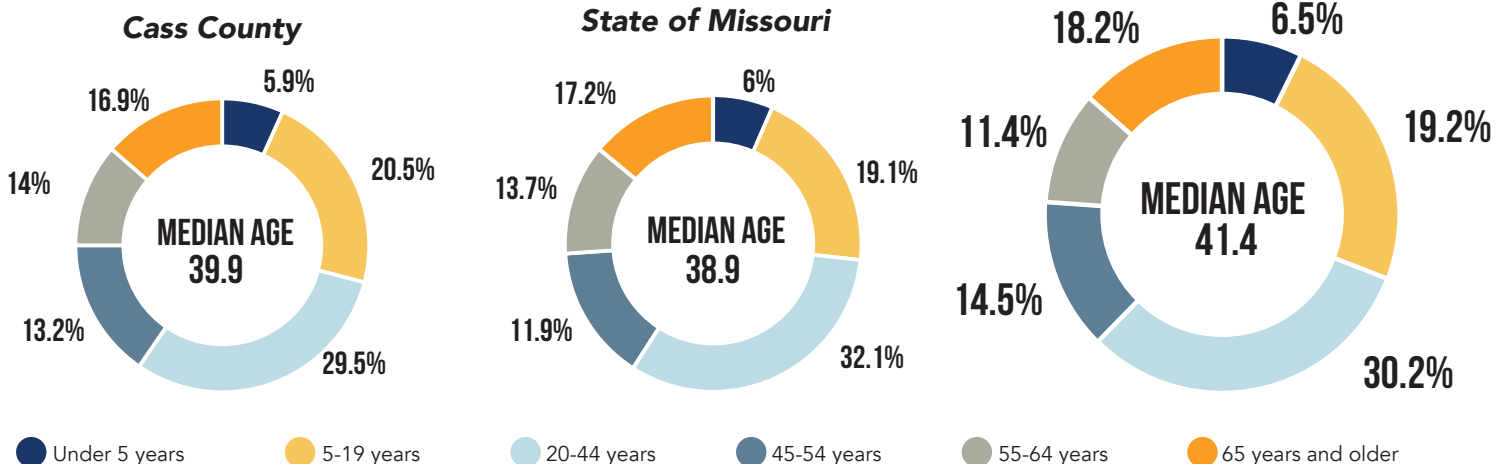
GENERAL AND DEMOGRAPHIC INFORMATION

Census Population Data

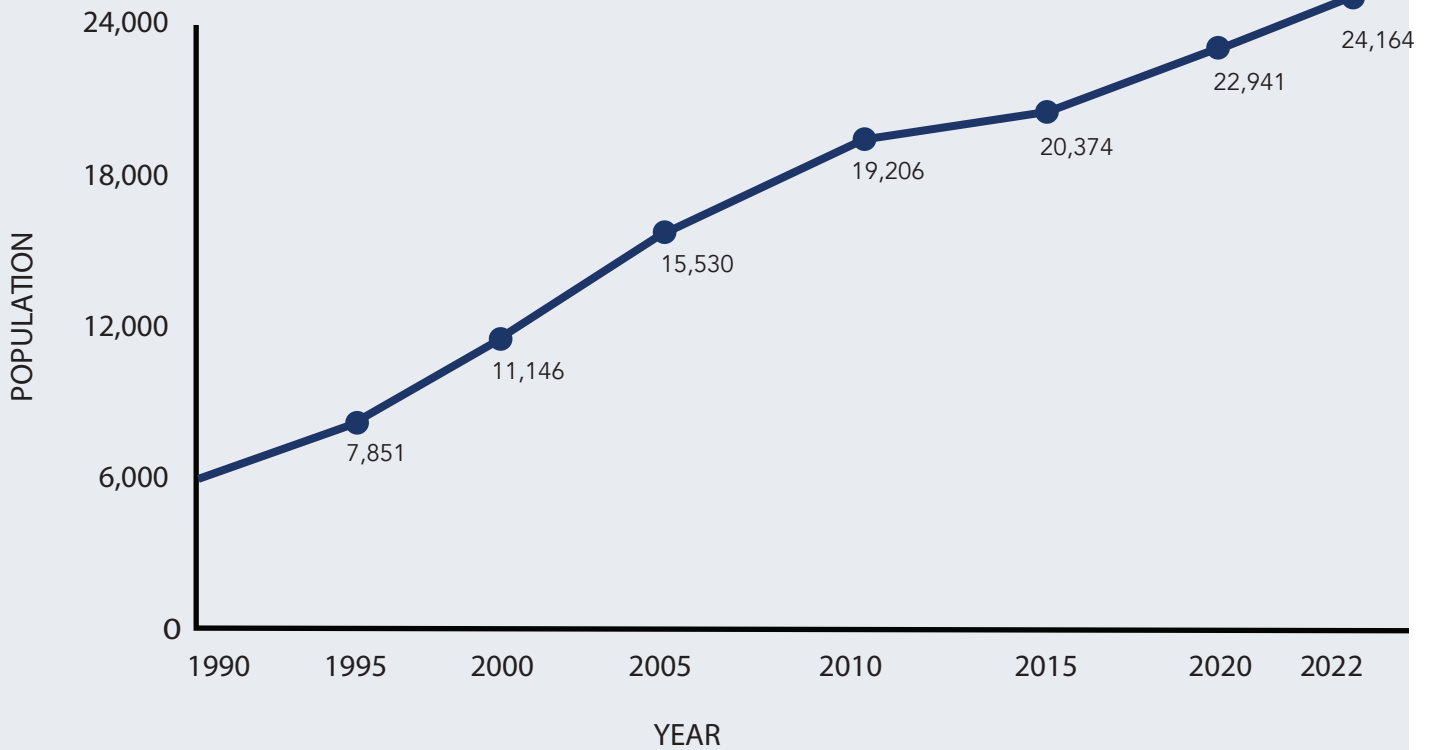
	1970	1980	1990	2000	2010	2020
City of Raymore	587	3154	5592	11,146	19,206	22,941
Cass County	39,448	51,029	63,808	82,092	99,478	109,638
State of Missouri	4,677,623	4,916,776	5,117,073	5,595,211	5,988,927	6,168,187

Source: U.S. Department of Commerce, Economics & Statistics Administration; Bureau of the Census. Missouri Data Center, Jefferson City, Missouri and City Department of Economic Development

Population Distribution by Age



Population Statistics*



*1990, 2000, 2010 and 2020 are actual per U.S. Bureau of Census, all other years are estimates.

Unemployment Figures

	2018	2019	2020*	2021	2022
City of Raymore					
Total Labor Force	11,372	11,344	11,059	11,183	11,697
Unemployed	342	310	858	147	438
Unemployment Rate	3.0%	2.7%	7.8%	0.9%	2.6%
Cass County					
Total Labor Force	54,792	54,386	52,161	54,653	54,590
Unemployed	1,709	1,660	4,237	1,777	3,551
Unemployment Rate	3.1%	3.1%	8.1%	2.1%	4.3%
State of Missouri					
Total Labor Force	3,076,794	3,052,386	3,012,321	3,075,500	3,064,950
Unemployed	101,966	97,578	303,259	133,400	85,171
Unemployment Rate	3.3%	3.2%	10.1%	4.3%	2.8%

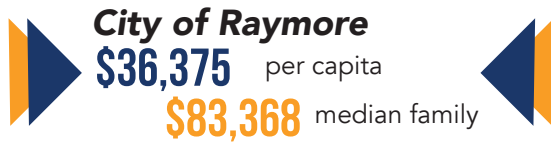
Source: Missouri Economic Research & Information Center (MERIC), MO Dept E.D. – Civilian Labor Force Date May 2022.

The unemployment data for 2021 is as of May 2022.

* Unemployment numbers nationwide increased in 2020 as the nation faced an unprecedented shut down of businesses in response to the COVID-19 pandemic.

INCOME STATISTICS

Income Figures per 2022 US Census Quick Facts



State of Missouri
\$31,839 per capita
\$57,290 median family

Cass County
\$33,883 per capita
\$72,522 median family

Median Earnings	
Male (full-time)	\$63,921
Female (full-time)	\$52,969
Employment Status	
Population 16+ years	16,884
In labor force	11,697
Civilian Labor Force	11,092
Employed	10,819
Unemployed	438
Occupation	
Management, Professional	44.4%
Service Occupations	17.8%
Sales and Office Occupations	21.1%
Natural Resources, Const. and Maint. Occupations	7.6%
Production, Transp. & Matl Moving Occupations	9.1%

Source: US Census Bureau, Quick Facts **2022** American Community Survey 5-Year Estimates

HOUSING STRUCTURES

Housing Type	Number of Units	Percent of Units
Single-Family	7,216	76.86%
Duplex	432	4.6%
Multi-Family	1,075	11.45%
Apartments	665	7.08%

Median Home Value

City of Raymore **\$225,300**
Cass County **\$196,700**
State of Missouri **\$163,600**

Source: U.S. Department of Commerce Bureau of the Census and Raymore Development Services Department.



BUILDING CONSTRUCTION

Total Building Permits and Estimated Cost by Type

	2017	2018	2019	2020	2021
Residential					
Number of Permits	247	245	132	147	272
Estimated Cost	49,545,900	50,686,500	\$32,607,900	\$36,368,200	\$57,700,900
Non-Residential					
Number of Permits	37	19	18	12	38
Estimated Cost	8,647,900	5,229,300	\$1,805,800	\$46,040,500	\$39,600,680

PROPERTY TAXES

	Major Property Tax Payers	Local Assessed Valuation	% of Total Top 10 Local Assessed Valuation
1	Raymore Healthcare Investors LLC (Foxwood Springs)	\$3,626,640	16%
2	Walmart	\$3,471,040	15.3%
3	MCI Eagle Glen Apartments	\$3,340,420	14.7%
4	Sam's Club	\$3,296,470	14.5%
5	Lowe's Home Centers Inc	\$2,586,960	11.3%
6	Spire Missouri Inc	\$1,842,790	8.1%
7	Raymore SLP LLC (Benton House)	\$1,396,730	6.1%
8	LDR Missouri I LLC (Raymore Commerce Center))	\$1,136,070	5%
9	Raymore Group LLC (Raymore Market Center - Price Chopper)	\$1,075,870	4.7%
10	Creekmoor Property Owners Association Inc	\$943,880	4.3%

Source: County Assessor.
Assessed valuation includes real estate and personal property.
(Based upon assessed valuation for 2021)



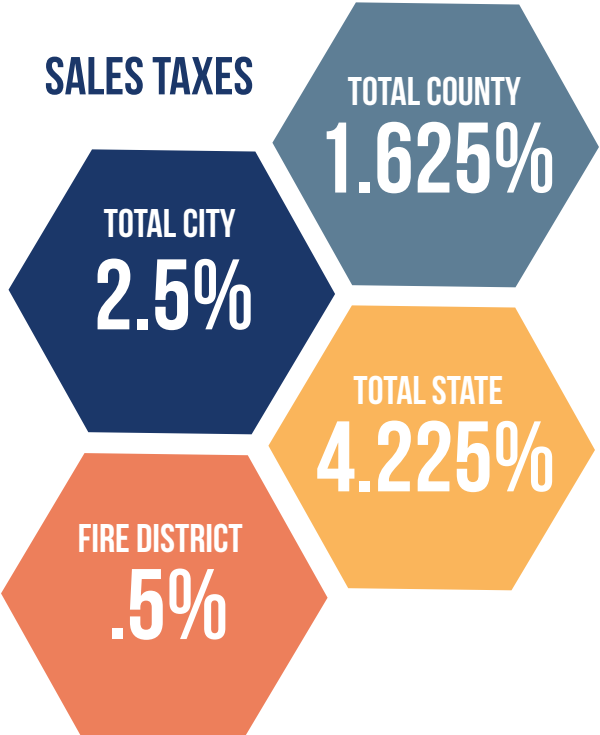
TAX COLLECTION RECORD

The following table sets forth tax collection information for the City for fiscal years for which audited financial statements are available.

Year Ended*	Total Levy	Taxes Levied	Current and Delinquent Collections
2022	1.2447	\$5,308,955	-
2021	1.2447	\$5,052,916	\$4,814,614
2020	1.2502	\$4,836,059	\$4,606,115
2019	1.2497	\$4,698,128	\$4,251,882
2018	1.2856	\$4,303,605	\$4,032,719

*Based on Cass County February fiscal year end.

SALES TAXES



INCENTIVE DISTRICT TAXES

Community Improvement District		
58 Highway Regional Market CID adds .5%		9.35%
Foxwood Village CID adds .75%		9.6 %
Jeter Farm CID adds .5%		9.35%
Raymore Galleria CID adds 1%		9.85%
Foxridge CID		Property tax only
Highway 58 & Dean Ave. CID adds 1%		9.85%
Transportation Development District		
East Gateway TDD adds 1%		9.85%
Hubach Hill Rd & N Cass Pkwy TDD adds .25%		9.1 %
Belton/Raymore Interchange TDD adds .5%		9.35%

Note: Hubach Hill Rd & N Cass Pkwy combined with Belton/Raymore Interchange TDD adds .75% for a total of 9.6%

FINANCIAL POLICIES

ACCOUNTING AND AUDITING OVERVIEW

The City of Raymore currently produces financial information that is in conformity with generally accepted accounting principles, inclusive of GASB's 34 requirements. The financial information structure of the City is organized on the basis of funds and account groups within each fund, with each fund considered a separate accounting entity. The activities and operations of each fund are accounted for separately, with a set of self-balancing accounts that make up the funds assets, liabilities, fund equity, revenues and expenditures or expenses as appropriate.

The City's financial information is audited annually by a firm of independent certified public accountants, in accordance with generally accepted governmental auditing standards.

The following is an overview and summary of the policies and practices used to develop the annual budget. To view the full text of each policy, visit www.Raymore.com/FinancialPolicies

OPERATING RESERVES

Resolution 10-70

The City of Raymore believes that in order to

provide security for any foreseeable contingency, a restriction of 20% of the proposed fund expenditures should be held in reserve for application to next years fund balance.

Resolution 10-70 adopted Sept. 27, 2010 states, "It shall, in the budget annually adopted by the City Council, be the policy of the Council to hold an amount equivalent to 20 percent of the departmental operating expenditures in the General Fund, Park Fund and Enterprise Fund in reserve, in order to be prepared for unforeseen emergencies that may occur."

INVESTMENT POLICY

It is the policy of the City of Raymore to invest public funds in a manner which will provide a reasonable investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all state and local statutes governing the investment of public funds.

Except for cash in certain restricted and special funds, the City of Raymore will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

Investment through external programs, facilities and professionals operating in a manner consistent with this policy will constitute compliance with this policy.

General Objectives

The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield.

DEBT POLICY

The ability of the City to incur debt is limited by Article VI of the Constitution of the State of Missouri. Section 26(a) of the Article provides that a city may not become indebted in an amount exceeding in any year, the income and revenue provided for such year plus any unencumbered balances from previous years, except as set forth in Section 23(a) and Sections 26(b-e). Section 27 of the Article provides that a city may issue revenue bonds for the purpose of paying all or part of the cost of purchasing, constructing, extending or improving municipal utilities.

The City of Raymore is authorized under the aforementioned Articles, to issue General Obligation Bonds, Revenue Bonds, Special Revenue Bonds and Certificates of Participation. When determining the type of bond to issue, the following factors are considered:

- The direct and indirect beneficiaries of the project to be financed. The larger proportion of citizens should benefit from projects financed with General Obligation Bonds.
- The lifetime of the benefits generated by the project.
- The revenues that may be raised by alternative

types of user charges.

- The cost-effectiveness of user charges.
- The effect of the proposed bond issue on the City's ability to finance future project of equal or higher priority.
- The true interest and net interest cost of each type of bond.
- The impact on the City's financial condition and credit ratings.

CAPITALIZATION POLICY

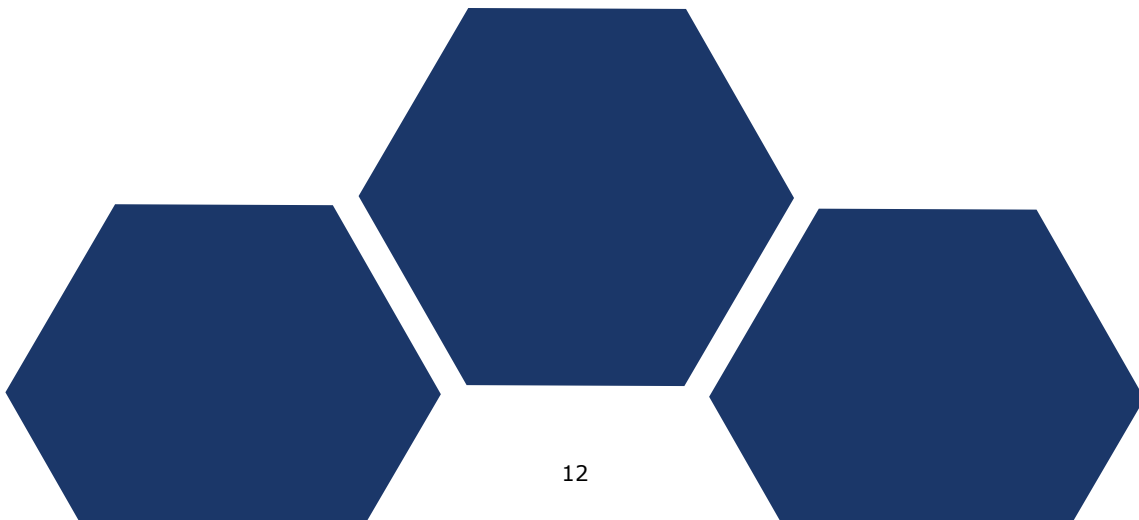
Resolution 03-23

To establish for the City of Raymore a policy for capitalization for real property, infrastructure, equipment, works of art and historical treasures, intangible assets, donated assets and leased property.

Historically, City of Raymore has complied with the financial reporting requirements of the Government Accounting Standards Boards (GASB.) City assets for the Proprietary Funds have been recorded and depreciated. Governmental fund assets will be recorded in the General Fixed Asset Account Group (GFAAG) at original or historical cost and adjusted each year for new assets purchased and assets replaced due to obsolescence, damage, theft or loss.

The GASB issued Statement No. 34, effective June 30, 2003, requires City infrastructure, works of art, historical treasures, intangible assets and depreciation to be recorded for all funds in the government-wide financial statements.

This policy addressed the elements of financial reporting introduced by GASB Statement No. 34 and ensures that capital asset transactions are accounted for consistently and in accordance with generally accepted accounting principles.



PURCHASING POLICY

City Code Chapter 135

Section 135.010: General Provisions - This Chapter provides guidelines to be followed in purchasing goods and services for the City. These policies and procedures supersede all prior purchasing directives, memoranda, and practices. The City Manager shall be responsible for enforcing this policy.

BASIS OF PRESENTATION

The accounts of the City are organized on the basis of funds and groups of accounts, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts which comprise its assets, liabilities, equities, revenues and expenditures. The various funds are grouped by type in the financial statements. The following fund types and account groups are used by the City.

FUND STRUCTURE

Governmental Fund Types:

General Fund

The general fund is the general operating fund of the City. GAAP prescribe that the general fund be used "to account for all financial resources except those required to be accounted for in another fund." That is, it is presumed that all of a government's activities are reported in the general fund unless there is a compelling reason to report an activity in some other fund type.

Internal Service Funds

Governments often wish to centralize certain services and then allocate the cost of those services within the government. Internal service funds are generally used for central garage and motor pools, duplicating and printing services, information systems, purchasing, and central stores. The goal of an internal service fund is to measure the full cost of providing goods and services provided and recouping that cost through fees or charges.

Capital Project Funds

Capital Project Funds are used to report major capital acquisition and construction separately from their ongoing operating activities. Separate reporting enhances an understanding of the

government's capital activities, and it helps to avoid the distortions in financial resources trend information that can arise when capital and operating activities are mixed.

Special Revenue Funds

Special revenue funds most often have certain revenue sources set aside for a specific purpose. GAAP provide that special revenue funds be used "to account for the proceeds of specific revenue sources (other than for major capital projects) that are legally restricted to expenditure for specified purposes." Parties outside the government as well as the governing body itself can impose these legal restrictions.

Debt Service Funds

Resources set aside to meet current and future debt service requirements on general long-term debt are recorded in a Debt Service Fund. GAAP permit the use of debt service funds "to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest."

Fiduciary Funds

Fiduciary Funds are used "to report assets held in a trustee or agency capacity for others and therefore cannot be used to support the government's own programs." Fiduciary funds include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds. The distinction between trust funds and agency funds is that trust funds normally are subject to a trust agreement that affects the degree of management involvement and the length of time that the resources are held.

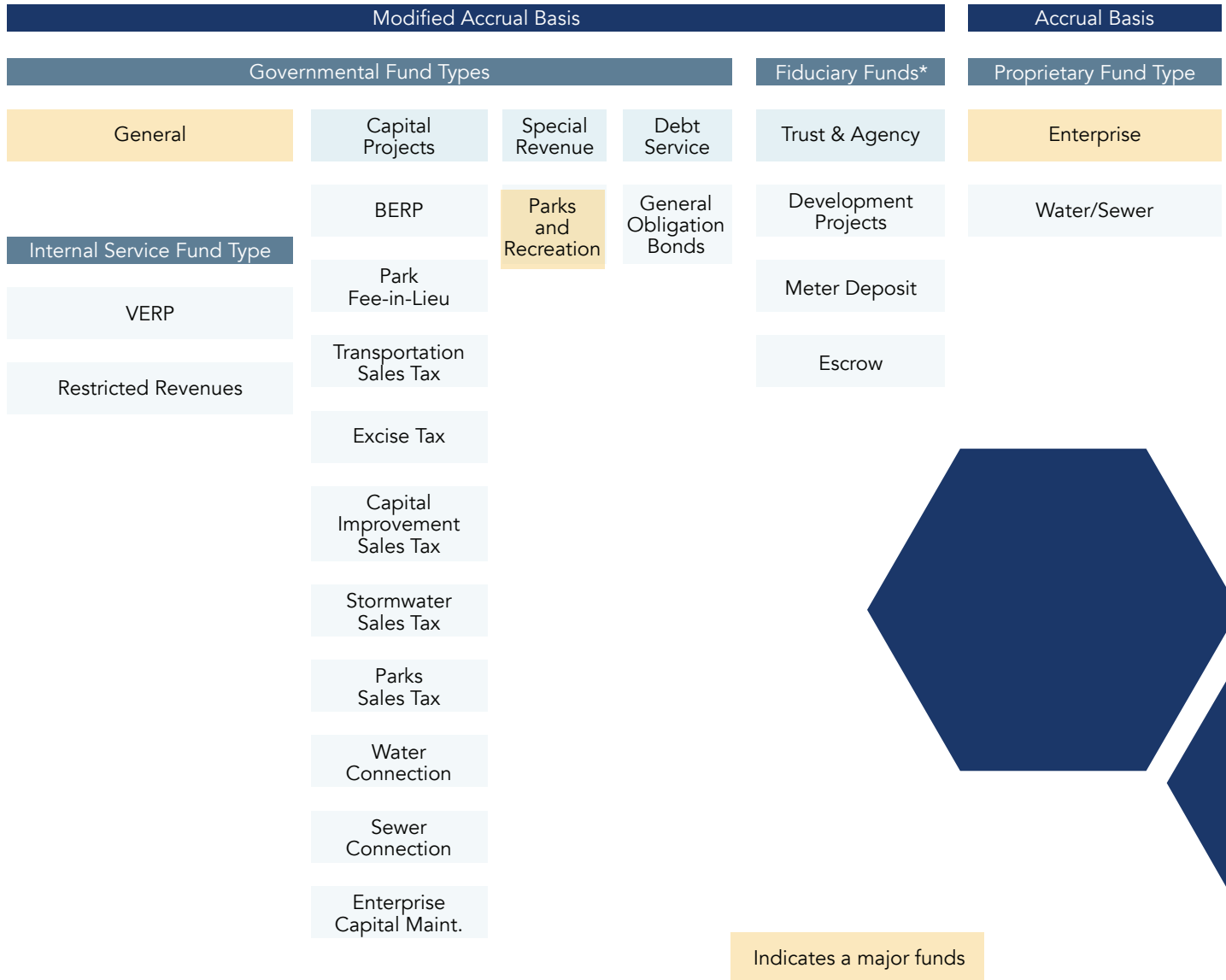
Proprietary Fund Types:

Enterprise Funds

An enterprise fund may be used to report any activity for which a fee is charged to external users for goods or services. GAAP also require the use of an enterprise fund for any activity whose principal revenue sources meet any of the following criteria: 1) debt backed solely by fees and charges; 2) legal requirement to recover cost; or 3) policy decision to recover cost.

FUND STRUCTURE

BASIS OF ACCOUNTING AND BUDGETING



BASIS OF ACCOUNTING

All governmental fund types use the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or seen enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due. Those revenues susceptible to accrual are sales taxes, property taxes, franchise taxes.

Proprietary fund types utilize the accrual basis

of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

BASIS OF BUDGETING

The final budget adopted by the City Council must be a balanced budget, where total resources equal total obligations. The City Charter prohibits a budget which projects spending in excess of available resources. The City's budget is prepared on the modified accrual basis (which is the same accounting basis used for all governmental funds) and assumes that prior year's ending cash balances can be utilized to balance the budget.

The Proprietary fund types utilize the accrual basis of budgeting.

DISCUSSION OF BUDGET PROCESS

RSMo. Chapter 67 requires the City to prepare a balanced budget and provide specific budgetary information within the budget document. The City prepares the overall budget on a modified accrual basis, with departmental budgets prepared on a zero-based, maintenance and expansion basis. This same modified accrual basis is used in preparation and reporting of the City's audited financial statements. All unexpended budget appropriations expire at the end of the fiscal year. Primary budgetary control focuses at the department level with transfers between programs within a department allowed upon the authorization of the City Manager.

Upon receipt of the departmental budget request, the following events occur:

- All departmental budget requests for the coming year are submitted to the Finance Department, which consolidates and compares the current year requests to prior year actual and current year budgets.
- *Budget Division Hearings* - Meetings are held with the department directors and City Manager prior to submission of the recommended budget to the Mayor and City Council.
- *City Council Work Session(s)* - The City Council reviews the proposed budget and expansion

requests in one or more work sessions prior to the public hearing.

- *Public Hearing* - A public hearing is held prior to the budget's approval and adoption. The City Council votes on possible changes to the City Manager's recommended budget and the final budget is proposed for adoption.
- *Budget Adoption* - Budget approval and adoption takes place at the second regular council meeting in October preceding the new fiscal year. The ordinance to adopt the proposed budget is read and acted on at the City Council meeting preceding the start of the fiscal year.

LONG-TERM FINANCIAL PLANNING

A long-range financial plan (LTFP) provides guidance for where the City wants to go financially and how it plans to get there. The LTFP combines financial forecasting with financial strategies, allowing City officials and management to evaluate the long-term sustainability of the annual budget. The LTFP has a multi-year horizon; with two years shown in the annual budget on most funds and five years shown on the capital funds. Internally management looks at ten to twenty years.

The LTFP is reviewed annually and updated each year using the most recent information available. Revenues are forecast using historical trend analysis that is appropriately adjusted based on known business openings/closings and any additional known facts. Expenditures are forecast using projected inflation as well as any known future impacts. Debt is reviewed annually both internally and with the assistance of a Financial Advisor to maintain the most appropriate debt portfolio and debt margin.

Long-range financial plan can be broken into four major phases:

1. Mobilization: resources to undertake planning, preliminary financial analysis, definition of the underlying purpose of the planning process, the City's service level preferences, financial policies, and the scope of the planning effort.
2. Analysis: focuses on the City's financial position, making long-term projections, and the analyzing the City's probable future financial position.
3. Decision: strategies, plans and adjustments are created and agreed upon.
4. Execution: strategies become operational through the budget, financial performance measures, and action plans.

To read more of the City's LTFP, visit our website at www.Raymore.com/FinancialPolicies.

BUDGET ADMINISTRATION

Personnel Services

Expenditure control in the area of personnel services is provided through position control rosters. There are no new positions created without the approval of the City Manager, Mayor and the City Council. This category consists of all wages, salaries, associated taxes and benefits.

Commodities

The Commodities category consists of non-capitalized and consumable items such as, fuel and lubricants used for motorized equipment and

vehicles, communication equipment (mobile phones, pagers) computer equipment, tools and equipment, office supplies and furniture and other non-contractual items.

Maintenance & Repairs

Buildings, grounds, plant and equipment maintenance, and vehicle maintenance are included in this category, which encompasses the maintenance and repair expenses incurred in the routine operation of the department.

Utilities

Utility expenditures are those incurred for gas, electric, phone, water and sewer. These are recorded in the Building and Grounds department by building. Individual departmental budgets do not include any utility amounts.

Contractual Services

Contractual Services are professional fees such as legal fees, advertising, auditing, testing, education, training, travel expenses and service and equipment rentals.

Capital Outlay

Capital Outlay are expenditures that exceed \$5,000 incurred through the acquisition or enhancement of fixed assets, to the extent the expenditure exceeds \$5,000 and has useful life or can be expected to extend the life three years or more. These include building improvements, capital lease payments, and vehicles.

Debt Service

Debt Service consists of the principal, interest, and fiscal agent expenditures relating to General Obligation and Revenue bonds.

Inter-fund Transfers/Miscellaneous

Inter-fund Transfers are used to provide resources on a program basis while still maintaining fiscal integrity by fund source and type. Miscellaneous items include bad debt, depreciation expense, amortization and losses incurred on sale of assets or bond refunding.

Capital Expenditures

Capital Expenditures are monies expended for the acquisition, improvement or replacement of capital assets. No capital expenditures shall be made unless:

- The Capital Expenditure was specifically budgeted for in the adopted annual budget, or
- The Finance Director determines that there are funds available within the department's budget, and the City Manager approves the purchase in writing, or
- The City Council may authorize unbudgeted expenditures in excess of \$10,000 when the re-appropriation of funds does not diminish the overall goal and objectives of the departments program for which these funds are taken.

The request for such approval shall be included and highlighted on the Council's Regular Agenda, and support material shall be provided that explains the purpose of the change and its impact on budget priorities.

CONTROL OF BUDGET AMENDMENTS

Reporting

The Finance Department provides monthly reports of budget position on a timely basis to each Department Director, the City Manager, Mayor, and City Council.

Expenditure Projection and Analysis

The Finance Department analyzes the expenditures of each department on a monthly basis and informs each Department Director whose expenditures appear to be exceeding the adopted budget. By the end of the seventh month of each budget year, the Finance Department notifies all Department Directors whose budgets are likely to be exceeded and also notifies the City Manager, Mayor, and City Council. Within two weeks of notification, each Department Director will inform the Finance Director and City Manager of the actions that will be taken to avoid exceeding the departmental budget.

Transfers

Departmental transfers not changing fund balances may be made as follows:

- Department Directors may transfer within the department's budget up to \$500 with a written request approved by the Finance Director.
- Department Directors may transfer within the department's budget \$500 to \$10,000 with written approval from the City Manager and the Finance Director.
- Transfers over \$10,000 within or between departments require City Council Approval.

Budget Amendments

If during the budget year, the Finance Department determines that a department's expenditures will exceed the approved departmental budget without exceeding the fund budget, the Finance Director shall, with the approval of the City Manager prepare an adjustment to the budget.

If any department's or fund's expenditures are expected to exceed the approved fund budget, a Budget Amendment shall be prepared for submission to the Mayor and City Council.

In the event of a public emergency, the City Manager may authorize expenditures by a department or fund, which is exceeding budget.

Summary

The Director of each department is responsible and accountable for the expenditures of his/her department. The Finance Director will, through timely reports and analysis, keep Department Directors and elected officials informed of any potential budgetary issues. A department shall not exceed its approved budget without authorization from the City Manager and/or Mayor and Council.

Amendments, which change the total budgeted appropriations for any fund, must be made through adoption of a budget amendment ordinance.

**SEE NEXT PAGE
FOR FULL BUDGET
CALENDAR**

BUDGET CALENDAR

Budget Development	Timeline
Management Team Meets to Discuss Budget/CIP Calendar and Training on Budget Preparation Manual if Necessary	April 12
VERP Adjustments/Confirmations Due	April 22
Budget Flow/Design Meeting	April 15
Water and Sewer Rate Analysis	April 25-29
Schedule of Fees Adjustments Due	May 6
Equipment Requests Due to Information Technology	May 6
Personnel Requests Due to Human Resources	May 6
End-of-Year Expenditure Projections Due	May 6
Finance Follow Up with Departments	May 9-13
Park Board Work Session - CIP Review	May 10
Park Board Meeting & CIP Approval	May 24
Water and Sewer Rate Analysis and Recommendation to Management	May 27
Department Revenue Projections and Expenditure Requests Due	May 27
Department Narratives, Org. Charts, and Performance Measures for Budget Due	May 27
Narrative Creation to Communications Manager	May 21-June 3
Water and Sewer Rate Presentation to Council	June 6
Park Board Work Session - Operating Budget Review	June 7
Water/Sewer Rate Public Hearing Notice to the Paper	June 10
Department Budget Meetings	June 13-17
Water/Sewer Rate Public Hearing Notice	June 17
Park Board Meeting and Approval of Operating Budget	June 21
Tax Levy Public Hearing Notice to the Paper	July 8

BUDGET CALENDAR

Finalize and Adopt

Schedule of Fees-FY23 (Fees, Water/Sewer Rates, Excise Tax Fee) Public Hearing	July 25
Park Board Meeting - Final Review of Park Budget to go to Council	July 26
Budget Discussion with Management Team	Aug. 2
City Manager Changes to Assistant City Manager Due	Aug. 2
Council - Tax Levy Public Hearing and First Reading	Aug. 8
Proposed Budget Document Submitted to Council	Aug. 11
Council - Budget/CIP Work Session	Aug. 15
Council - Tax Levy Second Reading	Aug. 22
Planning & Zoning CIP Work Session and Public Hearing	Sept. 6
Fiscal Year 2023 Budget/CIP Public Hearing Submitted to the Paper	Sept. 9
Council Budget/CIP Work Session (if necessary)	Sept. 19
Council Budget/CIP Work Session (if necessary)	Oct. 3
Budget/CIP Public Hearing & 1st Reading of Budget/CIP Ordinance	Oct.10
Budget Second Reading	Oct. 24

Post Adoption

Adopted Budget Adjustments Finalized	Oct. 27
Post Adoption Memorandums Due	Nov. 1
Adopted Budget Documents to Assistant City Manager due	Nov. 2
FY23 Adopted Budget Book Submitted to Council	Nov. 22



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City of
**RAYMORE,
MISSOURI**

100 Municipal Circle • Raymore, Mo.
816-331-0488 • www.raymore.com

August 15, 2022

**The Honorable Kristofer P. Turnbow and
Members of the Raymore City Council**

Dear Mayor Turnbow and Members of Council:

The Proposed Operating Budget for the Fiscal Year 2022-2023 is hereby submitted for your consideration. This budget is the product of a comprehensive team effort from every level of the municipal organization, which benefits the entire City of Raymore.

Budget Process

The budget for the Fiscal Year 2022-2023 is the result of a detailed and thoughtful consideration on the part of the City Manager, Management Team and staff over the past several months, taking into account the public service needs of the community, the City Strategic Plan and the goals and objectives of the Mayor and Council.

Budget development is not a quick or easy process due to the decisions that are encompassed in the proposed document. Determination of the annual budget is the most important single endeavor of the City Council as it impacts future strategic planning. Due to its comprehensive nature it must entail the range of services offered and prioritize the allocation of government resources to meet the needs and desires of our citizens. Core and essential services always receive the highest priority in committing funds, yet all budgeting decisions are challenging due to the City's limited resources. Therefore a great deal of time is spent in reviewing both operating and capital plans to assure that resources are having the greatest service impact for our citizens. All components of the annual budget were analyzed and prepared by Department Directors and subsequently reviewed and deliberated by the City Manager during department budget meetings.



Staff has worked diligently to draft a proposed budget that meets the goals expressed by the City Council, the needs identified by the strategic plan, the various comprehensive plans and the needs expressed and desired by the citizens of Raymore. The proposed budget provides a guideline of targeted government services achieved through better communication and understanding of those goals and needs to save taxpayer money. By addressing our long-term financial challenges now, we avoid using existing fund balance on ongoing operations, and instead are able to preserve our reserves for critical long-term infrastructure and city facility needs. City policy wisely requires that each of the City's operating funds carry a restriction on total fund balance of 20% of the proposed fund operating expenditures. The budget is in compliance with the City Charter requirement that total proposed expenditures not exceed estimated revenues plus any unencumbered cash reserves estimated to be on hand at the beginning of the ensuing fiscal year.

This budget has been prepared using the modified zero-based budget and target-based budgeting approach. This combined approach requires each department to prepare a budget request as if it were being done for the first time with the understanding that available resources should be dedicated to targeted service areas to address the strategic plan and other plans described above. While taking historical context into account, requests were reviewed in line item detail to ensure that they did not include incremental additions to prior year's budget numbers. Detail sheets were developed for each appropriate line item to allow for this review and to better serve as a management tool during the implementation of the budget. Budget development was also approached from a "maintenance" and "expansion" request perspective. The maintenance requests represent ongoing provision of targeted services, as determined in consultation between Department Heads and the City Manager when budgets are presented for review. Expansion requests represent an increase in service level or provision of a new service, program, or a significant capital equipment outlay.

Economic Condition and Outlook

The City anticipates continued but level growth in residential and commercial development. As the economy began to come out of the pandemic, excellent commercial and industrial developers began to invest in Raymore again and build out commercial and especially industrial development. We also saw strong residential growth with diverse housing choices being offered successfully in Raymore. Our existing commercial and industrial partners continued to show steady growth in nearly all sectors. The city was uniquely positioned to thrive and grow both during the height of the pandemic and as we begin recovery. During FY 2022 staff conservatively projects that there will be approximately 130 single family permits issued and 15 commercial building permits issued. This FY 2023 budget conservatively anticipates slight growth numbers to increase from FY2022 projected in single family and assumes no significant commercial permits.



Remaining conservatively constant in budgeted housing permits vs. what we have been historically realizing, along with conservatively budgeting a good increase in sales tax revenue over FY 2022 budget as several commercial projects being built begin serving our citizens, and coupled with the Hancock Amendments artificial cap placed on realization of housing growth assessed valuation revenues being offset by Chapter 100 PILOT payments beginning on all of our industrial and multi-family projects provided an recurring favorable economic bump for Raymore.

Question P

The rejection by City of Raymore voters of Question P has impacts on the FY2023 budget. In spite of the favorable economic bump described in the outlook portion of this transmittal letter, there are personnel and service cutbacks necessary to hire minimum personnel in needed departments and to allow existing personnel to keep up with extreme inflationary pressures and a current United States misery index of 12.60 (normal is 6-7). The service cutbacks have been minimized to the greatest extent possible by changing personnel responsibilities and reducing non-essential duties. The city continues to grow and limited personnel, even with additions, need to be devoted to essential services for our citizens.

Proposed Budget - Fiscal Year 2022-2023

Summaries of revenues and expenditures are included for all City funds and expenditure information is provided for each department or significant division where they exist within a particular fund. Financial information provided on the summary pages includes actual revenues and expenditures for FY 2020 and FY 2021, the FY 2022 adopted budget, amended budget during the year, projected revenues and expenditures, and the FY 2023 department requested and City Manager proposed budget for Council consideration. Budget detail was prepared by program for each department and division, which allows cost of service information to be represented and analyzed by service area.

Immediately following this message is an executive summary that provides comparison detail and further summary information about the proposed FY 2023 budget, as well as a presentation of the proposed budget by service area.

Acknowledgments

My sincere thanks go to all the department heads and division managers who worked hard to prepare this budget. It is a long, time consuming process and they all use it to focus on excellence in service delivery to our citizens. A very special thank you to Finance Director Ms. Elisa Williams who has played a major role both in producing this document and her insight and advice to me. Thanks also to Mr.



Ryan Murdock for his invaluable assistance and advice in putting this document before you, and to Chief Jan Zimmerman and Mr. David Gress for their background information and advice. I am deeply grateful to all for their time and work.

Respectfully Submitted,



Jim Feuerborn, City Manager

CITY MANAGER'S PROPOSED FY 2023 BUDGET DETAILS

OPERATING & DEBT SERVICE FUNDS HIGHLIGHTS:

The primary non-capital funds for the City are the General Fund, Park Fund, Enterprise Fund and Debt Service Fund. Some highlights of these follow.

GENERAL FUND

Beginning Balance

A deficit (expenditures over revenues during the fiscal year) of \$514,789 was projected at the end of FY 2021 when the FY 2022 Proposed Budget was submitted last year. The FY 2021 General Fund actually ended up having a deficit of \$199,017 after Covid transfers. It should be noted that this difference in actual over projected can be attributed to revenues coming in \$270,432 higher than projected, expenses coming in \$184,982 lower than expected, and the Covid-19 transfer to the restricted revenue fund being \$139,642 higher than projected. The lower than projected deficit led to an increase of \$315,772 in actual beginning balance for FY 2022 for a total actual beginning balance of \$5,028,776. This beginning balance represented an increase in actual General Fund beginning balance from the budgeted FY2022 beginning balance of 6.70%.

FY 2022 revenues are projected to come in \$850,838 higher (8.0%) than the FY 2022 budget

number. While most revenues are in line with budget expectations, there are items of note:

- Franchise Taxes are projected to come in 7.57% higher than budgeted. This increase is almost entirely due to the increase in natural gas prices that went into effect on November 29. The increase took the prices from \$0.40 to \$0.79 per hundred cubic feet, or an increase of 97.5%.
- Sales Taxes are projected to be 5.33% higher than budgeted. While there were no significant additional retail locations, sales at retail are projected to be 5.23% higher (\$158,698) than budgeted due to increased point of purchase transactions from an increased population. In addition, the gasoline sales tax saw increases due to the upward price of gasoline nationwide.
- The Fees and Permits revenue line item is projected to come in higher than budgeted by \$393,607 (108.30%). This significant increase is primarily due to the unbudgeted permits associated with Van Trust property and multifamily permits.

Total Expenditures for FY 2022 are projected to be \$3,616 below the expenditure budget.

The combination of the FY 2021 higher than projected beginning fund balance combined with projected FY 2022 revenues being higher than budgeted and FY 2022 expenditures being almost

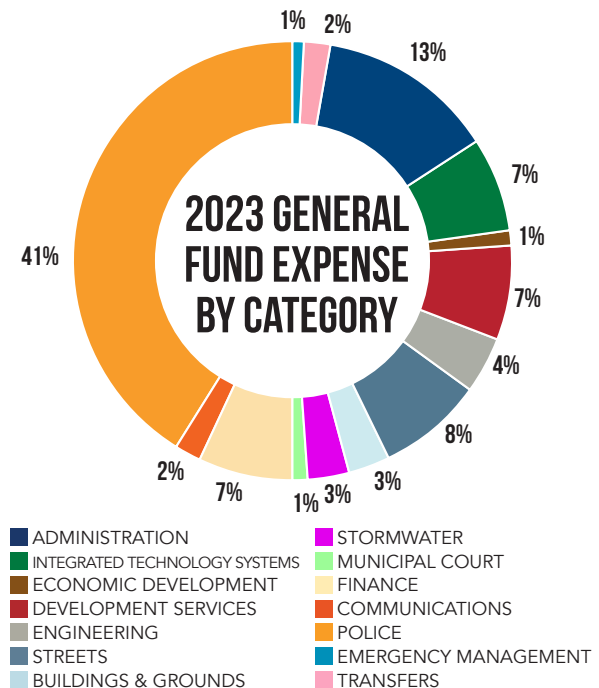
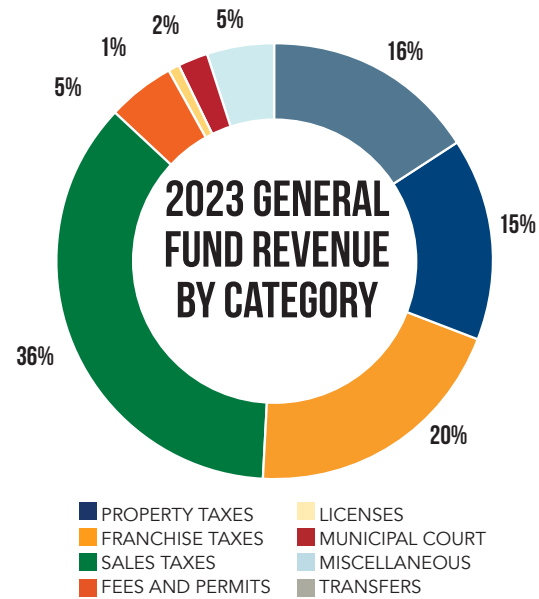
exactly as budgeted results in a projected unreserved (gross) fund balance at the end of FY 2022 in the amount of \$5,470,844. This amount is \$1,170,224 (27.21%) more than budgeted.

FY 2023 Revenues

Staff projects total FY 2023 revenues budgeted to come in \$1,045,513 (9.83%) higher than the FY 2022 budget amount.

Some highlights of projected/budget FY 2023 revenues in the General Fund are as follows:

- **Property Tax:** Property tax and PILOT receipts in FY 2023 are budgeted to be \$75,089 (4.44%) higher than budgeted in FY 2022. This amount reflects limits put on revenue growth due to the Hancock amendment but is offset by the start of PILOT payments coming on line from Chapter 100 projects.
- **Franchise Taxes:** Franchise tax receipts for FY 2023 are budgeted to come in \$187,995 (8.91%) higher than the FY 2022 budgeted amount. The addition of 153 new residences in FY 2023 is assumed in this budgeted amount. The significant increase in this revenue category is due to the increase in natural gas prices from Spire discussed earlier.
- **Sales Tax:** The Sales tax receipts in FY 2023 are budgeted to be \$321,483 (8.35%) higher than the FY 2022 budgeted amount. There is no budgeted revenue for FY 2022 associated with any projected retail sales outlet that has not broken ground as of this writing.
- **Fees and Permits:** In FY 2023 staff is budgeting permit revenue assuming 153 single family units. For the next several years staff believes that this source will remain steady in the increased range budgeted for this source. The current total of \$657,655 budgeted is conservatively estimated using the 153 single family permits and the Watermark fees and permits.
- **Municipal Court:** FY 2023 Municipal Court revenues are budgeted to increase by \$19,318 (8.33%) higher than the FY 2022 projected amount. The Court is



slow to recover from the pandemic and the limits put on fines allowed prior to the pandemic have severely and artificially curtailed this revenue source.

- **Transfer from Transportation Fund:** Some proceeds from the half-cent Transportation Sales Tax are transferred each year to the General Fund and are used for transportation-related infrastructure maintenance expenditures. A transfer of \$320,000 is again budgeted in FY 2023.
- **Transfer from Stormwater Sales Tax Fund:** The City has a Parks/Stormwater sales tax in the amount of one-half cent. Forty percent of the receipts from this tax is allocated to Parks & Recreation; forty percent is allocated to the Stormwater Sales Tax Fund; and twenty percent is allocated to each of these funds in amounts determined by the City Council each year. For several years staff has recommended that the distribution of this twenty percent be divided equally between the two funds. Staff recommends that this amount be once again evenly distributed between the Parks and Stormwater Sales Tax funds. The transfer into the General Fund of \$312,120 from the Stormwater Sales Tax fund represents an offset of direct General Fund expenses associated with Stormwater projects in the city.
- **Transfer from Enterprise Fund:** Transfers are made from the Enterprise Fund to compensate the General Fund for administrative work serving the Enterprise Fund functions such as utility billing and administrative salaries. For FY 2023 it is budgeted to transfer \$1,123,664. A complete explanation of the methodology used to compute the amount for this transfer is presented in the "Transfers from Enterprise Fund to Other Funds" chapter in the Enterprise Fund budget.
- **Capital Project Administration/Inspection Transfer:** The City makes a transfer from the Capital Budget to compensate the General fund for staff time administering and inspecting capital projects. For FY 2023, the budget contains a transfer of \$122,519. Only those capital projects that are recurring are included in this capital fund transfer. Capital projects that do not meet

this criterion or that can't be assured of taking place in the fiscal year are not included.

COMPENSATION / BENEFITS / STAFFING

Compensation

The FY 2023 proposed budget as presented includes "stepping" all employees through the chart and an improvement to the entire salary chart of 10%. This results in an approximately 12.5% salary increase for all of our employees at this time. This is a necessary step to recruit excellence and retain the excellent employees we have. As stated in the transmittal letter for this budget, the current economic environment is challenging and we must find ways to meet that challenge for our employees.

Health Insurance

Health insurance benefits costs are budgeted at this time to increase by 5% for medical, 5% for dental and 5% for vision care overall. We have not yet received the actual increases from our carriers but do know that with Cigna our Medical Cost Ratio is currently very favorable to the City.

LAGERS

The LAGERS (Local Agency Government Retirement System) contributions were 15.7% for the General Employee population and 18.1% for the Sworn Police Department Personnel for FY 2022. These rates will be decreasing to 14.3 for the General Employee population and 17.8 for the Sworn Police Department Personnel in FY 2023.

Staffing

The FY 2023 proposed budget includes two additional staffing positions. One Police Officer and one Public Works Worker I. While these positions do not come near to necessary staff in these two departments we have reached a point where response times and repair and maintenance schedules are being impacted to the detriment of our citizens.

The FY 2023 proposed budget includes the creation of the position of Development Services Superintendent and the promotion of the current Building Official to that position. As the city continues to grow commercially and industrially it will be necessary in the future to add staff to this area to assure that the millions of square feet in additional structures are properly inspected and maintained.

The FY 2023 proposed budget includes the elimination of one Administrative Assistant position. The duties of a second Administrative Assistant position will be redistributed between two departments.

Recruitment and Retention Bonus

The Fiscal Year 2023 budget includes the start of a proposed recruitment and retention bonus. The recruitment bonus is \$2,500 at six months and an additional \$2,500 at the one year anniversary. The retention bonus is \$5,000 on each incremental 5-year anniversary of employment.

DEPARTMENTAL NOTES

Departmental items of particular note are as follows:

- **Administration:** The FY 2023 budget for this department is proposed to increase from the FY 2022 budget amount by \$22,948. This increase reflects the elimination of one position, slightly increased costs associated with Human Resources professional services and increased premium for our liability insurance to include cybersecurity insurance.
- **Integrated Technology Services:** The FY 2023 budget is proposed to increase from the FY 2022 budget by \$139,016. This increase is primarily associated with personnel costs and new software associated with our relationship with the Cass County ESB and normal increases in other software costs.
- **Development Services:** The FY 2023 budget includes the creation of the position of Development Services Superintendent.
- **Engineering:** The FY 2023 budget is proposed to

increase from the FY 2022 budget by \$36,633. This increase is associated with increased personnel costs and certification of the Assistant Public Works Director.

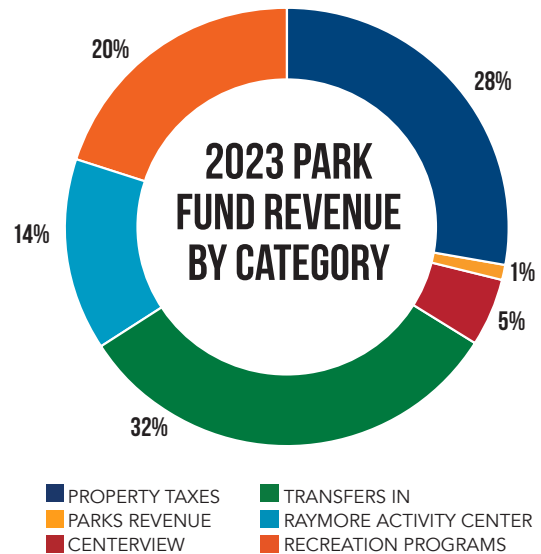
- **Streets:** The FY 2023 budget is proposed to increase from the FY 2022 budget by \$53,169. This increase is associated with the increased personnel costs and a portion of the cost associated with bringing on one new Public Works Worker I position.
- **Stormwater:** The FY 2023 budget is proposed to increase from the FY 2022 budget by \$36,159. This increase is associated with increased personnel costs and a portion of the cost associated with bringing on one new Public Works Worker I position.
- **Finance:** The FY 2023 budget for this department is proposed to increase from the FY 2022 budget by \$107,486. This is primarily due to increased personnel cost and significant increases in the costs associated with credit card processing.
- **Police:** The FY 2023 budget for this department is proposed to increase from the FY 2022 budget by \$326,514. This is associated with the increased personnel costs and the cost associated with bringing on one new Police Officer position.
- **Transfers from General Fund to Park Fund:** This budget includes maintaining the transfer from the General Fund to the Park Fund to help support those operational activities in the amount of \$150,000.
- **Expansion Items Included in City Manager's General Fund Proposed Budget:**
 - Police Officer
 - Public Works Worker I
 - Laptop for Summer Camp Workers
 - Proofpoint Software for Cyber Security
 - Plan Review Software
 - Virtru Encryption Software
 - Development Services Superintendent
 - Reflectivity Meter
 - Monsido ADA web accessibility software

- **Expansion Items Not Included in City Manager's General Fund Proposed Budget:**

None

- **FY 2023 Ending Fund Balance – Operations:**

After all the foregoing it is projected that the General Fund ending gross fund balance for FY 2023 will be a total of \$5,549,013. After reserving an amount equivalent to 20% of operating expenditures (\$2,265,461), as is the City's policy, a net unrestricted (available) fund balance of \$3,283,551 is projected at the end of FY 2023. This amount is available for additional use as the Council directs. As always, the City Manager strongly recommends that the Council considers use of these funds for non-recurring cost projects or equipment purchases.



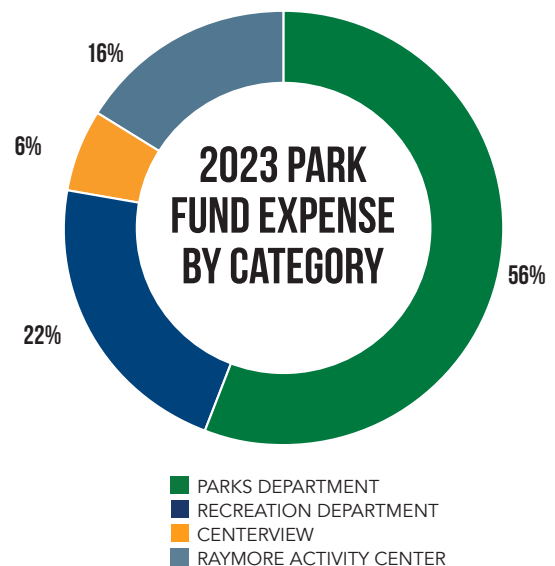
PARK FUND

The Parks & Recreation Board submitted a balanced operating budget as expenditures do not exceed revenues projected for the year and available fund balance to start the year, which, as every year, the City Manager forwards to the Council unchanged.

Revenues

The primary revenue sources for the Park Fund are as follows:

- **Park Levy:** The Park Levy for the next year is \$0.1119 per \$100 of assessed valuation. Of every dollar of property tax paid by Raymore residents and businesses within the City, 8.99 cents goes for funding of the City's Parks & Recreation program. It is currently projected that this levy will generate \$474,916 in FY 2023, or approximately 27.66% of the total operating revenue.
- **Program Revenue:** Operating revenues derived from resident participation in programs and in rentals of facilities offered by the Department and associated concessions are conservatively budgeted to account for approximately 40.31% of all revenue into the Park and Recreation Fund. In FY 2023 a total of \$692,235 is budgeted.
- **Park Sales Tax Fund Transfer:** In addition to



the Park Levy, proceeds from part of the City's 2.5-cent sales tax go to the Parks Sales Tax Fund. An amount necessary to balance the Parks & Recreation budget is then transferred to the Park Fund. The department is not able to fund its operations entirely from the Property Tax Levy and Program Revenue. In FY 2023, it is budgeted to transfer \$400,000 from the Park Sales Tax Fund to the Park Fund.

- **Transfer from General Fund – General**

Assistance: As noted above in the discussion of Transfers from the General Fund, it is budgeted in FY 2023 to maintain the transfer to the Park Fund in the amount of \$150,000.

Expenditures

Parks and Recreation Expenditures are budgeted to increase from the FY2022 budget amount by \$141,385. This increase is primarily associated with personnel increases and the increased costs associated with certain program offerings and officials.

It should be noted that Recreation personnel costs are again being distributed to the RAC and to Centerview as appropriate.

- **Expansion Items Included in City Manager’s Parks and Recreation Fund Proposed Budget:**

None

- **Expansion Items Not Included in City Manager’s Parks and Recreation Fund Proposed Budget:**

Horticulturist

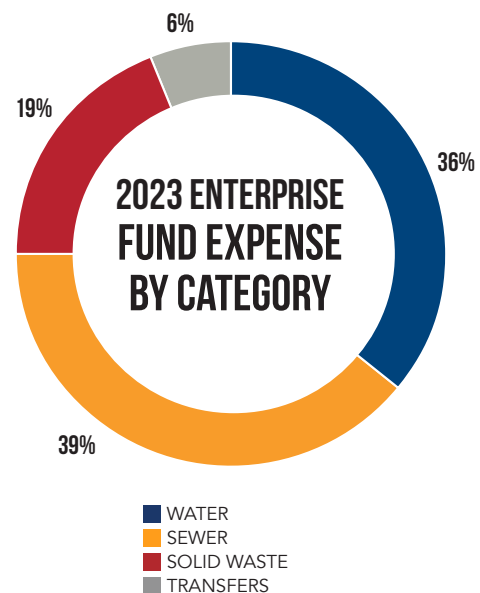
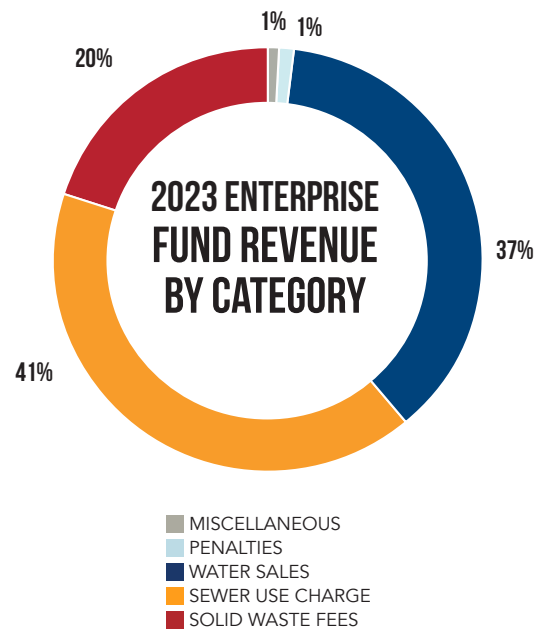
Facilities Events Coordinator

ENTERPRISE FUND (WATER, SEWER AND SOLID WASTE)

The Enterprise Fund is operated on a strictly Cost of Service basis. Each year the water and sewer rate model is used and refined to assure that customers are charged only what it costs to provide the service and allow for required restricted fund balance and a small available balance for unforeseen emergencies.

Revenues

The Enterprise Fund is funded mainly by water and sewer sales and fees charged for solid waste collection. FY 2023 revenues are projected to come higher than FY 2022 budgeted as staff continues to refine the cost of service model to accurately reflect revenues in each division (water and sewer) to only cover expenses associated with providing this utility and provide a fiscally prudent but minimal available fund balance after the 20% restricted.



FY 2023 water and sewer use charges reflect an \$0.08 increase in water rates and a \$0.48 increase in sewer rates for an overall increase in the blended rate of \$0.56.

Expenditures

- **Water:** The cost to purchase water from Kansas City Water Services (KCWS) is included in this budget. The budgeted amount for this purchase in FY 2023 is \$2,233,165. This amount is higher than

the FY 2022 budget amount reflecting an increase in consumption associated with the increase in customers in the city and an increase in KCMO Water Rates of 5%.

- **Sewer:** The cost of treatment of sewer by the Little Blue Valley Sewer District is included in this budget. The budgeted amount for this service in FY 2023 is \$1,567,802. The rates being paid to LBVSD increased 5% for FY 2023.

The cost of treatment of sewer by the Middle Big Creek Sewer is included in this budget. The budgeted amount for this service in FY 2023 is \$959,400. The per connection charge for Middle Big Creek changed from \$38 per connection to \$41 per connection – a 7.89% increase.

- **Personnel:** This budget includes the cost in both water and sewer departments to bring on 50% of the cost of one additional Public Works Worker I.
- **Solid Waste:** Revenues and expenditures for the solid waste, recycling, and yard waste pickup service are shown in the Enterprise Fund. Total fees to customers match contractual obligations and total \$1,992,431 for FY 2023.
- **Transfers Out:**
The Enterprise Fund makes an annual payment to the General Fund for services provided by General Fund operations for the benefit of the Utility. The payment is made according to a formula for the calculation of the cost of services provided, as outlined in the “Transfers from Enterprise Fund to Other Funds” chapter in the Enterprise Fund. The calculated transfer amount for FY 2023 is \$1,123,664.
The Enterprise Capital Maintenance Fund receives

a transfer from the Enterprise Fund to reserve funds to pay for major capital projects that are related to serving existing ratepayers (as opposed to projects related to growth and maintenance, which are funded from the Water Connection Fee Fund or the Sewer Connection Fee Fund). In FY 2023 the amount for this transfer is again budgeted at \$600,000.

- **Expansion Items Included in City Manager’s Enterprise Fund Proposed Budget:**
Public Works Worker I
- **Expansion Items Not Included in City Manager’s Enterprise Fund Proposed Budget:**
None

DEBT SERVICE FUND

The Debt Service Fund accounts for debt service on all debt issuances the City has made for capital improvements that are still outstanding.

At this writing prior to the close of FY 2023 the total debt service payment from the debt service fund that is known and scheduled is \$3,343,868.

In addition, FY 2023 debt service payments associated with Special Obligation Bonds for street infrastructure and being paid for out of the Capital Improvement Fund total \$966,538 and debt service payments associated with Special Obligation Bonds for water and sewer infrastructure and being paid for out of the Water and Sewer Connection Fee Funds total \$176,970.

Finally, there is a

single Leasehold Revenue Bond against a stormwater grant originally issued in 1998 and refunded twice being paid for out of the Stormwater Sales Tax Fund that has a FY 2023 payment of \$23,184. This bond will be retired in FY 2023.

Ten debt service issues are currently outstanding at this writing. The total debt of the city from these issues is currently \$40,133,000. Of this amount \$33,115,000 is associated with General Obligation Debt.

INTERNAL SERVICES FUNDS

The Vehicle and Equipment Replacement Fund (VERP) is a sinking fund for the replacement of existing equipment. In 2020, the cars and pickups up to 550s transitioned from being purchased through the VERP method to being leased through Enterprise Leasing. Larger vehicles and specialized rolling stock continue to be purchased using the VERP method. In FY 2023, the following vehicles are set to be purchased out of this fund:

Parks and Recreation: Centerview Zamboni, zero turn mower, light equipment hauler

Streets: Freightliner dump truck, Viking plow/spreader/dump

The Restricted Revenue Fund (04) is used to account for and restrict funds that the City receives or that the Council allocates for a specific operating purpose, but which might not be spent in that budget year. The funds are deposited directly into the fund using a dedicated revenue account for each source, and expended or transferred from that specific account.

CAPITAL BUDGET

The FY 2023 Capital Budget and 2023–2027 Capital Improvements Program (CIP) are included in a separate document. The first year of the 5-year CIP is incorporated into the annual budget as the Capital Budget. A separate transmittal letter is submitted summarizing the FY 2023 Capital Budget and 5-year CIP.

Combined Operating Expenditures by Fund

General Fund:

Administration	1,450,179
Information Technology	799,844
Economic Development	156,102
Development Services	783,785
Engineering	488,249
Streets	897,577
Stormwater	346,652
Building & Grounds	381,246
Municipal Court	141,289
Finance	837,024
Communications	223,207
Prosecuting Attorney	24,400
Police	4,663,706
Emergency Management	134,046
Transfer Out	1,305,000

Total General Fund 12,632,307

Parks and Recreation Fund:

Parks	962,497
Recreation	375,079
Centerview	102,771
Raymore Activity Center	263,628

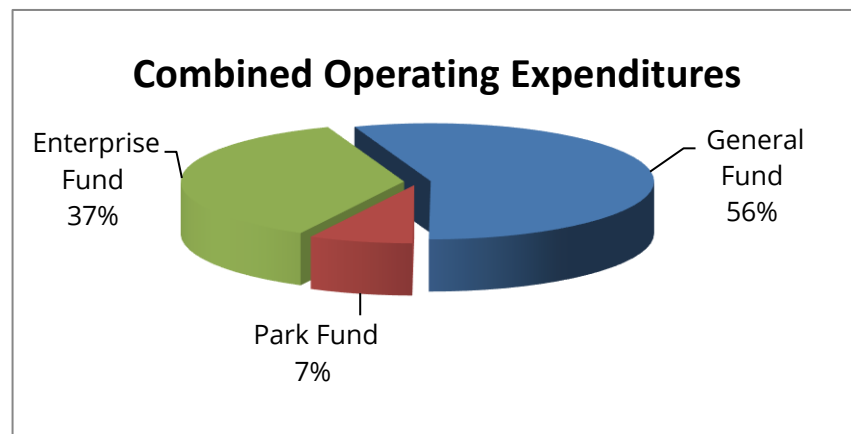
Total Parks and Recreation Fund 1,703,975

Enterprise Fund

Water	3,115,297
Sewer	3,397,089
Debt Service	-
Transfer Out	1,833,218

Total Enterprise Fund 8,345,604

Total Combined Operating Expenditures \$ **22,681,886**



Combined Operating Expenditures by Service

Administration

Administration	1,450,179
Information Technology	799,844
Finance	837,024
Communications	223,207

Total Administration **3,310,254**

Development

Economic Development	156,102
Development Services	783,785

Total Development **939,887**

Transfer Out

Transfer Out	1,305,000
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Total Transfer Out **1,305,000**

Parks and Property

Parks and Recreation	1,703,975
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Total Parks and Property **1,703,975**

Public Works

Engineering	488,249
Streets	897,577
Stormwater	346,652
Building & Grounds	381,246
Water & Sewer	8,345,604

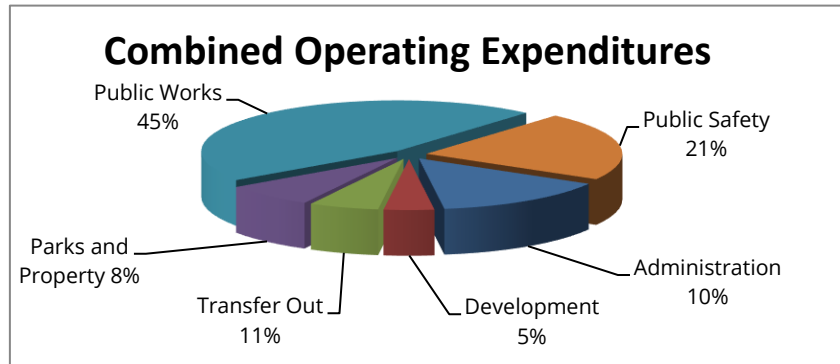
Total Public Works **10,459,328**

Public Safety

Police	4,663,706
Emergency Management	134,046
Municipal Court	141,289
Prosecuting Attorney	24,400

Total Public Safety **4,963,441**

Total Combined Operating Expenditures **\$ 22,681,886**



General Fund (01)

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 City Manager Proposed	2022-23 Council Adopted
Fund Balance								
Beginning of Year	3,193,524	5,227,793	4,713,004	5,028,776	5,028,776	5,470,846	5,470,846	5,470,846
Revenue								
Property Taxes	1,580,529	1,646,222	1,693,079	1,693,079	1,742,697	1,768,168	1,768,168	1,768,168
Franchise Taxes	2,095,009	2,062,798	2,109,554	2,109,554	2,269,314	2,297,549	2,297,549	2,297,549
Sales Taxes	3,681,819	3,945,445	3,849,653	3,849,653	4,055,002	4,171,136	4,171,136	4,171,136
Fees & Permits	708,743	866,659	363,432	363,432	757,039	657,655	657,655	657,655
Licenses	121,480	123,770	122,313	122,313	126,484	122,477	122,477	122,477
Municipal Court	266,244	252,855	343,276	343,276	231,910	251,228	251,228	251,228
Miscellaneous	469,155	543,007	522,151	522,151	533,849	533,958	533,958	533,958
Other Sources & (Uses)								
Transfer from Restricted Revenue Fund		30,000			-	-	-	
Transfer from Transportation Fund	320,000	320,000	320,000	320,000	320,000	320,000	320,000	320,000
Transfer from Stormwater S.T.	295,000	300,000	306,000	306,000	306,001	312,120	312,120	312,120
Transfer from Enterprise Fund	892,498	967,988	999,504	999,504	999,504	1,123,664	1,123,664	1,123,664
Transfer from Capital Funds	47,400	40,345	6,000	6,000	144,000	122,519	122,519	122,519
One-Time revenues	1,124,198							
Total Revenue	11,602,075	11,099,089	10,634,961	10,634,961	11,485,800	11,680,474	11,680,474	11,680,474
Total Fund Bal & Revenues	14,795,599	16,326,882	15,347,965	15,663,738	16,514,576	17,151,321	17,151,321	17,151,321
Expenditures								
Administration	1,386,810	1,362,848	1,427,231	1,427,231	1,429,808	1,450,179	1,450,179	1,450,179
Integrated Technology Systems	616,546	616,597	660,828	660,828	656,687	799,322	799,844	799,844
Economic Development	134,356	120,087	158,219	158,219	158,194	156,102	156,102	156,102
Development Services	683,101	720,365	777,974	777,974	759,865	783,965	783,785	783,785
Engineering	331,922	388,030	451,616	451,616	451,616	490,929	488,249	488,249
Streets	725,513	807,022	844,408	844,408	872,931	885,577	897,577	897,577
Building & Grounds	383,535	340,759	361,933	361,933	357,073	383,956	381,246	381,246
Stormwater	266,317	280,519	310,493	310,493	306,893	346,652	346,652	346,652
Municipal Court	118,236	133,591	133,000	133,000	126,907	142,489	141,289	141,289
Finance	636,017	681,786	729,538	729,538	757,421	837,024	837,024	837,024
Communications	149,830	179,780	218,219	218,219	213,149	213,727	223,207	223,207
Prosecuting Attorney	24,000	24,000	24,400	24,400	24,400	24,400	24,400	24,400
Police	3,682,968	4,066,234	4,337,192	4,337,192	4,317,447	4,664,706	4,663,706	4,663,706
Emergency Management	115,333	124,528	136,295	136,295	135,340	134,046	134,046	134,046
COVID-19	213,322	30,721	-	-	-	-	-	-
Total Expenditures	9,467,806	9,876,868	10,571,346	10,571,346	10,567,730	11,313,074	11,327,307	11,327,307
<i>Revenue over/under prior to transfers and reserve</i>	<i>2,134,269</i>	<i>1,222,221</i>	<i>63,616</i>	<i>63,616</i>	<i>918,069</i>	<i>367,400</i>	<i>353,167</i>	<i>353,167</i>
Fund Balance before Transfers & Reserve	5,327,793	6,450,014	4,776,620	5,092,392	5,946,846	5,838,247	5,824,014	5,824,014
Other								
Transfer Out to VERP - Police Vehicles								
Transfer Out to BERP Fund								
Transfer Out to Park Fund	100,000	100,000	100,000	100,000	100,000	100,000	150,000	150,000
Transfer Out to Transportation Fund			180,000	180,000	180,000			
Transfer Out to Park Sales Tax Fund								30,000
Transfer Out to Stormwater Sales Tax Fund								
Transfer Out to Capital Improvement Fund		301,362	16,000	16,000	16,000			
Transfer Out to Ent. Cap. Maint. Fund								
Transfer Out to Restricted Revenue Fund		1,019,876	180,000	180,000	180,000		125,000	1,125,000
	100,000	1,421,238	476,000	476,000	476,000	100,000	275,000	1,305,000
Total Transfers	100,000	1,421,238	476,000	476,000	476,000	100,000	275,000	1,305,000
<i>Revenue over/under after transfers</i>	<i>2,034,269</i>	<i>(199,017)</i>	<i>(412,384)</i>	<i>(412,384)</i>	<i>442,069</i>	<i>267,400</i>	<i>78,167</i>	<i>(951,833)</i>
Fund Balance After Transfers	5,227,793	5,028,776	4,300,620	4,616,392	5,470,846	5,738,247	5,549,014	4,519,014
Less: Restricted Balances								
Less: Reserve Balance 20% of Exp	(1,893,561)	(1,975,374)	(2,114,269)	(2,114,269)	(2,113,546)	(2,262,615)	(2,265,461)	(2,265,461)
Available Fund Balance-End of Year	3,334,232	3,053,403	2,186,350	2,502,123	3,357,300	3,475,632	3,283,553	2,253,552

Real Estate Property Tax

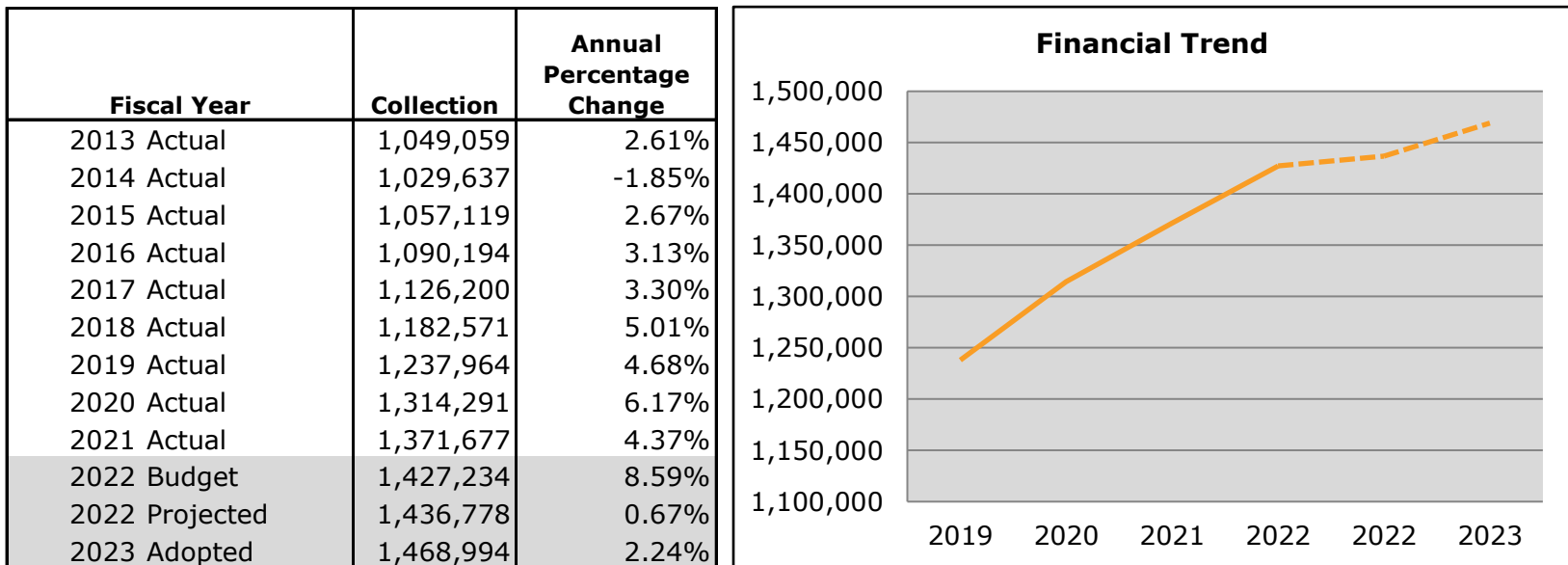
General Ledger Codes: 01-00-4010-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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Revenue Description

Real Property Tax- Assessed property values are determined by taking the market value of the property, as determined by the county assessor, and multiplying by the assessment ratio. Assessment ratios are commercial at 32%, residential at 19%, and agricultural at 12%. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people and within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Cass County collects and distributes the property taxes for the City of Raymore.

The FY23 City General Operating levy is 0.4158; the Debt Service levy is 0.7170 and the Parks levy is 0.1119 with real estate assessed valuation at \$357,806,243 compared to \$345,978,021 last year. The collection rate is estimated at 99%.



Personal Property Tax

General Ledger Codes: 01-00-4020-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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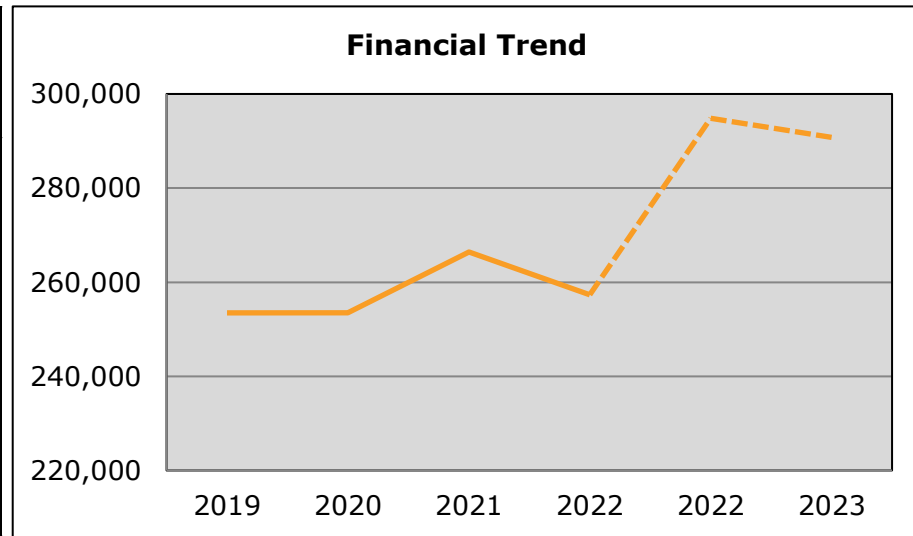
Revenue Description

Personal Property Tax - assessed valuation is equal to 33% of market value set by the State Tax Commission. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, as determined using a formula from the State Tax Commission and applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY23 City General Operating levy is 0.4158; the Debt Service levy is 0.7170 and the Parks levy is 0.1119 with personal property assessed valuation at \$68,718,655 compared to \$59,976,472 last year. The collection rate is estimated at 99%.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	194,583	7.33%
2014 Actual	200,155	2.86%
2015 Actual	204,725	2.28%
2016 Actual	206,314	0.78%
2017 Actual	218,310	5.81%
2018 Actual	238,977	9.47%
2019 Actual	253,489	6.07%
2020 Actual	253,531	0.02%
2021 Actual	266,451	5.10%
2022 Budget	257,334	1.50%
2022 Projected	294,833	14.57%
2023 Adopted	290,775	-1.38%



Penalties

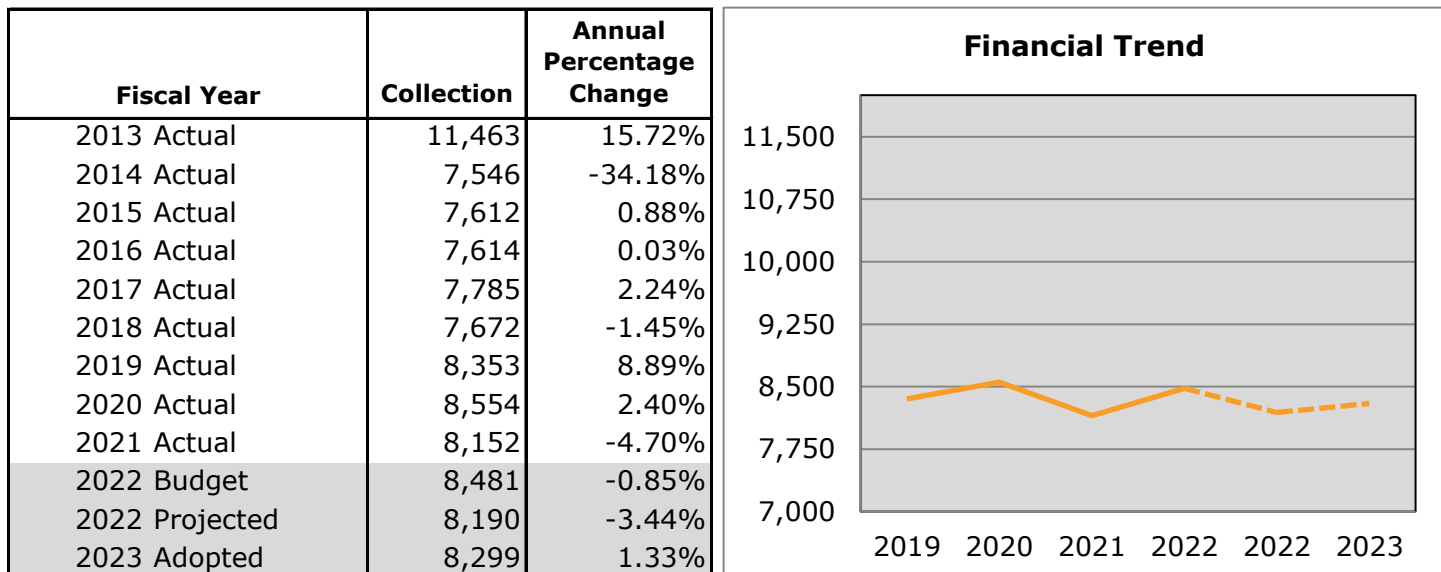
General Ledger Codes: 01-00-4030-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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Revenue Description

Penalties- are accrued beginning January 1 following the December 31 due date for yearly property tax billings. The delinquent property tax accrues interest at the rate of 2% per month compounded.

Property tax rates are set by local governments through the vote of the people within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY23 revenue is estimated based on historical data trends.



Motor Vehicle License Tax

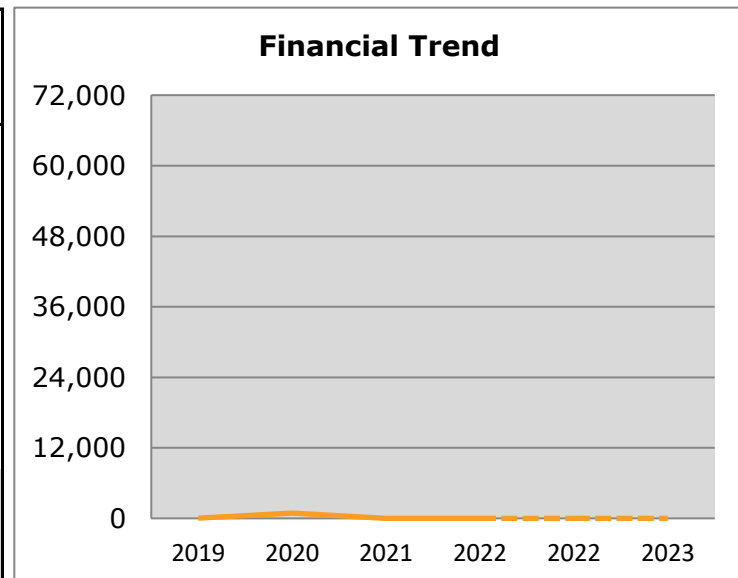
General Ledger Codes: 01-00-4045-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 137 RSMo. State Statute: Section 301.340 RSMo. Missouri State Constitution: Article X
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Revenue Description

Motor Vehicle License Tax -Upon voter approval a municipality is authorized to impose a motor vehicle license tax. Section 301.310 RSMo. establishes the basis for the license tax as either a flat rate or based on horsepower. Through FY 2012, the City of Raymore assessed a flat \$5.00 per vehicle and billing and collection was done in conjunction with property tax through the County.

On January 23, 2012 the City Council repealed this tax, effective in FY 2013. Revenues for FY16 were therefore budgeted at zero. The amount projected represents collections of delinquent taxes associated with this tax.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	3,673	-94.65%
2014 Actual	575	-84.34%
2015 Actual	270	-53.11%
2016 Actual	48	-82.31%
2017 Actual	100	110.04%
2018 Actual	0	N/A
2019 Actual	14	N/A
2020 Actual	904	6212.01%
2021 Actual	0	N/A
2022 Budget	0	N/A
2022 Projected	0	N/A
2023 Adopted	0	N/A



Financial Institution Tax

General Ledger Codes: 01-00-4043-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 148 RSMo. State Statute: Section 148.080 RSMo. Missouri State Constitution: Article X
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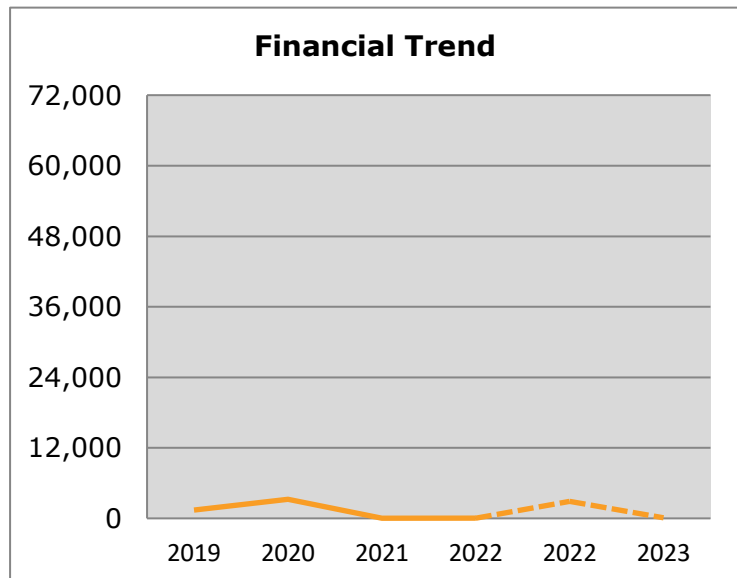
Revenue Description

Financial Institution Tax-

A special tax of 7 percent assessed on the net income of banks and other financial institutions, minus applicable credits and a 2 percent state service fee, distributed among the various tax levy districts in which a bank resides.

This tax is distributed to the County annually and the County makes the distribution to the tax levy districts.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	728	-37.68%
2014 Actual	23	-96.81%
2015 Actual	149	541.73%
2016 Actual	47	-68.38%
2017 Actual	3,040	6350.59%
2018 Actual	255	-91.60%
2019 Actual	1,425	458.40%
2020 Actual	3,250	127.97%
2021 Actual	27	-99.18%
2022 Budget	30	-99.08%
2022 Projected	2,896	9553.33%
2023 Adopted	100	-96.55%



Land-Line Telecom Franchise Tax

General Ledger Codes:

01-00-4060-0000

Legal Authority:

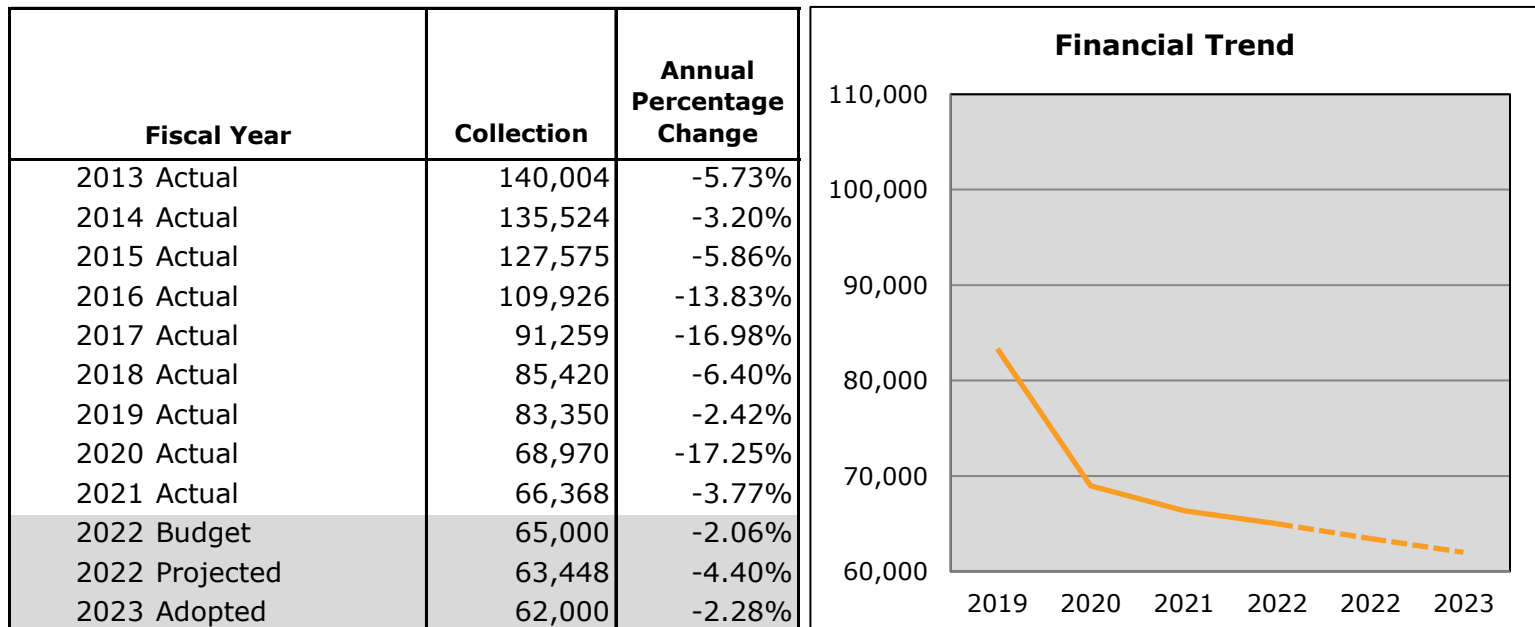
Municipal Charter: Article XII
Municipal Code: Section 640.010
Municipal Code: Section 640.030
State Statute: 67.2675-2714
Missouri State Constitution: Article X

Revenue Description

Each company or corporation engaged in the business of supplying public, non-municipal telephone services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the City limits.

Land-line and wireless telecommunications are split into separate accounts for budget reporting purposes.

Staff is projecting FY22 based on YTD revenue through May and average three years revenue for June through October. Staff is conservatively estimating FY23 revenues using FY22 projections. The revenue in this line item is expected to decline over the years as customers discontinue land line service.



Evergy Franchise Tax

General Ledger Codes:

01-00-4065-0000

Legal Authority:

Municipal Charter: Article XII
Municipal Code: Section 640.010
State Statute: 393.297
Missouri State Constitution: Article X

Revenue Description

Evergy Electric (formerly KCP&L) - Each company or corporation engaged in the business of supplying public, non-municipal electric services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

During 2017 Staff requested an audit of accounts questioning the decrease of revenues being realized. During that audit it was discovered that not all of our city neighborhoods were appropriately marked within Raymore city limits. During 2019, KCP&L was required by the Public Utility Commission to refund customers for overcharging in the prior year. This resulted in approximately \$40,000 reduction of franchise revenue in FY19. FY22 projected revenues are based on actual revenues plus the average of the prior two years. Staff is conservatively estimating FY23 revenues using FY22 projections plus growth of 153 new homes.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2013 Actual	1,011,888	-0.87%				
2014 Actual	1,065,830	5.33%				
2015 Actual	1,093,404	2.59%				
2016 Actual	1,077,295	-1.47%				
2017 Actual	1,074,216	-0.29%				
2018 Actual	1,187,069	10.51%				
2019 Actual	1,121,068	-5.56%				
2020 Actual	1,155,297	3.05%				
2021 Actual	1,185,507	2.61%				
2022 Budget	1,204,626	1.61%				
2022 Projected	1,203,271	-0.11%				
2023 Adopted	1,210,921	0.64%				

Osage Valley Elec Franchise

General Ledger Codes:

01-00-4070-0000

Legal Authority:

Municipal Charter: Article XII

Municipal Code: Section 640.010

State Statute: 393.297

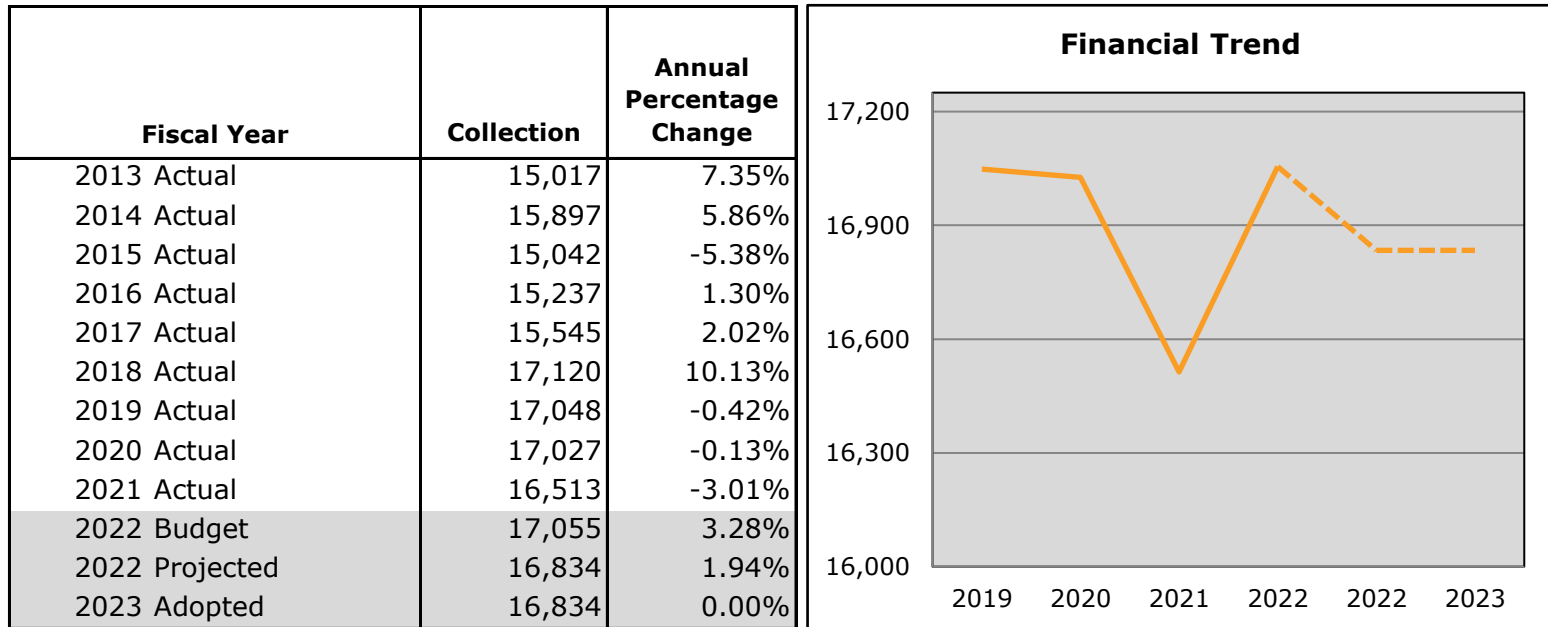
Missouri State Constitution: Article X

Revenue Description

Osage Valley Electric - Each company or corporation engaged in the business of supplying public, non-municipal electric services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

Osage Valley Electric serves the southern portions of the city limits bordering the county areas. Any land annexed further south will be served by this utility.

Because Osage Valley Electric revenues will only increase due to rate increases, annexation of additional property, and actual building taking place on same, FY22 projected is based YTD revenue through May and average two years revenue for June through October. The proposed FY23 revenue is conservatively estimated based on FY22 projection.



Spire Franchise Tax

General Ledger Codes:

01-00-4075-0000

Legal Authority:

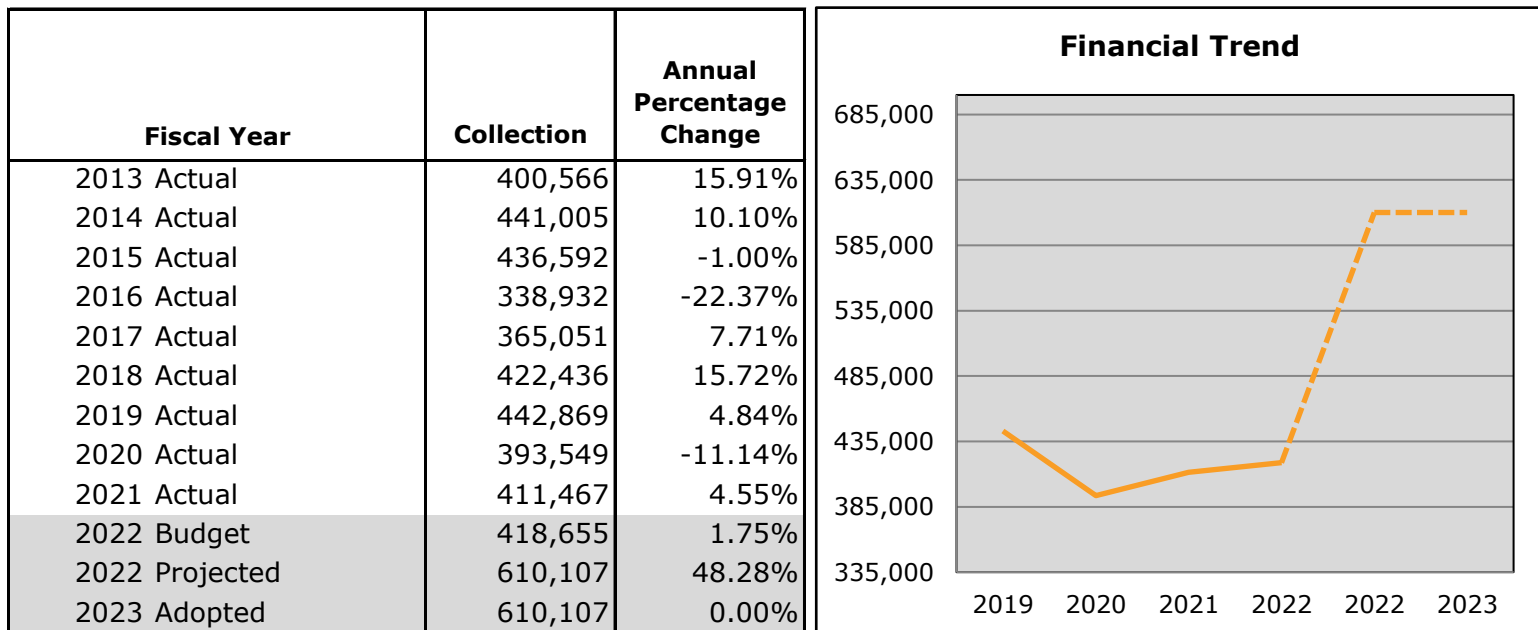
Municipal Charter: Article XII
Municipal Code: Section 640.010
State Statute: 393.297
Missouri State Constitution: Article X

Revenue Description

SPIRE- Each company or corporation engaged in the business of supplying public, non-municipal natural gas services to the citizens pays an annual franchise tax of seven percent (7%) of the gross receipts collected from the sale of public utility services within the city limits. This revenue source is dependent on weather conditions resulting in variances that are sometimes material.

During FY22, there was a significant rate increase for all Spire customers which resulted in a large increase in the amount of Franchise revenue to the City.

FY22 revenue is projected using YTD receipts through May and two-year average for Jun through Oct. The proposed FY23 revenue is conservatively estimated based on FY22.



Internet Cable / Video Franchise Tax

General Ledger Codes:

01-00-4080-0000

Legal Authority:

Municipal Charter: Article XII

Municipal Code: Section 640.010

State Statute: 67.2689

Missouri State Constitution: Article X

Revenue Description

Internet Cable / Video - Each company or corporation engaged in the business of supplying public, non-municipal cable services to the citizens pays an annual franchise tax of five percent (5%) of the gross receipts collected from the sale of this public utility service within the city limits.

FY22 revenues are projected using current receipts and historical trends. FY23 revenues are estimated using current rates and an additional 153 homes.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2013 Actual	242,431	2.17%				
2014 Actual	255,751	5.49%				
2015 Actual	271,528	6.17%				
2016 Actual	300,334	10.61%				
2017 Actual	249,165	-17.04%				
2018 Actual	283,792	13.90%				
2019 Actual	250,036	-11.89%				
2020 Actual	267,187	6.86%				
2021 Actual	239,581	-10.33%				
2022 Budget	260,000	8.52%				
2022 Projected	242,740	1.32%				
2023 Adopted	251,920	3.78%				

Wireless Telecom Franchise Tax

General Ledger Codes:

01-00-4090-0000

Legal Authority:

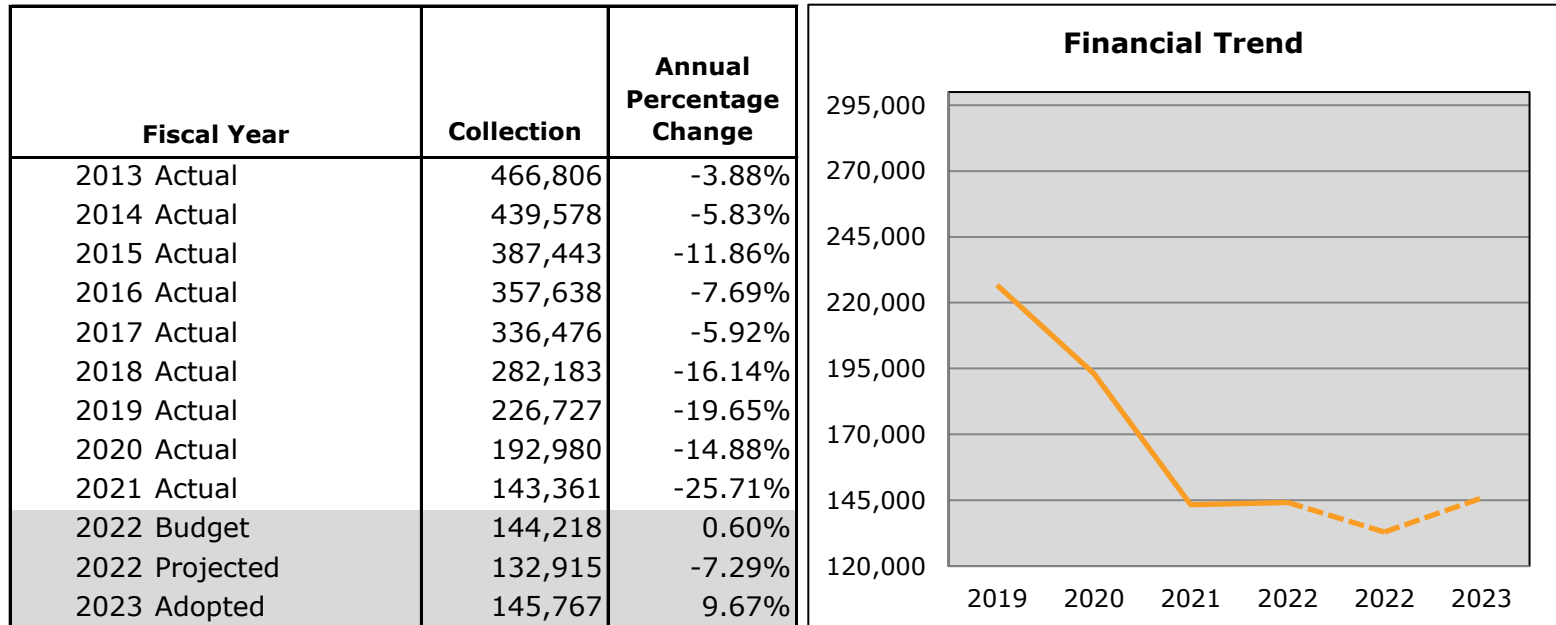
Municipal Charter: Article XII
Municipal Code: Section 640.010
Municipal Code: Section 640.030
State Statute: 67.2675-2714
Missouri State Constitution: Article X

Revenue Description

Miscellaneous - This revenue source reports franchise receipts from cellular telecommunications companies. Companies pay an annual franchise tax of seven percent (7%) of gross receipts collected.

In the recent past the spikes in revenue seen below can be attributed to various one-time settlements with the different wireless carriers. FY11 marked the end of the large settlements.

This revenue source has experienced decline over the past few years, due to the way the industry is offering coverage. This tax is only applicable to the cellular service and not the data service. Staff is projecting FY22 revenues based on current receipts and the percentage trend being observed. FY23 revenues are estimated using current rates and an additional 153 homes.



City Sales Tax

General Ledger Codes:

01-00-4100-0000

Legal Authority:

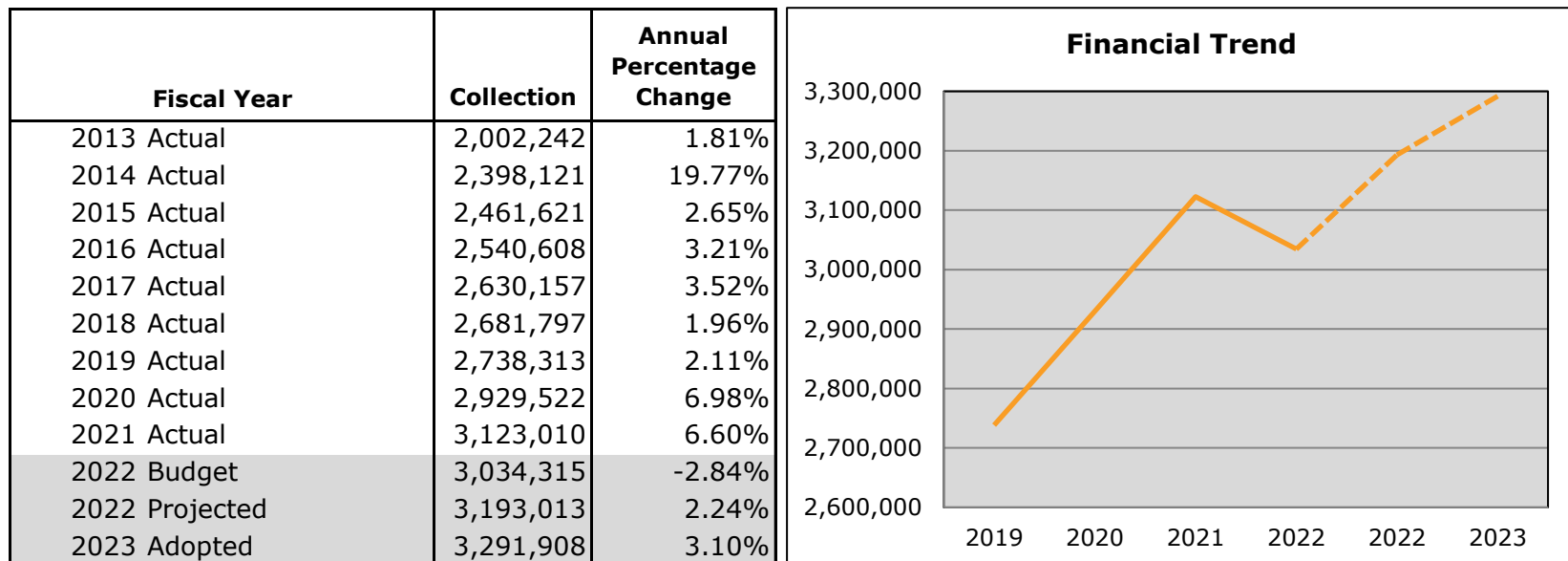
Municipal Code: Sections 145.010
State Statute: 94.500-94.550 RSMo
Missouri State Constitution: Article X

Revenue Description

City Sales Tax – All cities except those located in St. Louis County are authorized to collect a general revenue sales tax. City voters approved a general sales tax of one percent (1%) on receipts from the sale at retail of tangible personal property or taxable services.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY22 projected revenues are based on current receipts through June and the average receipts collected in the prior two years for July through October. The FY23 revenue is conservatively based on FY22 projections, a 1.5% increase as well as the addition of new commercial business.



Gasoline Tax

General Ledger Codes: 01-00-4135-0000	Legal Authority: Missouri State Constitution: Article IV; Section 30b
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Revenue Description

Gasoline Tax - All municipalities over 100 population share in 15 percent of the state highway fund, which includes revenues from the motor fuel tax. The state vehicle fuel tax (gasoline tax) is the local share of the state tax on motor vehicle fuel sold. Distribution is based on the population of the City as of the 2010 census count

Starting January 2012 the City recognized a significant increase in revenues received due to the adjustment associated with the 2010 census count.

The FY22 projected revenues estimated revenues are projected using YTD receipts through May and two year historical trend for June through October. FY23 is estimated using FY22 projections and a 2% increase.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2013 Actual	483,900	-0.35%	
2014 Actual	499,243	3.17%	
2015 Actual	511,679	2.49%	
2016 Actual	513,479	0.35%	
2017 Actual	517,018	0.69%	
2018 Actual	515,300	-0.33%	
2019 Actual	519,792	0.87%	
2020 Actual	488,280	-6.06%	
2021 Actual	517,186	5.92%	
2022 Budget	518,570	0.27%	
2022 Projected	576,646	11.50%	
2023 Adopted	588,179	2.00%	

State Vehicle Sales Tax

General Ledger Codes:

01-00-4140-0000

Legal Authority:

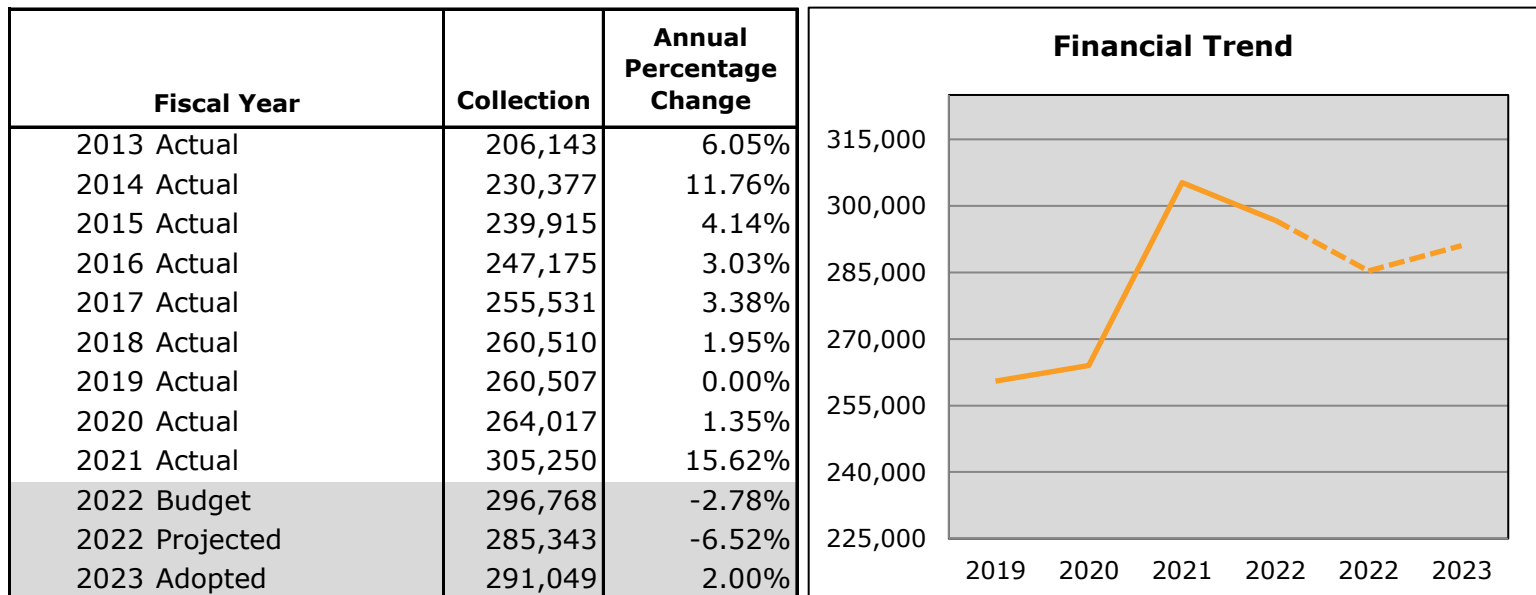
Missouri State Constitution: Article IV; Section 30b

Revenue Description

State Vehicle Sales Tax - All municipalities over 100 population share in 15 percent of the state highway fund that includes revenues from motor fuel tax, license and registration fees and one-half of the regular state sales tax on automobiles. The vehicle sales tax is based and allocated to the city in which the vehicle is titled.

Starting January 2012 the City recognized a significant increase in revenues received due to the adjustment associated with the 2010 census count.

The FY22 projected revenues estimated revenues are projected using YTD receipts through May and two year historical trend for June through October. The FY23 revenue is conservatively estimated using FY22 projections with a 2% increase.



Miscellaneous Permits

General Ledger Codes:

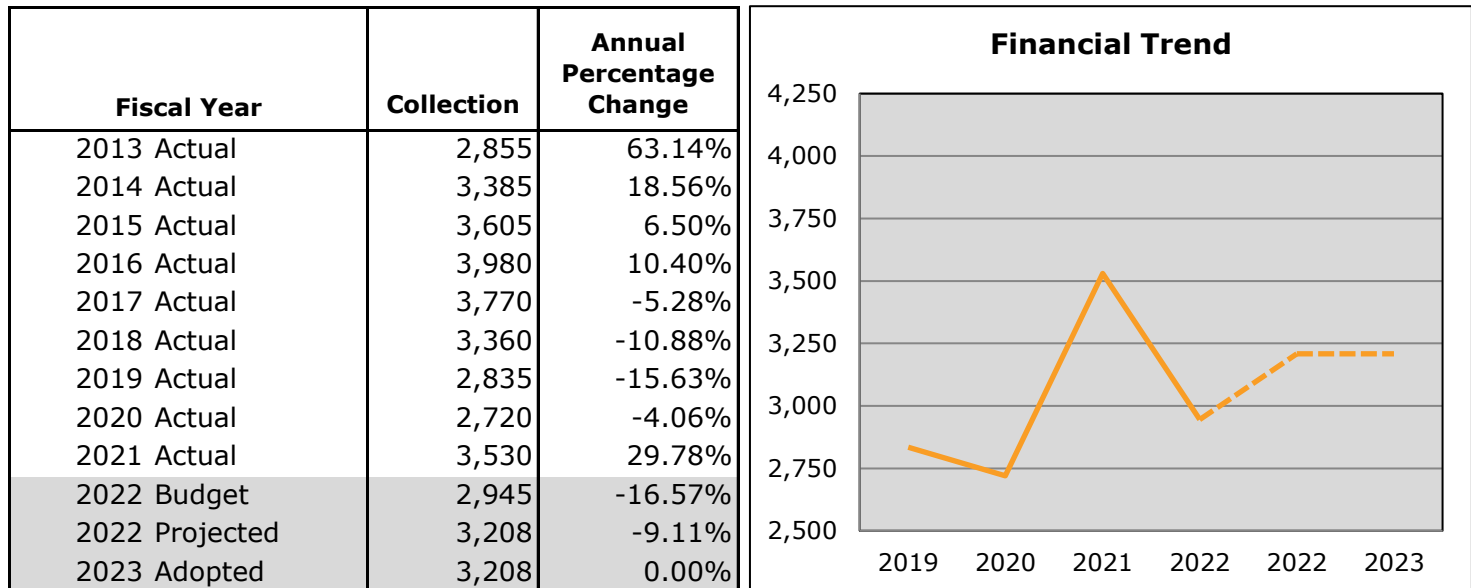
01-00-4155-0000

Legal Authority:

Municipal Charter: Section 12.3
Municipal Code: Section 500.080
Municipal Code: Section 215.030
Municipal Code: Section 610.010
State Statute: Chapter 89

Revenue Description

Miscellaneous Permits - Firework permits, solicitor permits and sign permits are recorded in this revenue account. Projections for future revenues are based on most recent historical activity. FY22 projected revenues are based on YTD receipts through May and expected fireworks and solicitor permits. FY23 revenues are estimates to remain the same as FY22 projections.



Residential Building Permits

General Ledger Codes:

01-00-4160-0000

Legal Authority:

Municipal Code: Section 455

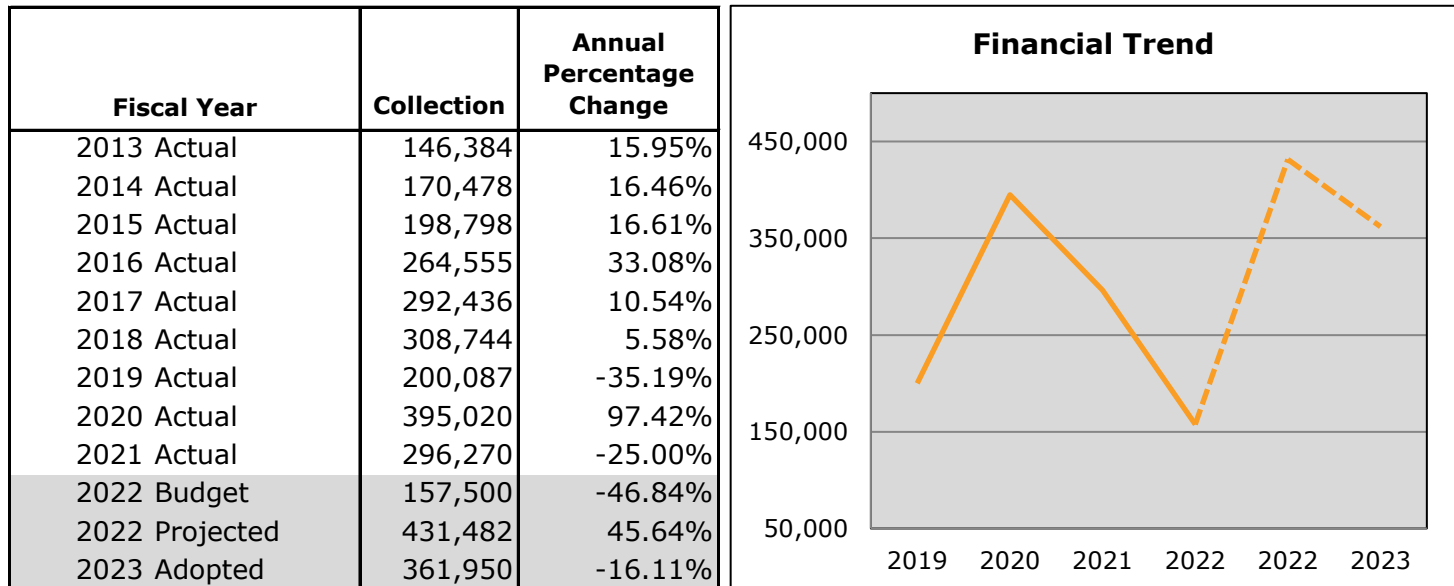
Municipal Code: Section 500-545

State Statute: Chapter 89

Revenue Description

Building Permits - A building permit must be obtained from the City before work is initiated on any construction job. Building valuation is calculated based on the Building Valuation Data from the April issue of Building Standards Magazine. Presently the fee is four dollars (\$4.00) per one thousand dollars (\$1,000) of building valuation. The residential building valuation to which the \$4.00 fee is applied is calculated on living area multiplied by the per square foot cost to build the individual structure.

Staff projects FY22 revenues based on current receipts through May. Revenues for FY23 are estimated based on 153 projected residential starts for the fiscal year with an average permit fee for these homes of \$900 as well as the Watermark Apartment project.



Commercial Building Permits & Plan Reviews

General Ledger Codes:

01-00-4161-0000

Legal Authority:

Municipal Code: Section 455

Municipal Code: Section 500-545

State Statute: Chapter 89

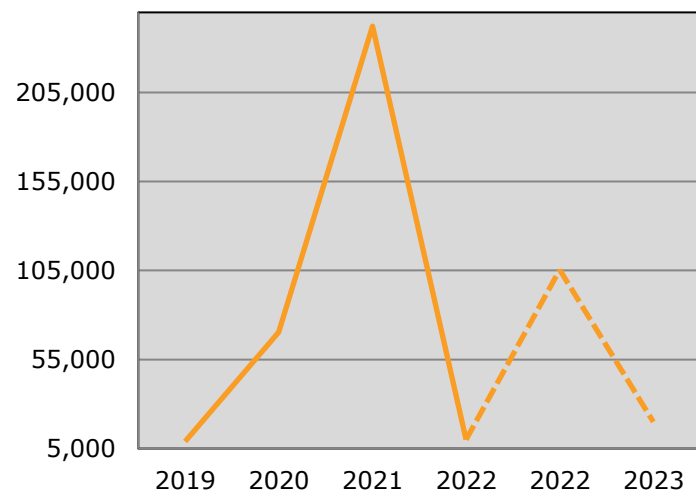
Revenue Description

Building Permits - A building permit must be obtained from the City before work is initiated on any building construction job. Building valuation is calculated based on the Building Valuation Data from the April issue of Building Standards Magazine. Presently the fee is four dollars (\$4.00) per one thousand dollars (\$1,000) of building valuation. Building valuation for all building types, other than residential, is calculated on the gross floor area multiplied by the per square foot cost to build the structure.

FY22 revenues are based on current receipts. FY23 revenues are a conservative estimate.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	58,682	132.62%
2014 Actual	10,355	-82.35%
2015 Actual	42,458	310.02%
2016 Actual	13,940	-67.17%
2017 Actual	28,643	105.47%
2018 Actual	23,301	-18.65%
2019 Actual	8,974	-61.49%
2020 Actual	70,359	684.03%
2021 Actual	242,253	244.31%
2022 Budget	10,000	-95.87%
2022 Projected	105,424	-56.48%
2023 Adopted	20,000	-81.03%

Financial Trend



Engineering Inspection & Plan Reviews

General Ledger Codes:

01-00-4165-0000

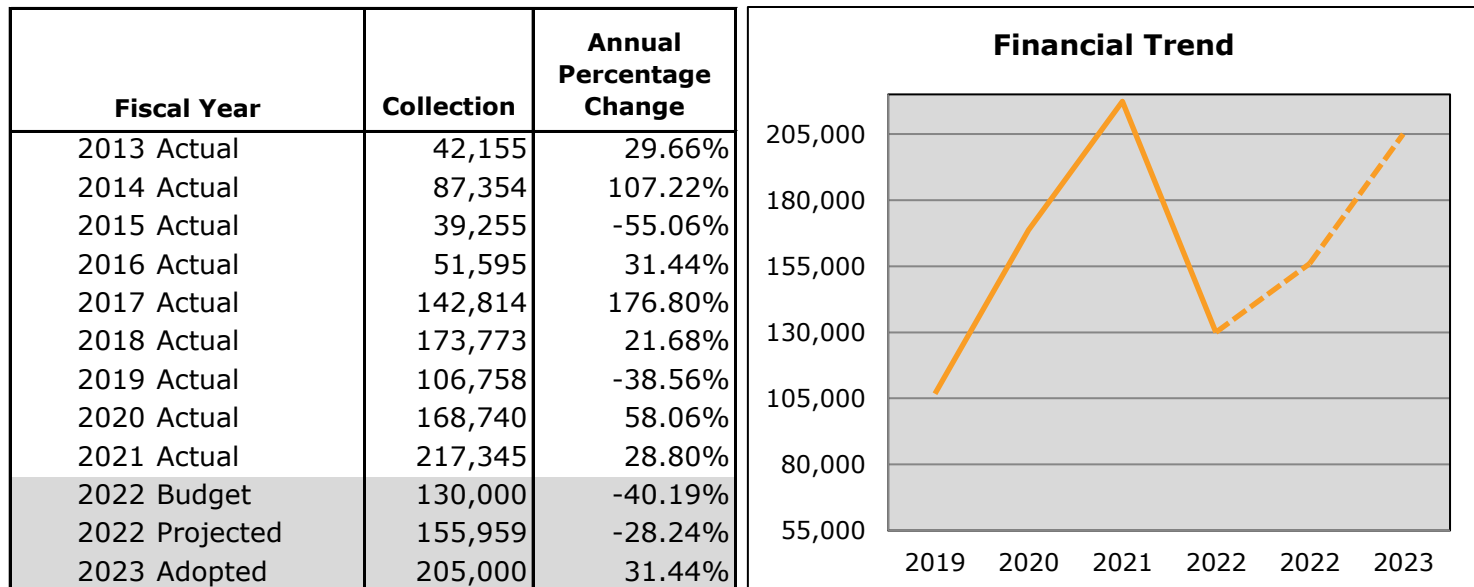
Legal Authority:

Municipal Code: Section 455
Municipal Code: Section 500-545
State Statute: Chapter 89

Revenue Description

Inspection Fees - These fees are collected for City-provided inspection of all infrastructure installed on private development projects. The fee is 5% for inspection services and an additional 1% for administrative costs in plan review.

FY22 projections are based on current receipts as well as three additional subdivisions. FY23 is estimated based on two additional subdivisions



Land Disturbance Permits

General Ledger Codes:

01-00-4170-0000

Legal Authority:

Municipal Code: Section 455

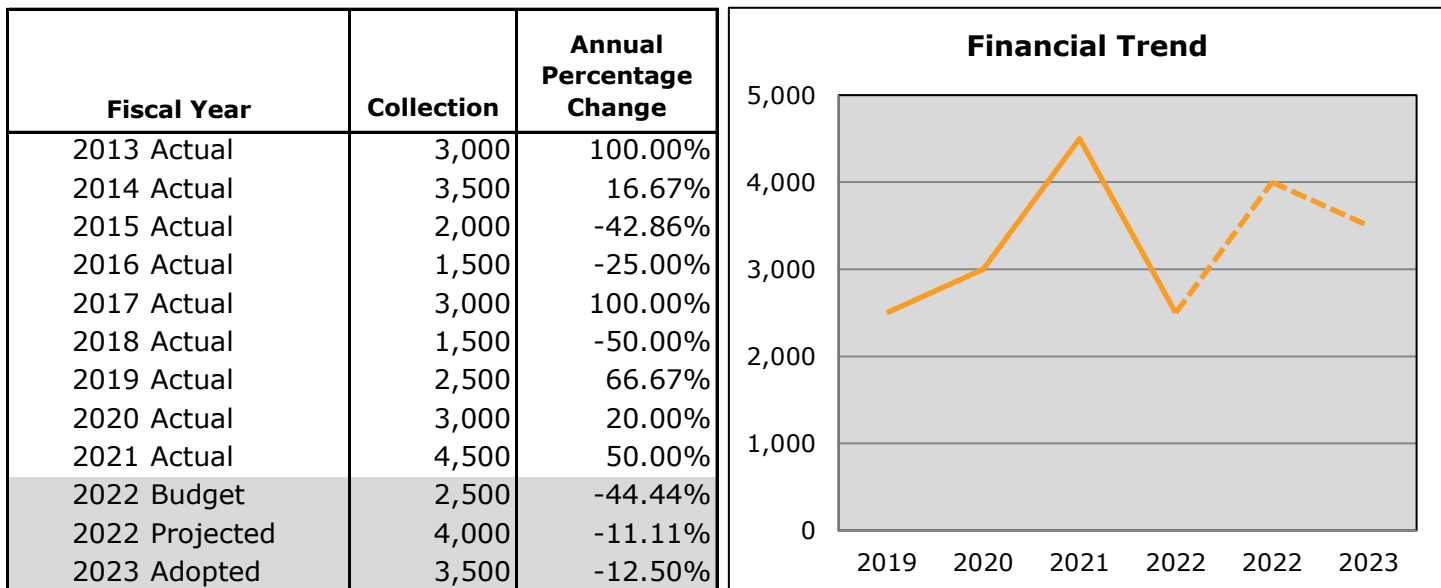
Municipal Code: Section 500-545

State Statute: Chapter 89

Revenue Description

Grading Permit - The revenues recorded in this account are fees charged to cover Engineering's inspection of initial grading for new projects.

FY22 projections are based on current receipts. FY23 is based on the average of FY20, FY21 and the FY22 projection.



Right of Way Fees

General Ledger Codes:

01-00-4175-0000

Legal Authority:

Municipal Code: Section 455

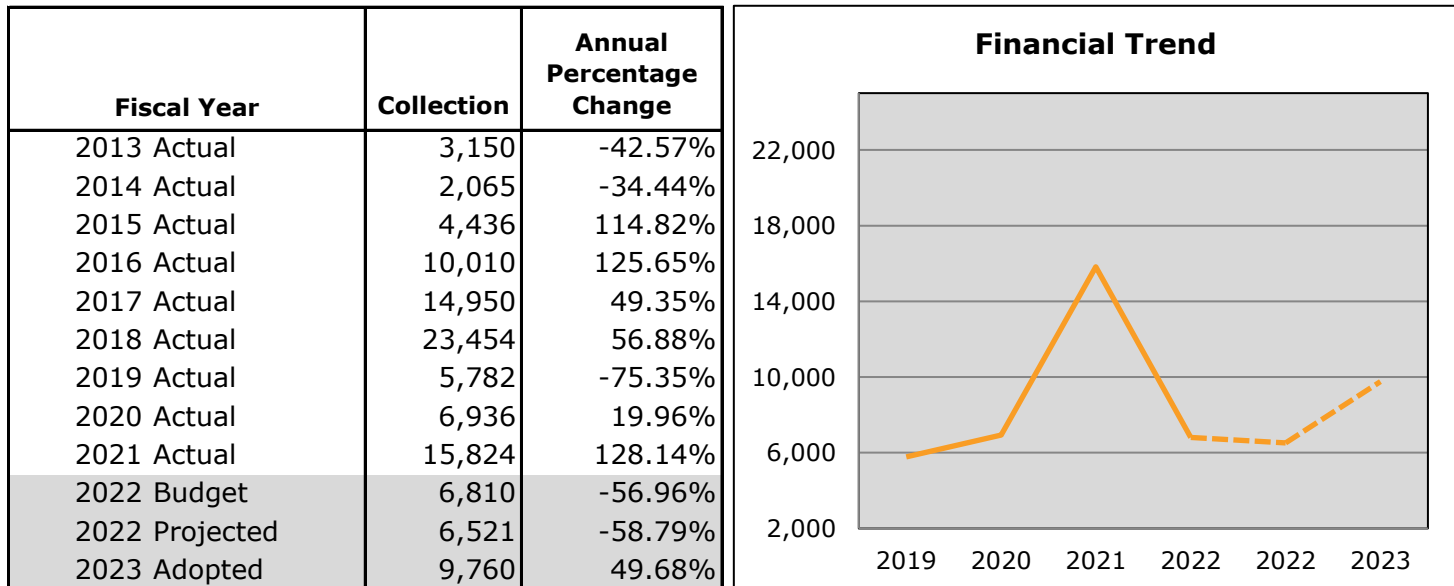
Municipal Code: Section 500-545

State Statute: Chapter 89

Revenue Description

Right of Way Fees are collected as part of the Land Disturbance Ordinance. This Ordinance helps the City keep track of what entity is working within our right-of-way. The permit fee covers the administrative costs and degradation fees associated with any disturbed infrastructure. The Right-of-Way fee is recommended by the City Engineer, approved by the City Council, and listed in the Schedule of Fees maintained in the City Clerk's office.

FY22 projections are based on current receipts and historical trends. FY23 is conservatively based on the average of FY20, FY21 & FY22.



Zoning Fees

General Ledger Codes:

01-00-4180-0000

Legal Authority:

Municipal Code: Section 455

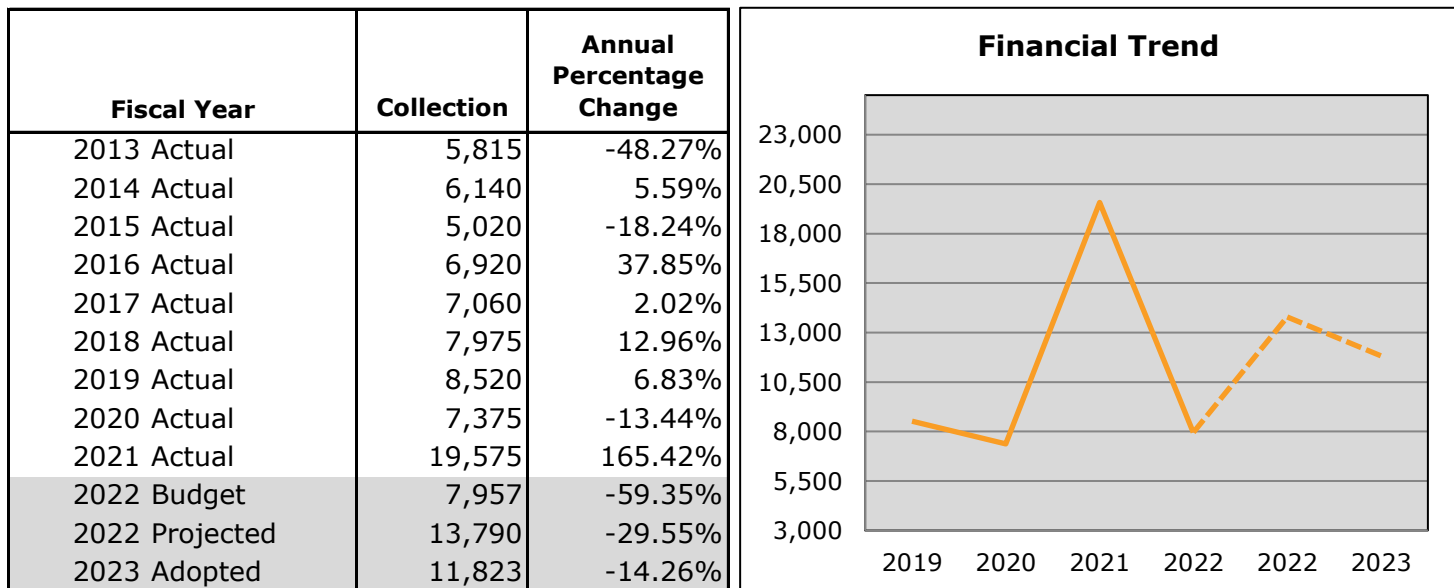
Municipal Code: Section 500-545

State Statute: Chapter 89

Revenue Description

Zoning Fees - Filing fees are charged for rezoning, variance requests and subdivision and conditional use permit requests. The fees offset advertising and administrative expenses.

Revenue estimates for FY22 and FY23 are based on best information available to date for the number and type of requests being estimated for the fiscal period.



Street Lights

General Ledger Codes:

01-00-4181-0000

Legal Authority:

Municipal Code: Section 455

Municipal Code: Section 500-545

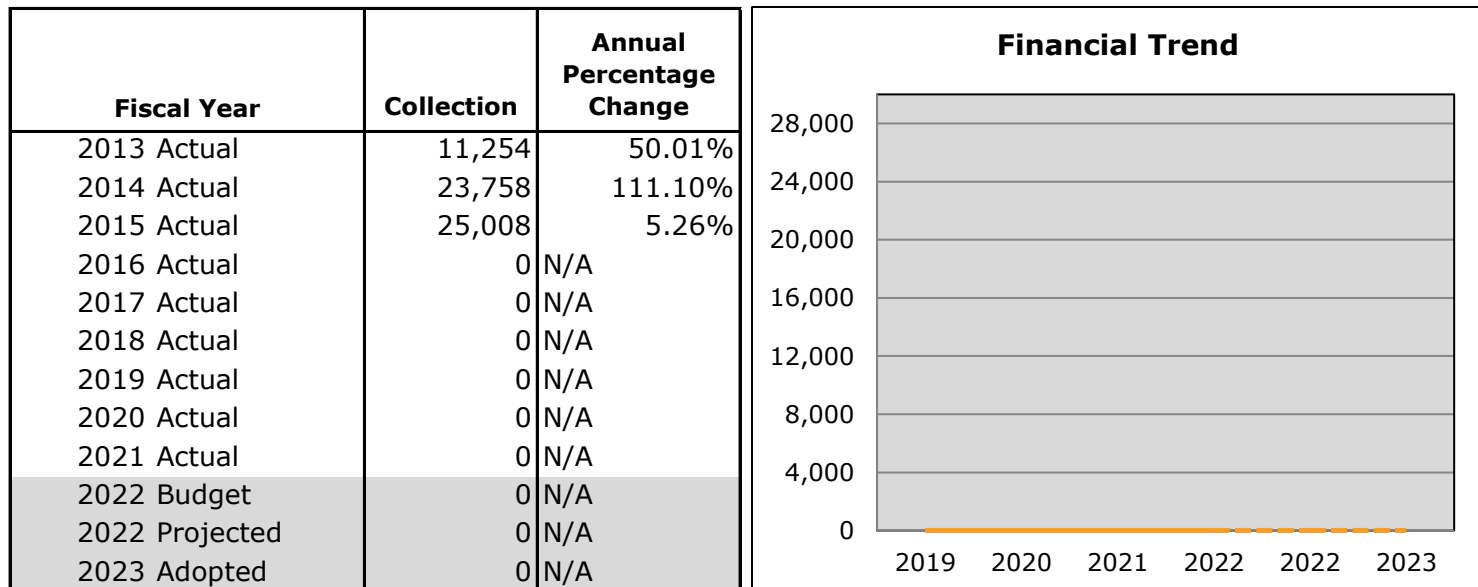
State Statute: Chapter 89

Revenue Description

Street Lights - Based on engineering estimates, five (5) years of estimated operating costs for street lighting in new developments is charged and recorded in this revenue account. After five years, the cost of street lighting in a development is assumed by the City.

During FY16, there was no additional development that required installation of street lights.

FY17 will have no revenue associated due to the fact that this fee will be eliminated effective November 1, 2016, as developers will be responsible for the installation of the street lights.



Plan Review Fees

General Ledger Codes:

01-00-4182-0000

Legal Authority:

Municipal Code: Section 500.080

Municipal Code: Section 500-150

Municipal Code: 515.170

State Statute: Chapter 89

Revenue Description

Building Plan Review Fees - Plan review fees are set at a one-time forty-two dollar (\$42.00) fee for each new residential, duplex, or four-plex building plan submitted. For all other buildings the fee is forty-two dollar (\$42.00) for the first one hundred thousand dollars (\$100,000) of building valuation plus two dollars (\$2.00) per each additional one thousand dollars (\$1,000) of building valuation thereafter. Valuation is set by International Building Code specifications.

Revenues are based in part on historical trends and in part on estimated number of reviews projected for the fiscal year. FY22 revenue is based on receipts as of May and historical data. FY23 revenues are estimated based on the average of FY20, FY21 & FY22.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2013 Actual	4,389	-32.49%	
2014 Actual	21,811	396.91%	
2015 Actual	5,552	-74.54%	
2016 Actual	20,147	262.85%	
2017 Actual	29,320	45.53%	
2018 Actual	47,171	60.88%	
2019 Actual	36,362	-22.91%	
2020 Actual	23,394	-35.66%	
2021 Actual	61,214	161.67%	
2022 Budget	40,746	-33.44%	
2022 Projected	31,855	-47.96%	
2023 Adopted	38,821	21.87%	

Code Enforcement Reimbursement

General Ledger Codes:

01-00-4184-0000

Legal Authority:

Municipal Code: Section 200

Municipal Code: Section 400

Municipal Code: Section 500

State Statute: Chapter 89

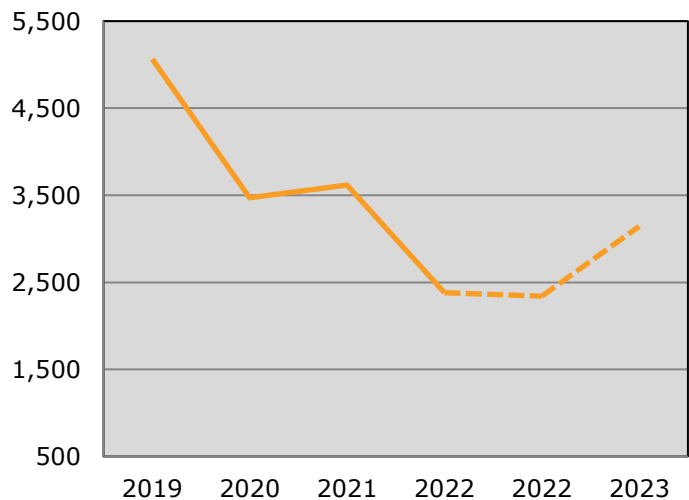
Revenue Description

Code Enforcement Reimbursement - The City is at times required to contract out code enforcement services for nuisance violations. The citizen is billed for actual reimbursement cost plus an administrative fee.

FY10 was the first year of recognition of this revenue stream by the City. FY22 projection is based on Nov-May actual plus the three year average of June-Oct. FY23 is estimated based on the average of FY20, FY21 & FY22.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	1,980	-6.16%
2014 Actual	1,766	-10.78%
2015 Actual	1,893	7.16%
2016 Actual	1,770	-6.50%
2017 Actual	1,446	-18.30%
2018 Actual	771	-46.67%
2019 Actual	5,065	556.73%
2020 Actual	3,471	-31.47%
2021 Actual	3,618	4.22%
2022 Budget	2,381	-34.18%
2022 Projected	2,341	-35.29%
2023 Adopted	3,143	34.28%

Financial Trend



Warning System Fees

General Ledger Codes:

01-00-4185-0000

Legal Authority:

Municipal Code: Section 455

Municipal Code: Section 500-545

State Statute: Chapter 89

Missouri Constitution: Article VI; Section 19-22

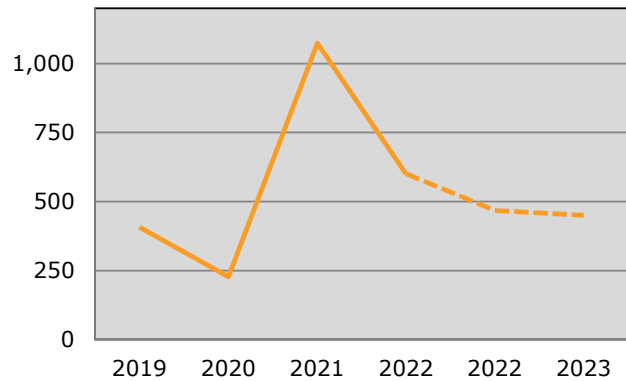
Revenue Description

Warning System Fees - Fees are derived from subdivision developments that require additional weather warning systems installed (tornado siren). Nine dollars (\$9.00) per acre is charged.

FY22 projections are based on current receipts. Staff is budgeting FY23 based on three new subdivisions.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	265	-53.91%
2014 Actual	508	91.65%
2015 Actual	572	12.57%
2016 Actual	197	-65.47%
2017 Actual	280	41.59%
2018 Actual	292	4.38%
2019 Actual	407	39.44%
2020 Actual	227	-44.29%
2021 Actual	1,073	373.63%
2022 Budget	600	-44.11%
2022 Projected	467	-56.48%
2023 Adopted	450	-3.68%

Financial Trend



Farmers Market

General Ledger Codes:

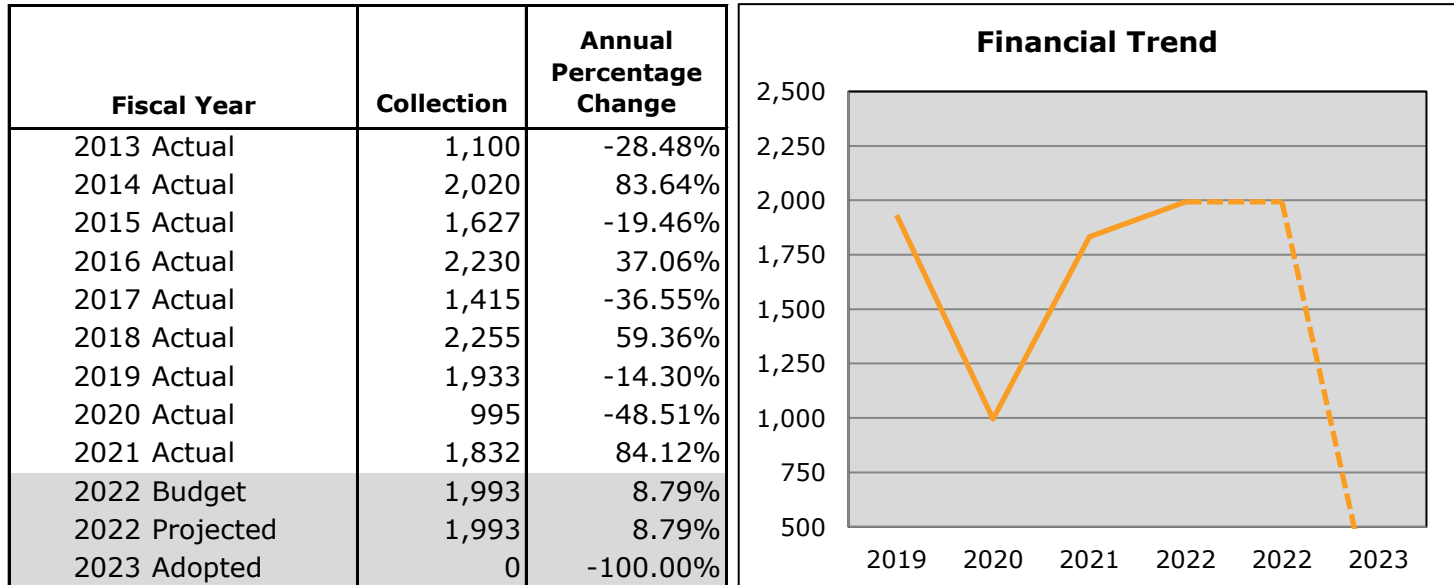
01-00-4186-0000

Legal Authority:

Revenue Description

Farmers Market - The City started a Farmers Market in 2012. Fees associated with rental of booth spaces are accounted for here.

FY22 projected revenue is based on historical data. Beginning in FY23, this revenue was moved to the Parks Department.



Arts Commission

General Ledger Codes:

01-00-4187-0000

Legal Authority:

Revenue Description

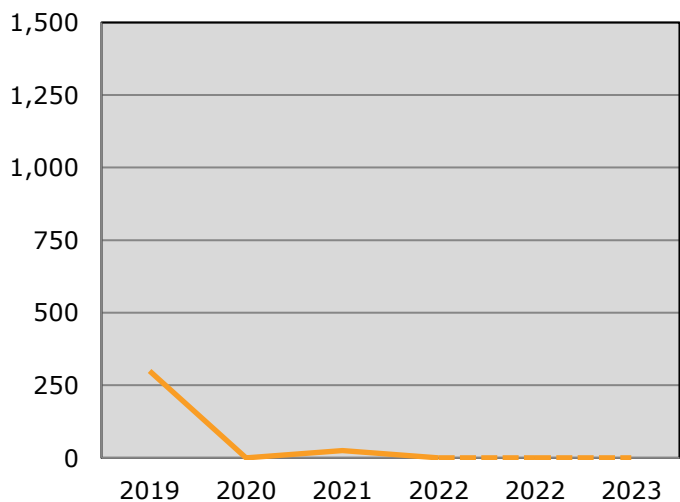
Arts Commission- The City created an Arts Commission in 2015. Fees associated with art projects, rental of booth spaces, etc. are accounted for here.

In FY22, the Arts Commission chose to waive the fees for booth rentals at Summer Scene and asked that the participants offer a gift card to their booth to be given in drawings as a way to increase community involvement.

FY23 projected revenues are estimated based on FY22 projections.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	620	N/A
2017 Actual	340	-45.16%
2018 Actual	700	105.88%
2019 Actual	299	-57.24%
2020 Actual	0	N/A
2021 Actual	25	N/A
2022 Budget	0	N/A
2022 Projected	0	N/A
2023 Adopted	0	N/A

Financial Trend



Filing Fees

General Ledger Codes: 01-00-4190-0000	Legal Authority: Municipal Code Section 105.040 State Statute: Section 115.001-122.650 RSMo.
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Revenue Description

Filing Fees - The City of Raymore charges \$20 per person for candidate filings for positions on the City Council. FY23 revenues are based on an estimate of eight filing fees.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2013 Actual	240	9.09%	
2014 Actual	100	-58.33%	
2015 Actual	120	20.00%	
2016 Actual	140	16.67%	
2017 Actual	240	71.43%	
2018 Actual	140	-41.67%	
2019 Actual	160	14.29%	
2020 Actual	140	-12.50%	
2021 Actual	120	-14.29%	
2022 Budget	180	28.57%	
2022 Projected	200	11.11%	
2023 Adopted	160	-11.11%	

Occupational License Tax Fees

General Ledger Codes:

01-00-4200-0000

Legal Authority:

Municipal Code: Chapters 605

State Statute: Section 94.110 & 94.270 RSMo.

Revenue Description

Occupational License Tax Fees - This is a fee instituted for doing business within the City and is due and payable by the business, trade, occupation or avocation at the time of commencing operations with an annual renewal on or before the first day of January of each year. The City of Raymore fee is based on a flat rate of \$100 per business, with the exception of home-based occupations which was lowered to \$25.00 beginning November 1, 2014. The Hancock Amendment requires that an increase in business license fees must be put before a vote of the people.

FY22 revenues are projected based on YTD receipts through June plus a 4 year average of revenue for July through October. Staff estimates FY 2023 revenue based on the average of FY21 & FY22.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2013 Actual	106,555	-7.74%	
2014 Actual	98,777	-7.30%	
2015 Actual	106,553	7.87%	
2016 Actual	114,690	7.64%	
2017 Actual	119,746	4.41%	
2018 Actual	113,970	-4.82%	
2019 Actual	108,785	-4.55%	
2020 Actual	106,980	-1.66%	
2021 Actual	111,540	4.26%	
2022 Budget	109,184	2.06%	
2022 Projected	113,336	3.80%	
2023 Adopted	108,938	-0.23%	

Liquor Licenses

General Ledger Codes:

01-00-4210-0000

Legal Authority:

Municipal Code: Section 600
State Statute: Section 94.270 RSMo.
State Statute: Chapters 311 & 312 RSMo.

Revenue Description

Liquor License - The City charges one and one-half times the rate charged by the state to licensed liquor providers as allowed by Section 311.220 RSMo.

FY22 projections are based on current receipts and historical trends. Staff estimates FY 2023 revenue based on the average of FY20, FY21 & FY22.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2013 Actual	11,466	4.11%	
2014 Actual	11,150	-2.76%	
2015 Actual	11,400	2.24%	
2016 Actual	11,588	1.64%	
2017 Actual	14,055	21.29%	
2018 Actual	13,568	-3.47%	
2019 Actual	13,354	-1.57%	
2020 Actual	10,580	-20.78%	
2021 Actual	12,110	14.47%	
2022 Budget	12,948	22.39%	
2022 Projected	12,948	0.00%	
2023 Adopted	13,379	3.33%	

Dog and Cat Licenses

General Ledger Codes: 01-00-4220-0000	Legal Authority: Municipal Code: Section 205 State Statute: Section 94.270 RSMo.
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Revenue Description

Dog License - All dogs or cats over the age of six months within the City limits must be licensed annually. The license is valid for the calendar year and is renewed each January 1st thereafter at the rate of \$5 for neutered and \$20 for un-neutered animals. Fees are increased to \$7.50 and \$30 if paid after January 31st.

In FY21, dog & cat licenses were no longer required.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2013 Actual	7,078	-11.29%				
2014 Actual	6,950	-1.81%				
2015 Actual	7,115	2.38%				
2016 Actual	5,699	-19.90%				
2017 Actual	6,682	17.25%				
2018 Actual	5,511	-17.53%				
2019 Actual	4,564	-17.19%				
2020 Actual	3,780	-17.17%				
2021 Actual	0	N/A				
2022 Budget	0	N/A				
2022 Projected	0	N/A				
2023 Adopted	0	N/A				

Municipal Court Fines

General Ledger Codes:

01-00-4250-0000

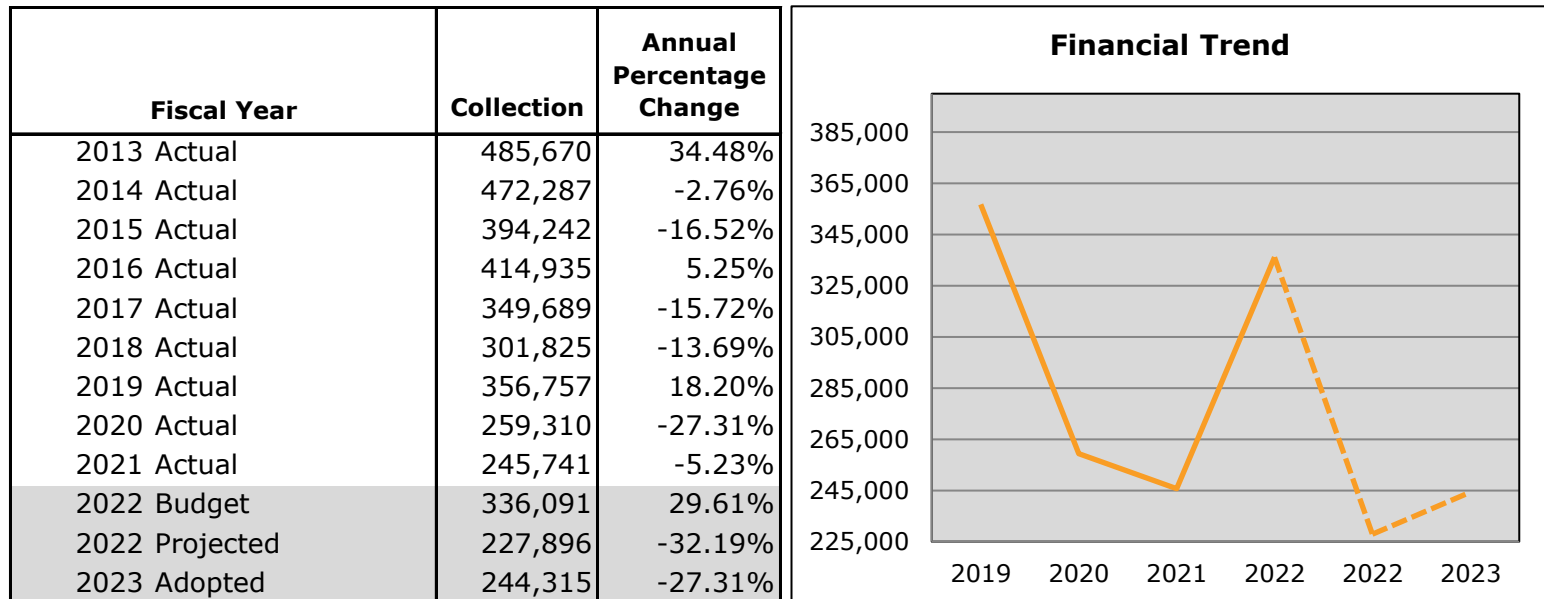
Legal Authority:

Municipal Code: Chapter 130
State Statute: Chapter 479

Revenue Description

Municipal Court Fines - Municipalities derive revenue from the fines and forfeitures collected in municipal court.

The FY22 projected revenues are based on current receipts through May and estimating receipts for June through October based on the average prior four years revenues for the same period. FY23 is budgeted based on the average of FY20, FY21 and FY22.



DWI-Drug Offense Reimbursement

General Ledger Codes:

01-00-4252-0000

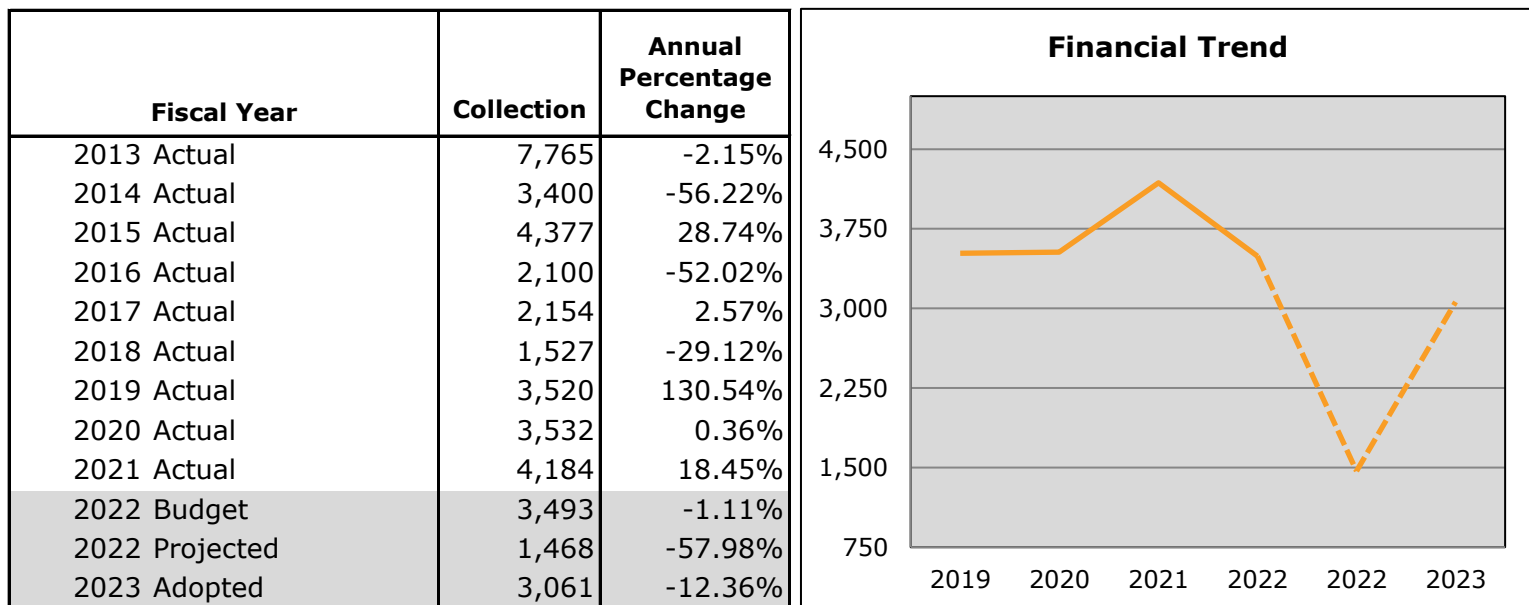
Legal Authority:

Municipal Code: Section 130.290
State Statute: Chapters 479 & 483 & 590

Revenue Description

DWI-Drug Offense Reimbursement - In addition to fines, municipalities may impose a court fee of \$12-\$15 (488.013 RSMo.) and levy a fee to recoup the additional costs related to traffic violations involving alcohol and drugs.

The inconsistent nature of when this type of offense may occur makes it difficult to project. FY23 revenue is based on the average of the previous three years.



Inmate Prisoner Detainee Security Fund

General Ledger Codes:

01-00-4253-0000

Legal Authority:

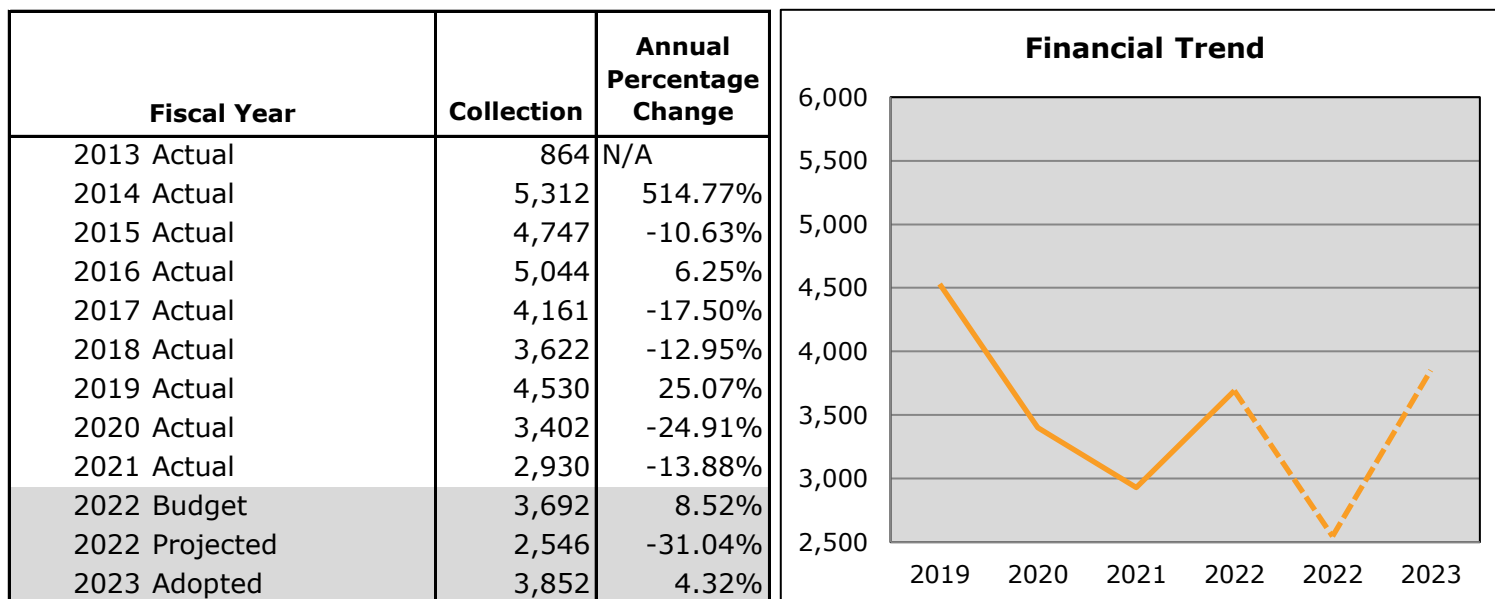
Municipal Code: Section 130.290

State Statute: Chapters 488

Revenue Description

Police Training Fees - In addition to any fine that may be imposed by the Municipal Judge there are assessed fees, as costs in all cases, an Inmate Prisoner Detainee Security Fund of \$2.00. This assists in providing additional funds for reimbursement of costs associated with inmate incarceration.

This revenue source was enacted by ordinance by the City Council on May 13, 2013. FY23 revenue is based on the average of the previous three years.



Animal Shelter Donations

General Ledger Codes:

01-00-4270-0000

Legal Authority:

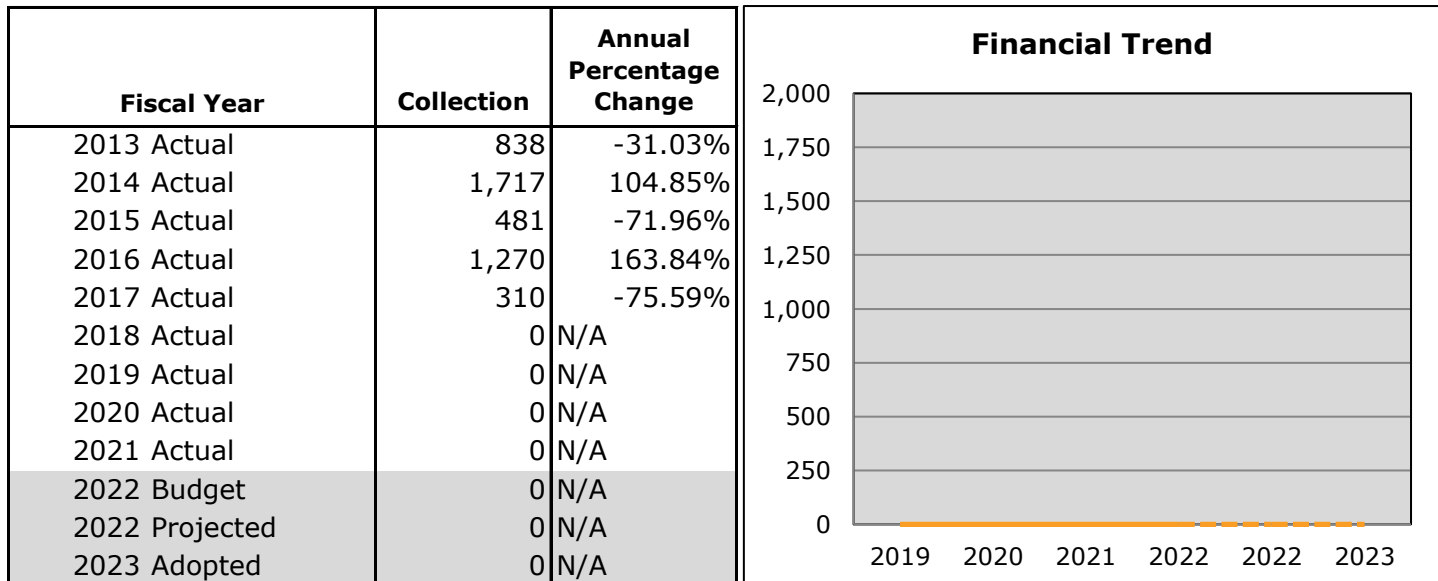
Municipal Code: Section 205

State Statute: 89

Revenue Description

Animal Shelter Donations - This account is used to account for donations received by citizens and local business to support the City's animal shelter. The inconsistent nature of revenue sources makes it very difficult to project and budget.

Animal Shelter Donations are deposited to the Raymore Foundation and distributed as needed by the Foundation.



Animal Control Fine Revenue

General Ledger Codes:

01-00-4275-0000

Legal Authority:

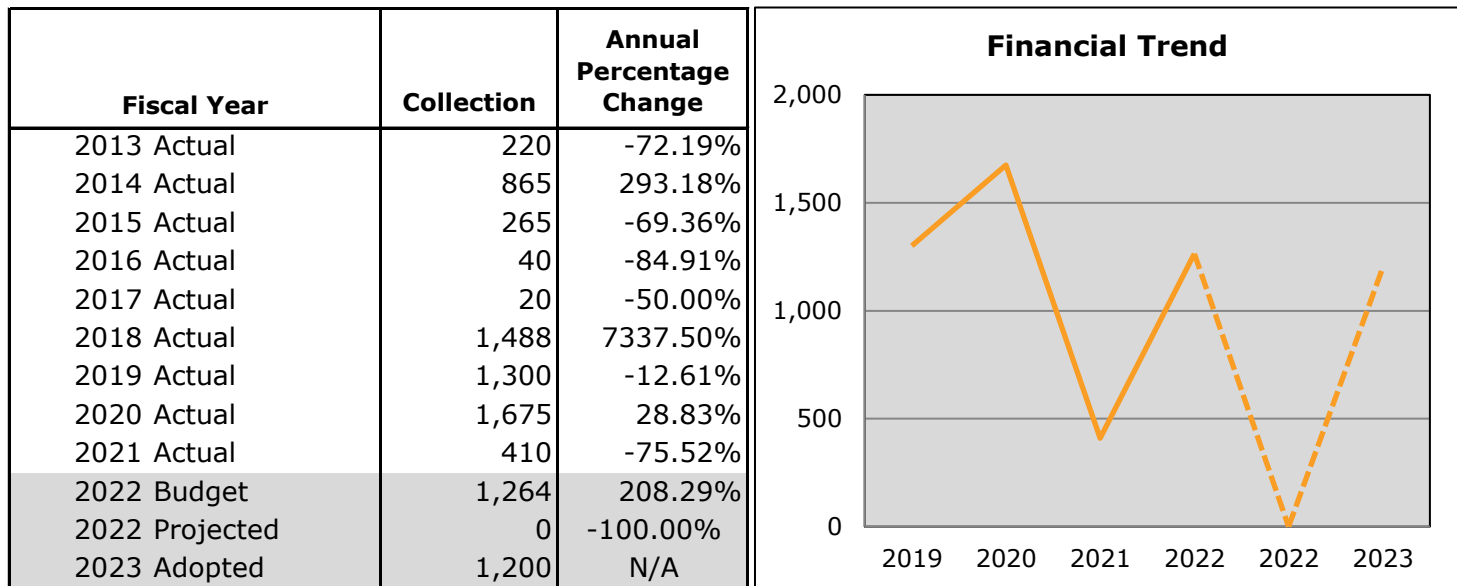
Municipal Code: Chapter 205

State Statute: Chapter 82

Revenue Description

Animal Control Fine - This account collects fines imposed by the Municipal Court for violations of the City's animal control regulations.

FY22 revenues are projected based on YTD receipts through May. FY23 is estimated based on the average of FY19, FY20 and FY21.



Animal Sheltering Services

General Ledger Codes:

01-00-4280-0000

Legal Authority:

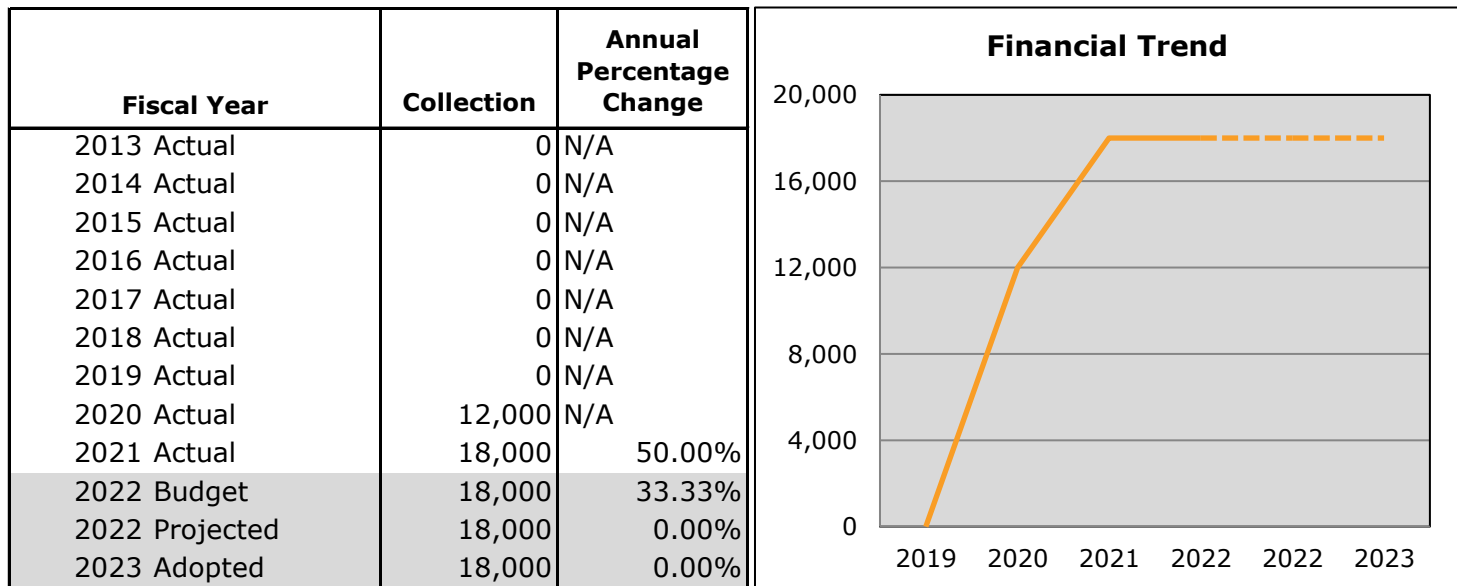
Municipal Code: Chapter 205

State Statute: Chapter 82

Revenue Description

Animal Control Fine - This account collects revenue for sheltering services provided to the City of Peculiar.

FY22 projections are based on a contract beginning March 1, 2020 at \$1500 per month. FY23 projections are based on 12 months of animal sheltering services at \$1500 per month.



Dispatch Fees

General Ledger Codes: 01-00-4310-0000	Legal Authority: Municipal Code: 200 State Statute: Chapter 82
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Revenue Description

Dispatch Fees - The City of Raymore Police Department provides dispatch service for the City of Peculiar, South Metro Fire Protection District and West Peculiar Fire District. The City of Peculiar is assessed a fee based on 5% of that City's assessed property values each year. South Metro Fire Protection District is assessed a fee based on the levy amount imposed by the fire district on all real and personal property within the district boundaries for the purpose of paying for a centralized dispatch center. Currently this levy is \$0.7091 per \$100 of assessed valuation in accordance with RSMo. 3210243(1). West Peculiar Fire District is assessed a fee based on 3% of the District's assessed property values each year. The City bills each jurisdiction annually. The South Metro Fire Protection District is allowed to submit communication equipment receipts up to 5% of the annual dispatch fee paid by the South Metro Fire Protection District.

The FY22 projection is based on actual receipts. FY23 budget is base on FY22 projection.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2013 Actual	165,988	6.52%				
2014 Actual	169,190	1.93%				
2015 Actual	171,511	1.37%				
2016 Actual	168,907	-1.52%				
2017 Actual	174,196	3.13%				
2018 Actual	188,499	8.21%				
2019 Actual	232,941	23.58%				
2020 Actual	254,916	9.43%				
2021 Actual	271,335	6.44%				
2022 Budget	271,335	6.05%				
2022 Projected	281,587	3.78%				
2023 Adopted	281,587	0.00%				

SRO Services

General Ledger Codes:

01-00-4311-0000

Legal Authority:

Municipal Code: State Statute: Chapter

Revenue Description

SRO Services- The City of Raymore provides school resource Officer services for schools in Raymore and the East Middle School. Ordinance 2020-035.

Rate is \$262 per day for each full day or \$131 per half day. Maximum of 212 full work days or combination thereof whenever school is in session.

Term of the agreement shall be from July 1, 2022 through June 30, 2023 as outlined in the SRO calendar and may be extended by mutual agreement of the City and District as deemed necessary to satisfy attendance requirements that may have been affected by inclement weather, or other factors.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend	
2013 Actual	0	N/A		
2014 Actual	0	N/A		
2015 Actual	8,778	N/A		
2016 Actual	36,516	315.99%		
2017 Actual	48,528	32.90%		
2018 Actual	52,884	8.98%		
2019 Actual	53,073	0.36%		
2020 Actual	40,919	-22.90%		
2021 Actual	45,588	11.41%		
2022 Budget	49,649	19.15%		
2022 Projected	49,649	0.00%		
2023 Adopted	47,815	-3.69%		

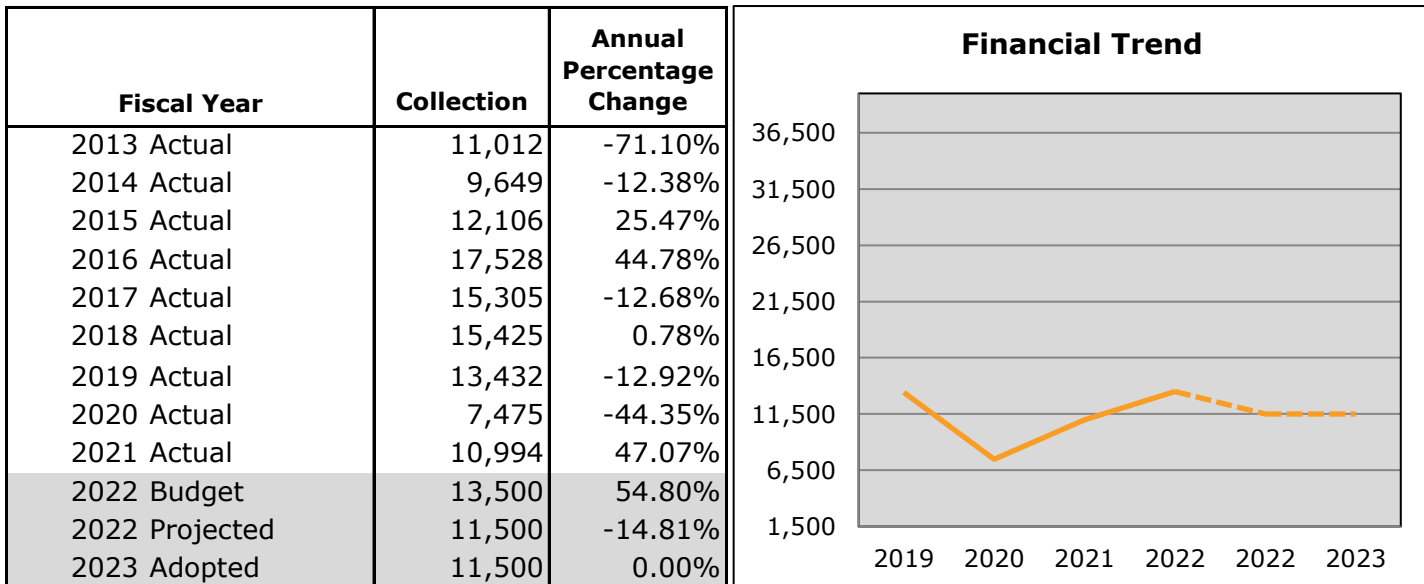
Police Grants

General Ledger Codes: 01-00-4320-0000	Legal Authority: State Statute: Chapter 82
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Revenue Description

Police Grants - The Safety Traffic Enforcement Program (S.T.E.P.) Grant provides reimbursement of overtime wages for hazardous moving violation enforcement and DWI checkpoints through the Missouri Division of Highway Safety. The City receives reimbursement for one-half the cost of body armor ballistic vests. Funding is approved through the U.S. Department of Justice-Bulletproof Vest Partnership Program.

FY22 revenues are projected using current receipts and estimated additional claims on available grant funds. FY23 revenues are estimated based on FY22.



Emergency Mgmt Grant

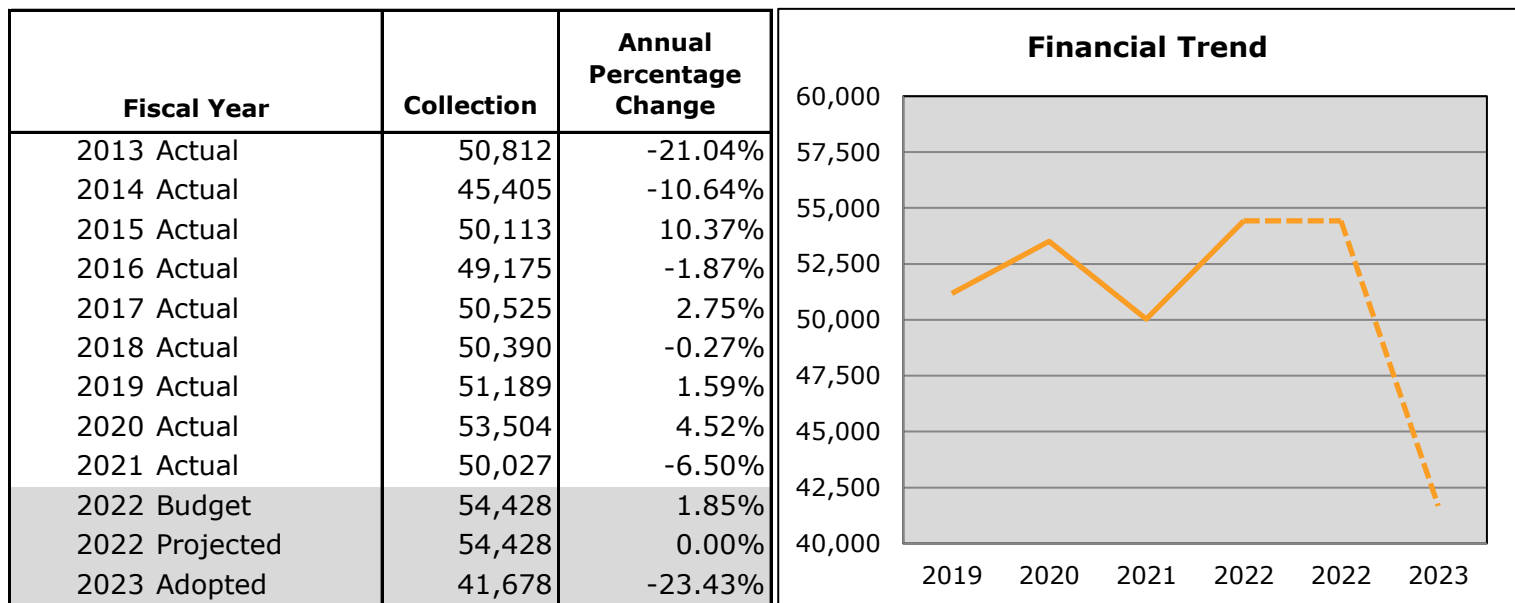
General Ledger Codes:
01-00-4325-0000

Legal Authority:
State Statute: Chapter 82

Revenue Description

Emergency Management Grant - Grants received for the current fiscal year (FY20) include \$53,789 from the Federal Government for emergency management related expenditures, primarily salary and benefit costs. Additional funds are distributed to each entity at the end of each grant year if leftover funds are available.

FY23 revenues are estimated based on grant application submitted in July 2022.



Copies

General Ledger Codes:

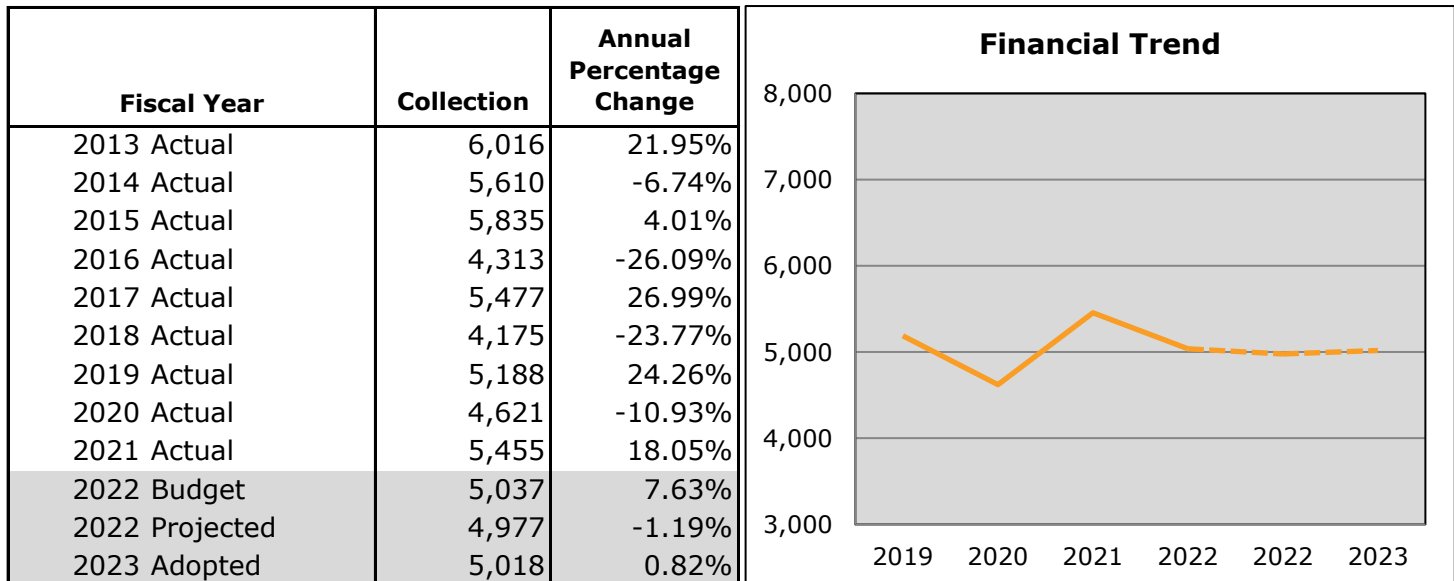
01-00-4330-0000

Legal Authority:

State Statute: Chapter 82
"Sunshine Law" on public information

Revenue Description

Copies - Photocopies are provided to the citizens by request. Color map reproduction cost ranges from \$5.00 - \$25.00 depending on the size of the map. Standard black and white copies are \$.10 per copy. This revenue is unpredictable in nature. FY20 revenue is projected based on the three year average historical trend. FY23 revenue is estimated using FY22 projections.



Refunds & Reimbursements

General Ledger Codes: 01-00-4340-0000	Legal Authority: State Statute: Chapter 82
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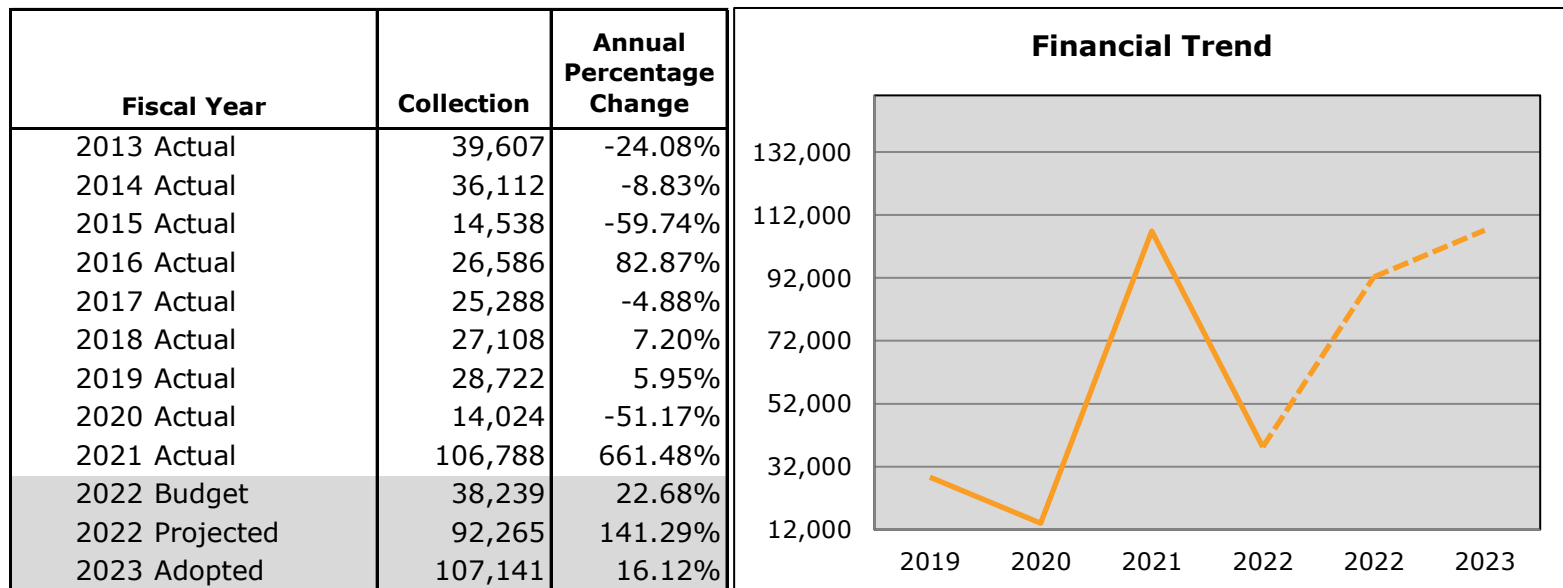
Revenue Description

Refunds & Reimbursements - Reimbursements/refunds to the City are recorded in this account. In the current fiscal year, the majority of the reimbursements are from state tax refunds for gasoline purchases. Historical revenues are not a reliable predictor of this account. Revenues are estimated conservatively and based on the five year historical trend.

Listed below are highlights of a few of the larger revenues receipted, projected and estimated:

	2019	2020	2021	2022
City gas purchase state tax refund	18,203	12,919	11,297	11,000*
Property tax liens (mowing)	3,009	3,009	5,559	3,641
Rebates	2,630	2,517	1,884	2,428
CIGNA Reimbursement		79,923	59,049	90,000*

*Estimated

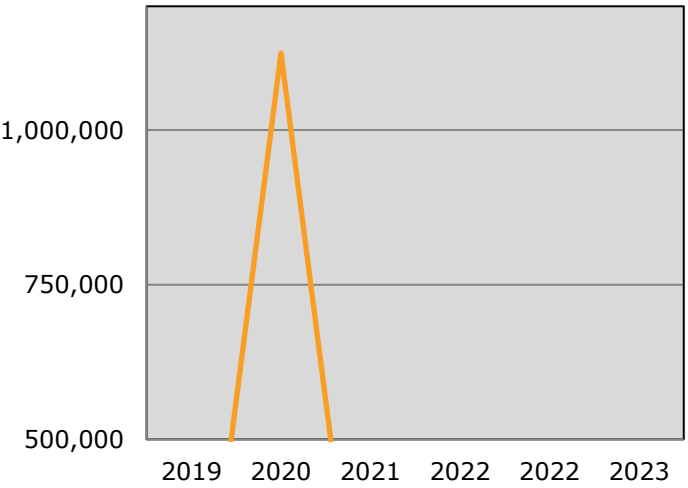


COVID-19 Reimbursements

General Ledger Codes: 01-30-4340-0000	Legal Authority: State Statute: Chapter 82
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Revenue Description

COVID-19 Reimbursements - This account was created to track the COVID-19 Reimbursements reimbursed to the City from Cass County for the Cares Act established in 2020 in response to the COVID-19 pandemic.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend  The line graph shows a sharp increase in 2020, peaking at approximately 1,125,000, followed by a sharp decline to zero for the subsequent years (2021-2023). The y-axis ranges from 500,000 to 1,000,000, and the x-axis shows years from 2019 to 2023.
2013 Actual	0	N/A	
2014 Actual	0	N/A	
2015 Actual	0	N/A	
2016 Actual	0	N/A	
2017 Actual	0	N/A	
2018 Actual	0	N/A	
2019 Actual	0	N/A	
2020 Actual	1,124,198	N/A	
2021 Actual	0	N/A	
2022 Budget	0	N/A	
2022 Projected	0	N/A	
2023 Adopted	0	N/A	

Interest Revenue

General Ledger Codes:

01-00-4350-0000

Legal Authority:

State Statute: Chapter 82

Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds. FY18 revenues were estimated based on the assumption of no change in interest rates or carrying balances of the FY18 investments, however, interest rates have risen throughout the year and continue to do so.

FY22 revenues are based YTD interest earned. FY23 is estimated based on FY22 projection.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend	
2013 Actual	12,674	30.50%		
2014 Actual	12,630	-0.35%		
2015 Actual	25,770	104.03%		
2016 Actual	34,902	35.44%		
2017 Actual	42,304	21.21%		
2018 Actual	80,001	89.11%		
2019 Actual	122,569	53.21%		
2020 Actual	58,191	-52.52%		
2021 Actual	13,356	-77.05%		
2022 Budget	59,482	9.66%		
2022 Projected	8,131	-86.33%		
2023 Adopted	8,131	0.00%		

Miscellaneous Revenue

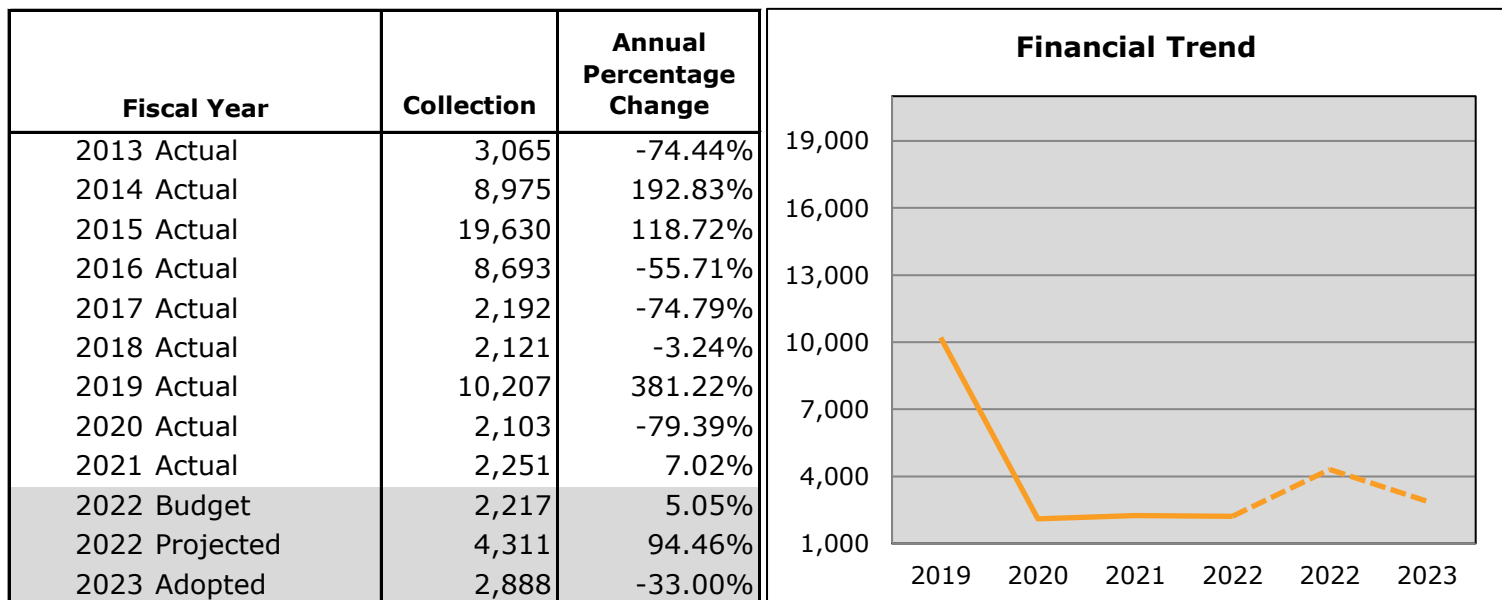
General Ledger Codes:
01-00-4370-0000

Legal Authority:
State Statute: Chapter 82

Revenue Description

Miscellaneous Revenue - Sale of real and personal property (auction of surplus property) and municipal court restitution are recorded in this account. This revenue source is unpredictable in nature.

FY22 revenues reflect the sale on multiple items on GovDeals, an auction website. FY23 revenues are estimated based on historical trends as well as the intention to continue utilizing the GovDeals auction.



Cell Tower Revenue

General Ledger Codes:
01-00-4410-0000

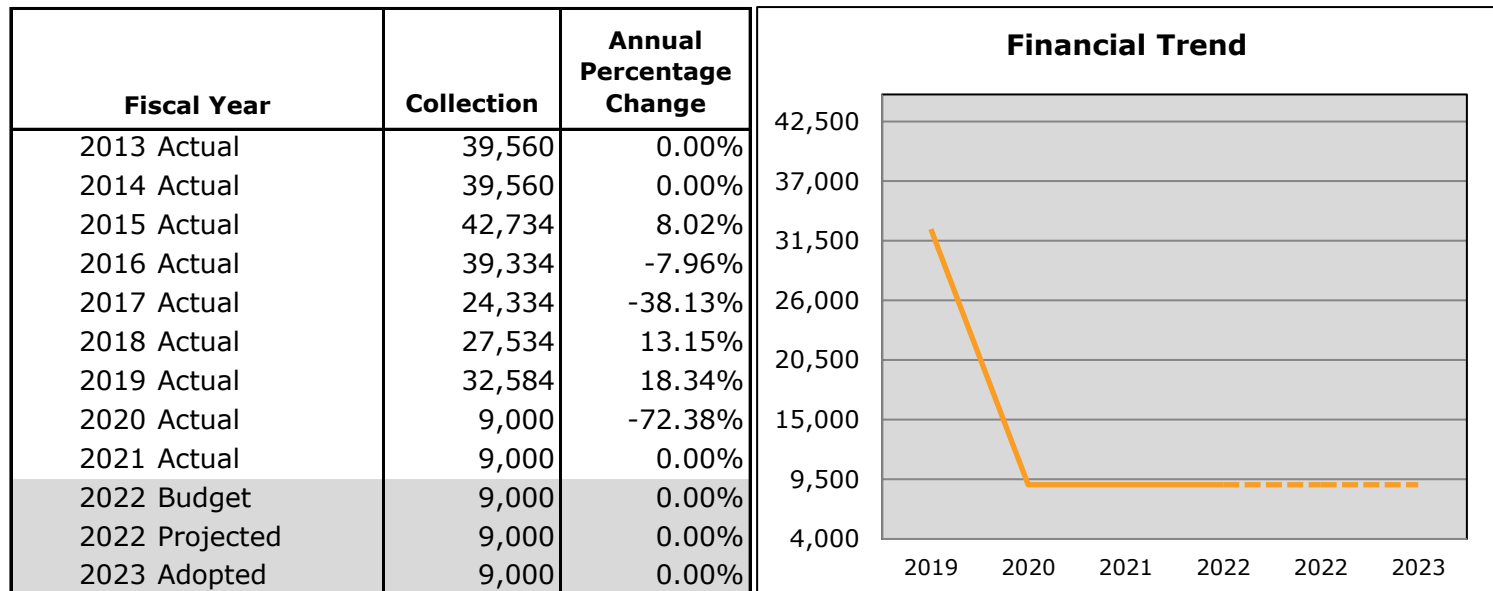
Legal Authority:
Municipal Ordinance: 28057 & 26066
State Statute: Chapter 82

Revenue Description

Cell Tower Revenue - The City had lease options with APT of Kansas City and Cricket Communications for the cellular companies to locate communication antennas on City water towers. Both of these options have been terminated.

FY18 revenues were estimated to decrease considerably due to the removal of the Elm Street water tower to be performed by an independent contractor in exchange of land rental for a mono-tower with a 6% cell phone revenue for all equipment placed on the tower. That contract was delayed getting the cellular service transferred properly. The water tower will be taken down during the summer of 2018.

FY23 revenues are estimated based on the contract with the mono-tower contract that began in FY20.



Transfer in From Restricted Revenue Fund

General Ledger Codes:

01-00-4904-0000

Legal Authority:

Municipal Ordinance: n/a

State Statute: n/a

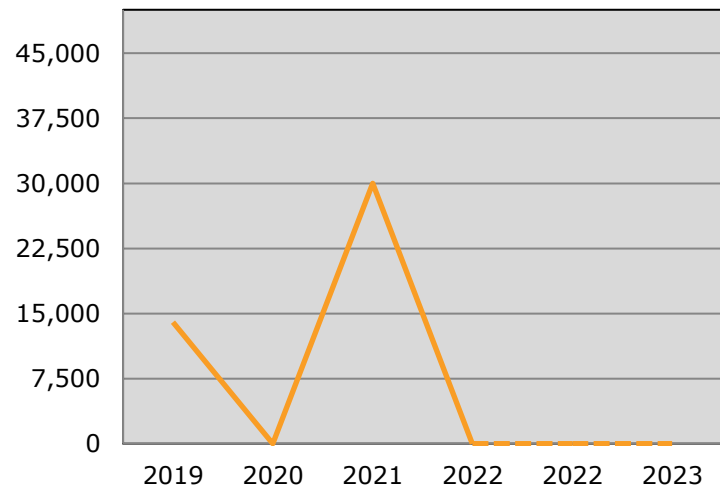
Revenue Description

Transfer From the Restricted Revenue Fund -

There are no transfers budgeted for FY23.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	-100.00%
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	30,000	N/A
2017 Actual	14,000	-53.33%
2018 Actual	0	N/A
2019 Actual	14,000	N/A
2020 Actual	0	N/A
2021 Actual	30,000	N/A
2022 Budget	0	N/A
2022 Projected	0	N/A
2023 Adopted	0	N/A

Financial Trend



Transfer in From Transportation Fund

General Ledger Codes: 01-00-4936-0000	<u>Legal Authority:</u> Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Transfer From the Transportation Fund - These funds represent a fund balance transfer from the Transportation Fund (36) to the City. The funds are used to offset costs incurred by the Street Department in the General Fund.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2013 Actual	320,000	0.00%				
2014 Actual	320,000	0.00%				
2015 Actual	320,000	0.00%				
2016 Actual	320,000	0.00%				
2017 Actual	320,000	0.00%				
2018 Actual	320,000	0.00%				
2019 Actual	320,000	0.00%				
2020 Actual	320,000	0.00%				
2021 Actual	320,000	0.00%				
2022 Budget	320,000	0.00%				
2022 Projected	320,000	0.00%				
2023 Adopted	320,000	0.00%				

Transfer in From Stormwater Sales Tax Fund

General Ledger Codes: 01-00-4946-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Transfer from the Stormwater Sales Tax Fund - These funds represent a transfer from the Stormwater Sales Tax Fund (46) to support the direct costs associated with expenditures related to the personnel costs of the Stormwater Department in the General Fund.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2013 Actual	202,437	6.96%				
2014 Actual	195,429	-3.46%				
2015 Actual	230,425	17.91%				
2016 Actual	258,115	12.02%				
2017 Actual	253,064	-1.96%				
2018 Actual	285,209	12.70%				
2019 Actual	295,000	3.43%				
2020 Actual	295,000	0.00%				
2021 Actual	300,000	1.69%				
2022 Budget	306,000	3.73%				
2022 Projected	306,000	0.00%				
2023 Adopted	312,120	2.00%				

Transfer in From Enterprise Fund

General Ledger Codes: 01-00-4950-0000	<u>Legal Authority:</u> Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Transfer from the Enterprise Fund - These funds represent a payment to the General Fund for costs associated with administrative support of the activities of the Enterprise Fund.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2013 Actual	658,676	4.50%				
2014 Actual	687,527	4.38%				
2015 Actual	727,606	5.83%				
2016 Actual	756,464	3.97%				
2017 Actual	771,540	1.99%				
2018 Actual	810,118	5.00%				
2019 Actual	829,280	2.37%				
2020 Actual	892,498	7.62%				
2021 Actual	967,988	8.46%				
2022 Budget	999,504	11.99%				
2022 Projected	999,504	0.00%				
2023 Adopted	1,123,664	12.42%				

Transfer in From Capital Projects

General Ledger Codes: 01-00-4998-0000	<u>Legal Authority:</u> Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Capital Project A&I - These funds represent a payment of six percent (6%) against those Capital Funds which have been provided administrative and inspection services by the General Fund. These fees are assessed against projects which are programmed in the CIP.

The FY23 estimated revenue is based on projects listed in the CIP on schedule to be completed during FY23 and shown below:

Annual Annual Curb Program	\$24,000
Street Preservation	\$48,000
Annual ROW Infrastructure Repairs	\$9,000
Annual Maintenance of Thoroughfares	\$12,000
Annual Storm-Curb	\$12,000
Annual Hydrant Replacement	\$9,169
Annual Maintenance of Thoroughfares	\$8,350

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2013 Actual	32,134	-25.33%	
2014 Actual	36,808	14.54%	
2015 Actual	0	N/A	
2016 Actual	17,000	N/A	
2017 Actual	49,873	193.37%	
2018 Actual	0	N/A	
2019 Actual	4,885	N/A	
2020 Actual	47,400	870.40%	
2021 Actual	40,346	-14.88%	
2022 Budget	6,000	-87.34%	
2022 Projected	144,000	2300.00%	
2023 Adopted	122,519	-14.92%	



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ADMINISTRATION

The Administration Department is the focal point of activities between the Mayor, City Council, and City Departments. It provides administrative leadership for the organization and translates the policies and directives of the City Council into operating programs. The department directs the delivery of municipal services and provides leadership on City operations, community visioning and intergovernmental/regional cooperation.

PROGRAMS

City Council

The powers of the City, as provided by state law and the City Charter, are vested in the Mayor and City Council. The Council is composed of eight members, from four wards, and the Mayor.

City Management/Administration

The City Manager is the chief administrative officer of the City and is responsible for the management of all personnel, the administration of all departments, provision of support and policy recommendations to the Council, development and implementation of the annual budget and capital program, enforcement of laws, and carrying out all Council policies and directives.

City Clerk

The City Clerk's office manages and retains all City records. This includes:

- Assisting citizens and the media in research of ordinances, contracts and other public information.
- Coordinating the preparation of information required for City Council meetings.
- Providing permanent record retention for all City Council, Board and Commission meetings
- Facilitates the application and selection process for appointments to volunteer boards and commissions
- Coordinates the election process.
- Ensuring the City Code is updated and maintained
- Issuing occupational licenses, fireworks permits, low speed neighborhood vehicle registrations, and liquor licenses.

Legal Services

The City Attorney serves as the chief legal advisor to the City and represents the City in all legal proceedings in some form.

GOALS

City Management/Administration

1. Provide leadership to the elected officials and professional staff on citywide issues.
2. Respond to Council and citizen requests for information.
3. Ensure that citizens receive excellent customer service from employees.
4. Ensure that City services are provided at the highest level of quality within available funding.

City Clerk

1. Maintain compliance with governmental record management guidelines and practice requirements in accordance with Chapter 109 of the Revised Statutes of the State of Missouri.
2. Maintain compliance with Chapter 610, Missouri Sunshine Law, of the Revised Statutes of the State of Missouri for providing transparency in government.
3. Maintain the City Code with Council approved legislation on a biannual basis.
4. Maintain compliance with City Code requirements for licensing and permitting.

Legal Services

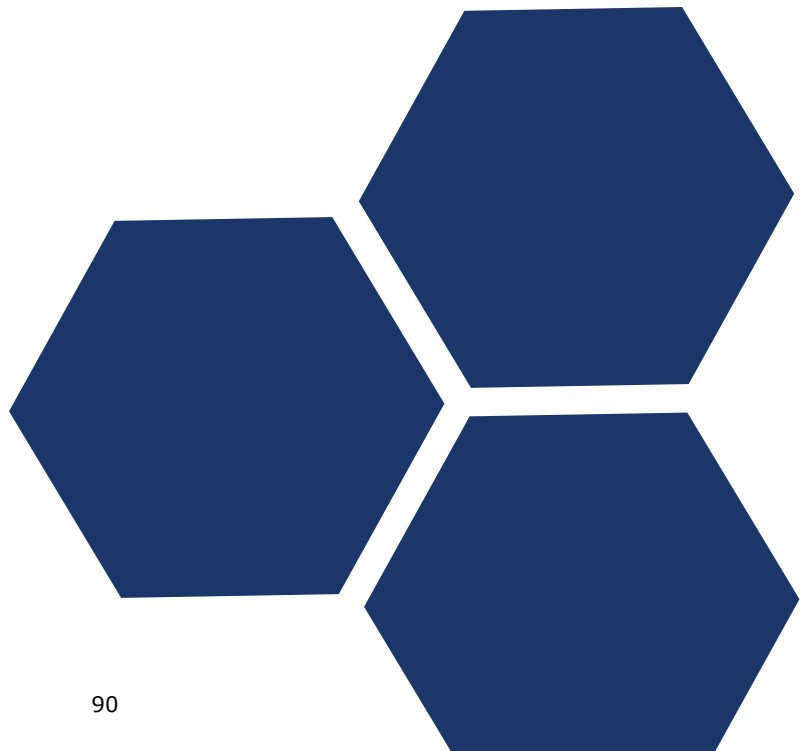
1. Provide appropriate legal advice to the governing body. **(4.1.3)**

FY 2022 PERFORMANCE SUMMARY

1. Developed the process for and transition to paperless occupational licensing **(3.3.3)(4.1.2)**
2. Working with Development Services Department, developed a process of approval requirements for new businesses located in Raymore to ensure compliance with City Code and the Unified Development Code **(3.3.3)(4.1.2)**
3. The City Clerk continued educational opportunities through the Missouri City Clerk and Finance Officers Association, Missouri Municipal League, and International Institute of Municipal Clerks **(4.1.3)**

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.



CITY COUNCIL AND MAYOR

Mission To serve as the governing body for the City of Raymore and provide leadership to City staff by establishing policies and ordinances in compliance with national, state and City Charter requirements.

Service Description The City Council is the policy-making body of the City of Raymore. Its members are responsible for developing a budget for the City and adopting legislation that has the force of law within the City limits, within the bounds of Missouri statutes.

Objectives		Goal Alignment
A	Establish and implement fair and equitable codes, ordinances and resolutions	4.1.3
B	Appoint citizens to various committees established to carry out City business	1.3.3
C	Provide organizational leadership and direction to staff on City-wide issues	4.1.3
D	Provide input and ultimately adopt the City's annual budget	4.3.1

Performance Measures		2021	2022	2023 Goal
A	Number of ordinances and resolutions adopted	129	128	125
B	Number of active boards and commissions	8	8	8
C	Number of City Council meetings held	24	24	24

ADMINISTRATION

Mission To provide administrative leadership to the organization and assist the City Council in developing, implementing and evaluating policies and programs to serve the residents and businesses of Raymore.

Service Description The Administration Department is the focal point of activities between the Mayor, City Council and City departments. It provides administrative leadership for the organization and translates the policies and directives of the City Council into operating programs. The department directs the delivery of municipal services and provides leadership on City operations, community visioning and intergovernmental/regional cooperation.

Objectives		Goal Alignment
A	Respond to Council and citizen requests for information	4.1.1
B	Ensure that citizens receive excellent customer service from employees	1.2.3
C	Provide leadership to elected officials and professional staff on city-wide issues	4.1.3
D	Ensure that city services are provided at the highest level of quality within available funding	4.3.1

Performance Measures		2021	2022	2023 Goal
A	Percent of citizens satisfied or very satisfied with the overall quality of services provided by the City	86%	86%	86%
B	Percent of citizens satisfied or very satisfied with the overall image of the City	81%	81%	81%
C	Percent of citizens satisfied or very satisfied with the quality of customer service provided by City employees	80%	80%	80%

CITY CLERK

The City Clerk's office manages and retains all City records. This includes:

- Assisting citizens and the media in research of ordinances, contracts and other public information
- Coordinating the preparation of information required for City Council meetings
- Providing permanent record retention of all City Council, Board and Commission meetings
- Coordinating the election process
- Ensuring the City Code is updated and maintained
- Issuing occupational licenses, fireworks permits, neighborhood vehicle registrations and liquor licenses

Objectives		Goal Alignment
A	Maintain compliance with governmental record management guidelines in accordance with Chapter 109 of the Revised Statutes of the State of Missouri	4.3.3
B	Maintain compliance with Chapter 610, Missouri Sunshine Law, of the Revised Statutes of the State of Missouri for providing transparency in government.	4.3.3
C	Maintain the City Code with Council approved legislation on a biannual basis.	4.1.3
D	Maintain compliance with City Code requirements for licensing and permitting.	4.1.2

Performance Measures		2020	2021	2022
A	Total Occupational Licenses issued	1204	1224	1250
B	Number of liquor licenses issued	23	25	27
C	Neighborhood vehicle permits issued	46	38	75
D	Record requests fulfilled	69	122	160

ADMINISTRATION

HUMAN RESOURCES DIVISION

Human Resources partners with City departments to provide programs, services and environments that maximize the potential of its workforce. Department staff are committed to maintaining a customer focus while supporting the organizational goals and objectives.

The Human Resources Division is organized under the Administration Department, and operates as an internal service for all departments and employees.

Human Resources administers and oversees all personnel and employee service programs including recruitment and hiring, performance management, employee relations, employee benefit programs, training and development, and safety and risk management efforts.

GOALS

1. Develop a high quality City workforce and position Raymore as an employer of choice in the region **(4.2.1)**
2. Develop an on-boarding process that clearly defines expectations of employees **(4.2.2)**
3. Create a culture that places priority on retaining employees **(4.2.2)**
4. Continuously review, update and administer the City's comprehensive compensation and benefit package to ensure we remain competitive in our offerings and costs **(4.2.1)**
5. Oversee and facilitate training and development

for all personnel **(4.2)**

FY 2022 PERFORMANCE SUMMARY

1. Implemented Express Evaluations performance management system
2. Hosted a successful citywide day of training and appreciation day
3. Streamlined benefits management by implementing an online benefits portal
4. HR Manager was elected to the vice president position with MOPRIMA
5. HR Manager continued a second term as president for IPMA-GKC
6. HR Manager was elected treasurer of Central Region IPMA-HR
7. Implemented an online training track for new employees

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

HUMAN RESOURCES

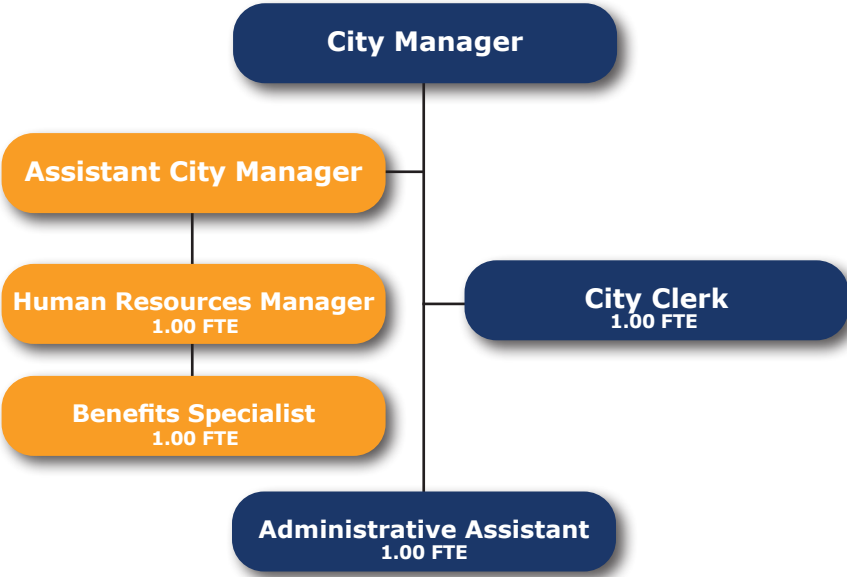
Mission Human Resources supports the goals and challenges of the City of Raymore by providing services which promote a work environment that is characterized by fair treatment of staff, open communications, personal accountability, trust and mutual respect. We seek and provide solutions to workplace issues that support and optimize the values and operating principles of the organization.

Major Services: Human Resources oversees the hiring, training and development of all personell. Staff continuously reviews, updates and administers the City's compensation and benefits package to ensure the City remains competitive in our offerings and costs.

Objectives		Goal Alignment
A	Develop a high quality City workforce	4.2.1
B	Position Raymore as an employer of choice	4.2.1
C	Create a culture that places priority on retaining employees	4.2.2
D	Create a safe working environment	4.2.2, 4.2.1

Performance Measures		2021	2022	2023 Goal
A	Number of full time employees hired	19	21	14
B	Full time employee turnover rate	9.8%	15%	5%
C	Number of employees celebrating milestone anniversaries for years of service	13	11	19
D	Number of workers compensation claims	5	7	2

ADMINISTRATION



ADMINISTRATION

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	1,068,742	1,014,895	1,047,635	1,047,635	1,056,136	1,055,599	1,055,599	1,055,599
Commodities	10,698	25,177	12,618	12,618	11,160	11,083	11,083	11,083
Maintenance and Repairs	1,898	2,798	2,540	2,540	3,500	3,500	3,500	3,500
Utilities	0	0	0	0	0	0	0	0
Contractual	280,941	302,420	346,880	346,880	341,454	362,439	362,439	362,439
Capital Outlay		0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	24,531	17,558	17,558	17,558	17,558	17,558	17,558	17,558
Total	1,386,810	1,362,848	1,427,231	1,427,231	1,429,808	1,450,179	1,450,179	1,450,179

Position Control Roster

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
City Manager	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
Deputy City Clerk*	1.00	0.00	0.00
Manager, Human Resources	1.00	1.00	1.00
Benefits Specialist	1.00	1.00	1.00
Administrative Assistant **	1.00	2.00	1.00
Total FTE	7.00	7.00	6.00

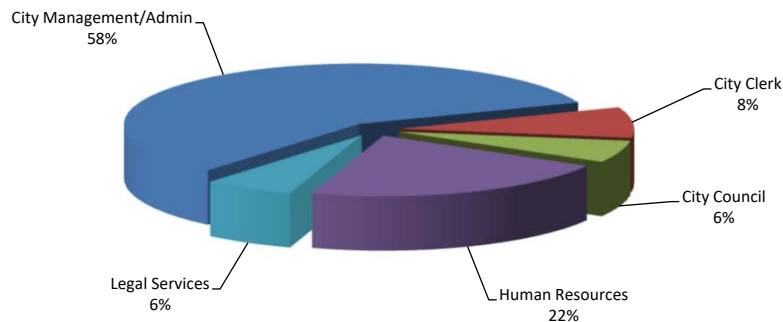
*The Deputy City Clerk position was eliminated and replaced by an Administrative Assistant

**The Administrative Assistant position to the City Clerk was eliminated

By Program

	2022-23 Council Adopted
City Management/Admin	842,565
City Clerk	119,039
City Council	85,692
Human Resources	312,883
Legal Services	90,000
Total	1,450,179

Program as a Percentage of the Department Budget





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INTEGRATED TECHNOLOGY SYSTEMS

The Integrated Technology Systems Department (ITS) has four programs: Systems Administration, Client Support, Capital Asset Replacement, and Training. This department includes Director of Integrated Technology Systems, ITS Senior Technician and ITS Technician.

PROGRAMS

Systems Administration

Network Administration – The City of Raymore's local area network is built using the core services of the Windows 2016 and 2019 Server Operation System. These servers provide services used by all PC users such as sharing files, access to network printers, and service to access email and Internet connections. Workstation operating systems use Windows 10 and Mac OS.

Applications Administration – The department provides administration and end user support for all applications running on the network platforms. The services ITS provides include all technical design, installation, configuration, vendor coordination, support, end user training and support, installation of upgrades, development of interfaces as required and application troubleshooting. Related administrative duties include tracking of software licensing, ensuring that common versions are installed, and managing any related software contracts for maintenance and support.

Technology Planning/Internal Consulting – The

department is responsible for coordination with each department to ensure that their needs are met. ITS works with departments to assess, define and identify needs. This includes research, development and implementation of solutions to meet those demands.

Telephone System Administration – The department has the responsibility of supporting all facility telephones, voicemail, and mobile devices. These responsibilities include coordination of all telephone-related moves, additions and changes as well as monitoring and managing hardware located at City facilities.

Client Support

Video Production Support - Provide maintenance, support and video production for the government access channel; diagnose and repair problems with computer, video and audio equipment; upgrade/replace equipment as needed; record or set up camera/audio system for meetings; transfer film to DVD media; program recordings for playback; encode recordings; place recordings on YouTube for public access; provide copies as requested.

Network Support – The department supports, configures and maintains all network devices used by the City of Raymore.

Desktop Support – Centralized and coordinated staff support for hardware, software or telephone systems is delivered via the ITS Department.

Capital Asset Replacement

Replacement of computers is on a five-year cycle that provides each City employee with equipment that is based on current technology. The ITS Department, utilizing input from department managers, determines the computer style that best suits the department needs. Monitors and printers are replaced on an as-needed basis.

Technology Training

The ITS Department provides employee training for network security, cloud applications, telephone equipment, and various software programs.

GOALS

Systems Administration

1. Provide reliable communication and network services to City staff, businesses, and to the citizens of Raymore. **(1.3.1) (4.1.2)**
2. Maintain a high level of security and disaster recovery capability. **(2.1.2)**
3. Ensure effective technical and fiscal management of department resources. **(4.3.1)**

Client Support

- Deliver timely and effective service to customer requirements through communication, teamwork and a skilled staff. **(1.2.3) (4.1.2)**
- Provide support for all police department information and technology needs, including in-car computers and video systems and body cameras.

Capital Asset Replacement

- Continue the computer replacement program to ensure that the latest technology is implemented for City use. **(4.3.1)**

Technology Training

- Continue user education programs for security training, end-user software products and telecom systems. Provide focused training for Google Workspace and cyber-security. **(4.2)**

FY 2022 PERFORMANCE SUMMARY

1. Replaced 16 computer workstations
2. Replaced PubWorks/Rectrac server
3. Responded to and resolved more than 1,900 requests for technical assistance from City staff
4. Maintained a near 100 percent very satisfied rate on work requests
5. Audio/Video upgrades to system at Centerview
6. Continued implementation of advanced security measures
7. Reconfiguration and implementation of virtual server environment
8. Staff performed multiple training missions in support of the Police Department's drone program
9. Completed the implementation of the new in-car video system for the Police Department
10. Implementation and configuration of advanced network monitoring software

SIGNIFICANT BUDGETARY ISSUES

1. The software maintenance costs continue to increase and will through FY 2023
2. The FY 2023 budget calls for replacement of computers according to the standard computer schedule in the amount of \$25,100
3. Camera security system for the City

INTEGRATED TECHNOLOGY SYSTEMS

Mission The mission of ITS is to provide innovative, contemporary and accessible technology in computing, media and voice services to facilitate the City of Raymore's mission and vision.

Service Description Integrated Technology Systems is responsible for implementing and maintaining computer hardware, network systems, software and audio/video systems, and providing client support.

Objectives		Goal Alignment
A	Provide reliable communication and network services to City staff	1.3.1, 4.1.2
B	Maintain a high level of security and disaster recovery capability	2.1.2
C	Ensure effective technical and fiscal management	4.3.3
D	Deliver timely and effective client support	4.3.1
E	Provide latest technology resources to City staff	4.1.2
F	Provide focused IT training to City staff	4.1.2

A. Percent of urgent priority help desk tickets completed within 8 hours

FY 2021	FY 2022	FY 2023
100%	100%	100%

B. Percent of high priority help desk tickets completed within 16 hours

FY 2021	FY 2022	FY 2023
100%	100%	100%

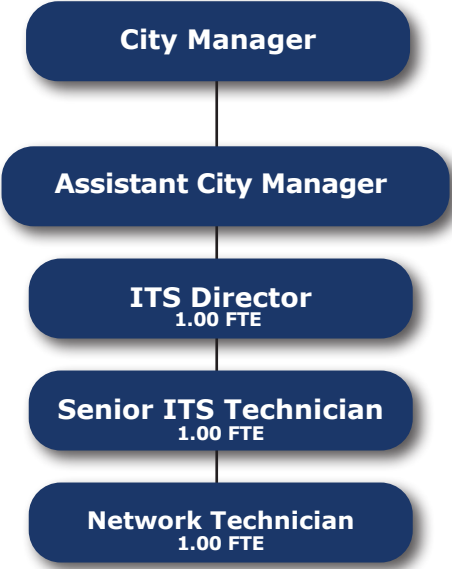
C. Percent of medium priority help desk tickets completed within 24 hours

FY 2021	FY 2022	FY 2023
100%	100%	100%

D. Percent of "very satisfied" ratings with help desk service

FY 2021	FY 2022	FY 2023
-	93%	95%+

INTEGRATED TECHNOLOGY SYSTEMS



INTEGRATED TECHNOLOGY SYSTEMS

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	293,771	240,052	283,513	283,513	283,513	299,426	299,426	299,426
Commodities	50,488	58,356	56,230	56,230	54,960	93,122	88,244	88,244
Maintenance and Repairs	94	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	272,194	314,675	317,571	317,571	314,700	403,260	408,660	408,660
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	3,514	3,514	3,514	3,514	3,514	3,514	3,514
Total	616,546	616,597	660,828	660,828	656,687	799,322	799,844	799,844

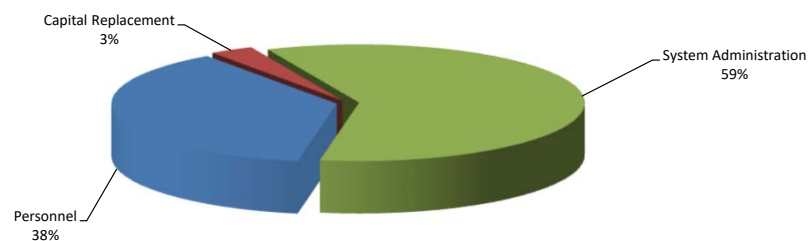
Position Control Roster

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
Director, Integrated Technology Systems	1.00	1.00	1.00
ITS Senior Network Technician	1.00	1.00	1.00
ITS Network Technician	1.00	1.00	1.00
Total FTE	3.00	3.00	3.00

By Program

	2022-23 Council Adopted
Personnel	299,426
Capital Replacement	25,100
System Administration	475,318
Total	799,844

Program as a Percentage of the Department Budget





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ECONOMIC DEVELOPMENT

Growing the local economy is the primary focus of the Economic Development Department. Our community accomplishes this goal mainly through the recruitment and attraction of new businesses while also working with existing companies on retention and expansion.

The department provides staff support to City Administration, elected leaders, other City departments, the Tax Increment Financing Commission, the Raymore Chamber of Commerce, as well as other external community partners and organizations.

The department is charged with creating an environment that is responsive to the concerns of residents and the development community, and facilitating relationships among the community's civic and business network. It is also focused on improving the quality of life in the City by increasing the City's tax base and employment opportunities. The department develops and administers plans, policies and programs consistent with community and leadership goals.

PROGRAMS

Administration

Administration involves responding in an efficient manner to development inquiries from developers, brokers, design professionals, community leaders and staff on policy, data, incentives, procedures,

demographics and more. It also includes the coordination of development projects and efforts as they relate to the Development Services Department and working with the local business community to ensure the needs of the local market are being adequately met.

Marketing and Business Attraction

Marketing and Business Attraction includes maintaining cooperative marketing efforts through the City's community and economic development partners, including Missouri Department of Economic Development (DED), Kansas City Area Development Corporation (KCADC), Raymore Chamber of Commerce and other utility partners to ensure that the City maintains its position as an attractive, agile and competitive place for economic growth.

This is accomplished through the creation of marketing materials, data reports and community demographic information, as well as development concepts for the City's key corridors and properties. The department maintains the essential information for evaluating the Raymore community for the location of commercial, industrial and residential projects, and markets the community through advertising, trade shows, impact trips, etc., while working directly with businesses to fill spots in commercial centers throughout the community.

Business Retention and Expansion

Business Retention and Expansion (BR+E) is a critical component to creating and maintaining a healthy and sustainable local economy. Ensuring that new and existing businesses have the resources and support that they need from the City creates an environment that breeds success and creates opportunities for new and local businesses to flourish.

The department is responsible for cultivating and maintaining relationships with the local business community, and creating programs and initiatives that are responsive to the needs of businesses within the City.

GOALS

Administration

1. Recruit aesthetically appealing, high-quality real estate development projects that align with the community's priorities **(3.1.1)(3.1.2)**
2. Heighten the pursuit of attracting industries and businesses that have the ability to dramatically strengthen the employment and economic base of Raymore (often referred to as "primary employers") **(3.1.1)(3.1.2)(3.2.1)**
3. Coordinate and further advance the establishment of an extensive workforce development program catering to the community's and businesses' needs **(3.2.1)**
4. Research amendments to the Economic Development Policy and potentially City Code that further shape local incentives which directly align with business recruitment strategies **(3.3.1)**

Marketing and Business Attraction

1. Continue to update and maintain the department's website and marketing communications in order to provide streamlined and accurate information on prospective projects **(3.3.1)**
2. Explore and implement new marketing and outreach strategies to expand the scope and reach of the department **(3.3.1)**
3. Make Raymore the place to live and play for a diverse array of residents and workers of surrounding large employers **(3.1.2)(3.2.4)**
4. Coordinate with other subject matter experts and departments on assessing the readiness of real estate sites **(3.3.4)**

5. Market, promote and communicate the value, benefit and opportunity that Raymore fosters in terms of project investment and community growth **(3.1.1)(3.1.2)**
6. Develop an annual development report to include with *The Review*

Business Retention and Expansion

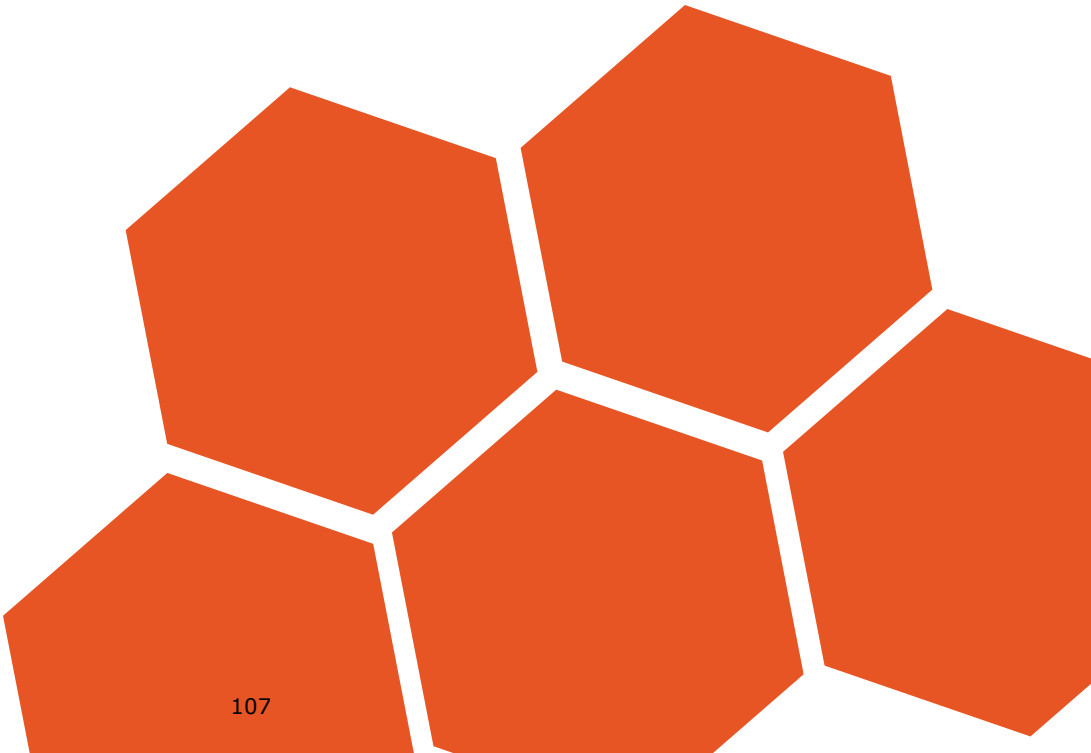
1. Expand and enhance the City's Business Retention & Expansion (BRE) program to align with community needs and priorities **(3.3.2)**
2. Strategize and work with the Raymore Chamber of Commerce to make connections with local businesses
3. Visit with and offer assistance to at least 15 existing businesses that call Raymore home **(3.3.2)**

FY 2022 PERFORMANCE SUMMARY

1. Continued to work with master developer VanTrust Real Estate on the development and expansion of Raymore Commerce Center, the City's large-scale industrial business park at I-49 & North Cass Parkway
2. Secured the occupancy of a Class-A tenant within Building 1 of the Raymore Commerce Center
3. Commenced construction on Raymore Commerce Center Building 3 - the largest SPEC building announced within the Kansas City Metro at 1,024,000 square feet
4. Commenced comprehensive planning and redevelopment efforts to promote the growth along the central corridor of 58 Highway
5. Originated a new Business Retention & Expansion (BR+E) program to solicit feedback and communications from existing Raymore businesses
6. Responded to multiple requests for information for new development projects from the Missouri Partnership, Kansas City Area Development Council (KCADC) and other sources in relation to the Raymore Commerce Center development
7. Worked with education partners and other organizations to further establish a robust, comprehensive workforce development program in order to attract larger employers who offer higher skilled careers
8. Organized the City's second annual Restaurant and Small Business week to celebrate locally owned businesses

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues



ECONOMIC DEVELOPMENT

Mission To develop, implement and market programs and activities that support economic growth and development in Raymore including business assistance, recruitment, retention, and expansion, as well the development of our local infrastructure and community amenities.

Service Description The Economic Development Department is a large piece of all activities that impact the economic growth and development of the community.

Objectives		Goal Alignment
A	Attract and support business investment in the community to grow the commercial tax base	3.1.1
B	Support and retain jobs in the community to provide a living wage	3.2

Performance Measures		FY 2022	FY 2023 GOAL
A	Site selection submittals for business recruitment	6	10
B	Business, retention and expansion community visits	10	12

ECONOMIC DEVELOPMENT



ECONOMIC DEVELOPMENT

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	90,000	93,303	96,819	96,819	96,819	94,832	94,832	94,832
Commodities	20	95	300	300	275	400	400	400
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	44,336	26,689	61,100	61,100	61,100	60,870	60,870	60,870
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	134,356	120,086	158,219	158,219	158,194	156,102	156,102	156,102

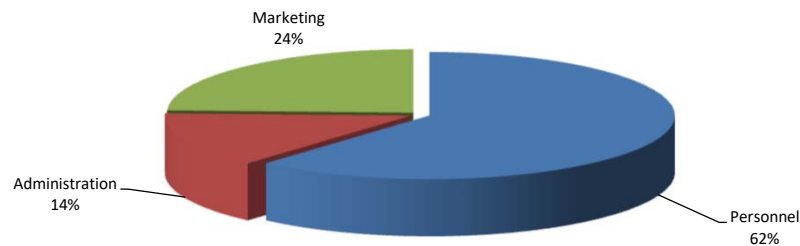
Position Control Roster

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
Economic Development Director	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00

By Program

	2022-23 Council Adopted
Personnel	96,032
Administration	21,950
Marketing	38,120
Total	156,102

Program as a Percentage of the Department Budget



DEVELOPMENT SERVICES

The Development Services Department is involved in the development and implementation of the Unified Development Code, the Growth Management Plan, overseeing the development and plan review process, codes compliance, building inspections and the City's GIS program. The department serves as primary staff support to the Planning & Zoning Commission, Board of Appeals, and Board of Adjustment. The Development Services Director supervises the day-to-day activities of the department and reports to the City Manager.

PROGRAMS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management and budget administration.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries. It includes providing informational brochures, statistics, and procedural manuals to residents, businesses, and the development community.

Geographic Information Systems

The services in this program include those necessary for the development and maintenance of graphical representations related to development activities within the City, and other mapping requirements. This program will provide support primarily for development activities related to planning, zoning, and engineering as well as police, parks and other City departments as necessary.

Planning & Zoning

The Development Services Department provides staff support to the Planning and Zoning Commission and acts as a liaison to other departments on its behalf. The services in this program include those associated with comprehensive planning, rezoning, conditional use permit, subdivision plat process, site plan review, and variances. This includes the organization of work sessions and recording of minutes for the Planning & Zoning Commission, as well as public notification and providing staff support to the Planning & Zoning Commission, City Council, Board of Appeals and Board of Adjustment.

Code Enforcement

This program identifies, investigates, and responds to complaints concerning violations of the city code, and related policies, and oversees the remedy and abatement of violations throughout the community. This program is responsible for the investigation and enforcement of complaints concerning nuisances,

weeds, property maintenance, signs and the Unified Development Code.

Building Inspections

This program includes the comprehensive review and inspection of all development projects to ensure that residential, commercial and industrial structures conform to applicable codes and approved plans, and ensures the safety of citizens through inspection of construction activities. This program provides accurate and timely inspections to keep the building community informed of changes in all applicable codes, policies and procedures.

GOALS

Administration

1. Continue involvement in committees, programs and meetings sponsored by the Mid-America Regional Planning Council **(1.3.3)**
2. Identify processes that could benefit from the use of additional technology **(4.1.2)**
3. Facilitate the adoption and implementation of the City's Comprehensive Plan

Customer Service

1. Improve customer service processes to increase the opportunities for customers to receive the information they need on the first try **(1.3.1)**
2. Provide opportunities to front-line employees for cross-training with other departments **(1.3.4)**

Geographic Information Systems

1. Continue providing GIS applications to assist City Departments with programs and activities

Planning & Zoning

1. Establish new policy recommendations in an updated Community for All Ages Master Plan **(1.3.2)**
2. Explore opportunities for bike lanes on existing roadways **(2.2.2)**
3. Explore opportunities to expand and enhance water quality treatment requirements related to new development **(2.2.3)**
4. Facilitate master-planning activities for the City's key development corridors and properties to support smart and proper growth of the City **(3.2.3)**
5. Assist the Economic Development Department with identification of opportunity sites and review of any process changes that could affect development **(3.3.4)**

6. Coordinate implementation of the City's Comprehensive Plan **(4.1)**

Codes/Inspections

1. Continue annual review of the property maintenance and building codes **(2.1.4)**
2. Expand use of online permitting and plan review programs
3. Explore establishment of a City/volunteer partnership to provide assistance to those most in need with code compliance matters

FY 2022 PERFORMANCE SUMMARY

1. Continued to improve the use and efficiency of mapping and data capabilities of the internal Raymore GIS for all employees to access GIS information
2. Provided in-house review of all building plans for residential and commercial projects
3. Maintained a development report that is updated monthly to reflect existing housing units, units under construction, and available building lots in the City
4. Continued implementation of a proactive inspection procedure for property maintenance code violations in which building inspectors completed a drive-by inspection of all properties in the city and commenced enforcement procedures on those properties deemed to have a violation of the property maintenance code
5. Assisted the Planning & Zoning Commission with implementation of the adopted Growth Management Plan
6. Completed two amendments to the Unified Development Code
7. Continued an inspection program of existing commercial and industrial buildings and tenant



spaces. Inspections of each building occur every five years.

8. Completed updates to the mapping applications utilized by the public and by City employees
9. Expanded online opportunities to secure building permits

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

DEVELOPMENT SERVICES: GRAPHIC INFORMATION SYSTEMS

Mission To develop and maintain a database of information and related cartographic tools and applications for analyzing and mapping various aspects of the city, including development projects, infrastructure projects and other geographic information related to the City.

Service Description The services in this program include those necessary for the development and maintenance of geographical representations related to development activities within the City, and other mapping-related projects and initiatives. This program will provide support primarily for development activities related to planning, zoning, and engineering as well as police, parks, and other City departments as necessary.

Objectives		Goal Alignment
A	Manage and update geographic information and maps of the City of Raymore for use by citizens and staff.	4.1.1
B	Develop mapping applications for integration into all departments of the City.	4.2.1

Performance Measures		FY 2022	FY 2023 GOAL
A	Usage rate for the City's "What's Happening" development activity map (in views per day)	73.5	85
B	Number of GIS maps published	25	25

DEVELOPMENT SERVICES: PLANNING & ZONING

Mission To make recommendations regarding new development proposals, improvements and alterations to existing developments, in addition to other special permits and approvals to the Planning and Zoning Commission, Board of Zoning Adjustment, and the City Council to ensure orderly growth and development through the adherence to the City's Growth Management Plan (GMP), Unified Development Code (UDC) and the City's Strategic Plan.

Service Description The services in this program include those associated with the comprehensive planning of the community, such as requests and inquiries for rezoning(s), conditional use permits, subdivision platting and development, site plan review and variances. This includes the organization of regular meetings and work sessions and providing staff support to the Planning & Zoning Commission, City Council, Board of Appeals and Board of Adjustment, and the maintaining of record of minutes for the Planning & Zoning Commission, as well as public notifications for the department.

Objectives		Goal Alignment
A	Ensure proper construction and compliance with all applicable City codes and ordinances.	2.1
B	Review and update the City's Unified Development Code (UDC) in support of the comprehensive growth of the City.	2.2

Performance Measures		FY 2022	FY 2023 GOAL
A	Number of development plans reviewed	35	35
B	Number of Code-text amendments approved annually	2	4

DEVELOPMENT SERVICES: CODE ENFORCEMENT

Mission To ensure the proper maintenance of properties throughout the City through the enforcement of the Property Maintenance Code, and to develop processes and systems that ensure timely compliance with all applicant codes.

Service Description This program identifies, investigates, and responds to complaints concerning violations of the city code, and related policies, and oversees the remedy and abatement of violations throughout the community. This program is responsible for the investigation and enforcement of complaints concerning nuisances, weeds, property maintenance, signs, and the Unified Development Code.

Objectives		Goal Alignment
A	Provide routine physical inspections of properties throughout the City, and ensure compliance with all applicable property maintenance codes	1.2.2
B	Promote voluntary compliance and resolution as a preferred solution for any and all Code violations.	1.3.1

Performance Measures		FY 2022	FY 2023 GOAL
A	Number of code cases opened annually	575	575
B	Voluntary case resolution rate	75%	75%

DEVELOPMENT SERVICES: BUILDING INSPECTIONS

Mission To ensure all new construction and redevelopment projects within the jurisdiction of the City are code compliant and provide a safe environment for residents and visitors to live and work and do business.

Service Description This program includes the comprehensive review and inspection of all development projects to ensure that residential, commercial and industrial structures conform to applicable codes and approved plans, and ensures the safety of citizens through inspection of construction activities. This program provides accurate and timely inspections to keep the building community informed of changes in all applicable codes, policies and procedures.

Objectives		Goal Alignment
A	Ensure quality review of commercial and residential plans	4.1
B	Ensure timely inspections of construction projects	4.1

Performance Measures		FY 2022	FY 2023 GOAL
A	Average number of business days between plan receipt and initial comment letter	5	5
B	Total number of building inspections	3,882	4,000

DEVELOPMENT SERVICES



DEVELOPMENT SERVICES

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	621,909	661,070	701,271	701,271	701,271	704,392	704,392	704,392
Commodities	16,539	17,970	16,100	16,100	14,650	17,312	17,312	17,312
Maintenance and Repairs	838	390	800	800	600	800	800	800
Utilities	0	0	0	0	0	0	0	0
Contractual	26,057	24,182	43,049	43,049	26,590	44,707	44,527	44,527
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	17,759	16,754	16,754	16,754	16,754	16,754	16,754	16,754
Total	683,101	720,365	777,974	777,974	759,865	783,965	783,785	783,785

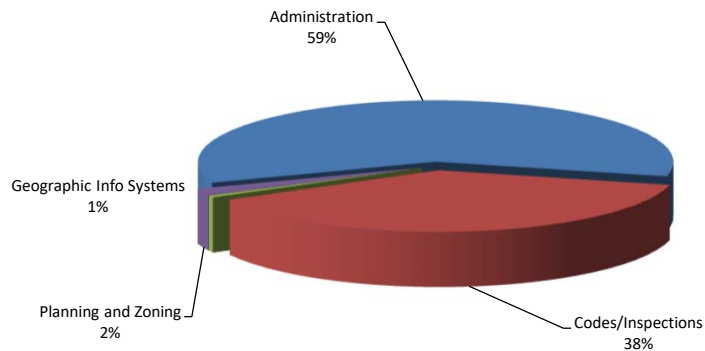
Position Control Roster

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
Director, Development Services	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00
Building Official	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00
City Planner	1.00	1.00	1.00
Administration Assistant*	1.00	1.00	1.00
Total FTE	7.00	7.00	7.00

By Program

	2022-23 Council Adopted
Administration	465,542
Codes/Inspections	299,518
Geographic Info Systems	4,350
Planning and Zoning	14,375
Total	783,785

Program as a Percentage of the Department Budget



PUBLIC WORKS DEPARTMENT OVERVIEW

The Raymore Public Works Department has broad responsibilities in the City including:

- Civil engineering and design support
- Maintenance and improvement of the City's infrastructure
- Stormwater quality and system maintenance
- Delivering safe, potable water
- Operation and maintenance of sanitary sewer collection

The department is made up of two divisions. Engineering and Operations and Maintenance. In addition to the divisions the department is further broken down into the following functions; Streets, Stormwater, Water and Sewer.

The leadership and administrative oversight of the Public Works Department is the duty of the leadership team. This team is comprised of the Director of Public Works and Engineering and Assistant Director of the Operations and Maintenance Division.

This leadership team is responsible for but not limited to addressing citizen concerns and complaints, project management, long range planning for infrastructure improvements, expansion and maintenance, developing training plans for all members of the department, strategic planning, budget preparation, control and purchasing. This team is responsible, in conjunction with the Finance Department, for the projects and funding within the

capital project funds and the operations of the water and sewer functions of the Enterprise Fund.

Raymore Public Works Department received full accreditation by the American Public Works Association (APWA) for the second time in 2022. This accreditation formally verifies and recognizes that the agency is in full compliance with the recommended management practices set forth in APWA's Public Works Management Practices Manual. Accreditation assists in continuous improvement of operations and management and in providing a valid and objective evaluation of agency programs as a service to the public and the profession.

GOALS

1. Maintain an efficient and properly trained staff to meet the changing needs of maintaining the City's infrastructure **(2.3.3)**
2. Respond to resident concerns/complaints within one business day **(4.1.1)**
3. Assure all necessary training is obtained across all divisions to maintain required licenses and registrations **(4.1.3)**
4. Provide training and resources in order to provide professional customer service with every contact **(4.1.3)**

PUBLIC WORKS ENGINEERING DIVISION

Engineering is responsible for the management, design, construction, administration and review of all projects containing infrastructure. This includes the water distribution system, the sewer collection system, the street system, the storm drainage system, and facilities. Engineering is responsible for the long-term planning of infrastructure for projected growth, constant review of ordinances for updates, plan review of development, coordination of utilities, negotiation of easements, and acting as the City's liaison to all federal agencies, state agencies, and neighboring communities. The Engineering Department consists of the Director of Public Works, Assistant City Engineer, two Engineering Technicians and an Administrative Assistant. The Engineering Department also advises on Capital Improvement Projects an estimates and provides support to Development Services.

PROGRAMS

Administration

This program involves the administration and managerial tasks required for the effective operation of the Public Works Department including staff time spent on policies, special projects, personnel management and budget administration. The Public Works Director is a member of the Capital Improvement Plan (CIP) Committee and is responsible for the creation of 5-year projects, implementation of current year projects, and

project management in conjunction with the Finance Department for all of the capital budget funds.

Raymore Public Works received full accreditation by the American Public Works Association (APWA) for the second time. This accreditation formally verifies and recognizes that the agency is in full compliance with the recommended management practices set forth in APWA's Public Works Management Practices Manual.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries. It includes providing information, statistics and standards manuals to residents, contractors, businesses and the development community.

Infrastructure Improvements

The services in this program include those necessary for the design, administration and inspection of all capital improvements and development.

Support to Development

The services in this program include those associated with rezoning, conditional use permit and platting processes, site plan review, and variances. This includes the technical review and analysis to assure the proposed infrastructure complies with our ordinances and also complies with all state and/or federal regulations.

Streets and Traffic

This program involves determining the need for street improvements based on criteria and maintenance records, assessing and maintaining contracts for signals, determining the need for access management and provides recommendations to the traffic safety committee regarding traffic control measures.

GOALS

Customer Service

1. Work with the Communications Department to develop an information distribution strategy for all Capital Improvement Projects **(4.1.1)**

Infrastructure Improvement

1. Collaborate with the Development Services and Police Departments to develop a traffic enhancement plan for 58 Highway and Dean Avenue **(2.2.2)**

Support to Development

1. Review Master Plans as they relate to the Comprehensive Plan Update. **(2.2.1)**
2. Continue to provide technical support to Development Services related to development applications **(2.2)**

Streets and Traffic

1. Explore expansion of on-street and off-street bicycle routes throughout the City **(2.2.2)**

FY 2022 PERFORMANCE SUMMARY

1. Participated in the MARC Transportation Priorities Committee, which oversees the distribution of transportation funding
2. Coordinated design and construction of the annual Street Preservation program, annual Curb Replacement program and other CIP Projects
3. Coordinated design of Ward Road and Sunset Lane/163rd Street G.O. Bond Projects
4. Received continuing accreditation from the American Public Works Association (APWA)

SIGNIFICANT BUDGETARY ISSUES

This year's budget includes \$4,000 for the assistant city engineer to attend the KU Certified Public Managers Program.

PUBLIC WORKS: ENGINEERING

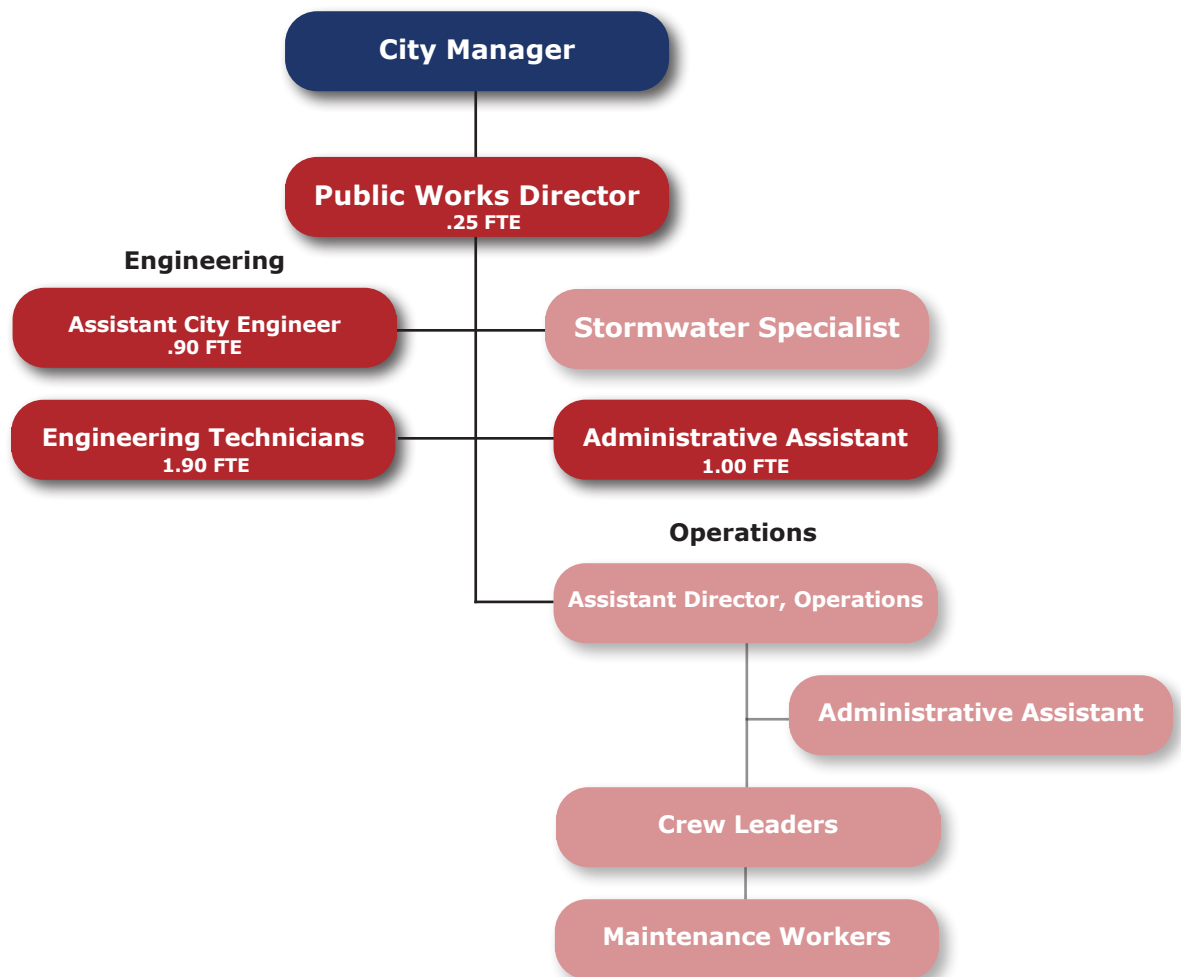
Mission To ensure repair the City's road, water, sewer and stormwater systems are constructed properly and are in compliance with all City codes and Federal and State regulations. Engineering manages the annual contracted street and curb preservation projects.

Service Description This program provides professional decision-making and financial oversight of the Operations & Maintenance and Engineering Divisions of Raymore Public Works and performs integrated project management for design and construction activities.

Objectives		Goal Alignment
A	Strengthen development and maintenance of streets, trails and pedestrian pathways	2.3.3
B	Incorporate new technology and practices to develop safer pedestrian walkways and trails	2.3.1
C	Value and protect natural resources and green spaces	2.2.3

Performance Measures		FY 2022	FY 2023 GOAL
A	Percent of construction plans reviewed within 10 business days	95%	95%
B	Percent of capital projects completed within 10 percent of bid amount	100%	100%

PUBLIC WORKS ENGINEERING DIVISION



ENGINEERING

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	309,165	343,327	397,310	397,310	397,310	431,895	431,895	431,895
Commodities	4,475	5,606	8,755	8,755	8,755	10,455	10,455	10,455
Maintenance and Repairs	259	271	4,500	4,500	4,500	4,500	2,000	2,000
Utilities		0	0	0	0	0	0	0
Contractual	7,816	16,180	18,404	18,404	18,404	21,432	21,252	21,252
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	10,207	22,647	22,647	22,647	22,647	22,647	22,647	22,647
Total	331,922	388,030	451,616	451,616	451,616	490,929	488,249	488,249

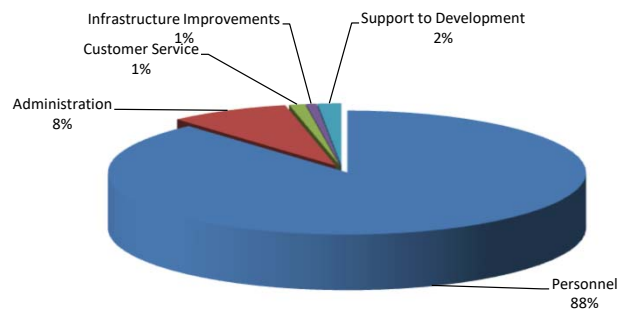
Position Control Roster

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
Director, Public Works and Engineering	0.25	0.25	0.25
Assistant Director, PW-Engineering	0.90	0.90	0.90
Engineering Technicians	1.90	1.90	1.90
Administrative Assistant	1.00	1.00	1.00
Total FTE	4.05	4.05	4.05

By Program

	2022-23 Council Adopted
Personnel	431,895
Administration	39,799
Customer Service	5,255
Infrastructure Improvements	3,500
Support to Development	7,800
Total	488,249

Program as a Percentage of the Division Budget





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PUBLIC WORKS

OPERATIONS & MAINTENANCE DIVISION: STREETS

The Operation & Maintenance Division includes four sections: Streets, Stormwater, Water, and Sewer. The Assistant Director of Public Works and the Administrative Assistant handle the administration of these sections. The Assistant Director of Public Works handles work detail, approval of work schedules, priority of work, and customer service. The Assistant Director of Public Works reports directly to the Public Works Director.

STREETS

Streets is responsible for the maintenance of the city street network. This includes right of way maintenance, pothole patching, street sign maintenance and new installation, crack sealing, asphalt paving, snow removal, pavement maintenance and sidewalk evaluations and repairs. The Streets Department is comprised of the Assistant Director of Public Works, Crew Leaders, Maintenance Workers and the Administrative Assistant, all of whom also work in the Stormwater, Water and Sewer divisions.

PROGRAMS & GOALS

Administration

This program includes administrative and

managerial tasks required for the effective operation of the department including staff time spent on special projects, personnel management, budget administration, planning and coordinating with Engineering on street and curb repair and Capital Improvements Projects planning.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries.

Street Maintenance

The services in this program include those activities associated with streets, signs, curb and sidewalks.

Snow Removal

The services provided in this program include removal of snow from the city's streets. The street division of Raymore Public Works is responsible for the snow removal of approximately 370 lane miles of city streets. For snow removal operations, city streets have been divided into three zones that each have three trucks plowing at any given time during a snow event.

First priority is given to roadways designated as emergency snow routes or primary thoroughfares. Once those main roadways have been cleared, road crews will move on to plowing secondary priority collector streets and progressing through the route

priorities in order, with the lowest traveled residential streets and cul-de-sacs seeing service last. The City's goal is to clear all priority routes within 24 hours after plowing begins. Plowing commences as soon as snow depth reaches more than one inch of accumulation. To aid in clearing streets of snow and ice, salt brine is applied to roadways before a snow event begins.

GOALS

Administration

1. Continue to implement career development/training plans for division employees **(4.2)**

Customer Service

1. Respond to requests for service within one business day **(4.1)**

Street Maintenance

1. Conduct crack sealing, pothole patching and other maintenance operations associated with extending the life expectancy of Raymore's streets **(2.2.2)**
2. Regularly inventory, assess and upgrade the City's current street signs and striping in accordance with Manual of Uniform Traffic Control Devices (MUTCD) reflectivity standards **(2.2.2)**
3. Inventory, assess and program sidewalk repairs throughout the City **(2.3.3)**
4. Explore intergovernmental relationships to positively affect city infrastructure **(4.3)**
5. Restripe arterial streets on an annual basis and 58 Highway as needed **(2.2.2)**

Snow Removal

1. Perform an annual review of the Ice and Snow Control Policy to adjust to changes in street network and manpower **(2.2.1)**

FY 2022 PERFORMANCE SUMMARY

1. Mobilized for 13 snow events
2. Used 225 tons of asphalt to make street repairs and patch potholes at various locations around the City
3. Mud-jacked 2,500 feet of sidewalks at various locations around the city
4. Inspected 175 new driveway approaches
5. Inspected 125 new sidewalk installations
6. Patched 1,850 potholes
7. Patched 300 feet of curbs
8. Replaced 100 feet of sidewalks

9. Completed 370 street requests
10. Continued monthly recycle cart opt-out pickups
11. Continued annual paint striping program that includes updating crosswalks and stopbars in front of schools

SIGNIFICANT BUDGETARY ISSUES

This budget includes the cost of the City's participation in the annual MARC Solid Waste District Household Hazardous Waste program at \$28,000

This budget includes the cost of materials for:

Inclement weather treatment, \$70,000

Right-of-way maintenance, \$29,000

Street maintenance, \$25,000

Training has been increased by \$4,000 to implement new federal training requirements associated with commercial driver licensing.



PUBLIC WORKS: OPERATIONS & MAINTENANCE

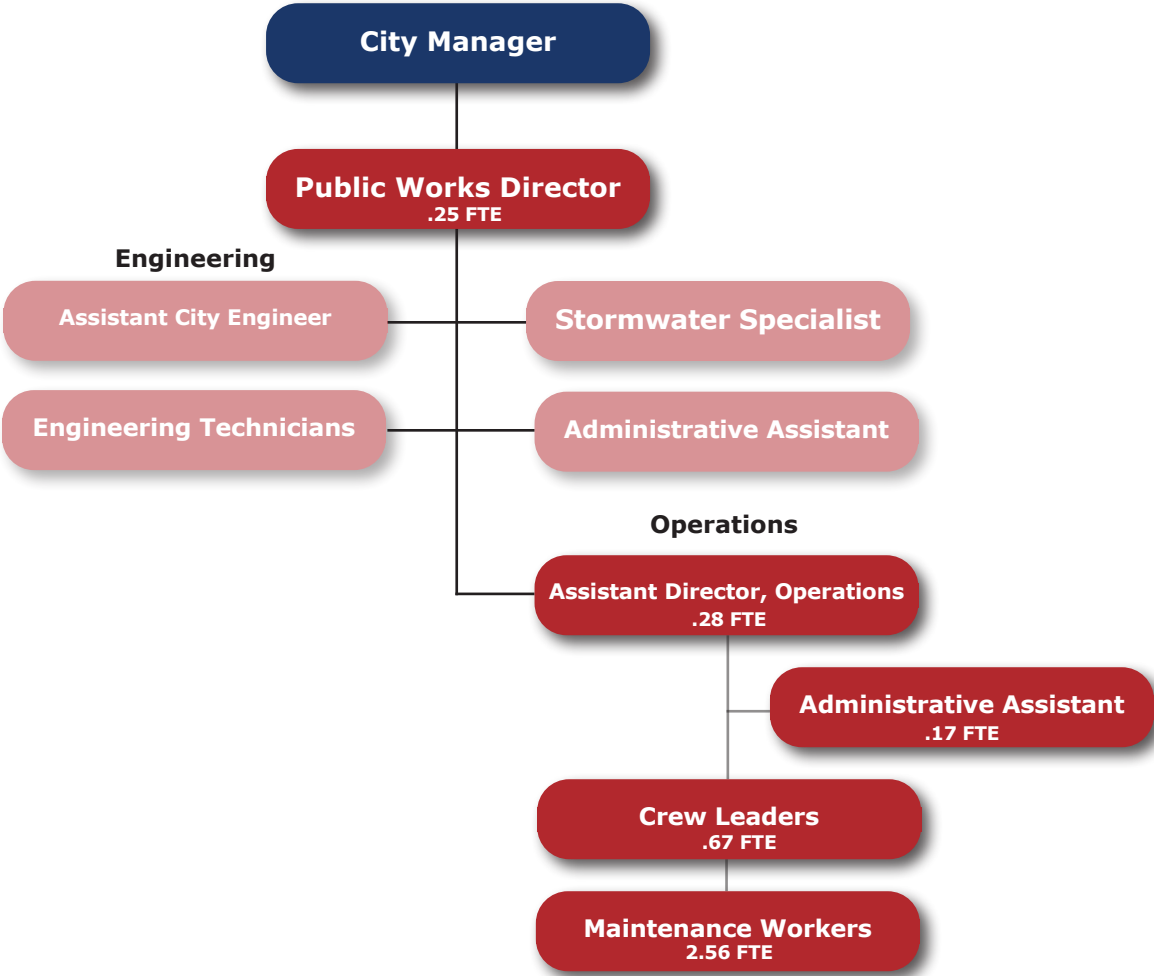
Mission To ensure repair and maintenance of all City streets, sidewalks, right-of-ways, traffic signs, traffic signals and storm sewers in a safe and efficient manner. The Operations and Maintenance Division is also responsible for snow removal, street sweeping and right-of-way mowing.

Service Description This program maintains the City's infrastructure and provides customer service in a manner that supports public safety and health and contributes to the betterment of the community.

Objectives		Goal Alignment
A	Maintain a high level of customer satisfaction during snow removal operations	2.3.3
B	Create and maintain a well-connected transportation network	2.2.2
C	Create a physical environment that inspires a sense of pride	1.2.1

Performance Measures		FY 2022	FY 2023 GOAL
A	Resident satisfaction rate of snow removal on major streets	92%	92%
B	Resident satisfaction of snow removal on neighborhood streets	77%	78%
C	Percent of potholes patched within five business days of notification	20%	50%

PUBLIC WORKS STREETS DIVISION



STREETS

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	240,514	284,106	308,022	308,022	308,022	341,485	341,485	341,485
Commodities	134,910	123,790	131,780	131,780	164,447	137,263	137,263	137,263
Maintenance and Repairs	51,423	59,328	59,650	59,650	58,500	59,650	59,650	59,650
Utilities	0	0	0	0	0	0	0	0
Contractual	201,912	232,135	237,292	237,292	234,298	239,515	239,515	239,515
Capital Outlay	0	0	0	0	0	0	12,000	12,000
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	96,754	107,664	107,664	107,664	107,664	107,664	107,664	107,664
Total	725,513	807,022	844,408	844,408	872,931	885,577	897,577	897,577

Position Control Roster

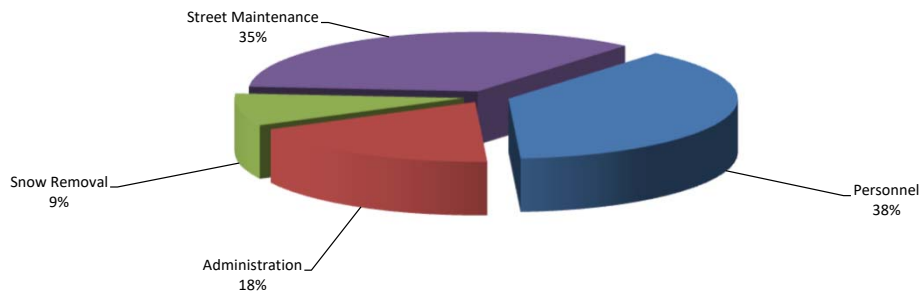
	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
Director, Public Works & Engineering	0.25	0.25	0.25
Assistant Director, PW-Operations	0.28	0.28	0.28
Crew Leader	0.67	0.67	0.67
Maintenance Workers III	1.00	1.00	1.00
Maintenance Workers I & II *	1.31	1.31	1.56
Administrative Assistant	0.17	0.17	0.17
Total FTE	3.68	3.68	3.93

*Maintenance Worker I - .25 personnel added

By Program

	2022-23 Council Adopted
Personnel	341,485
Administration	164,149
Snow Removal	79,100
Street Maintenance	312,843
Total	897,577

Program as a Percentage of the Function Budget





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BUILDINGS & GROUNDS

The Buildings & Grounds Department is responsible for maintaining City buildings, equipment, systems and surrounding grounds. The department is responsible for the maintenance and care of municipal complex and the Public Works Operations Facility, Animal Shelter and manages the contract for care of various median planters and islands. The department staff cares for the facility on a day-to-day basis and consists of a Building Maintenance Technician and Building Maintenance Assistant Technician.

PROGRAMS

This program area is responsible for the day-to-day maintenance, improvement and care of all existing city facilities and grounds, including City Hall.

GOALS

1. Establish a level of service for maintenance of all buildings and public spaces **(2.2.1)**
2. Develop a long term maintenance plan and CIP for City facilities
3. Perform an annual risk management inspection of City buildings and offices **(2.1.4)**
4. Assist in the development of a transition plan for safety regulations and ADA standards **(2.1.4)**

FY 2022 PERFORMANCE SUMMARY

1. Completed the installation of one HVAC unit at City Hall with the remaining two planned for installation this year
2. Updated all HVAC software to improve efficiency of systems
3. Completed installation of radiant heating at the Public Works Operations building
4. Continued transitioning vehicles to the vehicle leasing program through Enterprise
5. Completed installation of new lighting throughout the entire City Hall complex and grounds
6. Responded to multiple snow and ice events clearing parking lots, sidewalks and other walkways at City facilities

SIGNIFICANT BUDGETARY ISSUES

The rising cost of natural gas

BUILDINGS & GROUNDS

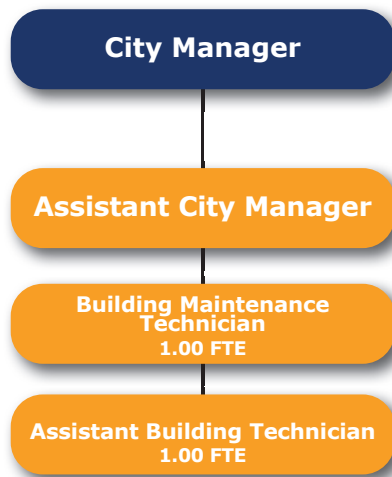
Mission Buildings and Grounds is responsible for the maintenance of City-owned buildings and grounds, as well as janitorial services for all buildings.

Service Description To provide maintenance for all City-owned facilities and grounds, including but not limited to: systems maintenance; building cleaning; and oversight of contracts for HVAC, electrical and plumbing services.

Objectives		Goal Alignment
A	Continue to expand the usage of Dude Solutions to track work orders and time spent on requests for service	4.1.2
B	Perform monthly or bi-monthly facility inspections for cleanliness and safety; note deficiencies and make appropriate corrections	2.1.4
C	Ensure continued routine maintenance of all facilities is completed, documented and showcases the City facilities within Raymore	2.2.1

Performance Measures		2021	2022	2023 Goal
A	Number of work orders	203	239	195
B	Number of corrective actions and associated costs	94/\$28,540	118/\$113,805	118/\$150,000
C	Fleet maintenance costs (# vehicles leased, #vehicles owned, total costs)	13/37/\$3,678	24/26/\$33,097	32/19/\$20,000

BUILDINGS & GROUNDS



BUILDINGS & GROUNDS

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	161,852	110,391	117,723	117,723	117,723	129,552	129,552	129,552
Commodities	5,870	2,299	3,105	3,105	3,105	3,495	3,495	3,495
Maintenance and Repairs	35,648	54,851	49,020	49,020	49,020	49,020	46,670	46,670
Utilities	124,659	119,593	133,230	133,230	128,370	139,374	139,014	139,014
Contractual	55,506	50,111	55,341	55,341	55,341	59,001	59,001	59,001
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	3,514	3,514	3,514	3,514	3,514	3,514	3,514
Total	383,535	340,759	361,933	361,933	357,073	383,956	381,246	381,246

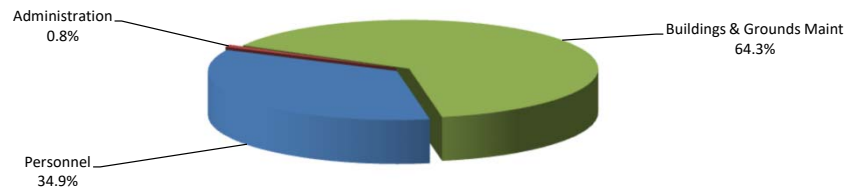
Position Control Roster

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
Building Technician	1.00	1.00	1.00
Assistant Building Technician	1.00	1.00	1.00
Total FTE	2.00	2.00	2.00

By Program

	2022-23 Council Adopted
Personnel	133,066
Administration	2,980
Buildings & Grounds Maint	245,200
Total	381,246

Program as a Percentage of the Function Budget



PUBLIC WORKS

STORMWATER WATER QUALITY

The Stormwater Department's Water Quality division is responsible for the monitoring of the City's stormwater systems to ensure compliance with local, state and federal regulations.

Department staff perform tasks associated with the inspection and maintenance of our stormwater systems including detention ponds, stream buffers and erosion and sediment controls and all other elements of the stormwater conveyance system.

The Stormwater Department is made up of the Public Works Director, Stormwater Quality Specialist and the Administrative Assistant.

PROGRAMS

Administration

The services performed in this program include those administrative and managerial tasks required for the effective operation of the department including staff time spent on citywide policy issues, special projects not directly related to any other program, personnel management and budget administration.

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries and service requests.

Pollution Prevention

The services provided in this program area include the inspection and maintenance of the stormwater collection system which includes conduits, streams and ponds, and implementing all tasks outlined in the NPDES Phase II Permit. This includes tasks such as:

- Public Education and Outreach regarding stormwater quality
- Increasing Public Participation in matters regarding stormwater quality
- Detecting and eliminating illicit discharges.
- Inspecting construction sites for erosion and sediment control
- Plan review and inspection of water quality measures
- Educating staff on stormwater quality issues

GOALS

Customer Service

1. Develop outreach and education giving residents the tools to improve privately owned streams and waterways **(2.2.3)**
2. Explore opportunities to host more stream clean-up days **(2.2.3)**

3. Partner with Mid-America Regional Council's Water Quality Education Committee to hold a water quality best management practice workshop for a large lakeside/streamside homeowners association **(2.2.3)**

Pollution Prevention

1. Explore opportunities to expand and enhance water quality treatment requirements related to development and redevelopment **(2.2.3)**
2. Enhance preservation and improvement efforts for greenways and linear parks **(2.2.3)**
3. Educate builders and public on illicit discharge prevention **(2.2.3)**

FY 2022 PERFORMANCE SUMMARY

1. Inspected all new residential and commercial sites for initial erosion control compliance with ongoing inspection for all open building and grading permits
2. Reviewed stormwater drainage studies, stormwater facility/BMP plans and stormwater pollution prevention plans for all commercial and development construction
3. Inspected outfalls and priority areas on a semi-annual basis
4. Completed an inventory of all public and privately held BMPs
5. Inspected all public and privately held BMPs on a yearly basis and during initial construction
6. Conducted IDDE training for all Engineering, Parks and Public Works employees
7. Conducted three stream cleanups and assisted a local environmental club in two litter and stream cleanups
8. Advised and assisted in Household Hazardous Waste event
9. Distributed stormwater educational information to residents via social media
10. Provided online erosion control training, testing and certification for all single family home builders
11. Enforced construction site runoff and illicit discharge violations
12. Developed site specific Stormwater Pollution Prevention Plans and SOPs for all City facilities and reviewed and inspected yearly
13. Completed 50 storm water service requests
14. Continued the annual street sweeping program

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

PUBLIC WORKS

STORMWATER SYSTEM MAINTENANCE

The Stormwater System Maintenance is involved in flood control, system maintenance and pollution prevention. Staff perform tasks associated with the inspection and maintenance of our stormwater systems including detention ponds, stream buffers and erosion and sediment controls and all other elements of the stormwater conveyance system.

System Maintenance is comprised of the Public Works Assistant Director, Crew Leaders, Maintenance Workers, and the Administrative Assistant.

PROGRAMS

Customer Service

This program involves responding in a timely and quality manner to citizen and staff inquiries and service requests.

Flood Control

The services provided in this program area include tasks such as: administration of the Floodplain Ordinance, review of development plans to assure compliance with the City's stormwater runoff control requirements, investigation of stormwater related complaints.

System Maintenance

The services provided in this program area include tasks such as: storm inlet cleaning and inspection and under road culvert cleaning and inspection.

GOALS

Customer Service

Respond to customer concerns/complaints in a timely manner.

Flood Control

Inspect and clean as necessary major under road culverts on an annual basis.

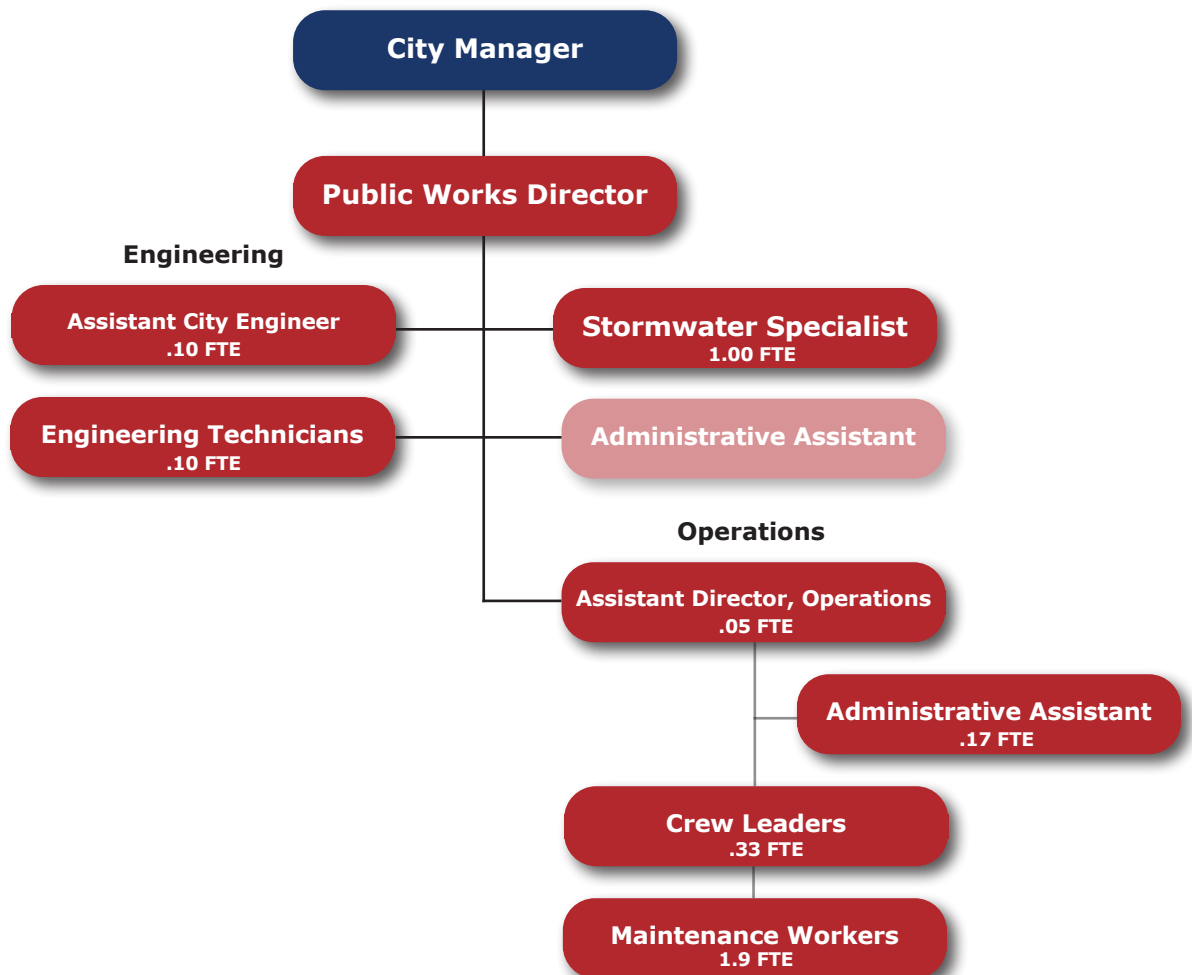
System Maintenance

Clean and inspect inlet structures in accordance with the frequency established in the Department's Standard Operating Procedures.

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

PUBLIC WORKS STORMWATER



STORMWATER

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	257,579	260,928	278,398	278,398	278,398	315,432	315,432	315,432
Commodities	2,948	4,332	4,495	4,495	4,495	4,370	4,370	4,370
Maintenance and Repairs	4,918	9,212	16,000	16,000	12,400	16,000	16,000	16,000
Utilities	0	0	0	0	0	0	0	0
Contractual	870	6,047	11,600	11,600	11,600	10,850	10,850	10,850
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	266,317	280,519	310,493	310,493	306,893	346,652	346,652	346,652

Position Control Roster

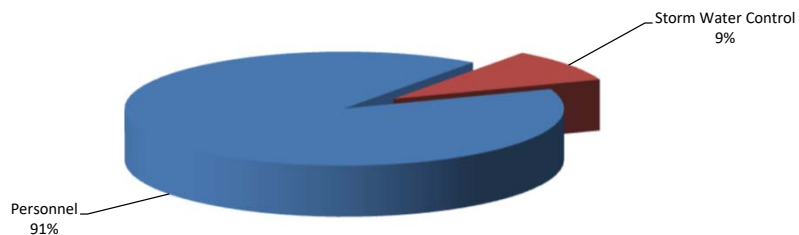
	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
Assistant Director, PW - Engineering	0.10	0.10	0.10
Assistant Director, PW - Operations	0.05	0.05	0.05
Stormwater Quality Specialist	1.00	1.00	1.00
Administrative Assistant	0.17	0.17	0.17
Crew Leader Public Works	0.33	0.33	0.33
Maintenance Worker I & II	1.65	1.65	1.90
Engineering Technicians	0.10	0.10	0.10
Total FTE	3.40	3.40	3.65

*Maintenance Worker I - .25 personnel added

By Program

	2022-23 Council Adopted
Personnel	298,494
Storm Water Control	31,220
Total	329,714

Program as a Percentage of the Function Budget





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MUNICIPAL COURT

The Raymore Municipal Court, as a division of the Cass County Circuit Court, has jurisdiction to hear and rule on all complaints under City Code. The Municipal Court maintains all files and documents necessary to schedule and conduct trials, pleas, pre-trial hearings, sentencing, probation revocation hearings, and post-trial motions related to violations of City Code. The mission of the court's staff is the fair and efficient administration of justice, to dispense equal justice to all, to provide courteous and respectful service to the public and to encourage respect for the rule of law. These responsibilities are carried out in three programs: Administration, Court Operations and Customer Service.

PROGRAMS

Administration

Administration provides services necessary to operate the department including probation programs, implementing new legislation, preparing and administering the department budget, developing and implementing court policies and procedures, evaluating staffing requirements, supervising court personnel, attending training sessions, ensuring effective communication with Court staff, the public, the Police Department and other City personnel.

Court Operations

Court Operations adjudicates all code violations filed by the City Prosecutor and Special Prosecutor, including all traffic tickets, domestic violence, common assault, drug possession, general ordinance violations, animal control violations, building/inspection code violations, zoning violations and any new violations approved by City Council.

Customer Service

Customer Service provides permissible information about court cases to defendants, defense attorneys, other authorized City departments, witnesses, other government agencies and the public. Customer Service also collects fines, filing fees and bail bonds and provides efficient and effective probation services.

GOALS

Administration

1. Continue to update court policies and procedures as new legislation is implemented **(4.1.3)**
2. Continue research, review and utilization of practical alternative sentencing for appropriate defendants **(2.1.3)**
3. Continue improvement through education and self-help materials **(2.1.3)**
4. Continue to work with MML (Missouri Municipal League) and MACA (Missouri Association Court Administration) on legislative changes that affect the courts **(4.1.3)**

Court Operations

1. Continue to improve communication with City staff, Police Department, Circuit Court, Presiding Judge and the public **(1.3.4)**
2. Create new procedures to improve upon the organization and efficiency of the Municipal Court **(4.1.2)**
3. Correspond with incarcerated defendants serving time or being held in the county or Department of Corrections who wish to plead guilty and receive credit for time served to clear old warrants and accounts receivable that would likely not get disposed of otherwise **(2.1.3)**
4. Add additional community service organizations to the existing list **(4.1.1)**
5. Continue to utilize WebEx for the 4 p.m. attorney plea dockets, which coincides with going to a paperless system and saves time **(4.1.2)**

Customer Service

1. Improve customer service to the public with courtesy, efficiency and professionalism **(1.2.3)**
2. Strive to have coverage in the office and ensure phone calls and emails are being returned in a timely manner **(1.2.3)**
3. Communicate with defendants the day before their payment plan is due to ensure payments

are made on time, reducing the number of show cause hearings scheduled on any given docket

(4.1.2)

4. Online payments are made available to any defendants that do not wish to come to court but plead guilty to a payable offense on the traffic violations bureau, alleviating the number of people appearing in court and making the docket numbers more manageable **(4.1.2)**

FY 2022 PERFORMANCE SUMMARY

1. Maintained a 100% compliance rating from the Department of Revenue on the seven day record of conviction reporting requirement
2. Utilized the state contract with Language Line Solutions for interpreting services
3. Offered community service to defendants in lieu of payments and payment plans were made available by the judge to defendants in need of more time to pay fees
4. Accepted attorney entry of appearances and motions via Show-Me-Courts e-filing system, allowing for quicker interaction time for the clerks and attorneys
5. Completed continuing education hours to maintain certification for judge and court administration
6. Utilized WebEx for virtual appearances on the 4 p.m. attorney plea docket
7. Employed two part time bailiffs to work monthly dockets to screen all persons entering the building for court and maintain security in the courtroom
8. Proactively worked with Missouri Municipal League (MML), Missouri Association of Court Administration (MACA) and Western Association of Court Administration (WACA) on legislative changes that affect the courts
9. Continued membership on the WACA board and joined the MACA board to network with other courts in Missouri
10. Converted system from Incode to Show Me Court System
11. Implemented online forms

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

MUNICIPAL COURT

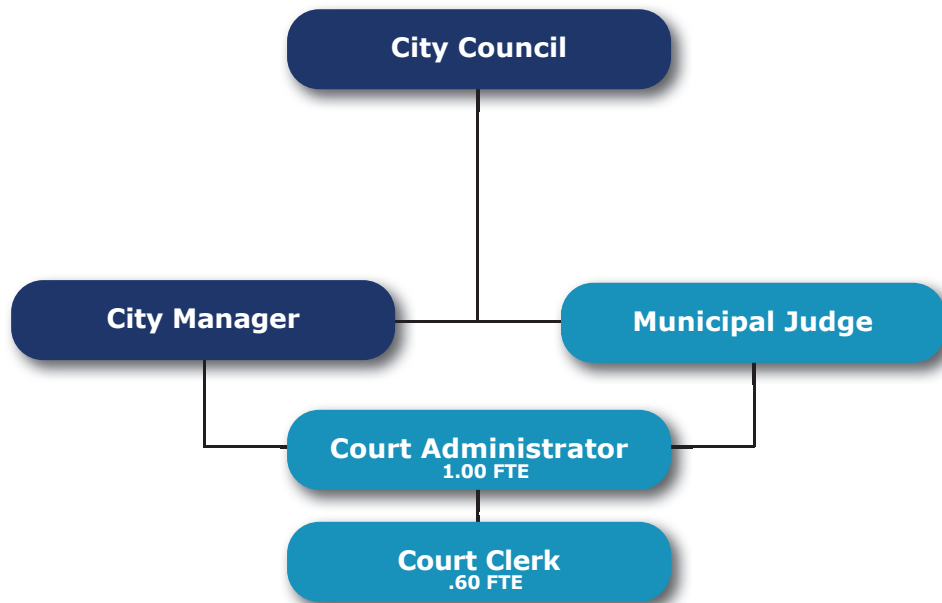
Mission The mission of the Raymore Municipal Court is to provide an efficient, equitable and impartial forum to hear and resolve alleged violations of any city code, while protecting the legal rights of individuals and safeguarding the public interest, to impose appropriate sentences and bonds, and to effectively and efficiently collect fines, costs, and penalties due to the court.

Service Description The Raymore Municipal Court, as a division of the Cass County Circuit Court, has jurisdiction to hear and rule on all complaints under City Code. The Municipal Court maintains all files and documents necessary to schedule and conduct trials, pleas, pre-trial hearings, sentencing, probation revocation hearings and post trial motions related to violations of City Code.

Objectives		Goal Alignment
A	Adjugate all cases docketed and probations ordered	2.1
B	Provide a Municipal Court system that meets all state and judicial requirements	4.1
C	Review fines and court costs annually	4.1

Performance Measures		2021	2022	2023 Budget
A	Number of court cases processed	1,837	1,649	1,700
B	Percent of state requirements met	100%	100%	100%
C	Average fine per case heard	\$137.65	\$140.64	\$140.64

MUNICIPAL COURT



MUNICIPAL COURT

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	101,226	111,078	101,184	101,184	104,782	114,421	114,421	114,421
Commodities	1,818	1,828	3,724	3,724	3,400	3,524	2,324	2,324
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	15,192	20,685	28,092	28,092	16,895	24,544	24,544	24,544
Capital Outlay	0	0	0	0	1,830	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	118,236	133,591	133,000	133,000	126,907	142,489	141,289	141,289

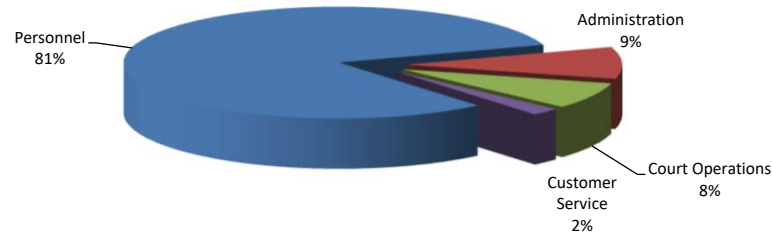
Position Control Roster

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
Municipal Court Administrator	1.00	1.00	1.00
Municipal Court Clerks	0.60	0.60	0.60
Total FTE	1.60	1.60	1.60

By Program

	2022-23 Council Adopted
Personnel	114,421
Administration	13,000
Court Operations	10,828
Customer Service	3,040
Total	141,289

Program as a Percentage of the Department Budget





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FINANCE

The Finance Department manages the day-to-day financial operations of the City including utility billing, purchasing, vendor payment and staff payroll.

The department also directs the City's overall financial planning, accounting, budgeting and cash/debt management. The Finance Department is responsible for the administration of the City budget, directly manages the Debt Service Funds, Internal Service Funds as well as the utility billing, debt service and the solid waste contract management within the Enterprise Fund.

The Finance Department leads the Capital Improvement Plan (CIP) Committee overseeing projects and funding within the capital project funds.

The department provides transparency and oversight to comply with federal, state and local laws to ensure the City is being held accountable when it comes to the use of taxpayer funds. To meet the high level of transparency expected from this department, the professional staff develops and maintains internal controls and procedures to ensure the safekeeping of assets, investments and the effective collection of City revenues.

The Finance Department is divided into four programs of responsibility: Administration/Purchasing; Accounting/Payroll; Cash and Debt Management and Utility Billing.

PROGRAMS

Administration/Purchasing

Administration includes but is not limited to: providing department management, establishment of internal controls and procedures, development and administration of fiscal policy. Representation of the City to the public in matters of financial considerations, audit coordination and budget preparation.

Purchasing includes all matters of procurement including but not limited to: quotes, requests for proposals, cooperative agreements and contracts.

Accounting/Payroll

Accounting includes reporting of the City's financial activity in compliance with federal, state and local requirements and in accordance with Generally Accepted Accounting Principles (GAAP) maintenance.

Payroll includes but is not limited to: collection and verification of timesheets, preparation of materials associated with the payroll function, preparation of payroll checks, preparation of payroll taxes and reports.

Cash and Debt Management

Cash and debt management provides fiduciary and custodial duties for the City's cash and debt management policies, procedures and activities.

Utility Billing

Providing accurate utility account management to more than 8,765 service addresses and coordinating utility services between the Public Works Department and customers.

GOALS

Administration/Purchasing

1. Continuously explore and develop new funding sources to support city facilities **(4.8.1)**
2. Effectively communicate and accurately report the City's financial information to all users with standardized reporting and easy to read, understandable budgets **(4.3.2)**
3. Continuously review, update and revise all Finance policies and procedures; stay abreast of the changing business climate and compliance with federal, state and local statutes, regulations and codes **(4.3.1)**
4. Establish a strong connection between the budget and the strategic plan **(4.3.2)**
5. Assure prudent use of public funds through effective procurement **(4.3.3)**

Accounting/Payroll

1. Timely monthly and annual reporting of the City's financial activity with increased emphasis on fund reconciliation reporting **(4.3)**
2. Refinement of the reporting and accounting of capital funds and debt service issues, to better present the annual budget and financial reports **(4.3.2)**
3. Continue to process employee compensation accurately. Process taxes and reports to federal and state agencies on a timely basis. **(4.2.2)**
4. Begin the process of ACH payments to vendors using the Incode Accounts Payable system to reduce the amount of checks **(4.1.2)**

Cash and Debt Management

1. Maximize investment yields and minimize debt financing interest costs through continued analysis of internal and external economic influences and the establishment of benchmarks for investing **(4.3.1)**

Utility Billing

1. Continue to refine the water and sewer rate model and present the annual proposed utility rates for Council's consideration **(4.3.1)**
2. Continue to expand the use of statement billing, electronic billing and electronic notifications for

utility billing. **(4.1.2)**

3. Expand the City's website to create fillable forms to allow residents to set up utility service online **(4.1.2)**

FY 2022 PERFORMANCE SUMMARY

1. Received the GFOA Distinguished Budget Presentation Award for the 18th year
2. Received the GFOA Award of Financial Reporting Achievement on the City's Comprehensive Annual Financial Report for the 11th year
3. Received the Agency Certification Award from Universal Public Procurement Certification Council (UPPCC) for the 12th year
4. Received an Unqualified Opinion on the FY21 audit of the City's financial statements with no adjusting journal entries
5. Ensured the City's compliance with all annual reporting for all outstanding debt in accordance with SEC reporting regulations
6. Worked with Administration, the City's Financial Advisor and the City Council to issue refunding of the 2012 GO Bond Debt Service
7. Implemented Text to Pay with the billing software company
8. Assisted the Court Department with their transition to the Show-Me Court system by implementing necessary internal controls for the new process
9. Completed necessary ARPA project and expenditure reporting required by the US Treasury
10. Reduced the work orders being sent to Public Works by 43%

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

FINANCE

The Finance Department manages the day-to-day financial operations of the City and directs the City's overall financial planning, accounting, budgeting and cash/debt management.

Objectives		Goal Alignment
A	Provide monthly financial reports that accurately present the City's current financial position	4.3.3
B	Ensure timely payment to employees and external vendors of all obligations incurred	4.3.1, 4.2.2
C	Maintain the City's accounting records in an accurate and timely manner, exercising adequate internal controls over the City's financial resources, and provide ongoing cost accounting analysis	4.3.3
D	Utilize technology and encourage customers to receive their bills electronically	4.1.2
E	Encourage customers to pay their bills electronically to minimize staff time for receipting payments	4.1.2

A. Average number of days from close of business month to release of monthly financial report

FY 2021	FY 2022	FY 2023
15	15	15

B. Number of payroll and accounts payable deadlines met

FY 2021	FY 2022	FY 2023
90	90	90

C. Number of management audit letter findings

FY 2021	FY 2022	FY 2023
0	0	0

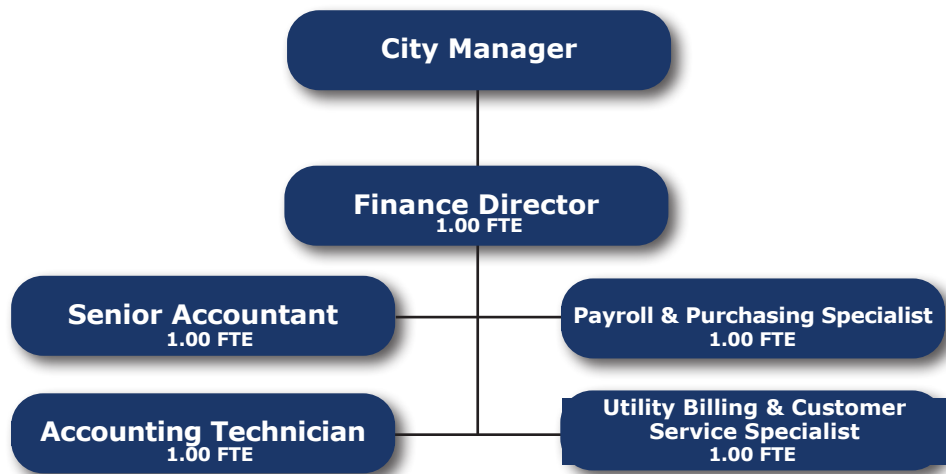
D. Percent of electronic utility bills

FY 2021	FY 2022	FY 2023
44.19%	49.6%	49.6%

E. Percent of utility bills paid electronically

FY 2021	FY 2022	FY 2023
76.3%	75.3%	75%

FINANCE



FINANCE

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	414,235	430,494	452,991	452,991	452,991	517,669	517,669	517,669
Commodities	38,767	39,594	41,250	41,250	41,250	43,200	43,200	43,200
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	183,015	211,698	235,297	235,297	263,180	276,155	276,155	276,155
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	636,017	681,786	729,538	729,538	757,421	837,024	837,024	837,024

Position Control Roster

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
Director, Finance	1.00	1.00	1.00
Accountant*	1.00	0.00	0.00
Senior Accountant*	0.00	1.00	1.00
Payroll & Purchasing Specialist	1.00	1.00	1.00
Accounting Technician	1.00	1.00	1.00
Utility Billing Technician **	1.00	0.00	0.00
Utility Billing & Customer Service Specialist**	0.00	1.00	1.00
Total FTE	5.00	5.00	5.00

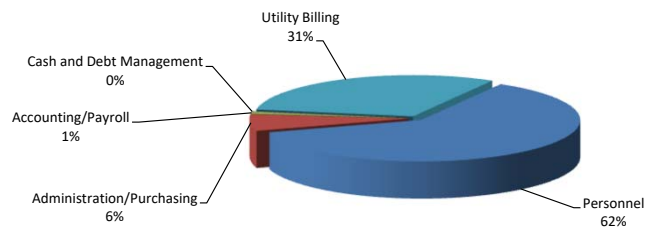
By Program

	2022-23 Council Adopted
Personnel	517,669
Administration/Purchasing	54,025
Accounting/Payroll	7,179
Cash and Debt Management	1,500
Utility Billing	256,651
Total	837,024

*FY22 The Accountant position was eliminated and replaced by Senior Accountant

**FY22 Utility Billing Technician was eliminated and replaced by Utility Billing & Customer Service Specialist

Program as a Percentage of the Department Budget





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COMMUNICATIONS

The Communications Department promotes the City and staff through multiple channels of communication including in-person, print, web, text messaging and social media. Staff does so by developing and implementing clear, consistent and engaging strategies that enhance public understanding of the City and local government as a whole. The Communications Department also works to inspire our residents to connect with one another through public, cultural events aimed at building a stronger community.

PROGRAMS

Administration

The administration of the Communications Department is dedicated to providing high quality support and customer service internally to all departments and employees at the City of Raymore.

The Communications Manager develops speaking notes and materials for department heads, the City Manager and elected officials when they are offered the opportunity to speak in the community or at regional events. The department also works closely with local and KC regional media to respond to questions and ensure the City is well represented in all media channels.

The Communications Manager creates a number of weekly, monthly and quarterly publications (both

online and in print). These publications tell the City's overall story and let residents know what is happening in their community.

Arts Commission

The Communications Department provides staff support to the Arts Commission and acts as a liaison to other departments on its behalf. The Arts Commission hosts a number of arts and cultural programs, including the annual Summer Scene arts & music festival. The Arts Commission also is the primary advisory body that manages relationships with local artists and selects artists/artwork to create unique public art for the City.

Digital/Social Media

The Communications Department oversees the City's website, TextMyGov text line, Report-a-Concern system, City of Raymore NextDoor account and multiple social media channels, including: City of Raymore Facebook, Instagram and Twitter accounts; Raymore Police Department Facebook and Twitter accounts; Raymore Parks & Recreation and Raymore Arts Commission Facebook accounts and the Raymore Farmers Market Facebook group.

These areas make up a considerable amount of resident interaction and have proven to be successful areas to connect with residents to provide high quality customer service.

GOALS

Administration

1. Expand opportunities for residents to personally engage with the City's brand **(1.1)**
2. Create a new resident packet with City branded items to all new households **(1.1)**
3. Continue to provide residents with regular department level communication on a standard schedule regarding plans and various projects and implement a communications process to encourage public participation and feedback across a variety of media **(1.3.1)(1.3.3)**
4. Enhance internal and employee-focused communications that give staff the opportunity to provide input on topics and stay informed about City programs and initiatives beyond their department **(1.3.4)(4.2.3)**
5. Thoroughly review City website on a quarterly basis **(4.1.2)**
6. Establish a report card for the City based on feedback garnered in the Community Conversation and ETC community survey **(4.4.3)**

Arts Commission

1. Foster opportunities for all citizens to feel valued and connected within the Raymore community. **(1.3)**
2. Explore opportunities for public art in new development and redevelopment areas. **(3.2.3)**

Digital/Social Media

1. Continue to grow online venues that advertise and promote the City and its projects/programs **(1.3.1)**
2. Promote venues, both in-person and online, that allow residents to provide feedback and input on City issues. **(1.3.3)**

FY 2022 PERFORMANCE SUMMARY

1. Implemented the TextMyGov smart texting technology program to provide residents with an additional option for communicating with the City to ask questions and get immediate responses, report issues and find important information **(1.1.3)**
2. Led informational campaigns for the Community Conversation and Question P
3. Assisted Police Department, Animal Control and Parks & Recreation with fundraising through the Raymore Community Foundation
4. Continued to expand the Arts Commission's reach in the community through the event passport program, installing two public art works, hosting a record number of arts and music events and implementing an opt-in text notification program for arts events **(3.2.3)**
5. Worked with Economic Development to host the second annual Raymore Restaurant & Small Business Week to support local businesses
6. Continued to design, write, publish and mail The Review/Parks & Rec Program Guide to all Raymore addresses three times a year with current circulation at 10,900+
7. Made regular appearances on Foxwood Springs TV and met with Raymore Homeowners Associations and other local groups to discuss City issues and answer questions
8. Started monthly visits with Public Works Operations & Maintenance and Parks Maintenance staff to keep them informed of City updates and allow an open forum for asking questions about project updates, City news, etc.

SIGNIFICANT BUDGETARY ISSUES

\$4,000 - KU Public Management Certified Public Managers Program

\$5,480 - Monsido website monitoring, optimization and accessibility tool



COMMUNICATIONS

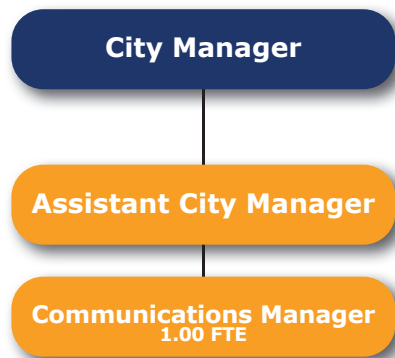
Mission To facilitate communication with the public, the media and employees regarding City services and to assist City departments in developing and sharing information about City programs, services and activities.

Service Description The Communications Department promotes the City and staff through multiple channels of communication. Staff develops and implements clear, consistent and engaging strategies that enhance public understanding of the City and local government as a whole.

Objectives		Goal Alignment
A	Communicate with residents in a way that is purposeful and expected	1.3.1
B	Utilize the City's website as an effective means of communicating to the public	1.3.3
C	Utilize the City's social media channels and text line as an effective means of communicating with the public	1.3.3
D	Enhance internal communication and employee engagement	1.3.4

Performance Measures		2021	2022	2023 Goal
A	Percent of citizens satisfied or very satisfied with the overall effectiveness of City communications with the public	69%	69%	70%
B	Citizen satisfaction rate with the content and design of City's magazine The Review	76%	76%	76%
C	Citizen satisfaction rate with the quality of the City's website	61%	61%	63%
D	Citizen satisfaction rate with City efforts to keep residents informed about local issues	43%	43%	50%

COMMUNICATIONS



COMMUNICATIONS

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	86,296	89,469	92,819	92,819	92,819	111,447	111,447	111,447
Commodities	7,150	10,240	10,200	10,200	10,200	11,150	11,150	11,150
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	56,385	70,971	90,200	90,200	85,130	91,130	100,610	100,610
Capital Outlay	0	9,100	25,000	25,000	25,000	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Total	149,830	179,780	218,219	218,219	213,149	213,727	223,207	223,207

Position Control Roster

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
Communications Manager	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00

By Program

	2022-23 Council Adopted
Personnel	111,447
Community Outreach	111,760
Total	223,207

Program as a Percentage of the Department Budget





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PROSECUTING ATTORNEY

The Prosecuting Attorney Department was created in 2017 in order to comply with mandates that the court administration and Prosecuting Attorney functions be distinctly separate.

The Prosecuting Attorney is a contracted service, with a two year term, appointed by the Mayor with the advice and consent of six out of eight members of the entire City Council. The Prosecuting Attorney prosecutes violations of the City Ordinances before the Municipal Court.

GOALS

1. Completion of continuing education units to maintain certification as Prosecutor.
2. Compliance with new legislation and City Ordinances.
3. Continued improvement of communication with City Personnel, Police Department, Circuit Court, and the public.
4. Timely review of charges and probable cause statements with Police Department.
5. Timely filing of charges with Municipal Court.

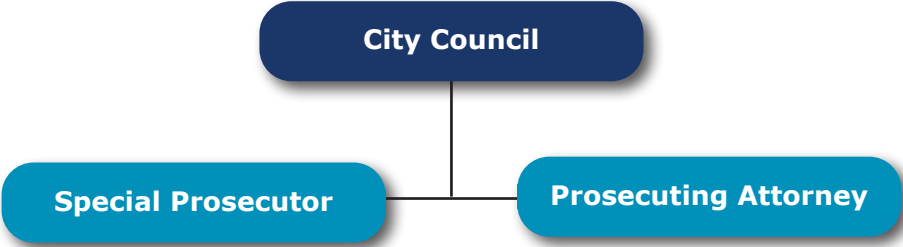
FY 2021 PERFORMANCE SUMMARY

1. No significant performance to summarize

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues.

PROSECUTING ATTORNEY



PROSECUTING ATTORNEY

By Category

[illegible]

Position Control Roster

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
	0.00	0.00	0.00

By Program

	2022-23 Council Adopted
Prosecution	24,400
Total	24,400

Total FTE	0.00	0.00	0.00
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There are no FTE's associated with this budget, only a contracted Prosecutor

0.00





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POLICE DEPARTMENT ADMINISTRATION

The Raymore Police Department is charged with providing superior police service to the community 24 hours a day, year-round. This includes, but is not limited to, answering calls for service, conducting community policing activities, education and outreach, crime prevention, enforcement of local, state and federal laws including traffic ordinances, protecting persons and property within the city limits, investigating crimes, and assisting other law enforcement agencies and community partners.

PROGRAMS

Administration

The leadership and administrative oversight of Police Department operations is the duty of the command staff. This team is comprised of the Chief of Police, the Operations Division Captain, the Support Services Division Captain and two Operations Lieutenants.

The Police Department performs its mission and goals by separating the organization into two divisions, Operations and Support Services, which are further divided into areas of expertise and staffed by specially trained personnel. Both Division Captains report directly to the Chief of Police.

The management and direction of the Police Department includes, but is not limited to:

addressing citizen concerns and complaints, tracking and addressing crime trends, patterns and sprees, ensuring adequate staffing levels, mandating and securing appropriate training for all department members, providing timely direction, training or discipline in personnel issues, strategic planning, budget preparation and control, purchasing, proper maintenance and allocation of resources, and the coordination of all emergency preparedness activities.

GOALS

1. Maintain an efficient, properly trained staff to meet community needs **(2.1.1)**
2. Plan deployment according to identified areas of concern **(2.1.1)**
3. Respond to citizen concerns/complaints within 24 hours **(1.2.3)**
4. Provide professional customer service with every contact **(1.3.1)**
5. Address internal issues swiftly and fairly **(4.2.2)**
6. Train and equip officers on AED **(2.1.2)**
7. Maintain lease vehicle fleet through Enterprise **(4.3.1)**
8. Begin to add sworn personnel based on staffing study **(2.1.1)**
9. Update sections of the Standard Operating Policy Manual **(2.1)**

FY 2022 PERFORMANCE SUMMARY

1. Promoted a Captain to the Chief of Police
2. Chief Jan Zimmerman was selected as the Missouri Police Chief of the Year and retired
3. Conducted a Fall Citizens Academy
4. The Unmanned Aerial Vehicle was deployed numerous times which included but is not limited to: training and demonstrations
5. Partnered with the Raymore Fall Festival Committee and conducted a crime prevention event in conjunction with the Fall Festival
6. Applied for and received grant funding from the Missouri Division of Highway Safety for continued STEP traffic enforcement activities
7. Achieved 100% compliance with Missouri Peace Officers Standards and Training requirements
8. Conducted Shop With a Cop with 50 area Raymore children
9. Conducted Coffee With a Cop events at various locations.
10. Trained officers and deployed Body Worn Camera technology
11. Trained four new bicycle officers
12. Purchased the Police firing range property
13. Partnered with Department of Energy Security and Peculiar Police Department for use of the Raymore range
14. All department members participated in virtual firearms training with use of the MILO unit on loan from Midwest Public Risk
15. Began transition to a new CAD system
16. Hosted numerous training seminars:
Virtual reality scenario based, Basic Crisis Intervention, IPMBA Bicycle training, DUI, and Marijuana recognition
17. Successful CJIS/NIBRS Audits
18. Space needs assessment for the new justice center to include Court, Patrol, Administration, Dispatch, Emergency Management and Animal Control

SIGNIFICANT BUDGETARY ISSUES

Rising cost of fuel

POLICE DEPARTMENT OPERATIONS DIVISION

A Captain commands the Operations Division, which is made up of the Patrol and Investigations Units. Division members are all sworn law enforcement officers and perform their assigned street patrol or investigative duties in both a uniform or plain clothes capacity. The Division Captain, Patrol Lieutenants and Sergeants of the units manage their assignments by planning, assessing, and staffing to most effectively deliver police services to the community. This division contains the largest number of staff members within the Police Department and is most often the initial point of contact with the community. Open, proactive communication with all partners is critical for the Police Department to be successful.

PROGRAMS

Patrol Unit

The Patrol Unit has allocated staffing of two Lieutenants, four Sergeants and 18 Patrol Officers. This number does not include a current complement of reserve officers (former full-time members of the department now employed elsewhere) available for call-in during special events and staffing shortages. The Patrol Unit provides a variety of services such as: 24-hour uniformed police presence, response to calls for service, completion of offense reports, performance of preliminary criminal investigations, enforcement of

traffic laws, investigation of traffic crashes, prevention of criminal behavior through police presence and arrest of offenders for violations of city ordinance, state statute and federal law. Service is also provided through the maintenance of community policing and crime prevention programs, including the Citizen's Police Academy, School Youth/Community Outreach Officer, House/Neighborhood Watch, child fingerprinting and bicycle safety seminars, Raymore Fall Festival Crime Prevention partnership, prescription drug take-backs, presence at City special events, Crisis Intervention, and Chaplain Program.

Several members of the patrol staff are specially trained to provide a variety of additional police services, including the bicycle patrol, crisis intervention, tactical team, accident reconstruction and computer voice stress analysis.

Investigations Unit

The Investigations Unit is made up of specially trained and designated investigators who conduct criminal, special, and juvenile investigations. Personnel also conduct investigations on narcotic, liquor and vice violations; work with local, state and federal investigators to assist in criminal investigations within the Kansas City Metro area; and are active members with the Metro Squad. They also provide security checks for area businesses and speak at local seminars, business and community groups in

an attempt to help detect and prevent crimes. They assist the Patrol Unit with day-to-day activities by obtaining search and arrest warrants and assisting with crime scene processing. Background investigations and maintaining intelligence information are also the responsibility of assigned personnel.

The Investigations Unit is staffed with one Detective Sergeant, two Detectives and the School/Youth Community Outreach Officer. The investigators are responsible for the investigation of criminal and juvenile cases, detection and arrest of criminal offenders, location of missing persons and runaway juveniles, recovery of lost and stolen property, proper conduct of fugitive extradition proceedings, and investigating conditions relating or contributing to criminal activity. The Outreach Officer is responsible for scheduling and conducting community events such as the Community Against Crime/Fall Festival, Citizen's Police Academy, crime prevention presentations, neighborhood meetings and special activities such as the secure shred event.

GOALS

Patrol

1. Enhance citizen satisfaction through community policing activities and focused training in customer service **(2.1.1 & 2.1.3)**
2. Provide a safer community for citizens through the use of crime prevention techniques and the apprehension of offenders **(2.1.1)**
3. Reduce the number of traffic accidents through citizen education and aggressive enforcement at high crash locations **(2.3.2)**
4. Attend neighborhood association and community meetings to provide training and/or crime data as requested **(2.1.1)**
5. Provide appropriate and timely response to all requests for police service **(1.2.3)**
6. Train four (4) additional drivers for the Command/Communication vehicle **(2.1.2)**

Investigations

1. Make Raymore a safer community by meeting or exceeding the national clearance rate for Part I and Part II Crimes **(2.1.1)**
2. Carry a lower than average caseload per detective to provide more focused, high-quality investigations **(4.1.2)**
3. Continue specialization through training to more effectively investigate cases **(4.2)**
4. Enhance interaction with the Cass County Prosecutor and Juvenile Offices **(2.1.3)**

FY 2022 PERFORMANCE SUMMARY

1. Hired six new police officers for existing vacancies
2. Partnered in two National Drug Take Back events
3. Conducted one secure citywide shred event at City Hall
4. Partnered with local businesses to conduct two bicycle safety rodeos
5. Hosted two child safety seat inspections and installations
6. Promoted an Officer to Sergeant, Sergeant to Lieutenant and Lieutenant to Captain

SIGNIFICANT BUDGETARY ISSUES

Patrol overtime continues to be a significant problem, as it has for a number of years. Perpetual understaffing necessitates the overtime.

Fuel expenses

POLICE DEPARTMENT SUPPORT SERVICES DIVISION

The Support Services Division is commanded by a Captain and includes emergency dispatch, animal control services, preservation of property and evidence in control of the Police Department, and maintenance of all Police Department records. The Division Captain is also responsible for oversight of all purchasing and supply, coordination of planning and research, policy development, public information, budget and fiscal responsibilities, and grant management. This Division maintains files on licensed firearms dealers and processes applications for solicitors requesting approval to operate within the corporate limits of Raymore.

PROGRAMS

Communications Unit

The Police Department Communications Unit has allocated staffing of one civilian Communications Supervisor, eight civilian Communications Officers, and several on-call positions. The Unit is one of five public safety answering points (PSAPs) in Cass County and provides continuous 9-1-1 emergency service telephone and radio dispatch functions for the Raymore Police Department, Peculiar Police Department and the South Metropolitan and West Peculiar Fire Protection Districts. In addition, the members of the Communications Unit are responsible

for the operation of local, state and federal computer database systems, which provide information regarding driving records, vehicle registration, warrants and homeland security communications. Members of the unit are also specially trained to provide emergency medical dispatching services as needed.

Animal Control

Two full-time employees and one half-time shelter attendant are responsible for the coordination of all animal control activities within the city limits of Raymore and sheltering services for the City of Peculiar. Assigned personnel ensure public safety and animal welfare by providing quality animal control of domestic and non-domestic animals within the city limits. This includes, but is not limited to: response to calls on animals that are wild, stray and those running at large, issuance of citations, care of animals and shelter upkeep, adoption, pet vaccination and microchipping.

Property and Evidence

One full-time Property and Evidence Technician is responsible for all aspects associated with the orderly maintenance and chain of custody control of evidence and property collected, seized, or otherwise obtained by members of the Police Department for

the purpose of safekeeping and/or use as evidence in the prosecution of criminal cases. This includes: return of items to rightful owners, escheatment of seized funds to state and other agencies, provision of items for auction, preparation for court appearances by officers and personal court testimony, as well as property destruction.

Records

One full-time Crime Analyst/Records Custodian is responsible for the analysis of crime patterns and trends and the maintenance of all police records. This includes: filing, reproduction and overall management of all incident reports generated by the Police Department, including vehicular accidents, arrest jackets, response to open records requests. The Crime Analyst also assists in the preparation of documents for courtroom testimony and provision of information to local, state, and national computer databases.

GOALS

Overall Support Services

1. Maintain excellent customer service through prompt/professional citizen contacts **(1.2.3) (4.1)**

Animal Control

1. Promote community awareness of animal safety through education and enforcement **(2.1.1)**
2. Maintain a humane shelter environment for all animals **(4.1)**
3. Provide a 100% rate of compliance with all state-mandated programs **(4.1)**
4. Continue animal adoption initiatives **(2.1.3)**
5. Conduct vaccination and microchip events for Raymore pets **(2.1.3)**

Property and Evidence

1. Continue the systematic review process for the timely return, destruction or sale of property and evidence that no longer needs to be held by the Department **(1.2.3 & 4.1.1)**
2. Continue leadership role providing best practices for regional partners and state associations **(2.1.3)**
3. Maintain regional incinerator agreement **(4.1.2)**

1. Continue with the systematic process for the collection, dissemination, retention and destruction of all records; to include offense reports, accidents, arrests, and traffic citations **(4.1.2)**
2. Ensure accurate and timely dissemination of data **(1.2.3)**
3. Perform in-depth systematic, analytical processes to provide timely and pertinent information regarding crime patterns, crime trends and crime correlations **(2.1.1)**

Communications

1. Maintain 100% compliance with emergency medical dispatch certifications **(2.1.1)**
2. Maintain 100% compliance with state-mandated training requirements
3. Maintain 100% compliance with CJIS requirements and certifications
4. Maintain full staffing and active on-call positions **(4.2.1)**

FY 2022 PERFORMANCE SUMMARY

1. Hired one full-time dispatcher
2. Animal Control trained and deployed in chemical immobilization
3. The Property and Evidence Technician maintained the position as the President of the Missouri Association of Property and Evidence
4. Partnered with KCPD for drug incineration
5. Extensive animal shelter remodeling

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues

Crime Analysis/Records Custodian

POLICE

Mission The Raymore Police Department is charged with providing superior police service to the community 24 hours a day, year-round.

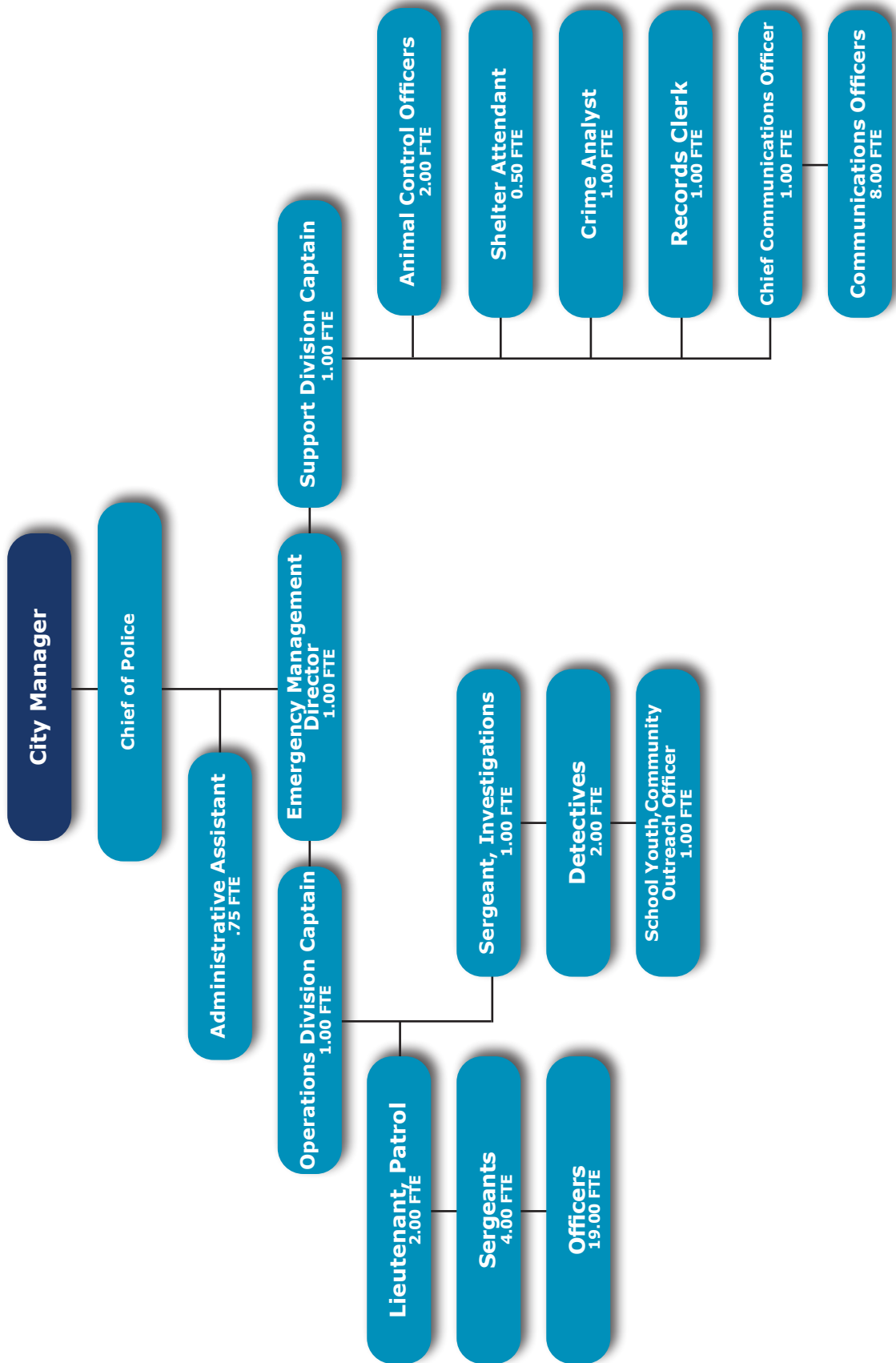
Service Description Includes, but is not limited to: answering calls for service, conducting community policing activities, education and outreach, crime prevention, enforcement of local, state and federal laws including traffic ordinances, protecting persons and property within the city limits, investigating crimes and assisting other law enforcement agencies and community partners, providing dispatch services to four public safety agencies and animal control, enforcement and sheltering.

Objectives		Goal Alignment
A	Provide adequate staffing levels based on citizen needs	2.1.1
B	Maintain or improve average response time for high priority calls	2.1.1, 2.1.3
C	Address areas of concern based on Citizen Survey results	2.1
D	Explore innovative ways to process animal calls and shelter services	2.1.3
E	Maintain or improve arrest and clearance rates	2.1.3
F	Enhance partnership with Compass Health to reduce CIT calls	2.1.3

Performance Measures		2020	2021	2022
A	911 calls for police service	9,657	9,923	8,528
B	Number of arrests made	637	612	564
C	Animal Control calls for service	973	1,245	880
D	Crisis intervention calls	138	117	95
E	Staffing level - goal is for full staffing	26	27	31
F	Response time*	2:22	2:22	1:58
G	Felony clearance rate	37%	39%	32.5%

* Response time skewed by non-emergency calls that are held or the office is told to make contact at his/her convenience

POLICE



POLICE

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	3,429,451	3,761,256	3,975,858	3,975,858	3,974,858	4,295,744	4,295,744	4,295,744
Commodities	87,913	87,185	125,000	125,000	117,250	141,900	141,900	141,900
Maintenance and Repairs	22,364	23,157	26,000	26,000	26,000	26,000	26,000	26,000
Utilities	0	0	0	0	0	0	0	0
Contractual	44,454	68,458	75,156	75,156	64,161	74,884	73,884	73,884
Capital Outlay	0	0	9,000	9,000	9,000	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	98,786	126,178	126,178	126,178	126,178	126,178	126,178	126,178
Total	3,682,968	4,066,235	4,337,192	4,337,192	4,317,447	4,664,706	4,663,706	4,663,706

Position Control Roster

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
Chief of Police	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00
Police Lieutenant	2.00	2.00	2.00
Police Patrol Sergeant	4.00	4.00	4.00
Police Detective Sergeant	1.00	1.00	1.00
Police Detective	2.00	2.00	2.00
Police Officer **	18.00	18.00	19.00
Chief Communications Officer	1.00	1.00	1.00
Communications Officer	8.00	8.00	8.00
Animal Control Officer	2.00	2.00	2.00
Administrative Assistant	0.75	0.75	0.75
Property & Evidence Clerk	1.00	1.00	1.00
Police Records Clerk*	0.00	0.00	0.00
Police Records Clerk & Crime Analyst*	1.00	1.00	1.00
Total FTE	43.75	43.75	44.75

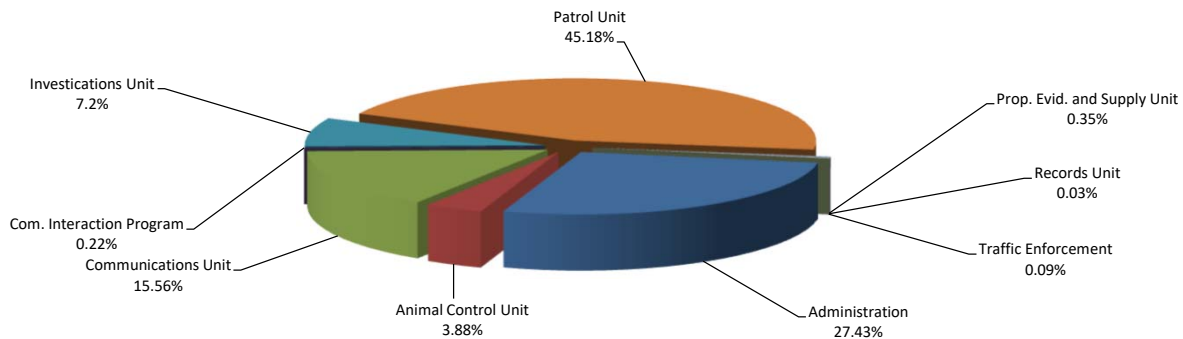
*FY21 Police Records Clerk was moved to Police Records Clerk & Crime Analyst

**FY22 Police Officer added

By Program

	2022-23 Council Adopted
Administration	1,279,090
Animal Control Unit	180,738
Communications Unit	725,662
Com. Interaction Program	3,600
Investigations Unit	345,804
Patrol Unit	2,107,262
Prop. Evid. and Supply Unit	16,300
Records Unit	1,250
Traffic Enforcement	4,000
Total	4,663,706

Program as a Percentage of the Department Budget





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EMERGENCY MANAGEMENT

Raymore Emergency Management is responsible for the planning and management of resources during local and regional emergency events that affect the citizens of Raymore. An essential component of the department is communication, notably in community outreach, public education, and organization of volunteers for the Community Emergency Response Team (CERT).

Other responsibilities include but are not limited to the development and update of policies, procedures and plans that conform to state and national guidelines. Efforts focus on the execution of all emergency and disaster operations and provision of support and assistance to other agencies in the greater metropolitan area. Actions to mitigate, prepare for, respond to and recover from the effects of an emergency, disaster, or catastrophic event are coordinated through this office. Raymore Emergency Management is constantly promoting citizen preparedness and best practices in dealing with emergencies.

The Emergency Management Director has overall authority for all activities related to emergency management and reports to the Chief of Police. During an emergency or disaster, Emergency Management may assign various department heads to certain functions or coordinate mutual-aid assistance from local, state and federal agencies to accomplish the critical response and recovery from such events.

Department management, procurement of equipment and resources, policy and procedure review

and implementation, long and short-range budgeting and planning as well as emergency preparedness are the primary functions of Emergency Management. Coordination of resources and tracking availability of these resources in the event a need arises are critical to providing an effective emergency management response. Additional responsibilities include maintaining and operating the emergency operations center and alternate emergency communications operations (Mobile Command and Communications vehicle) and developing contingency plans should the emergency operation center need to be outside the Raymore area.

GOALS

1. Review, update and implement policies and procedures for emergency preparedness to maintain compliance with state and federal requirements.
2. Conduct a full inventory of all Emergency Management and CERT resources including the CERT storage trailer, emergency preparedness storage areas, individual and community literature and all technology and communication resources **(2.1.2)**
3. Train and monitor employees eligible to deploy the mobile command vehicle and ensure vehicle is kept updated for training purposes of personnel including dispatch and ITS

4. Work with local and county emergency managers to test and exercise each emergency operation center and identify gaps and areas for improvement
5. Continue professional development in emergency management, disaster preparedness and recovery, homeland security and other areas pertinent to the City's emergency management program and in accordance with state and regional recommendations and provisions **(2.1.3)**
6. Continue to enhance the comprehensive emergency preparedness educational program for employees, the community and other relevant stakeholders **(2.3.2)**
7. Represent the City on the Metropolitan Emergency Managers Committee, Local Emergency Planning Committee, Regional Homeland Security Coordinating Council, Integrated Warning Team and as a member of the International Association of Emergency Managers (IAEM) **(1.2.2)**
8. Investigate and explore additional emergency management funding opportunities through regional, state and federal grants **(4.3.1)**

SIGNIFICANT BUDGETARY ISSUES

Each year, the City of Raymore relies heavily on the Emergency Management Performance Grant (EMPG) to cover nearly half of the costs associated with the Emergency Management Department. FEMA continues to increase requirements in order to qualify for EMPG funding. This means continuing to implement a new National Qualification System for the City of Raymore. Emergency Management will continue to comply with the necessary requirements but these new regulations will likely also require additional City personnel to take training courses. Since the grant is a federal award, budget considerations occurring in Washington D.C. can have a significant impact on funding at the local level. It will be important to continue to look for other sources of funding to continue to maintain and expand the outreach of our Emergency Management program.

FY 2022 PERFORMANCE SUMMARY

1. Deployed the mobile Communications/Command vehicle and oversaw routine maintenance throughout the year
2. Revised and reviewed Local Emergency Operations Plan (LEOP) preparation for a fall review by our regional and state coordinator. Any suggested updates will be made and the plan will be in effect for two years.
3. Led the City's Covid-19 planning and response efforts including our internal Covid-19 meeting group
4. Participated in the Region A annual exercise and numerous trainings and conferences including the national IAEM conference and the Four Corners conference
5. Continued overall administration of the CERT program with an in-person restart date of July 2022
- 6.

EMERGENCY MANAGEMENT

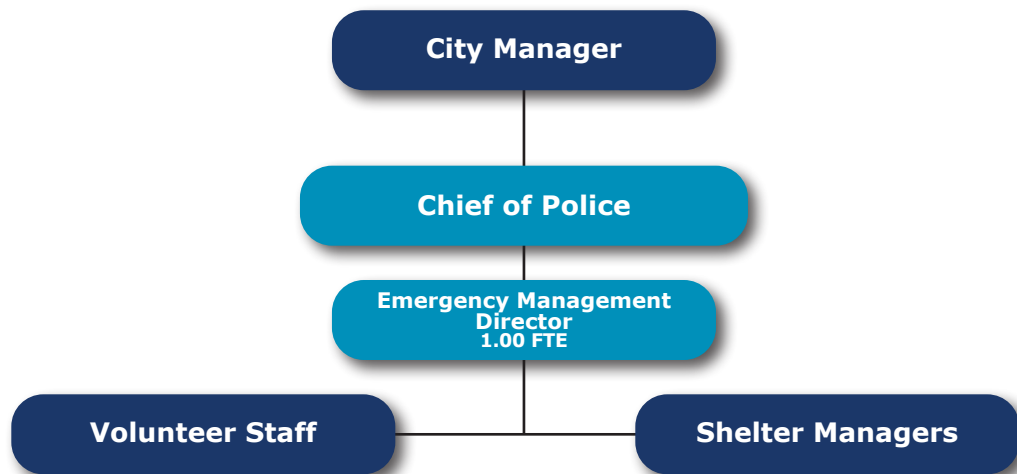
Mission To continue the resiliency of the City of Raymore through education, training, and cooperation among local, regional, state and federal partners.

Service Description Emergency Management is responsible for the planning and management of resources during local and regional emergency events that affect the citizens of Raymore.

Objectives		Goal Alignment
A	Update and maintain the Local Emergency Operations Plan	2.1.2
B	Share resources with other jurisdictions and provide mutual aid when needed	2.1.2
C	Enhance the comprehensive emergency preparedness educational program throughout the community- through relationship building, promoting the CERT Team, social media, etc. (2.1.3)	2.1.3
C	Represent the City of Raymore on the Metropolitan Emergency Managers Committee, Local Emergency Planning Committee, Regional Homeland Security Coordinating Council, International Association of Emergency Managers, and other bodies	2.1.3
D	Pursue outside Emergency Management funding opportunities, including the Emergency Management Performance Grant (EMPG)	4.3.1

Performance Measures		2020	2021	2022
A	Expend at least 90% of Emergency Management Performance Grant (EMPG) funds	94%	96%	97%
B	Participate in at last two tabletop exercises involving multiple jurisdictions each year	3	2	2
C	Increase number of residents participating in the weather alert system	-	2,037	2,102

EMERGENCY MANAGEMENT



EMERGENCY MANAGEMENT

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	97,130	98,032	99,640	99,640	99,640	96,025	96,025	96,025
Commodities	3,721	4,279	5,260	5,260	4,880	5,896	5,896	5,896
Maintenance and Repairs	7,853	8,678	16,400	16,400	16,300	17,250	17,250	17,250
Utilities	0	0	0	0	0	0	0	0
Contractual	2,992	4,844	6,300	6,300	5,825	6,180	6,180	6,180
Capital Outlay	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	3,637	8,695	8,695	8,695	8,695	8,695	8,695	8,695
Total	115,333	124,528	136,295	136,295	135,340	134,046	134,046	134,046

Position Control Roster

	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
Emergency Management Director	1.00	1.00	1.00
Total FTE	1.00	1.00	1.00

By Program

	2022-23 Council Adopted
Administration	134,046
Total	134,046

Program as a Percentage of the Department Budget





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TRANSFERS FROM GENERAL FUND TO OTHER FUNDS

This chapter is included to note any transfers from the General Fund that are included in the fiscal year budget.

SIGNIFICANT BUDGETARY ISSUES

Transfers to Park Fund:

1. Raymore Festival in the Park: An amount to pay for an in-kind contribution to the Raymore Festival in the Park is budgeted at \$5,000.
2. General Transfer: The City has traditionally transferred a small amount from the General Fund to this fund to support Parks & Recreation programs. FY 2023 is budgeted at \$145,000.

Council Expansion Items

1. To the Restricted Revenue Fund
\$1,000,000 to be transferred to the Transportation Fund (\$200,000 each year for five years, beginning FY 2023). The funds will be used toward the Annual Curb Replacement and Annual Street Preservation Capital Improvement Projects.
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Parks and Recreation (25)

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 City Manager Proposed	2022-23 Council Adopted
Fund Balance								
Beginning of Year	461,351	431,008	471,862	461,476	461,476	474,719	474,719	474,719
Revenue Parks								
Property Taxes	424,420	443,130	453,391	453,391	463,330	474,916	474,916	474,916
Miscellaneous Revenues	11,903	9,608	12,679	12,679	2,470	2,470	2,470	2,470
Park Revenues	4,818	12,346	12,275	12,275	12,275	13,075	13,075	13,075
Transfer from General Fund	100,000	100,000	100,000	100,000	100,000	100,000	150,000	150,000
Transfer from VERP		56,192				-		
Transfer from Parks Sales Tax Fund	375,000	400,000	350,000	350,000	350,000	400,000	400,000	400,000
Revenue Recreation								
Miscellaneous								
Programs	140,320	185,582	227,250	227,250	228,525	244,200	244,200	244,200
Facility Rental Revenue	2,662	15,621	51,850	51,850	52,000	44,575	44,575	44,575
Concession Revenue	19,458	45,073	60,000	60,000	58,000	60,000	60,000	60,000
Revenue Centerview								
Facility Rental Revenue	31,013	51,344	63,875	63,875	63,875	70,675	70,675	70,675
Program Revenue	1,815	2,638	9,600	9,600	9,600	9,600	9,600	9,600
Revenue The RAC								
Miscellaneous	1,107	637	1,500	1,500	2,113	2,490	2,490	2,490
Concession Revenue	800	1,016	4,000	4,000	800	2,000	2,000	2,000
Facility Rental Revenue	9,583	28,168	24,825	24,825	18,930	24,825	24,825	24,825
Program Revenue	129,250	176,329	197,590	197,590	223,335	218,325	218,325	218,325
Total Revenue	1,252,148	1,527,682	1,568,835	1,568,835	1,585,253	1,667,150	1,717,150	1,717,150
Total Fund Bal & Revenues	1,713,499	1,958,690	2,040,697	2,030,311	2,046,729	2,141,870	2,191,870	2,191,870
Expenditures Parks								
Personnel	556,989	595,607	643,737	643,737	644,268	709,043	709,043	709,043
Commodities	20,946	21,033	25,385	25,385	24,167	30,305	30,305	30,305
Maintenance & Repairs	48,215	48,369	50,400	50,400	49,950	53,876	53,876	53,876
Utilities	45,993	49,255	49,119	49,119	49,119	49,819	49,819	49,819
Contractual	71,149	69,325	76,895	76,895	73,674	81,736	81,072	81,072
Capital Outlay	-	3,093	4,900	4,900	4,900	4,500	0	0
Transfers/Miscellaneous	50,650	62,060	41,902	41,902	41,902	38,382	38,382	38,382
Expenditures Recreation								
Personnel	168,307	225,027	187,277	187,277	187,808	211,886	211,886	211,886
Commodities	1,228	5,077	7,450	7,450	6,225	7,608	7,608	7,608
Contractual	90,074	148,502	146,037	146,037	149,955	155,585	155,585	155,585
Capital Outlay			-	-	-	-	-	-
Expenditures Centerview								
Personnel	25,064	19,891	57,386	57,386	57,386	61,821	61,821	61,821
Commodities	2,490	3,697	2,396	2,396	2,380	2,380	2,380	2,380
Maintenance & Repairs	183	1,569	2,200	2,200	2,080	2,200	2,200	2,200
Utilities	10,105	10,799	10,668	10,668	12,060	12,356	12,356	12,356
Contractual	23,067	19,312	23,456	23,456	22,772	24,014	24,014	24,014
Expenditures RAC								
Personnel	124,195	162,333	152,881	152,881	152,881	167,322	167,322	167,322
Commodities	4,416	5,411	7,610	7,610	7,310	8,860	8,860	8,860
Maintenance & Repairs	22	784	2,550	2,550	2,350	2,550	2,550	2,550
Utilities	12,213	13,601	11,640	11,640	18,290	18,560	18,560	18,560
Contractual	27,185	32,470	58,702	58,702	62,532	66,337	66,337	66,337
Capital Outlay			-	-	-	8,000	-	-
Total Expenditures	1,282,490	1,497,214	1,562,590	1,562,590	1,572,010	1,717,140	1,703,976	1,703,976
Net Revenue over Expenditures	(30,343)	30,468	6,245	6,245	13,243	(49,990)	13,175	13,175
Fund Balance (Gross)	431,008	461,476	478,107	467,721	474,719	424,730	487,894	487,894
Less: Reserve Balance	256,498	299,443	312,518	312,518	314,402	343,428	340,795	340,795
Available Fund Balance - End of Year	174,510	162,033	165,589	155,203	160,317	81,302	147,099	147,099

Real Estate Property Tax

General Ledger Codes: 25 25-4010-0000	Legal Authority: Municipal Charter: Article XI; Section 11.8 State Statute: Chapter 67.110 & 140 RSMo Missouri State Constitution: Article X
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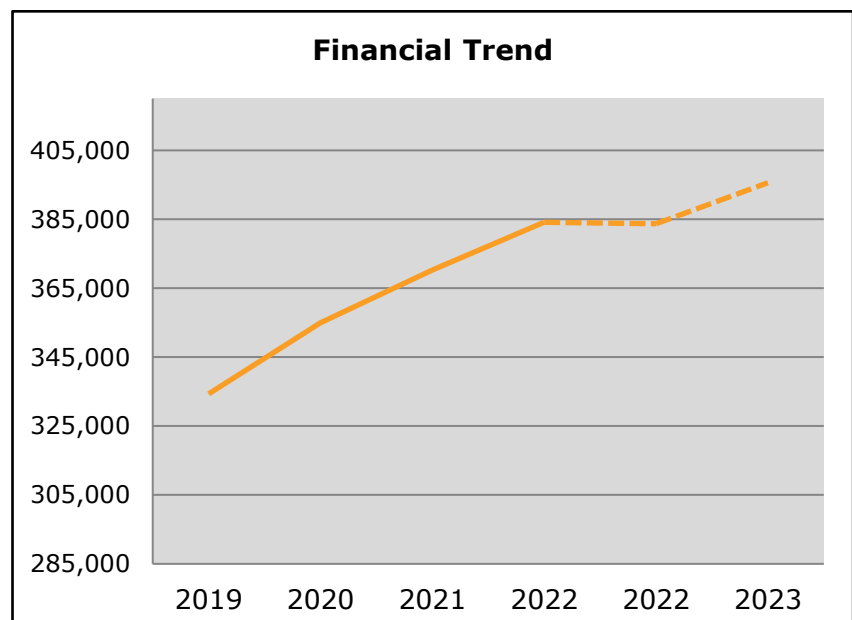
Revenue Description

Real Property Tax- Assessed property values are determined by taking the market value of the property, as determined by the county assessor, and multiplying by the assessment ratio. Assessment ratios are commercial at 32%, residential at 19%, and agricultural at 12%. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people and within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Cass County collects and distributes the property taxes for the City of Raymore.

The FY23 City General Operating levy is 0.4158; the Debt Service levy is 0.7170 and the Parks levy is 0.1119 with real estate assessed valuation at \$357,806,243 compared to \$345,978,021 last year. The collection rate is estimated at 99%.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	283,957	2.67%
2014 Actual	278,201	-2.03%
2015 Actual	285,608	2.66%
2016 Actual	294,513	3.12%
2017 Actual	304,229	3.30%
2018 Actual	319,326	4.96%
2019 Actual	334,327	4.70%
2020 Actual	355,007	6.19%
2021 Actual	370,308	10.76%
2022 Budget	384,137	3.73%
2022 Projected	383,705	3.62%
2023 Adopted	395,609	3.10%



Personal Property Tax

General Ledger Codes:

25 25-4020-0000

Legal Authority:

Municipal Charter: Article XI; Section 11.8
State Statute: Chapter 67.110 & 140 RSMo
Missouri State Constitution: Article X

Revenue Description

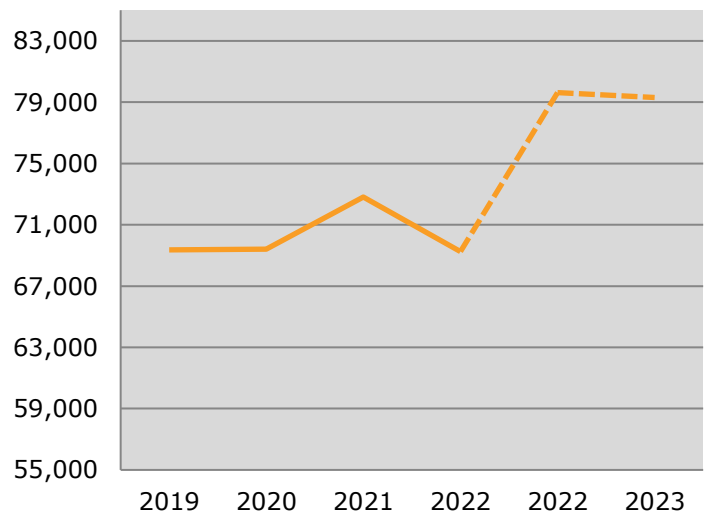
Personal Property Tax - assessed valuation is equal to 33% of market value set by the State Tax Commission. Tax is paid on each \$100 of assessed value.

Property tax rates are set by local governments through a vote of the people within the limits set by the Missouri Constitution and statutes. They are based on the revenues permitted for the prior year with an allowance for growth based on the rate of inflation and new development. Tax amounts are determined using market value of the property, as determined using a formula from the State Tax Commission and applied by the County Assessor, multiplied by the assessment ratio. Cass County collects and distributes the property taxes for the City of Raymore.

The FY23 City General Operating levy is 0.4158; the Debt Service levy is 0.7170 and the Parks levy is 0.1119 with personal property assessed valuation at \$68,718,655 compared to \$59,976,472 last year. The collection rate is estimated at 99%.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	53,926	7.55%
2014 Actual	54,899	1.80%
2015 Actual	56,138	2.26%
2016 Actual	56,566	0.76%
2017 Actual	59,818	5.75%
2018 Actual	65,354	9.25%
2019 Actual	69,352	6.12%
2020 Actual	69,412	0.09%
2021 Actual	72,822	5.00%
2022 Budget	69,254	-4.90%
2022 Projected	79,625	9.34%
2023 Adopted	79,306	-0.40%

Financial Trend



Interest Revenue

General Ledger Codes:
25 25-4350-0000

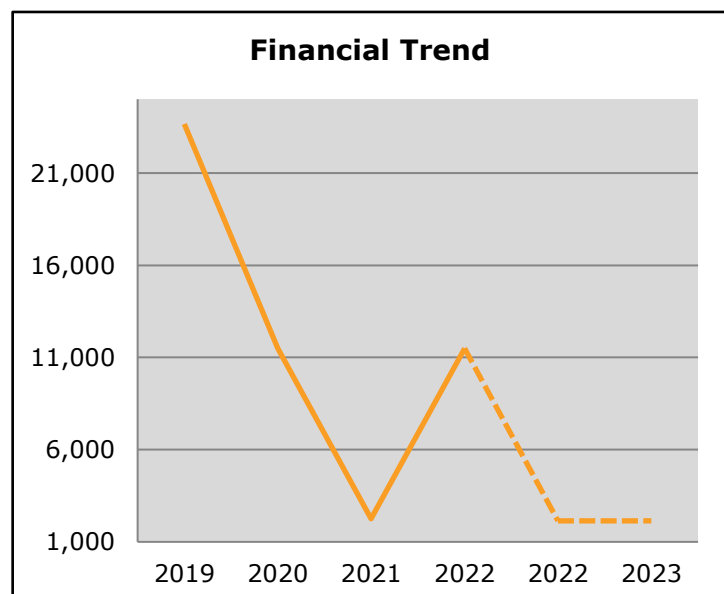
Legal Authority:
State Statute: Chapter 82

Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds.

FY22 revenues are projected on current interest rates being earned. FY23 revenues are estimated based on FY22.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	3,333	238.53%
2014 Actual	1,619	-51.43%
2015 Actual	1,516	-6.35%
2016 Actual	5,590	268.69%
2017 Actual	4,684	-16.20%
2018 Actual	15,685	234.86%
2019 Actual	23,662	50.86%
2020 Actual	11,494	-51.42%
2021 Actual	2,249	-80.43%
2022 Budget	11,500	411.35%
2022 Projected	2,140	-4.84%
2023 Adopted	2,140	0.00%



Miscellaneous Revenue

General Ledger Codes:
25 25-4370-0000

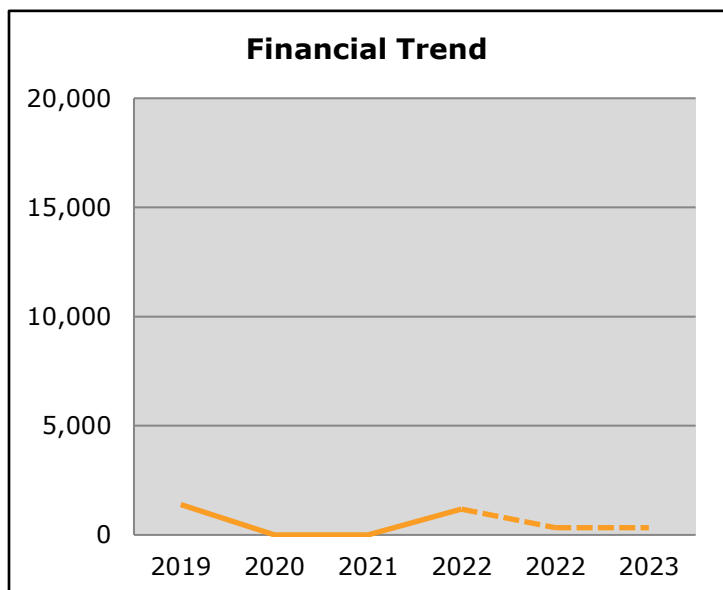
Legal Authority:
State Statute: Chapter 82

Revenue Description

Miscellaneous Revenue -Various miscellaneous revenues not otherwise categorized. The inconsistent nature of this revenue source make it difficult to predict.

Due to the random receipts this revenue source is not budgeted.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	4	-99.15%
2014 Actual	43	916.67%
2015 Actual	48	13.11%
2016 Actual	458	847.89%
2017 Actual	0	N/A
2018 Actual	474	N/A
2019 Actual	1,391	193.46%
2020 Actual	0	N/A
2021 Actual	0	N/A
2022 Budget	1,179	N/A
2022 Projected	330	N/A
2023 Adopted	330	0.00%



Legacy/Honor Program

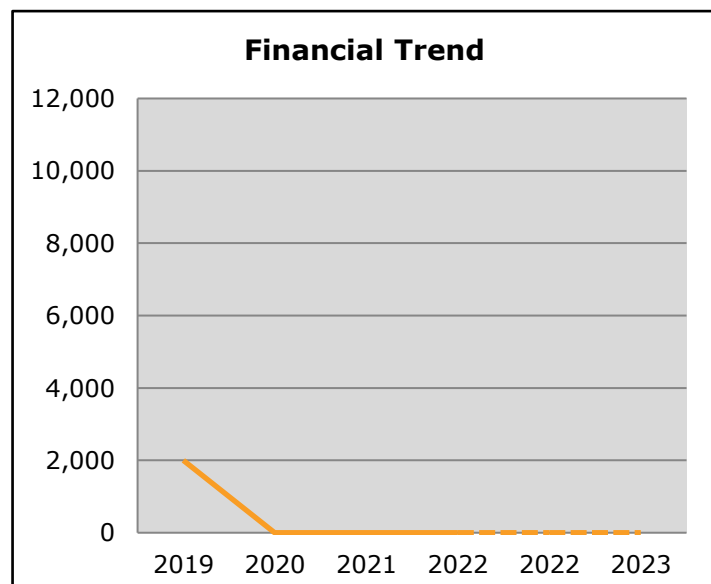
General Ledger Codes: 25 25-4480-1500	Legal Authority: State Statute: Chapter 82
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Revenue Description

Legacy/Honor Program - FY16 and FY17 revenues are associated with the new Legacy/Honor Programs. These programs include honor bricks, tributees, and memorial benches.

These funds have been reallocated to a trustee account.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	5,960	N/A
2017 Actual	460	-92.28%
2018 Actual	11,300	2356.52%
2019 Actual	2,000	-82.30%
2020 Actual	0	N/A
2021 Actual	0	N/A
2022 Budget	0	N/A
2022 Projected	0	N/A
2023 Adopted	0	N/A



Park Rental Fees

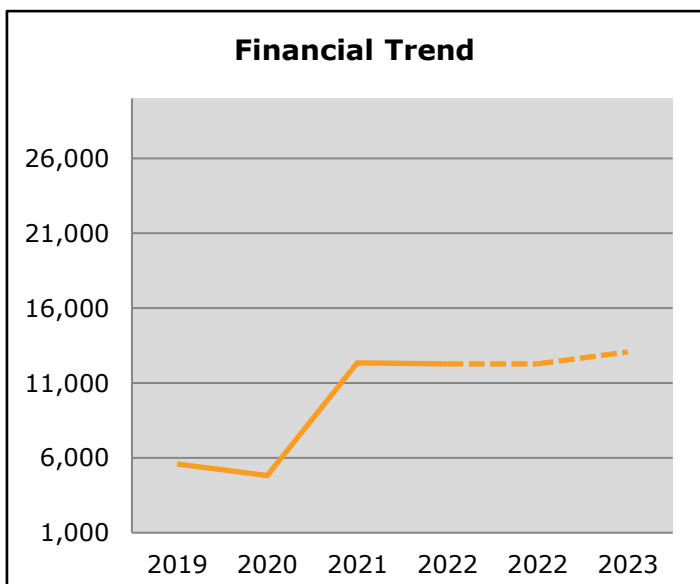
General Ledger Codes: 25 25-4710-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

Park Rental Fees - Rental fees for the use of park facilities by the general public for non-city sponsored activities.

FY23 Estimate is based on shelter rentals for the Lions shelter, West shelter, Optimist shelter, Moon Valley shelter and the Depot.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	19,732	53.78%
2014 Actual	17,741	-10.09%
2015 Actual	21,901	23.45%
2016 Actual	19,420	-11.33%
2017 Actual	24,159	24.40%
2018 Actual	6,170	-74.46%
2019 Actual	5,588	-9.44%
2020 Actual	4,818	-13.78%
2021 Actual	12,346	156.28%
2022 Budget	12,275	154.80%
2022 Projected	12,275	0.00%
2023 Adopted	13,075	6.52%



Transfers from General Fund

General Ledger Codes: 25 25-4901-0000	Legal Authority: Municipal Code: n/a
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Revenue Description

Transfers from General Fund - These funds represent a fund balance transfer from the General Fund of the City and are used to support the Parks Department and associated programs which benefit the citizens as a whole.

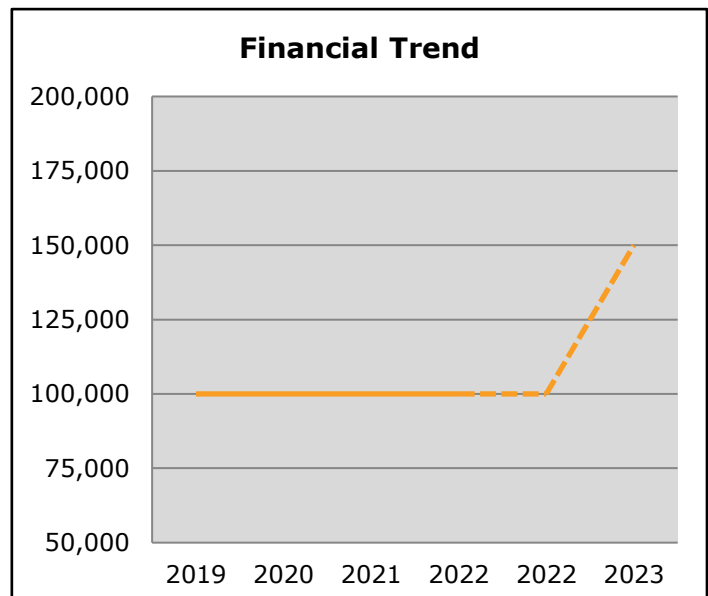
FY14 established a new baseline transfer from the General Fund of \$100,000 per year.

During council deliberations of the City Manger's Proposed 2016 Budget, an additional transfer of \$25,000 was directed for the enhancement of competitive sports.

FY17 was reduced back down to the previously set baseline.

FY23 includes an increased transfer from the General Fund of \$50,000

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	50,000	25.00%
2014 Actual	100,000	100.00%
2015 Actual	100,000	0.00%
2016 Actual	125,000	25.00%
2017 Actual	100,000	-20.00%
2018 Actual	100,000	0.00%
2019 Actual	100,000	0.00%
2020 Actual	100,000	0.00%
2021 Actual	100,000	0.00%
2022 Budget	100,000	0.00%
2022 Projected	100,000	0.00%
2023 Adopted	150,000	0.00%



Transfer from Park Sales Tax Fund

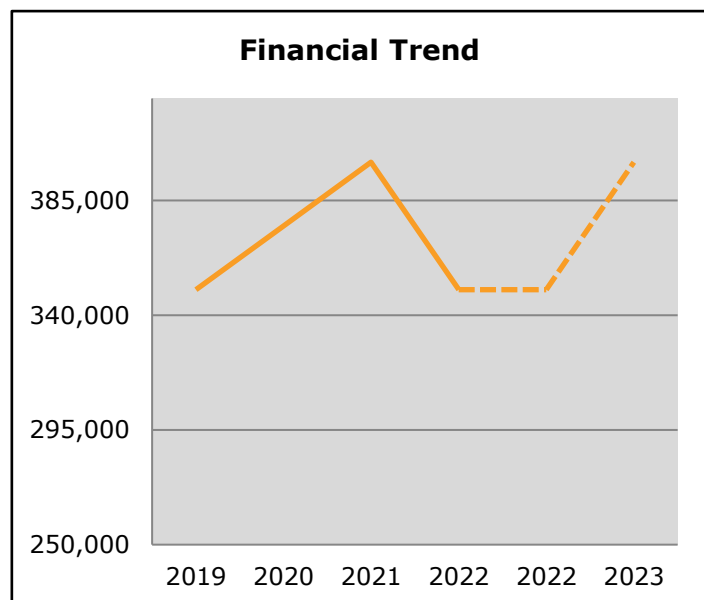
General Ledger Codes: 25 25-4947-0000	<u>Legal Authority:</u> Municipal Code: n/a
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Revenue Description

Transfer from Park Sales Tax Fund - These funds are from a fund balance transfer from the Park Sales Tax Fund to support the Parks and Recreation Department operations.

The FY23 transfer is estimated to increase by \$50,000.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	307,359	2.45%
2014 Actual	350,570	14.06%
2015 Actual	350,000	-0.16%
2016 Actual	150,000	-57.14%
2017 Actual	375,000	150.00%
2018 Actual	350,000	-6.67%
2019 Actual	350,000	0.00%
2020 Actual	375,000	7.14%
2021 Actual	400,000	6.67%
2022 Budget	350,000	-12.50%
2022 Projected	350,000	-12.50%
2023 Adopted	400,000	0.00%



Recreation Programs

General Ledger Codes: 25 26-4715-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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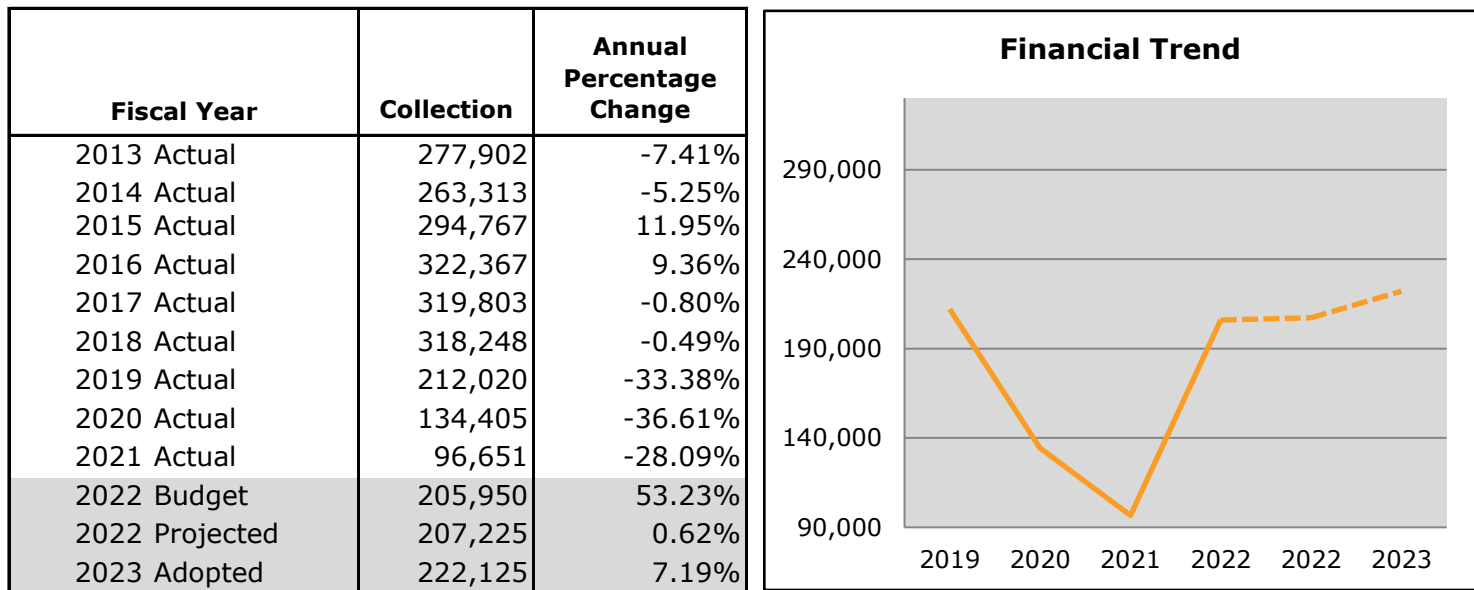
Revenue Description

Recreation Programs - Participant fees for recreation programs are recorded in this account.

FY18 projected revenues are based on current receipts and projected participation on fall sports based on the past 3 years.

During FY18 the Raymore Activity Center (RAC) was opened. This facility will house the basketball, volleyball and camp programs, therefor those revenues have been split out to the RAC department 27 for the FY19 budget.

FY23 revenues are estimated conservatively based on flag football, baseball, softball, soccer, instructional programs, tiny sports, and fitness programs.



Special Event Contributions

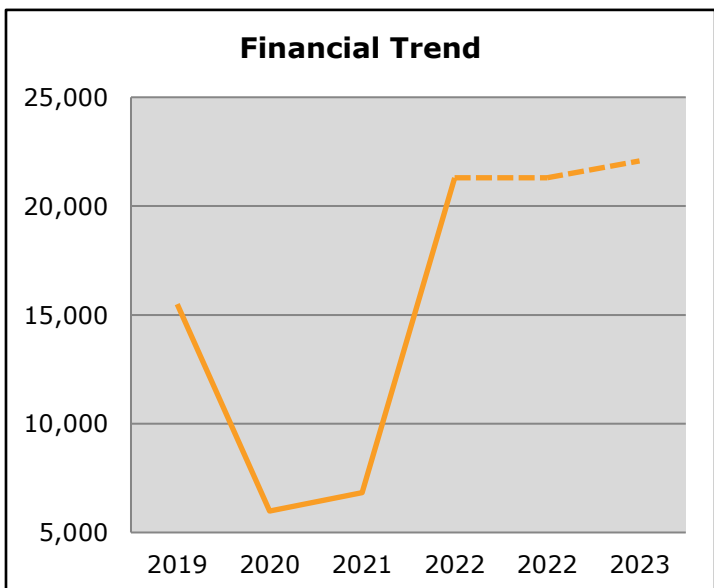
General Ledger Codes:
25 26-4720-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

Revenue Description

Special Event Contributions - This account is for recording of donations, sponsorships and other contributions for special events including the Easter Festival, Spirit of America Celebration, Mini Mud Run, and Mayor's Christmas Tree Lighting.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	4,343	-34.41%
2014 Actual	8,240	89.73%
2015 Actual	7,328	-11.07%
2016 Actual	10,590	44.52%
2017 Actual	12,832	21.17%
2018 Actual	14,915	16.23%
2019 Actual	15,500	3.92%
2020 Actual	5,985	-61.39%
2021 Actual	6,835	14.20%
2022 Budget	21,300	255.89%
2022 Projected	21,300	0.00%
2023 CM Proposed	22,075	3.64%



Concession Revenues

General Ledger Codes:

25 26-4700-0000

Legal Authority:

Municipal Code: n/a

State Statute: n/a

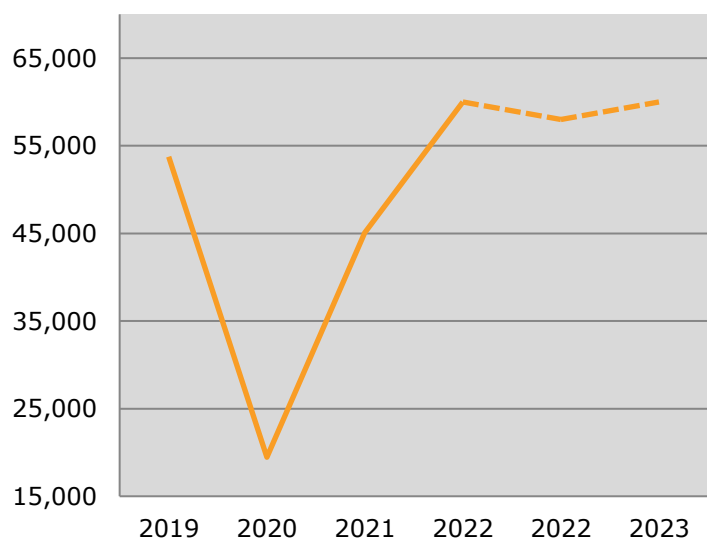
Revenue Description

Concession Revenue - Revenues collected from concession proceeds from the concessions stands located within Recreation Park and Memorial Park are recorded in this account.

FY21 projected revenues are based on current receipts and past 3 years historical data and current pricing. FY22 projected revenues are based on the past 2 years experience and future pricing.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	35,506	-31.94%
2014 Actual	37,340	5.17%
2015 Actual	43,855	17.45%
2016 Actual	43,007	-1.93%
2017 Actual	54,273	26.20%
2018 Actual	47,893	-11.76%
2019 Actual	53,743	12.21%
2020 Actual	19,458	-63.79%
2021 Actual	45,073	131.65%
2022 Budget	60,000	208.36%
2022 Projected	58,000	-3.33%
2023 Adopted	60,000	3.45%

Financial Trend



Facility Rental Revenue

General Ledger Codes: 25 26-4710-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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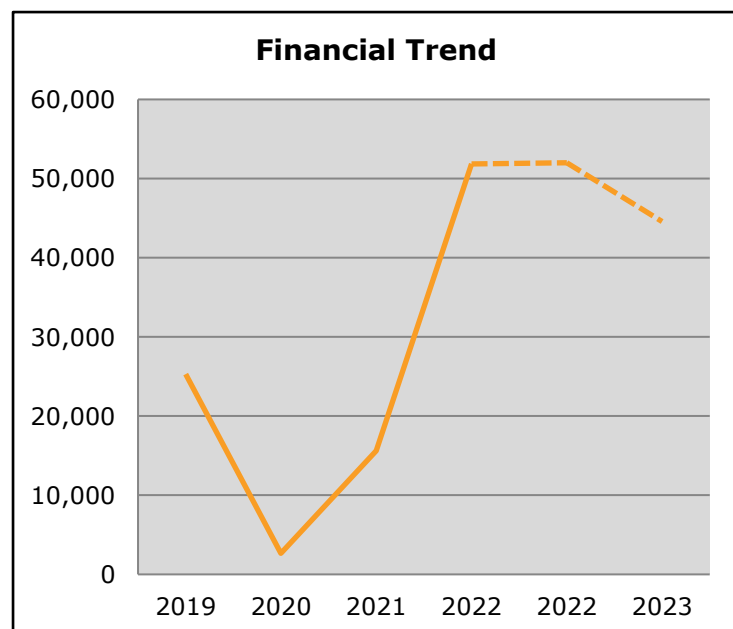
Revenue Description

Facility Rental Revenue- rental fees associate with tournament rentals, field rentals, ice rink and skate rentals and amphitheater rentals.

FY23 is estimated with:

15 tournament rentals
 60 athletic field rentals
 2 disc golf tournaments
 25 private ice rink rentals
 500 ice skate rentals
 2 Amphitheater rentals

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	13,058	N/A
2019 Actual	25,304	93.79%
2020 Actual	2,662	-89.48%
2021 Actual	15,621	486.92%
2022 Budget	51,850	486.92%
2022 Projected	52,000	0.29%
2023 Adopted	44,575	-14.28%



Facility Rental Fees

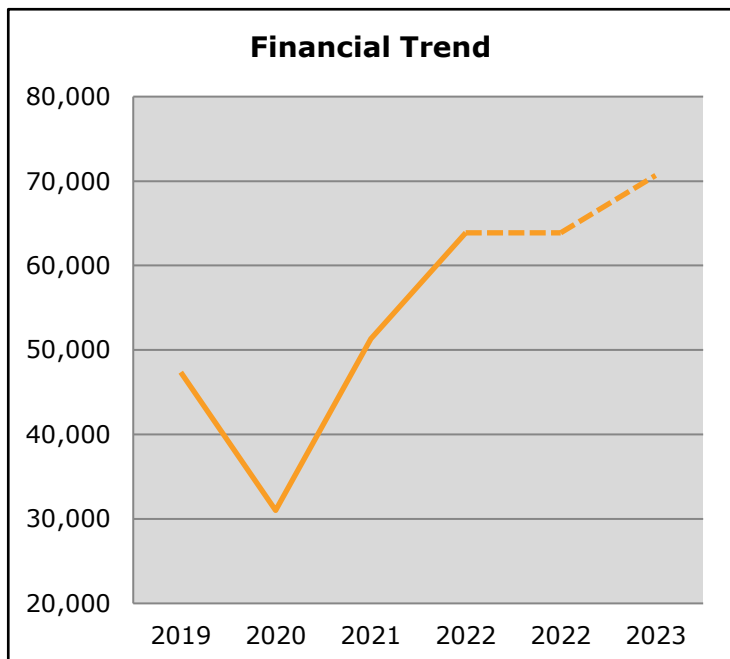
General Ledger Codes: 25 27-4710-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

Facility Rental Fees - revenues associated with the rental of the Centerview event center. This facility celebrated it's grand opening on June 16, 2017.

FY22 revenues are based on current receipts, and projected rentals through the end of the fiscal year. FY23 projected revenues are based on current rentals, current deposits for FY23 rentals, and interest shown through phone conversations and tours of the facility.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	8,971	N/A
2018 Actual	32,050	257.25%
2019 Actual	47,390	47.86%
2020 Actual	31,013	-34.56%
2021 Actual	51,344	65.55%
2022 Budget	63,875	105.96%
2022 Projected	63,875	0.00%
2023 Adopted	70,675	10.65%



Centerview Programs

General Ledger Codes: 25 27-4715-1600	Legal Authority: Municipal Code: n/a State Statute: n/a
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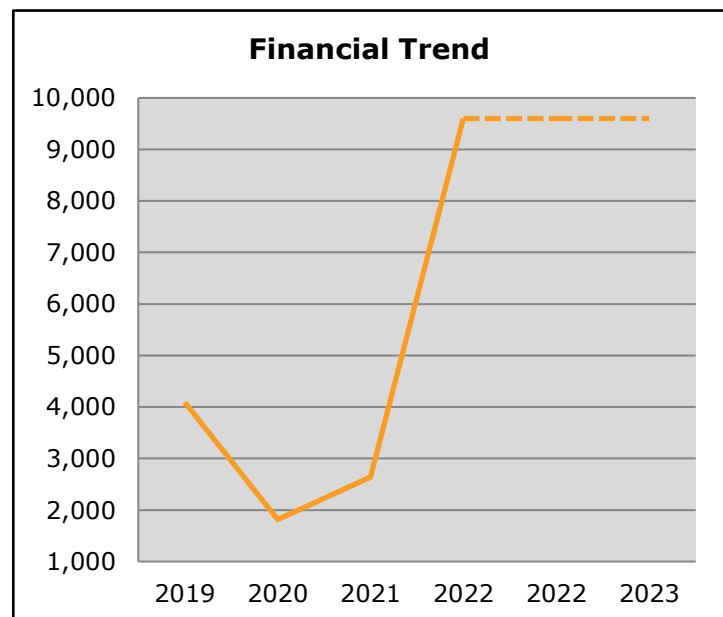
Revenue Description

Centerview Programs - Participant fees for programs offered at Centerview are recorded in this account.

FY22 revenues are based on current receipts and projected receipts for the remaining FY22 programs. FY23 revenues are estimated based on the following programs being offered:

- 4 Instructional classes
- 1 Senior Programs
- 1 Facility Special Events
- 1 E Sports Events
- 80 Yoga classes

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	2,520	N/A
2019 Actual	4,095	62.50%
2020 Actual	1,815	-55.68%
2021 Actual	2,638	45.32%
2022 Budget	9,600	428.93%
2022 Projected	9,600	0.00%
2023 Adopted	9,600	0.00%



Miscellaneous Revenue

General Ledger Codes: 25 28-4370-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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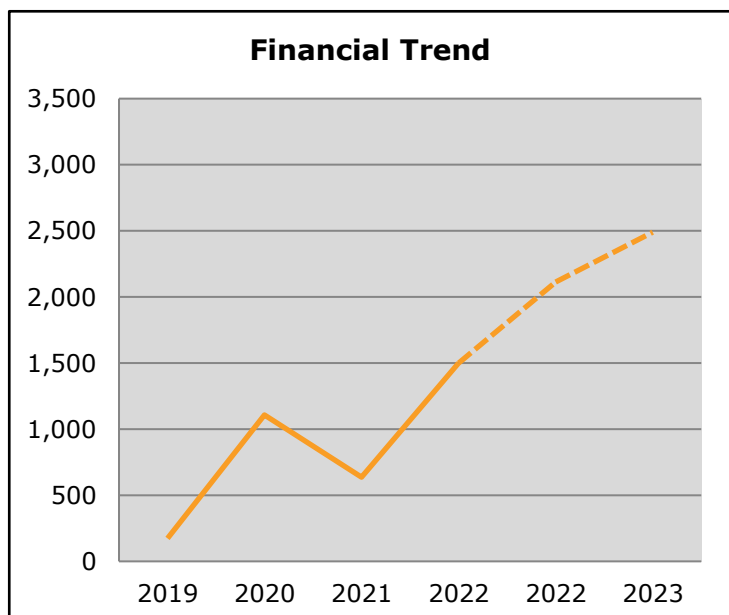
Revenue Description

RAC - Miscellaneous Revenue- Revenue earned from open gym program fees.

The Raymore Activity Center (RAC) opened on August 6, 2018. The facility offers a three lane track, basketball and volleyball.

FY23 estimated revenue is based on a \$3 fee per participant.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Actual	174	N/A
2020 Actual	1,107	536.21%
2021 Actual	637	-42.46%
2022 Budget	1,500	35.50%
2022 Projected	2,113	40.87%
2023 Adopted	2,490	17.84%



RAC Concession Revenues

General Ledger Codes: 25 28-4700-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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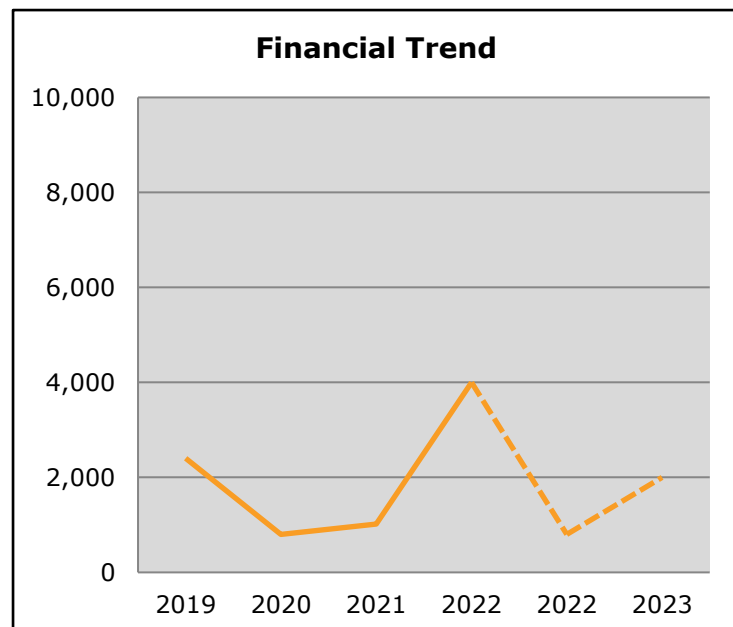
Revenue Description

RAC Concession Revenue - Revenues collected from concession proceeds from the concessions stands located within the Raymore Activity Center (RAC) are recorded in this account.

The Raymore Activity Center (RAC) opened on August 6, 2018. The facility offers a three lane track, basketball and volleyball.

FY23 estimated revenue is based on the basketball and volleyball programs being offered.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Actual	2,400	N/A
2020 Actual	800	-66.68%
2021 Actual	1,016	27.08%
2022 Budget	4,000	400.31%
2022 Projected	800	-80.00%
2023 Adopted	2,000	150.00%



Facility Rental Revenue

General Ledger Codes: 25 28-4710-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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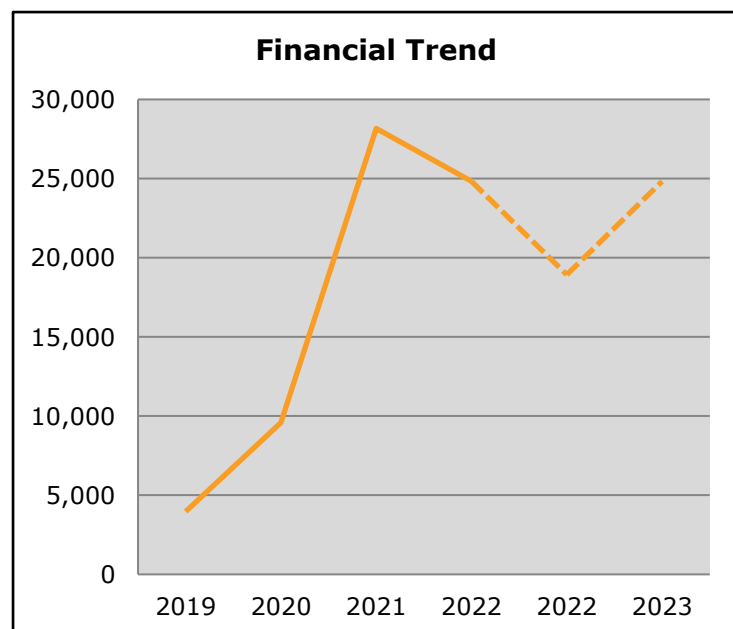
Revenue Description

RAC Facility Rental Revenue- rental fees associate with tournament rentals and facility rentals at the Raymore Activity Center (RAC).

The Raymore Activity Center opened on August 6, 2018. The facility offers a three lane track, basketball and volleyball.

FY23 is estimated based on 100 hours of 1/2 court gym rental, 175 hours of full court rental, 5 full day facility rentals and 1 afterhour full facility rental.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	275	N/A
2019 Actual	3,968	1342.91%
2020 Actual	9,583	141.51%
2021 Actual	28,168	193.93%
2022 Budget	24,825	159.05%
2022 Projected	18,930	-23.75%
2023 Adopted	24,825	31.14%



Raymore Activity Center Programs

General Ledger Codes: 25 28-4715-1600	Legal Authority: Municipal Code: n/a State Statute: n/a
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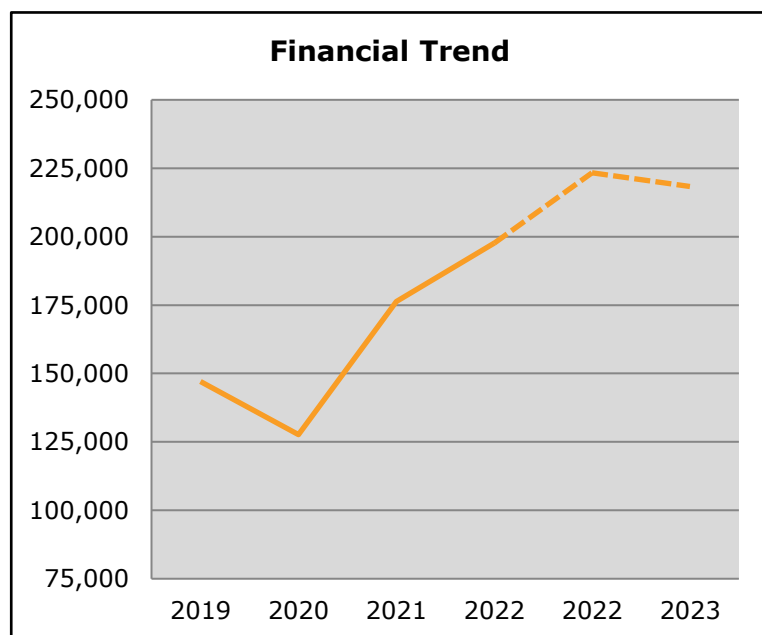
Revenue Description

Raymore Activity Center Programs - Participant fees for programs offered at The RAC are recorded in this account.

The Raymore Activity Center (RAC) opened on August 6, 2018. The facility offers a three lane track, basketball, volleyball, as well as some indoor fitness activates.

FY23 estimated revenue is based on the following programs being offered; volleyball, basketball, karate, fitness, and day camp.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	-40	N/A
2019 Actual	147,000	N/A
2020 Actual	127,660	-13.16%
2021 Actual	176,341	38.13%
2022 Budget	197,590	54.78%
2022 Projected	223,335	13.03%
2023 Adopted	218,325	-2.24%





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PARKS DIVISION

The Raymore Parks & Recreation Department, in conjunction with the Parks & Recreation Board, oversees the acquisition, development and maintenance of various parklands within the city limits. Management of park resources and maintenance of park properties within the city limits are delegated to the Parks Division of the Parks & Recreation Department. Under the leadership of the Parks & Recreation Director, the Park Superintendent uses five full-time employees within the department to care for more than 285 acres of parkland and green space connected by over 20 miles of trails and walking paths. Seasonal assistance is necessary during the peak park-use months of May through October.

PROGRAMS

Park Administration

Park Administration includes providing park division management, ensuring adherence to policies and best management practices, fiscal accountability, capital improvement project management, budget preparation, purchasing and customer service.

Park Maintenance

Park Maintenance conducts the day-to-day care and management of all public park properties. The division provides customer service to park patrons through the preparation of athletic fields, mowing and manicuring lawns and landscaped areas and removal of trash and debris. In addition, facility maintenance and upkeep, tree care, natural resource management and routine safety inspections ensure Raymore public areas and amenities are beautiful and inviting for everyone to enjoy.

GOALS

Park Administration

- Design and implementation of the Centerview detention area project. Ensuring the improvements meet the needs of our stormwater program, beautification of the Centerview event space and educating the public on the importance of native vegetation and migratory pollinators will remain a high priority as we complete this 2020 No Tax Increase Bond project. **(2.2.3)**

Park Maintenance

1. As T.B. Hanna Station continues to gain national recognition, park maintenance priorities shift from construction to maintenance. Staff is focused on small details that make big impacts on the park. Improving the yard to a thick and durable stand of grass is necessary as pedestrian traffic continues to trample the high impact areas. **(1.2.1)**
2. Maintaining the trees and maintenance at The Depot and the Variety KC Inclusive Playground and Sprayground remain a top priority. **(1.2.1)**

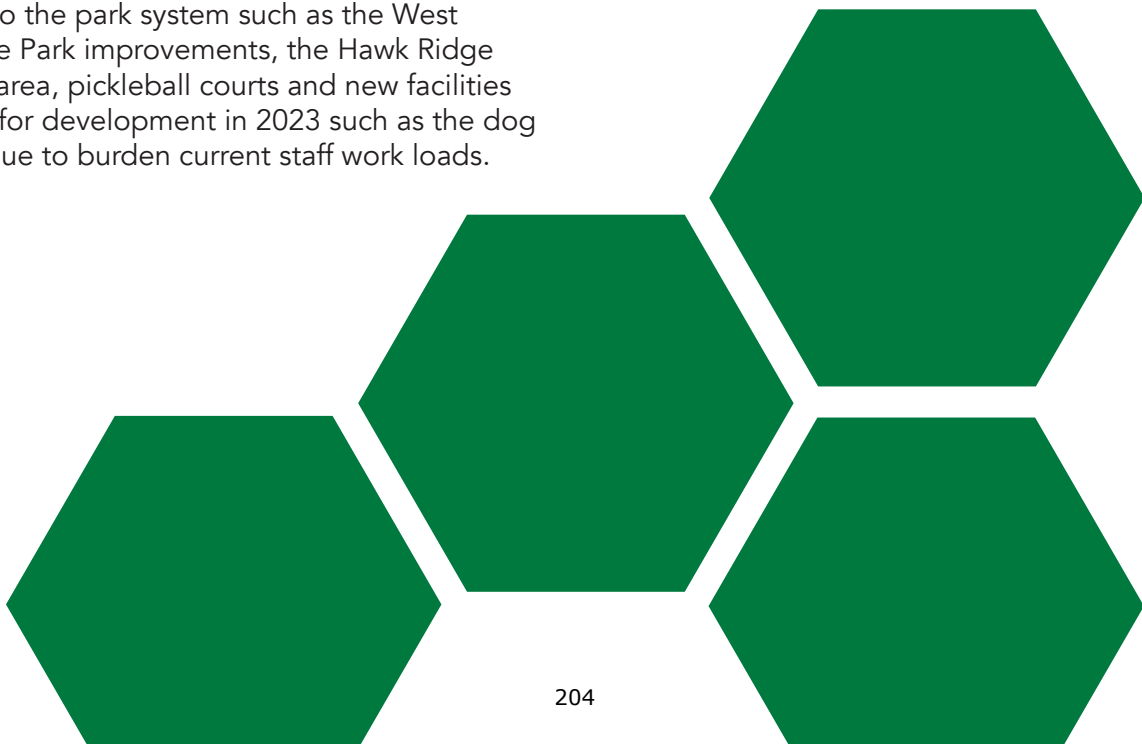
Rising expectations on maintenance levels of Hawk Ridge Park, T.B. Hanna Station, Centerview, the RAC, Memorial Park and Recreation Park continue to require creative balance in manpower and workload. Additions to the park maintenance staff is critical in order to maintain high levels of service.

FY 2022 PERFORMANCE SUMMARY

1. Administration: West Hawk Ridge Park improvements began in June of 2022, Park Administrative staff oversaw design, bidding and daily project management while ensuring the improvements continued to meet the needs of our programs and residents. **(2.2.3)**
2. Park Maintenance crews conducted a thorough reorganization of both maintenance facilities at 909 South Madison. As old equipment was replaced with smaller more efficient equipment, better use of work and storage space were a priority during the winter months. Outside work yard clean-up continues throughout the year as time and weather permits. **(1.2.1)**

SIGNIFICANT BUDGETARY ISSUES

As maintenance priorities shift to accommodate new amenities and parks, increased scrutiny in the care and maintenance of our landscape beds, parking lot islands, trails, lakes and natural areas continue to rise. Additions to the park system such as the West Hawk Ridge Park improvements, the Hawk Ridge Park plaza area, pickleball courts and new facilities scheduled for development in 2023 such as the dog park continue to burden current staff work loads.



PARKS AND RECREATION:

PARKS DIVISION

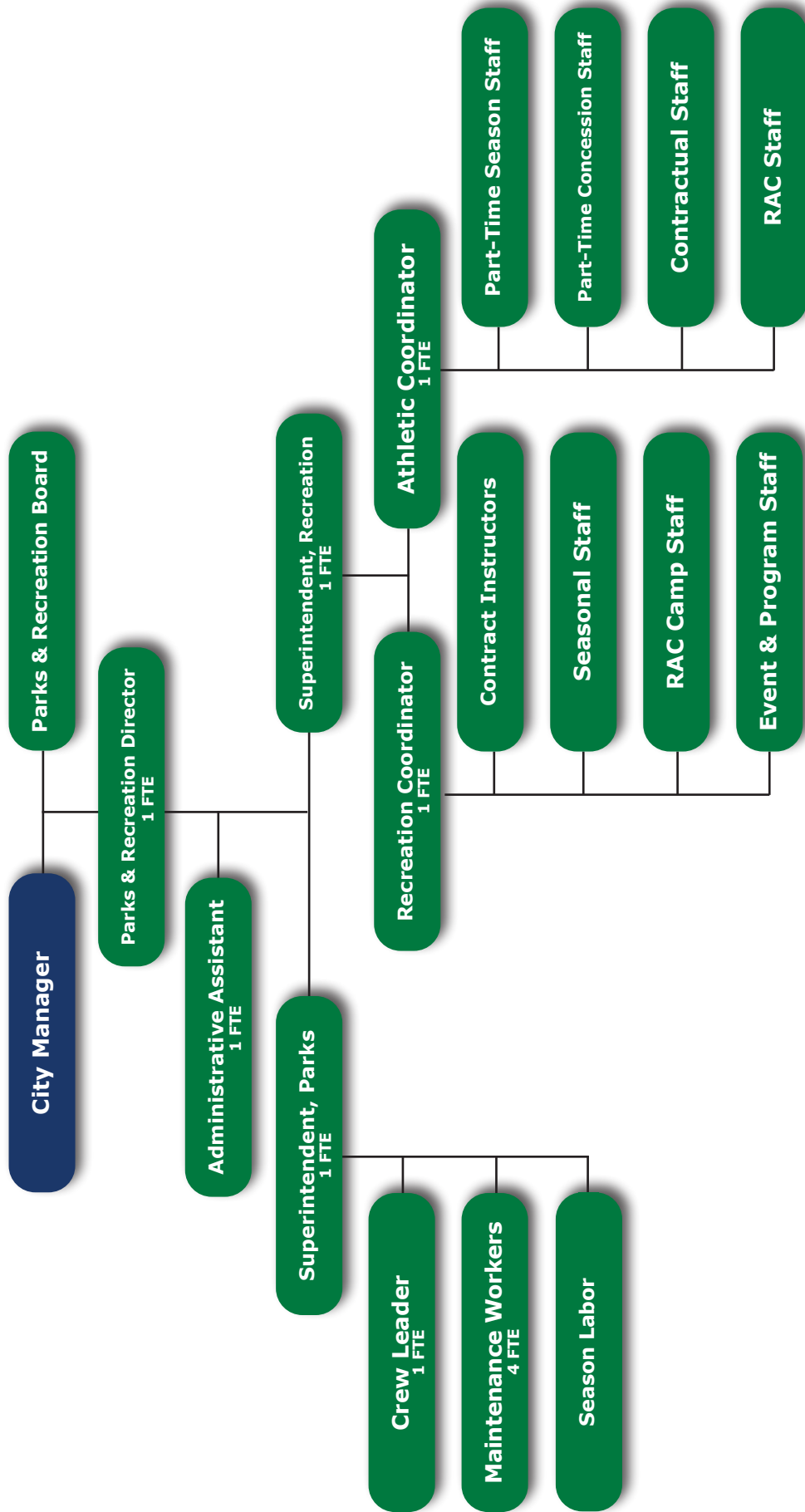
Mission The Parks Division provides customer service to patrons through the preparation of athletic fields, mowing and manicuring lawns and landscaped areas and removal of trash and debris. In addition, facility maintenance and upkeep, tree care, natural resource management and routine safety inspections ensure Raymore public areas and amenities are beautiful and inviting for all to enjoy.

Service Description The Parks Division, in conjunction with the Parks and Recreation Board, oversees the acquisition, development and maintenance of more than 285 acres of parklands and green space connected by 20 miles of trails within the city limits.

Objectives		Goal Alignment
A	Maintain shelters, public restrooms and spaces in a safe and usable condition.	2.2.3
B	Minimize customer impact due to water system maintenance, upgrades and repairs.	4.1.2

Performance Measures		FY 2021	FY 2022	FY 2023 GOAL
A	Number of shelter rentals	194	202	245
B	Percentage of residents satisfied or very satisfied with maintenance of City parks	85%	85%	85%
C	Convert safety and maintenance monthly inspections for parks facilities and grounds into the maintenance software program for better reporting and documentation.	-	-	12/park
	Recreation Park:	-	-	12
	Hawk Ridge Park	-	-	12
	T.B. Hanna Station	-	-	12
	Ward Park	-	-	12
	Memorial Park	-	-	12
	Moon Valley	-	-	12
	Centerview	-	-	12
	Raymore Activity Center	-	-	12
	Linear Trails	-	-	12

PARKS



PARKS DIVISION

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	556,989	595,607	643,737	643,737	644,268	709,043	709,043	709,043
Commodities	20,946	21,033	25,385	25,385	24,167	30,305	30,305	30,305
Maintenance and Repairs	48,215	48,369	50,400	50,400	49,950	53,876	53,876	53,876
Utilities	45,993	49,255	49,119	49,119	49,119	49,819	49,819	49,819
Contractual	71,149	69,325	76,895	76,895	73,674	81,736	81,072	81,072
Capital Outlay	0	3,093	4,900	4,900	4,900	4,500	0	0
Transfers/Miscellaneous	50,650	62,060	41,902	41,902	41,902	38,382	38,382	38,382
Debt Service	0	0	0	0	0	0	0	0
Total	793,941	848,741	892,338	892,338	887,980	967,661	962,497	962,497

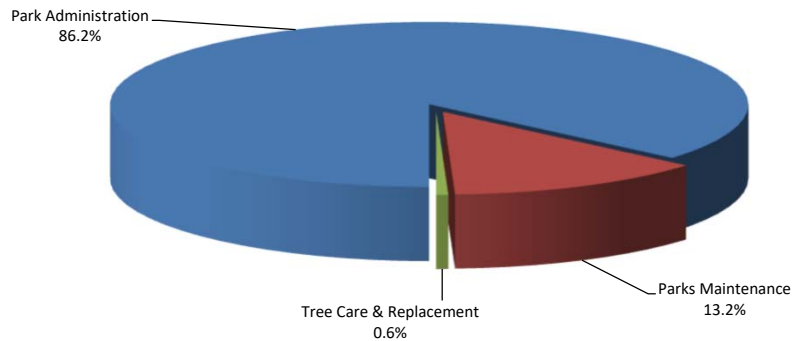
Position Control Roster

	2019-20 Actual	2020-21 Actual	2022-23 Council Adopted
Director, Parks & Recreation	1.00	1.00	1.00
Superintendent, Parks Operation	1.00	1.00	1.00
Crew Leader, Parks Maintenance	1.00	1.00	1.00
Parks Maintenance Worker	4.00	4.00	4.00
Office Assistant	0.50	0.50	0.50
Total FTE	7.50	7.50	7.50

By Program

	2022-23 Council Adopted
Park Administration	830,062
Parks Maintenance	126,580
Tree Care & Replacement	5,855
Total	962,497

Program as a Percentage of the Division Budget





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RECREATION DIVISION

The Raymore Parks & Recreation Department, in conjunction with the Parks & Recreation Board, is responsible for planning, organizing and supervising a variety of recreation programs and special events for the benefit of Raymore residents and surrounding community. Currently, the Recreation Division has three full-time employees. The Director of Parks & Recreation provides guidance and vision for an ever-changing division. Additional part-time employees and contract employees are hired to supervise, instruct and officiate recreation programs and camps. The department office assistant provides customer service and additional support services as needed.

PROGRAMS

Recreation Administration

The primary focus of the administrative function within the Recreation Division is to implement a strategic plan that meets and exceeds department objectives based on revenue projections and customer expectations. The administrative staff, including the Director of Parks and Recreation and the Superintendent of Recreation and Facilities, work together to coordinate the annual budget, facility programming and coordination with the Parks Division.

Recreation Services

This program involves planning and organizing a variety of recreation programs and special events for the benefit of the residents of the City. Scheduling and coordinating programs and events within the availability of facilities and overseeing the staff to coordinate activities is a critical responsibility of this division. Customer service is at the forefront of recreation services. The recreation staff provide in-office and on-site customer service to park patrons and program participants everyday.

GOALS

Recreation Administration

1. Concessions: Through the use of targeted consumer surveys and evaluation of sales reports, staff will work to maintain successful budget support, narrow offerings to include most popular items, and improve high quality of product offerings. Additionally, increase marketing efforts with new digital menu boards, website development and promotional signs. **(4.3.1)**
2. Recreation Programs: Increase community engagement supported with targeted community surveys of programs, facilities and

events. Improve community support through sponsorships. **(1.3.2)**

FY 2022 PERFORMANCE SUMMARY

1. Concessions: The department was awarded the Eat Smart In Parks grant from the State of Missouri. This grant allowed for the development of initial advertising support and food preparation and storage equipment purchases for the concession operations in three locations. Menu redevelopment included healthier options featuring lower fat/calorie/sodium foods and beverages including baked and grilled products.
2. Recreation Programs: The department made progress in enhancing community enrichment programs through expansion, reorganization and relocation of larger events including the Easter Festival and Touch-A-Truck. The addition of active and passive programs for the active aging (50+) market have been successful and will continue to expand in the future. For the younger age groups, youth dance, theater, kids camps and Esports programs were introduced and are receiving positive feedback.

SIGNIFICANT BUDGETARY ISSUES

The Recreation Division must address and respond to the continuing escalation of cost of goods and services (including rising wages) that support community programs. Significant cost increases are severely impacting the delivery of traditional services the community has come to expect. The Recreation Division must investigate the financial carrying capacity of current programs and implement significantly more aggressive fee escalation schedules to meet expenses.

PARKS AND RECREATION: RECREATION DIVISION

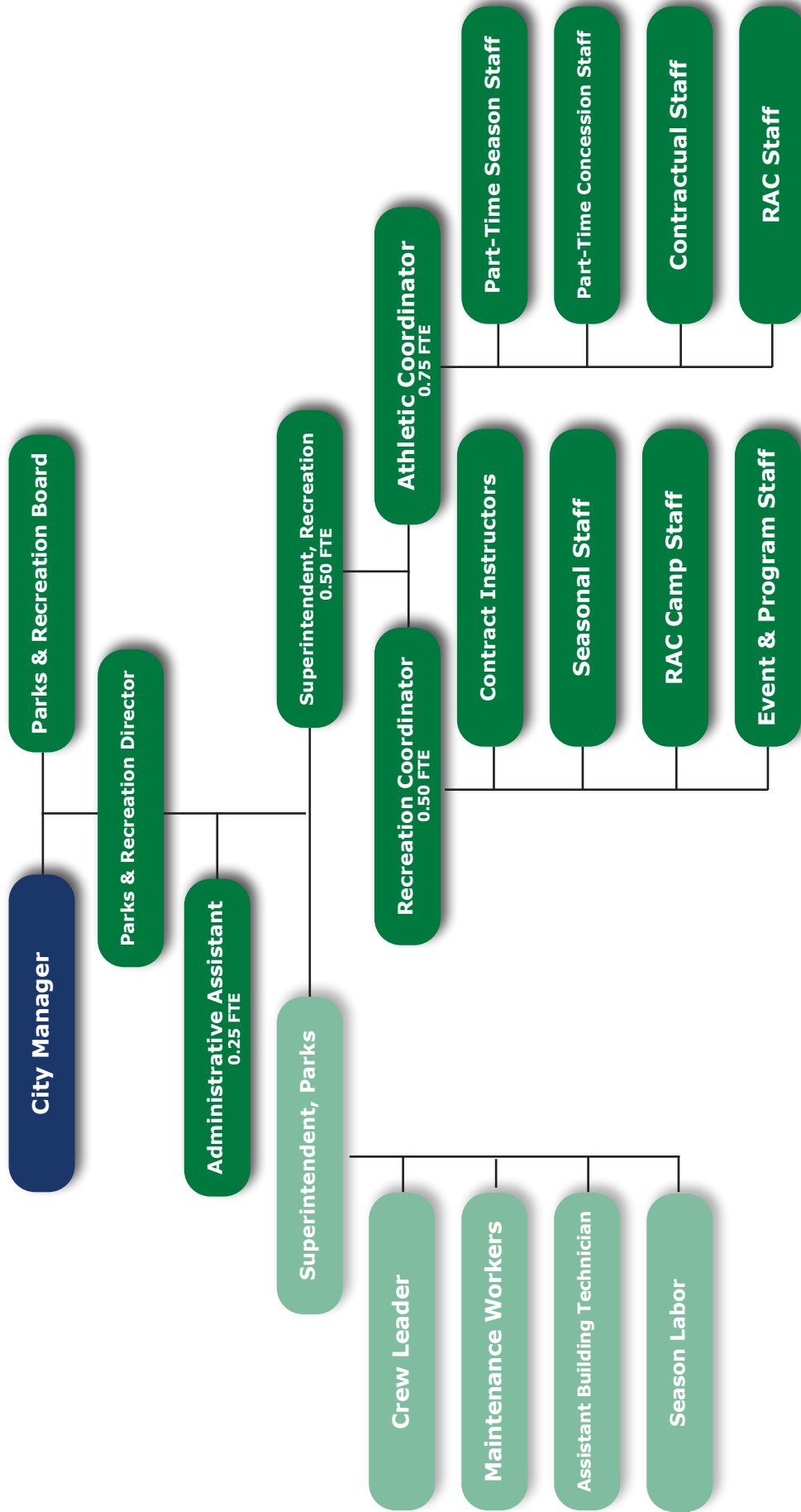
Mission The Recreation Division provides a comprehensive and varied program of recreational, athletic and instructional activities for the community. The activities offered contribute to increased learning, social values and mental and/or physical health of all participants.

Service Description To service the public well-being by ensuring and/or providing a comprehensive program of quality recreation programs and activities and community events.

Objectives		Goal Alignment
A	Track and record public opinion of recreation programs	1.3.2
B	Engage local businesses and organizations through the community sponsorship program	4.3.1
C	Continue to expand offerings of programs, leagues, events and opportunities for recreation	1.3.2

Performance Measures		FY 2021	FY 2022	FY 2023 GOAL
A	Percentage of completed online program/event surveys	-	-	30%
B	Team/league sponsorships per year	39/4	40/4	50/4
C	Number of programs/leagues/events annually	26	27	30

RECREATION



RECREATION DIVISION

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	168,307	225,027	187,277	187,277	187,808	211,886	211,886	211,886
Commodities	1,228	5,077	7,450	7,450	6,225	7,608	7,608	7,608
Maintenance and Repairs	0	0	0	0	0	0	0	0
Utilities	0	0	0	0	0	0	0	0
Contractual	90,074	148,502	146,037	146,037	149,955	155,585	155,585	155,585
Capital Outlay	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Total	259,610	378,606	340,764	340,764	343,988	375,079	375,079	375,079

Position Control Roster

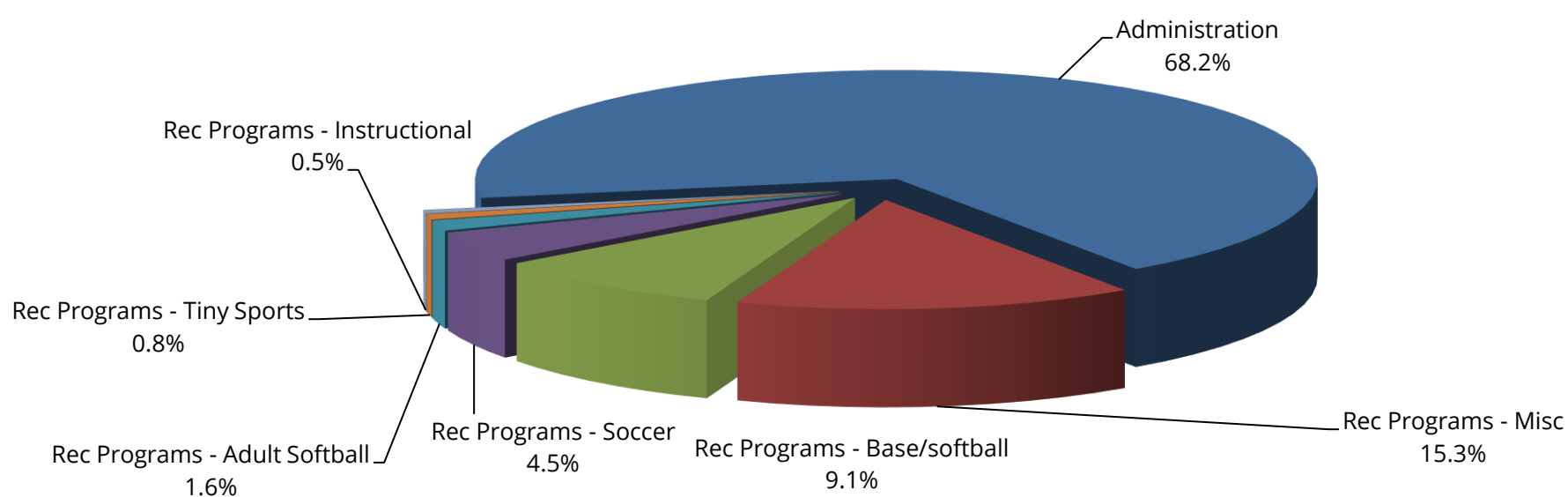
	2019-20 Actual	2020-21 Actual	2022-23 Council Adopted
Director, Parks & Recreation	0.00	0.00	0.00
Superintendent, Parks Operation	0.00	0.00	0.00
Recreation Superintendent	0.50	0.50	0.50
Recreation Coordinator	0.50	0.50	0.50
Athletic Coordinator	0.75	0.75	0.75
Crew Leader, Parks Maintenance	0.00	0.00	0.00
Parks Maintenance Worker	0.00	0.00	0.00
Office Assistant	0.25	0.25	0.25
Total FTE	2.00	2.00	2.00

By Program

	2022-23 Council Adopted
Administration	255,739
Rec Programs - Misc	57,378
Rec Programs - Base/softball	34,110
Rec Programs - Soccer	16,903
Rec Programs - Adult Softball	5,850
Rec Programs - Tiny Sports	3,100
Rec Programs - Instructional	2,000
Total	375,079

** The Parks Director, Superintendent, Coordinators, Office Assistant and Maint. Workers FTE have been adjusted to better reflect time spent per division.

Program as a Percentage of the Division Budget





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CENTERVIEW

The Raymore Parks & Recreation Department oversees the day to day activities, scheduling, programming, rentals of public and private events and maintenance of all public facilities and spaces under the care of the Parks and Recreation Board. The Parks and Recreation Board in conjunction with the Parks and Recreation Department develops and implements policies and procedures by which public facilities are operated and made available for public use.

Centerview is Raymore's premier event space and home to the Parks and Recreation administrative offices. Officially opening to the public in June of 2017, the Parks and Recreation Department provides a space that is versatile and functional for all types of events, programs and rentals. Centerview also serves as an alternate location for public meetings, municipal business and day to day activities of City staff.

PROGRAMS

Centerview Administration

Centerview administration includes evaluating policies, procedures and prices to ensure the facility is competitive with other event spaces and affordable for the public. The goal of the administrative staff that manages Centerview is to pursue 100% cost recovery and provide a steady revenue source for future programs, staffing and maintenance of the

facility. Working with other City departments to ensure cooperative use agreements for all city needs is an essential function of this administrative team.

Centerview Maintenance

The park maintenance crew provides Centerview with the necessary service and upkeep of the surrounding landscaping and facility repairs and maintenance. A mowing contract provides the weekly lawn service. A part-time facility attendant is responsible for general indoor maintenance, cleaning and supplies stocking. Recreation staff work together for event set-up and facility coverage for private rentals and events.

GOALS

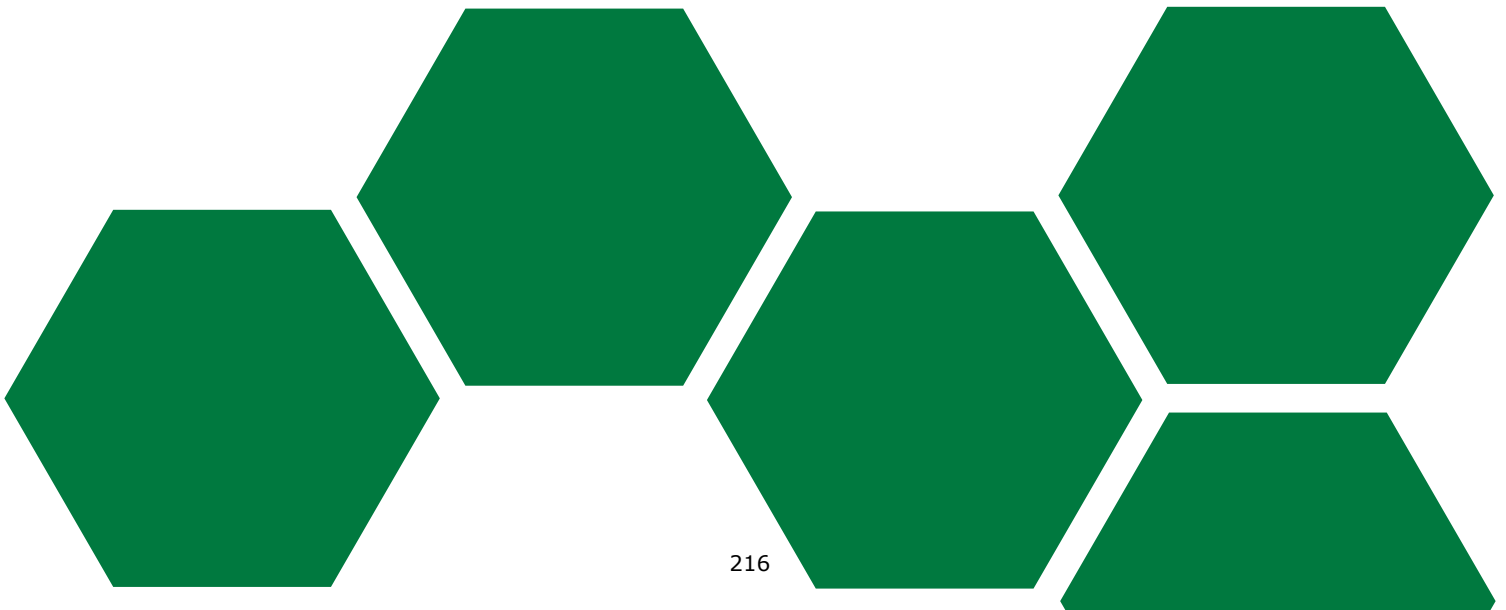
Centerview Administration and Services

1. To incorporate new amenities (fresh landscape, trees, sidewalks and boardwalk) into new printed and online promotional material in cooperation with the Communications Department to increase public awareness of the event space. **(1.2.3)**
2. Increase community engagement supported with targeted community surveys of programs, facilities and events.
1. Centerview landscaping was significantly revitalized to incorporate plant materials and ground covers that decreased maintenance requirements and provided a crisp, modern appearance.
2. Centerview Phase II additions included a new boardwalk trail system, new trail access points with transition areas, native area expansion and footpath access.
3. Centerview audio and video systems were upgraded with new control systems allowing better connectivity for customers, and enhanced access for staff.

2022 PERFORMANCE SUMMARY

SIGNIFICANT BUDGETARY ISSUES

For Centerview operations to reach full revenue potential, it is necessary to recruit a full time Events Planning Coordinator to actively promote and solicit rentals and oversee event operations at Centerview and other premier rental facilities throughout the Parks and Recreation Department.





PARKS AND RECREATION: CENTERVIEW

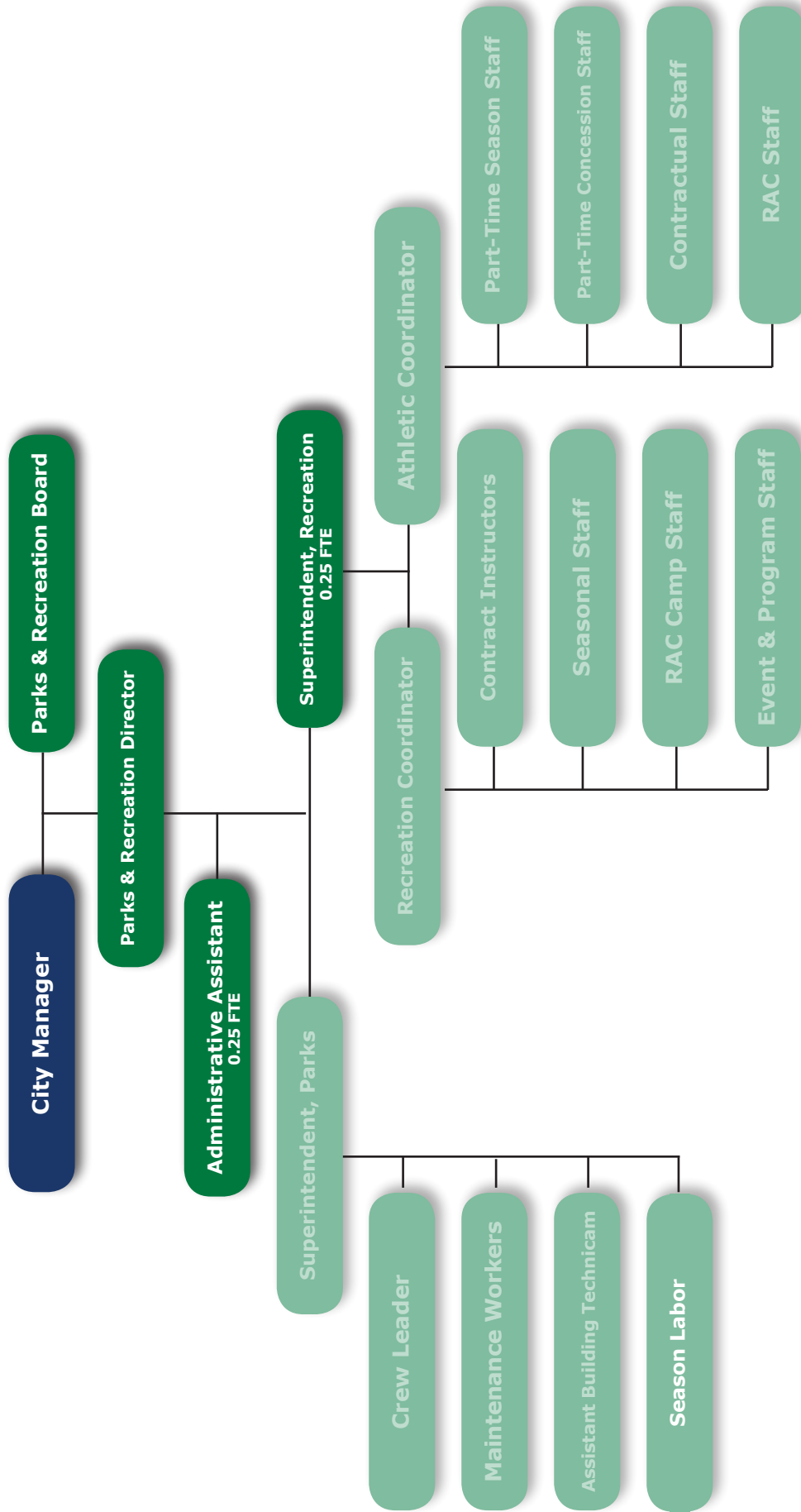
Mission As Raymore's premier event space and home to the Parks and Recreation administrative offices, Centerview provides a space that is versatile and functional for all types of events, programs and rentals.

Service Description Centerview administration evaluates policies, procedures and prices to ensure the facility is competitive with other event spaces and affordable for the public.

Objectives		Goal Alignment
A	Track and record private rentals	1.3.2
B	Track and record use of Centerview for City purposes	1.3.2

Performance Measures		FY 2021	FY 2022	FY 2023 GOAL
A	Private rentals per year	109	160	225
B	City engagements at Centerview	80	85	90

CENTERVIEW



Centerview

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	25,064	19,891	57,386	57,386	57,386	61,821	61,821	61,821
Commodities	2,490	3,697	2,396	2,396	2,380	2,380	2,380	2,380
Maintenance and Repairs	183	1,569	2,200	2,200	2,080	2,200	2,200	2,200
Utilities	10,105	10,799	10,668	10,668	12,060	12,356	12,356	12,356
Contractual	23,067	19,312	23,456	23,456	22,772	24,014	24,014	24,014
Capital Outlay	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Total	60,908	55,268	96,106	96,106	96,678	102,771	102,771	102,771

Position Control Roster

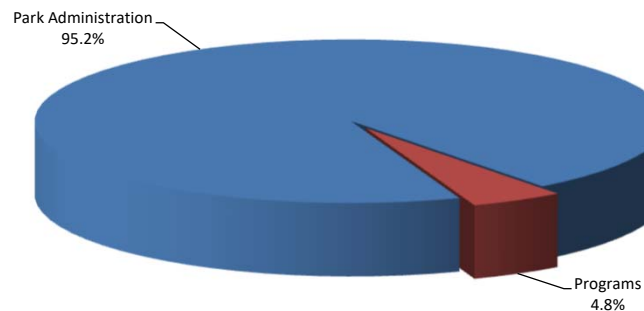
	2019-20 Actual	2020-21 Actual	2022-23 Council Adopted
Recreation Superintendent	0.25	0.25	0.25
Office Assistant P/T*	0.25	0.25	0.25
Event Coordinator**	0.00	0.00	0.00
Total FTE	0.50	0.50	0.50

By Program

	2022-23 Council Adopted
Park Administration	97,871
Programs	4,900
Total	102,771

**Unfunded position

Program as a Percentage of the Function Budget





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RAYMORE ACTIVITY CENTER

The Raymore Parks & Recreation Department oversees the day-to-day activities, scheduling, programming, rentals of public and private events and maintenance of all public facilities and spaces under the care of the Parks and Recreation Board. The Parks and Recreation Board in conjunction with the Parks and Recreation Department develops and implements policies and procedures by which public facilities are operated and made available for public use.

The Raymore Activity Center is Raymore's first indoor recreational space and home to the Parks & Recreation summer camp. Officially opening to the public in August of 2018, the RAC provides a much needed space to complement our youth athletics, enhance our summer camp and provide additional programming space for adult and senior programs. The RAC serves as a premium rental space for private groups, independent sports teams and dance clubs as well as weekend tournament rentals for basketball and volleyball.

PROGRAMS

Activity Center Administration

The administration of the RAC includes evaluating policies, procedures, programming and prices to ensure this facility is utilized and programmed to its fullest potential. The goal of the administrative staff that manages the Raymore Activity Center is to pursue 100% cost recovery and provide a steady revenue source for future programs, staffing and maintenance of the facility.

Activity Center Maintenance

The park maintenance crew will provide necessary service and upkeep of the surrounding landscaping, lawn service and facility repairs or maintenance. A part-time facility attendant is responsible for general indoor maintenance, and cleaning and supplies stocking. Recreation staff work together for day to day activities, league/tournament set-up and facility coverage for private rentals and events.

GOALS

RAC Administration

1. With the expected expansion in early 2023, staff will incorporate new information and develop updated printed and online promotional materials in cooperation with the Communications Department to increase public awareness of the activity center. **(1.2.3)**
2. Increase community engagement supported with targeted surveys of programs, facilities and events.
3. The voter approved No Tax Increase Bond Issue in 2020 will provide a much needed expansion of the RAC, staff must coordinate design and construction to coincide with programming, leagues, events, open gym time, and rentable time of the facility.

RAC Maintenance

1. Develop expanded facility equipment inventory and include a preventative maintenance schedule. This inventory should include a 1-5 year schedule of replacement or repairs of heavily used equipment such as volleyball poles and nets, sport courts, goal and curtain hoist equipment and HVAC systems.

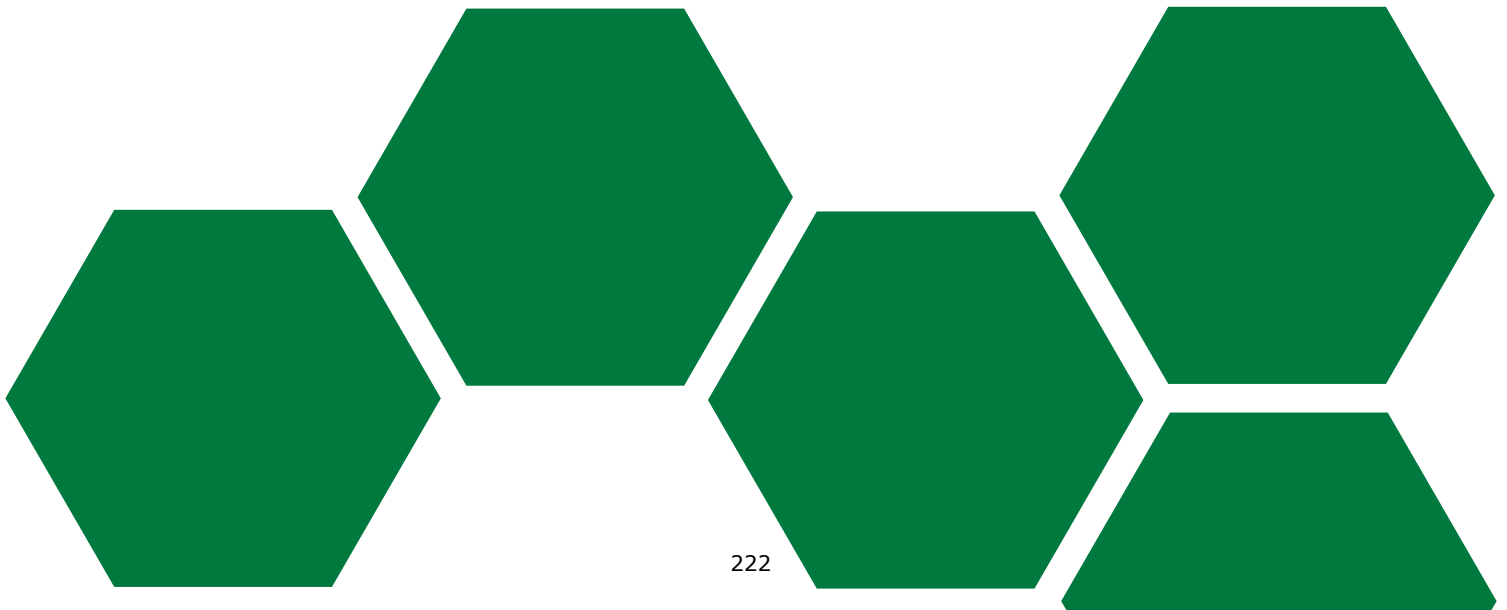
2022 PERFORMANCE SUMMARY

1. Staff evaluated and addressed the expansion of operational hours (evening and weekend availability) to accommodate increased programming needs –especially for private rentals by area athletic organizations.

SIGNIFICANT BUDGETARY ISSUES

With the expansion scheduled for construction in 2023, the department must find a way to provide full time programming and managerial staff for operations. The hiring of a full time professional facility manager at the RAC to oversee day to day operations including staffing and customer service, coordinating rentals, developing programs, leagues and tournaments is crucial for the RAC to be financially successful. This facility cannot operate with part-time employees alone.

The department must implement significantly more aggressive fee escalation schedules to meet rising expenses.



PARKS AND RECREATION: RAYMORE ACTIVITY CENTER

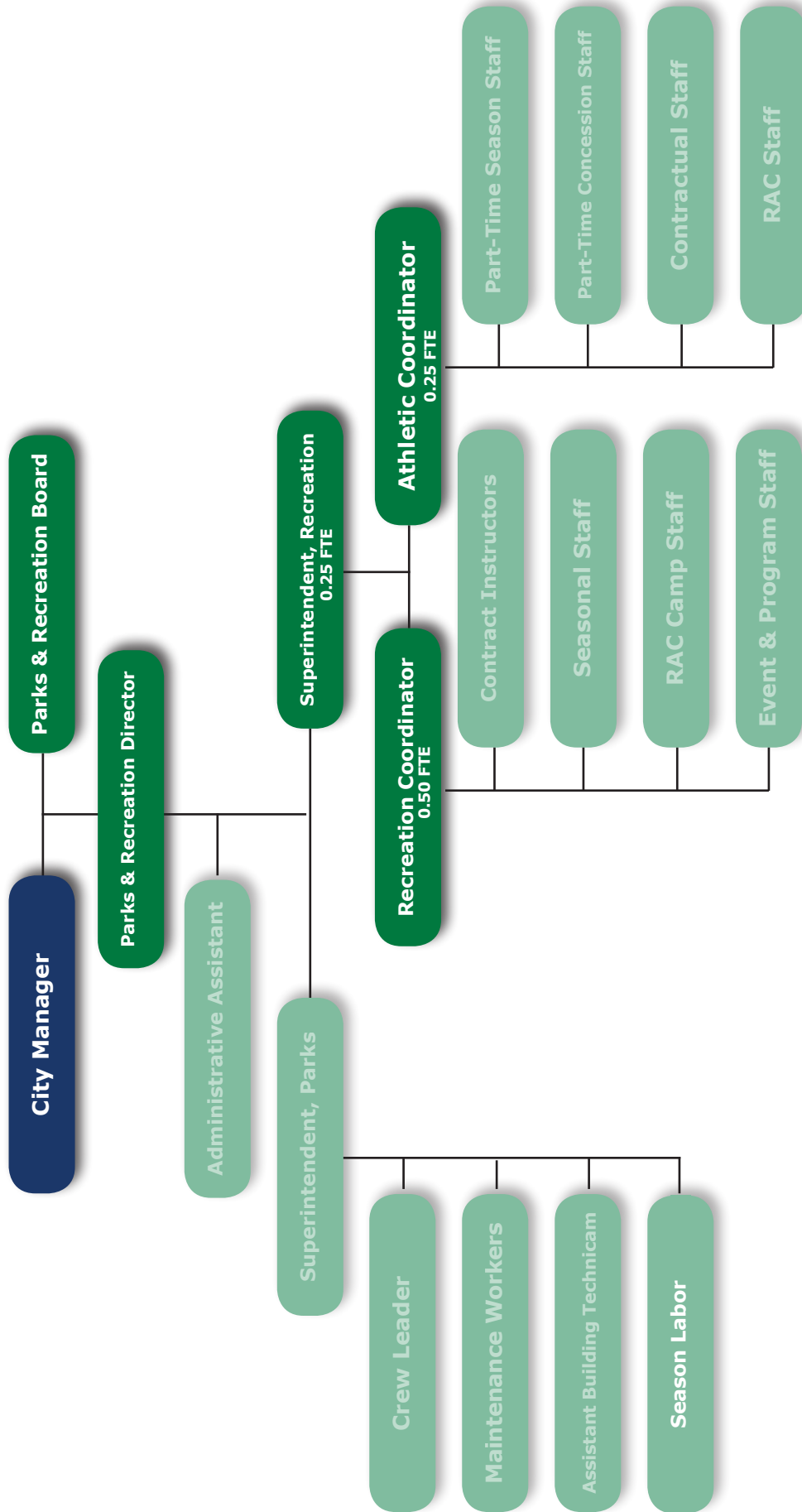
Mission As Raymore's first indoor recreational space and home to Raymore's summer day camp program, the Raymore Activity Center provides space to complement youth athletics, enhance the summer camp program, provide additional space for adult and senior programs and private group and team rentals.

Service Description The administration of the Raymore Activity Center evaluates policies, procedures, programming and prices to ensure the facility is utilized and programmed to its fullest potential.

Objectives		Goal Alignment
A	Track and record private rentals and tournaments	1.3.2
B	Track and record programs held at the RAC	1.3.2
C	Track and record summer camp registrations	1.3.2

Performance Measures		FY 2021	FY 2022	FY 2023 GOAL
A	Rentals and tournaments	60	52	75
B	Number of department programs	14	15	17
C	Summer camp registrations	206	136	150

Raymore Activity Center



Raymore Activity Center

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	124,195	162,333	152,881	152,881	152,881	167,322	167,322	167,322
Commodities	4,416	5,411	7,610	7,610	7,310	8,860	8,860	8,860
Maintenance and Repairs	22	784	2,550	2,550	2,350	2,550	2,550	2,550
Utilities	12,213	13,601	11,640	11,640	18,290	18,560	18,560	18,560
Contractual	27,185	32,470	58,702	58,702	62,532	66,337	66,337	66,337
Capital Outlay	0	0	0	0	0	8,000	0	0
Transfers/Miscellaneous	0	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Total	168,031	214,599	233,383	233,383	243,363	271,629	263,629	263,629

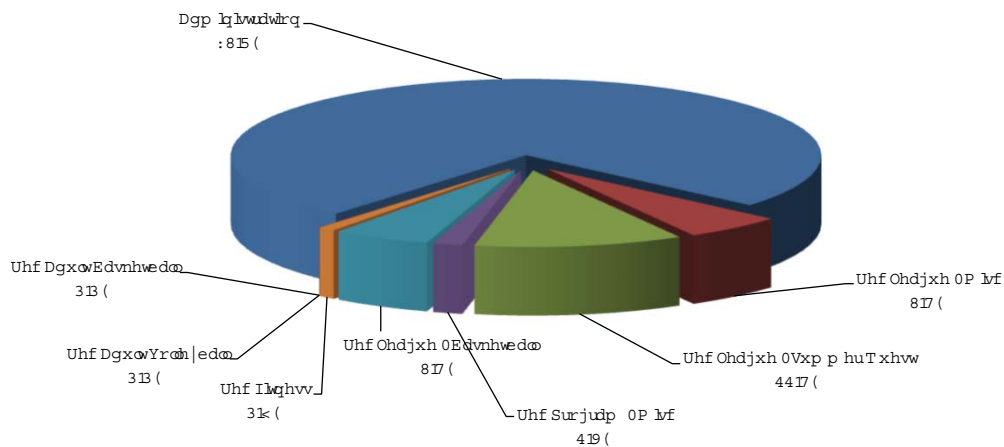
Position Control Roster

	2019-20 Actual	2020-21 Actual	2022-23 Council Adopted
Recreation Superintendent	0.25	0.25	0.25
Recreation Coordinator	0.50	0.50	0.50
Athletic Coordinator	0.25	0.25	0.25
Total FTE	1.00	1.00	1.00

By Program

	2022-23 Council Adopted
Administration	198,296
Rec League - Misc	14,320
Rec League - Summer Quest	30,080
Rec Program - Misc	4,300
Rec League - Basketball	14,133
Rec Fitness	2,500
Rec Adult Volleyball	0
Rec Adult Basketball	0
Total	263,629

Program as a Percentage of the Division Budget





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Enterprise Fund (50)

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council As Amended	2021-22 Projected	2022-23 Department Requested	2022-23 City Manager Proposed	2022-23 Council Adopted
Fund Balance - CASH								
Beginning of Year	2,111,229	2,337,508	2,435,196	2,986,194	2,986,194	3,224,964	3,224,964	3,224,964
Revenue								
Water Sales	3,453,516	3,653,135	3,537,823	3,537,823	3,692,992	3,677,227	3,677,227	3,677,227
Sewer Use Charge	3,717,236	4,067,106	3,749,437	3,749,437	4,060,684	4,032,596	4,032,596	4,032,596
Water Meter Supply Fee	85,299	80,874	64,625	64,625	127,601	84,150	84,150	84,150
Utility Penalties	102,820	117,622	120,933	120,933	125,694	123,238	123,238	123,238
Contractual Revenue	10,462	11,637	11,353	11,353	11,353	11,353	11,353	11,353
Interest	38,013	8,693	9,000	9,000	9,554	9,554	9,554	9,554
Miscellaneous	2,743	66,751	5,486	5,486	10,648	3,003	3,003	3,003
SRF/bond-Interest/Credit	430	5	-	-	-	-	-	-
Transfer from VERP	-	-	-	-	-	-	-	-
Total Revenue	7,410,520	8,005,821	7,498,657	7,498,657	8,038,525	7,941,121	7,941,121	7,941,121
Total Fund Bal & Revenues	9,521,748	10,343,330	9,933,853	10,484,851	11,024,719	11,166,085	11,166,085	11,166,085
Expenditures								
Personnel	917,499	812,826	1,055,772	1,055,772	1,054,674	1,157,716	1,157,716	1,157,716
Commodities	2,028,351	2,185,791	2,197,078	2,197,078	2,233,828	2,369,173	2,369,173	2,369,173
Maintenance & Supplies	162,669	181,316	171,650	171,650	258,650	171,650	171,650	171,650
Utilities	82,864	93,251	81,756	81,756	90,312	88,656	88,656	88,656
Contractual	2,392,809	2,382,539	2,484,750	2,484,750	2,453,233	2,732,116	2,725,191	2,725,191
Capital Projects (Operating)	-	-	-	-	-	-	-	-
Transfer to VERP	105,186	109,554	109,554	109,554	109,554	109,554	109,554	109,554
Transfer to General Fund	892,498	967,988	999,504	999,504	999,504	1,123,664	1,123,664	1,123,664
Miscellaneous	2,364	23,871	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-
Total Operating Expense	6,584,240	6,757,136	7,100,064	7,100,064	7,199,755	7,752,529	7,745,604	7,745,604
Net Operating Revenue (Expense)	826,280	1,248,686	398,593	398,593	838,770	188,592	195,517	195,517
Transfer to Restricted Revenue Fund	-	-	-	-	-	-	-	-
Transfer to Ent. Cap Maint Fund	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Total Capital / Other Expenditures	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Total Expenditures	7,184,240	7,357,136	7,700,064	7,700,064	7,799,755	8,352,529	8,345,604	8,345,604
Fund Balance (Gross)	2,337,508	2,986,194	2,233,789	2,784,787	3,224,964	2,813,556	2,820,481	2,820,481
Non-operating Income & Loss								
Depreciation Expense	(2,205,848)	(2,377,361)	-	-	-	-	-	-
Allowance	2,205,848	2,377,361	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Net Fund Balance (Cash)	2,337,508	2,986,194	2,233,789	2,784,787	3,224,964	2,813,556	2,820,481	2,820,481
Less: Reserve Balance 20% of Exp	(1,316,848)	(1,351,427)	(1,420,013)	(1,420,013)	(1,439,951)	(1,550,506)	(1,549,121)	(1,549,121)
Available Fund Balance - End of Year	1,020,660	1,634,767	813,776	1,364,774	1,785,013	1,263,050	1,271,360	1,271,360
Solid Waste Fees	1,578,278	1,625,218	1,732,228	1,732,228	1,726,709	1,842,905	1,842,905	1,842,905
Solid Waste Container Fees	139,506	142,574	148,068	148,068	144,987	149,526	149,526	149,526
Total Revenue	1,717,784	1,767,792	1,880,296	1,880,296	1,871,696	1,992,431	1,992,431	1,992,431
Contractual Services	1,594,941	1,648,735	1,732,228	1,732,228	1,726,709	1,842,905	1,842,905	1,842,905
Transfer to BERP	139,506	142,574	148,068	148,068	144,987	149,526	149,526	149,526
Total Expenditures	1,734,447	1,791,309	1,880,296	1,880,296	1,871,696	1,992,431	1,992,431	1,992,431

Water Sales

General Ledger Codes:

50-00-4610-0000

Legal Authority:

Municipal Code: Section 700 & 705
State Statute: Chapter 91 RSMo.

Revenue Description

Water Sales - City of Raymore FY 2023 proposed water rates are \$6.54 per one thousand (1,000) gallons of water consumed. The FY22 rate was \$6.54. All residents receive a minimum bill for two thousand gallons of water and two thousand gallons sewer usage.

Revenues for FY23 are being based on addition of 153 homes.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend	
2013 Actual	2,652,732	1.72%		
2014 Actual	2,827,593	6.59%		
2015 Actual	2,841,265	0.48%		
2016 Actual	3,239,677	14.02%		
2017 Actual	3,390,627	4.66%		
2018 Actual	3,333,362	-1.69%		
2019 Actual	3,069,216	-7.92%		
2020 Actual	3,453,516	12.52%		
2021 Actual	3,653,135	5.78%		
2022 Budget	3,537,823	2.44%		
2022 Projected	3,692,992	4.39%		
2023 Adopted	3,677,227	-0.43%		

Sewer Use Charge

General Ledger Codes:

50-00-4630-0000

Legal Authority:

Municipal Code: Section 700 & 710
State Statute: Chapter 91 RSMo.

Revenue Description

Sewer Use Charges - Sewerage use rates are charged by either actual use or winter averaging. In FY 2023, proposed use rates are eight dollars and ninety-six cents (\$8.96) per one thousand gallons of actual water consumed. Winter-averaged rates are nine dollars and forty-one cents (\$9.41) per one thousand gallons of the average monthly water usage during the months of December, January, and February. All customers are billed each month for no less than two thousand gallons.

Revenues for FY23 are being based on addition of 153 homes.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend	
2013 Actual	2,665,729	-4.99%		
2014 Actual	2,412,533	-9.50%		
2015 Actual	2,575,688	6.76%		
2016 Actual	2,982,405	15.79%		
2017 Actual	3,106,904	4.17%		
2018 Actual	3,427,266	10.31%		
2019 Actual	3,357,355	-2.04%		
2020 Actual	3,711,008	10.53%		
2021 Actual	4,060,842	9.43%		
2022 Budget	3,749,437	1.04%		
2022 Projected	4,060,684	8.30%		
2023 Adopted	4,032,596	-0.69%		

Water Meter Supply Fee

General Ledger Codes:
50-00-4620-0000

Legal Authority:
Municipal Code: Section 700 & 705
State Statute: Chapter 91 RSMo.

Revenue Description

Water Meter Supply Fee - These fees are the initial charges associated with the actual cost to the City for meters, installation and maintenance of meters and access to the water main for all new construction. The current charge is \$550 per 3/4 inch meter size and \$628 per 1 inch meter size.

Revenue projections are based on the estimated amount of 153 new residential and commercial sites being constructed.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2013 Actual	28,030	58.90%	
2014 Actual	33,075	18.00%	
2015 Actual	48,020	45.19%	
2016 Actual	56,035	16.69%	
2017 Actual	94,471	68.59%	
2018 Actual	115,730	22.50%	
2019 Actual	56,729	-50.98%	
2020 Actual	85,299	50.36%	
2021 Actual	80,874	-5.19%	
2022 Budget	64,525	-24.35%	
2022 Projected	127,601	97.75%	
2023 Adopted	84,150	-34.05%	

Utility Penalties

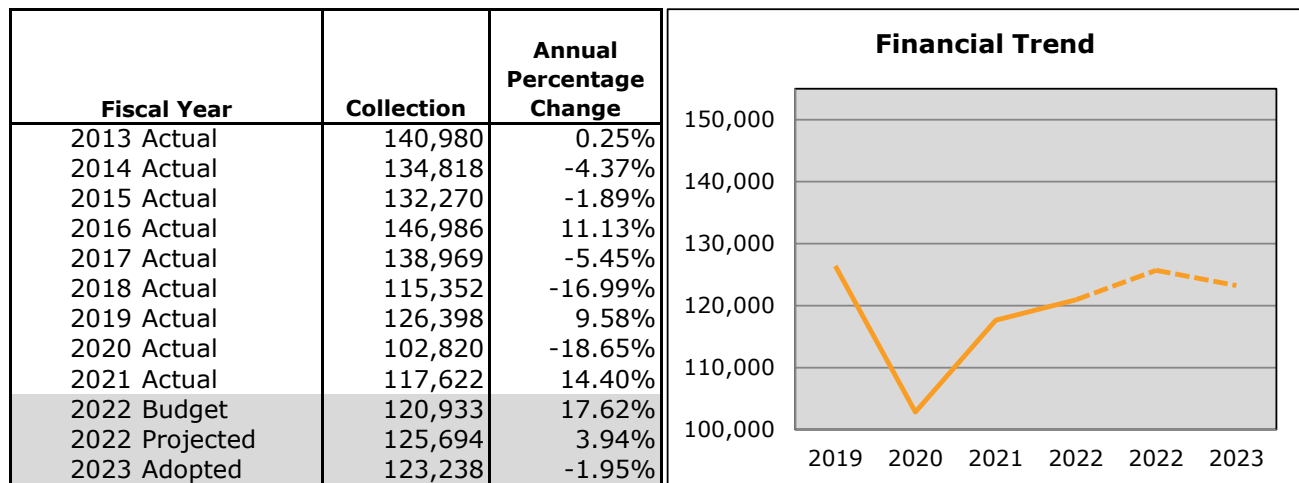
General Ledger Codes:
50-00-4600-0000

Legal Authority:
Municipal Code: Section 700, 705 & 710
State Statute: Chapter 91 RSMo.

Revenue Description

Utility Penalties - Revenues recorded in this account are late payment fees for water, sewer and trash billings.

Staff is estimating FY23 revenue based on the average of FY19, FY21 and FY22 revenues.



Solid Waste Fees

General Ledger Codes:

50-00-4640-0000

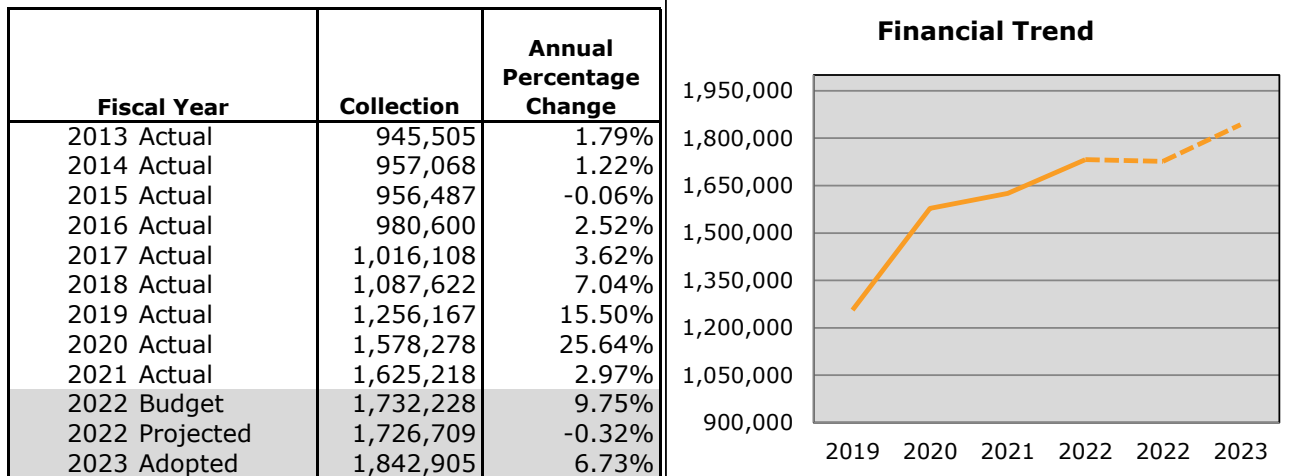
Legal Authority:

Municipal Code: Section 235
State Statute: Chapter 70 RSMo.
State Statute: Chapter 260 RSMo.

Revenue Description

Solid Waste Fees - This revenue was added during the FY10 budget to account for the payment for City-wide solid waste pickup. This payment is set to match the invoice per home with no administration fee added.

FY23 revenue is estimated with an additional 153 homes and the contracted cost of \$21.26 per home for solid waste & recycling disposal.



Solid Waste Container Fees

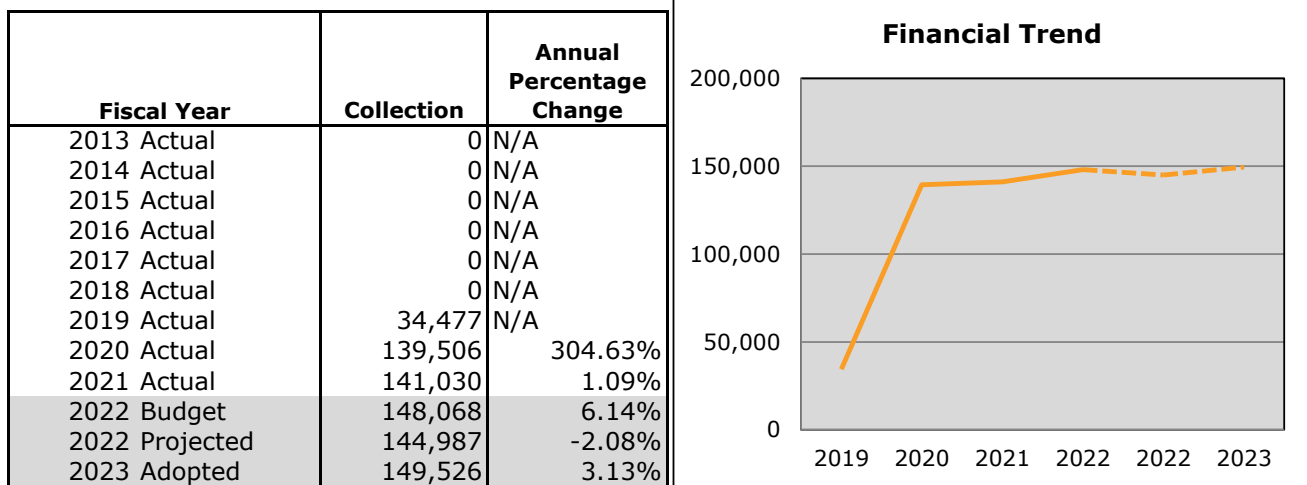
General Ledger Codes:
50-00-4645-0000

Legal Authority:
Municipal Code: Section 235
State Statute: Chapter 70 RSMo.
State Statute: Chapter 260 RSMo.

Revenue Description

Solid Waste Fees - This revenue was added during the FY20 budget to pay for the trash carts purchased by the city. The charge for trash carts is \$1.50 per month. This covers up to 2 trash carts per household. Each additional cart is \$0.75 per month.

FY23 revenue is estimated based on 8154 customers in FY22 with an additional 153 homes anticipated in FY23.



Contractual

General Ledger Codes: 50-00-4380-0000	Legal Authority: Municipal Code: Section 700 State Statute: Chapter 82
---	---

Revenue Description

Contractual- This account is used to record the monthly connection fees and annual contract agreement fees between the City and Dikeland Sewer District.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2013 Actual	11,249	15.05%				
2014 Actual	11,353	0.92%				
2015 Actual	11,353	0.00%				
2016 Actual	11,363	0.08%				
2017 Actual	11,353	-0.08%				
2018 Actual	10,463	-7.84%				
2019 Actual	11,743	12.24%				
2020 Actual	10,462	-10.91%				
2021 Actual	11,637	11.22%				
2022 Budget	11,353	8.51%				
2022 Projected	11,353	0.00%				
2023 Adopted	11,353	0.00%				

Interest Revenue

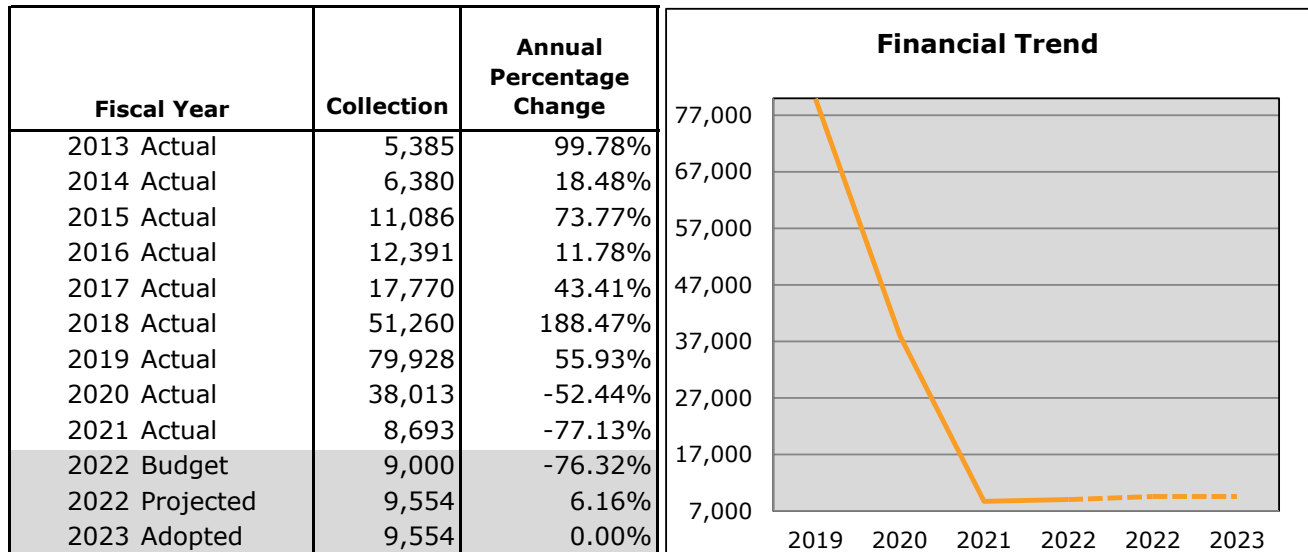
General Ledger Codes:
50-00-4350-0000

Legal Authority:
State Statute: Chapter 82

Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds.

FY22 revenues are based on current interest rates being earned. FY23 based on FY22.



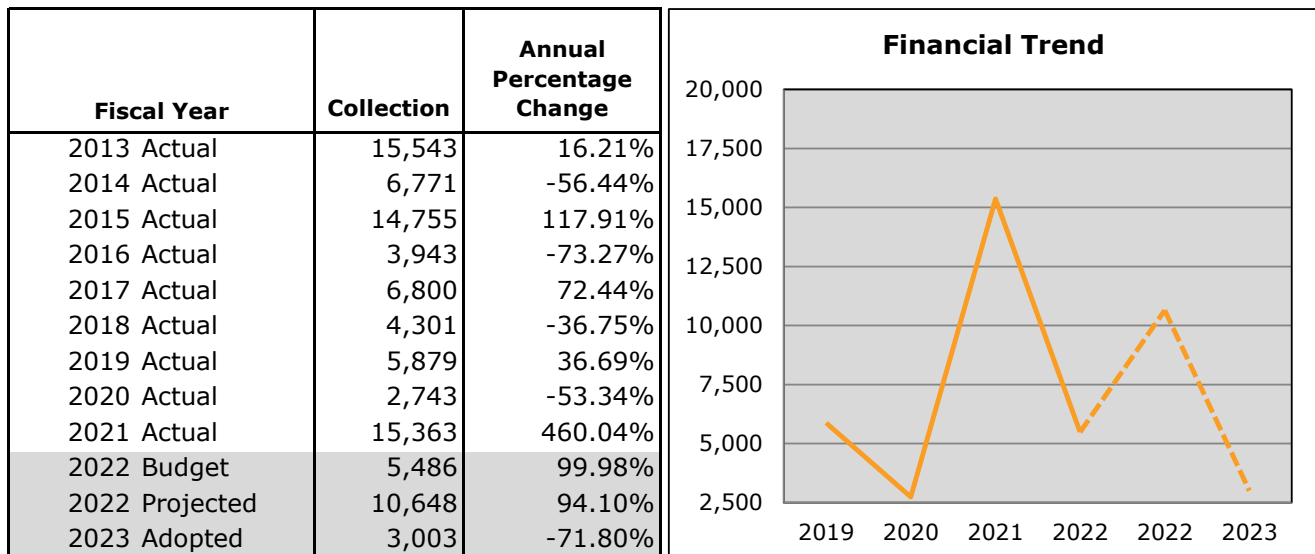
Miscellaneous

General Ledger Codes:
50-00-4370-0000

Legal Authority:
State Statute: Chapter 82

Revenue Description

Miscellaneous - Revenues from various sources not previously categorized. Historically, this amount is generally less than \$10,000 annually. The inconsistent nature of the revenue source makes it difficult to estimate.



WATER UTILITIES

Water Utilities is responsible for the operation and maintenance of the water distribution system serving approximately 8,430 residential and commercial customers. This includes regular inspection and maintenance of the distribution system, Kentucky Pump Station and two storage facilities; valve location; hydrant inventory and maintenance; and ensuring compliance with state and federal regulations. Water Utilities is comprised of the Assistant Director of Public Works Operations & Maintenance, crew leaders, maintenance workers and the administrative assistant, all of whom also work in the Street, Stormwater and Sewer divisions of the Public Works Department.

GOALS

System Inspection and Maintenance

1. Perform distribution system flushing in accordance with best practices established by the American Water Works Association and the Missouri Department of Natural Resources **(2.2)**
2. Perform valve exercising and maintenance in accordance with best practices established by the American Water Works Association and the Missouri Department of Natural Resources **(2.2)**
3. Assist the Finance Department with a review and possible modifications of the current water meter reading routes **(4.1.2)**

Customer Service

1. Respond to customer concerns/complaints within one business day **(4.1)**

FY 2022 PERFORMANCE SUMMARY

1. Tested the operation of and flushed 350 fire hydrants
2. Installed 230 service taps related to new home construction
3. Responded to 6,000 locate tickets.
4. Inspected 142 final right-of-ways for new construction occupancies
5. Replaced 25 water meters
6. Replaced 25 water meter radios
7. Completed 1,480 work orders for Utility Billing
8. Completed 600 water service requests

SIGNIFICANT BUDGETARY ISSUES

- The cost of purchase of water from Kansas City Water Services is included in this budget. \$2,242,994

PUBLIC WORKS: WATER

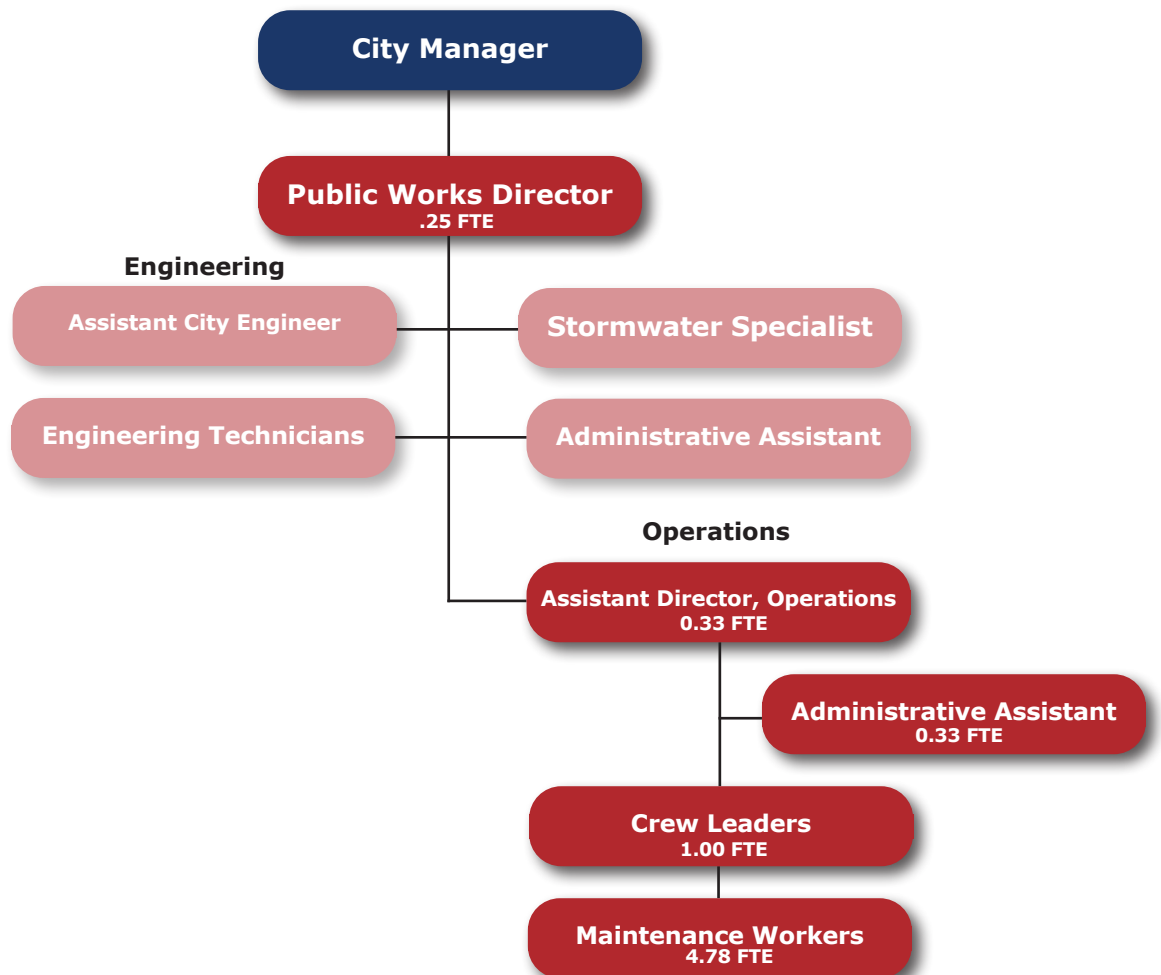
Mission The Water Division operates and maintains the City's water distribution system in a manner to ensure a continuous supply of safe drinking water and fire protection to all customers.

Service Description The Water Division performs inspections, maintenance, repairs, testing and replacement of the system's 270 miles of water mains and pumping station effectively and efficiently. The City purchases its water from Kansas City.

Objectives		Goal Alignment
A	Operate the water distribution system to provide quality drinking water while meeting all regulatory requirements.	2.2.3
B	Minimize customer impact due to water system maintenance, upgrades and repairs.	4.1.2
C	Repair or replace all inoperable fire hydrants in a timely manner.	4.1.2

Performance Measures		FY 2022	FY 2023 GOAL
A	Number of drinking water violations	0	0
B	Average length of service interruption resulting from water system repairs (hours)	4	4
C	Number of hydrants replaced	14	17

WATER UTILITIES



WATER UTILITIES

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	462,321	409,293	527,999	527,999	527,450	579,108	579,108	579,108
Commodities	2,020,534	2,176,040	2,177,538	2,177,538	2,214,288	2,345,518	2,345,518	2,345,518
Maintenance and Repairs	46,033	114,276	61,950	61,950	148,950	61,950	61,950	61,950
Utilities	17,111	26,859	18,444	18,444	27,000	27,228	27,228	27,228
Contractual	148,300	74,436	101,431	101,431	97,523	104,956	101,493	101,493
Capital Outlay	1,670	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	1,341,621	1,489,980	554,529	554,529	554,529	616,609	616,609	616,609
Total	4,037,590	4,290,884	3,441,891	3,441,891	3,569,740	3,735,369	3,731,906	3,731,906

Position Control Roster

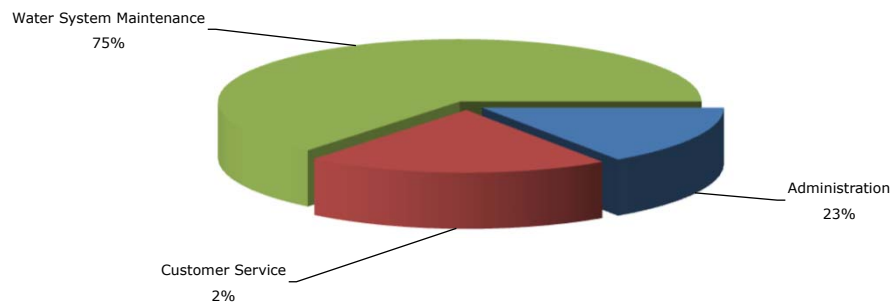
	2020-21 Actual	2021-22 Actual	2022-23 Council Adopted
Director, Public Works & Engineering	0.25	0.25	0.25
Assistant Director, PW - Operations	0.33	0.33	0.33
Crew Leader, Water/Sewer	1.00	1.00	1.00
Maintenance Worker *	4.53	4.53	4.78
Administrative Assistant	0.33	0.33	0.33
Total FTE	6.44	6.44	6.69

*FY23 additional Worker I

By Program

	2022-23 Council Adopted
Personnel	579,108
Administration	756,826
Water System Maintenance	2,395,972
Total	3,731,906

Program as a Percentage of the Division Budget





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SEWER UTILITIES

Sewer Utilities is responsible for the operation and maintenance of the sanitary sewer collection system. This includes regular inspection and maintenance of the collection system and four lift stations, regular sewer jetting, and assuring compliance with state and federal regulations. Sewer Utilities is comprised of the Assistant Director of Public Works Operations & Maintenance, crew leaders, maintenance workers and the administrative assistant, all of whom also work in the Street, Stormwater and Water divisions of the Public Works Department.

GOALS

Customer Service

- Respond to customer concerns/complaints in a timely manner **(4.1)**

Sewer System Maintenance

- Perform annual televising and jetting/cleaning in accordance with the Department's Standard Operating Procedures **(2.2)**

FY 2022 PERFORMANCE SUMMARY

1. Continued the annual sewer jetting program. In FY 2022, 15,000 linear feet were jetted. The goal is to jet the entire system every three years.
2. Used the sewer camera on 1,800 feet of sanitary sewer main
3. Inspected 300 new sanitary sewer service connections
4. Completed 40 sanitary sewer service requests

SIGNIFICANT BUDGETARY ISSUES

1. The cost of treatment of sewer by the Little Blue Valley Sewer District is included in this budget. \$1,567,802
2. The cost of treatment of sewer by the Middle Big Creek Sewer is included in this budget. \$959,400

PUBLIC WORKS: SEWER

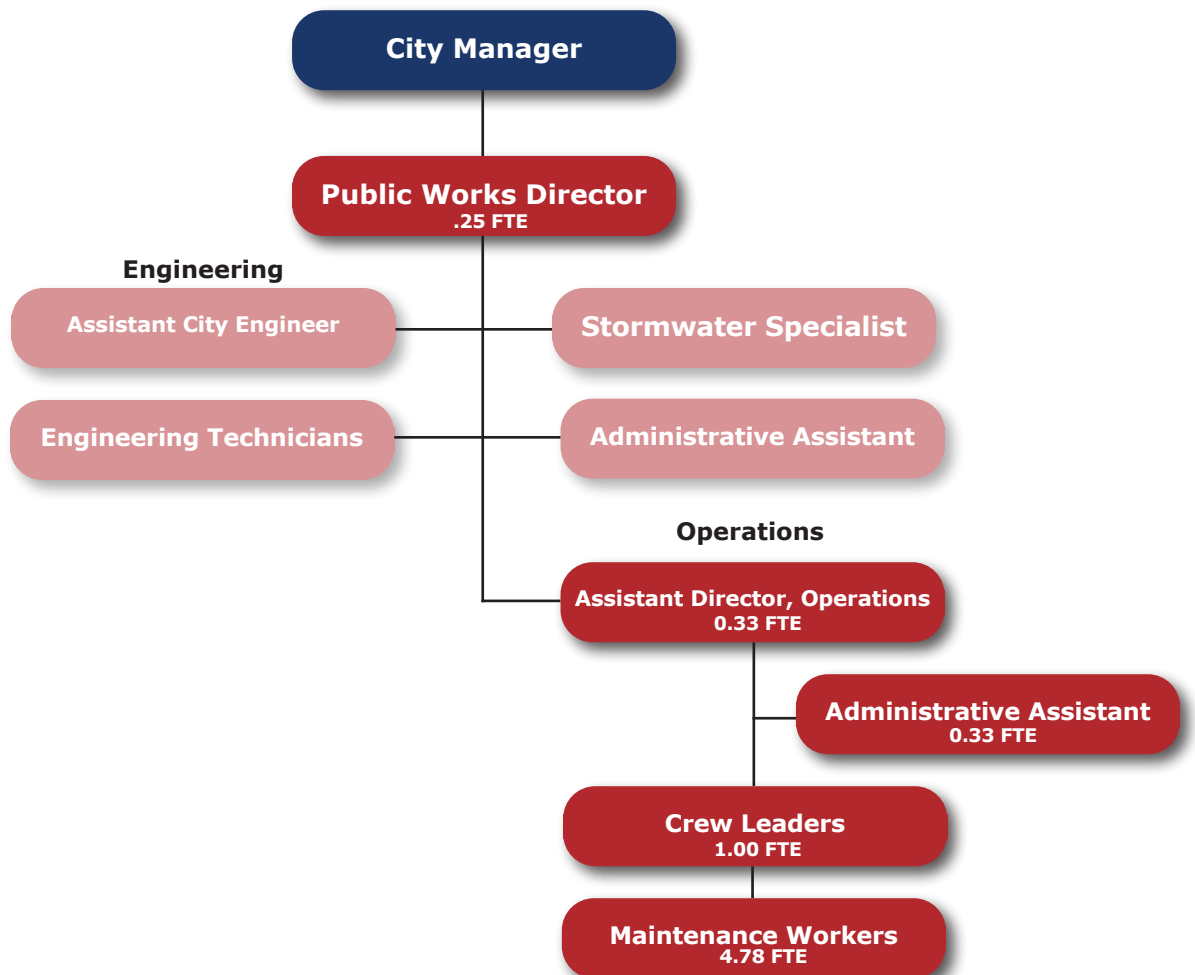
Mission The Sewer Division is responsible for the collection of wastewater and its conveyance to the Little Blue Valley Sewer District. Employees in this division maintain the City's sewer lines and pump stations.

Service Description The Sewer Division performs inspections, maintenance, repairs and rehabilitation of the system's 260 miles of sanitary sewer lines and three pumping stations effectively and efficiently.

Objectives		Goal Alignment
A	Provide uninterrupted collection and conveyance of all wastewater in accordance with all state and federal laws.	2.3.3
B	Maintain the sewer system to prevent sewer issues	2.3.3
C	Reduce the amount of inflow and infiltration delivered to treatment facilities.	2.3.3

Performance Measures		FY 2022	FY 2023 GOAL
A	Feet of sewer jetted and cleaned	15,000	15,000
B	Feet of sanitary sewer rehabilitated	1,400	1,400

SEWER UTILITIES



SEWER UTILITIES

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel	455,178	403,533	527,773	527,773	527,224	578,608	578,608	578,608
Commodities	7,816	9,751	19,540	19,540	19,540	23,655	23,655	23,655
Maintenance and Repairs	116,637	67,040	109,700	109,700	109,700	109,700	109,700	109,700
Utilities	67,754	66,391	63,312	63,312	63,312	61,428	61,428	61,428
Contractual	2,244,509	2,308,104	2,383,319	2,383,319	2,355,710	2,627,161	2,623,698	2,623,698
Capital Outlay	1,670	0	0	0	0	0	0	0
Debt Service	0	0	0	0	0	0	0	0
Transfers/Miscellaneous	1,861,911	1,910,271	554,529	554,529	554,529	616,609	616,609	616,609
Total	4,755,474	4,765,090	3,658,173	3,658,173	3,630,015	4,017,160	4,013,698	4,013,698

Position Control Roster

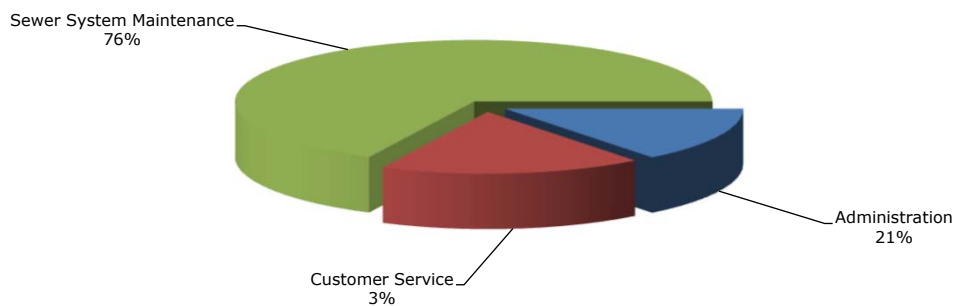
	2020-21 Actual	2020-21 Actual	2022-23 Council Adopted
Director, Public Works & Engineerin	0.25	0.25	0.25
Assistant Director, PW - Operations	0.33	0.33	0.33
Crew Leader, Water/Sewer	1.00	1.00	1.00
Maintenance Worker*	4.53	4.53	4.78
Administrative Assistant	0.33	0.33	0.33
Total FTE	6.44	6.44	6.69

By Program

	2022-23 Council Adopted
Personnel	578,608
Administration	714,610
Sewer System Maintenance	2,720,480
Total	4,013,698

*FY23 additional Worker I

Program as a Percentage of the Division Budget



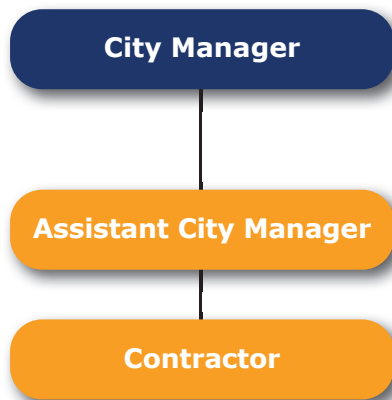
SOLID WASTE

The City provides residential solid waste and recycling collection. Service provision is accomplished by contract from a private solid waste collection company. This chapter is to account for the revenues and expenditures pursuant to provision of this service.

SIGNIFICANT BUDGETARY ISSUES

1. The City monthly charge to residents for trash and yard waste collection is \$14.28 in FY 2023. Recycling is an additional \$5.48.
2. An additional \$1.50 is added to the monthly utility bill for the solid waste cart program. These funds are transferred from the Enterprise Fund to the Building & Equipment Replacement Fund to replenish funds used for the initial purchase of carts.
3. Total projected revenues is expected to be \$1,423,488 for trash services, \$419,417 for Recycling services and \$149,526 to be transferred to the BERP for cart maintenance.

SOLID WASTE



SOLID WASTE

By Category

	2019-20 Actual	2020-21 Actual	2021-22 Council Adopted	2021-22 Council Amended	2021-22 Projected	2022-23 Department Requested	2022-23 C.M. Proposed	2022-23 Council Adopted
Personnel								
Commodities								
Maintenance and Repairs								
Utilities								
Contractual	1,594,941	1,648,735	1,732,228	1,732,228	1,726,709	1,842,905	1,842,905	1,842,905
Capital Outlay								
Debt Service								
Transfers/Miscellaneous	139,506	142,574	148,068	148,068	144,987	149,526	149,526	149,526
Total	1,734,447	1,791,309	1,880,296	1,880,296	1,871,696	1,992,431	1,992,431	1,992,431

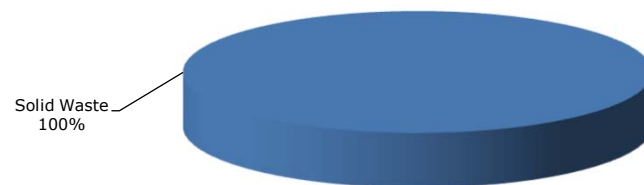
Position Control Roster

	2020-21 Actual	2020-21 Actual	2022-23 Council Adopted
Director, Public Works & Engineering			
Assistant Director, PW - Operations			
Public Works Field Supervisor			
Crew Leader, Water/Sewer			
Maintenance Worker			
Administrative Assistant			
Meter Reader			
Total FTE	0.00	0.00	0.00

By Program

	2022-23 Council Adopted
Solid Waste	1,992,431
Total	1,992,431

Program as a Percentage of the Department Budget



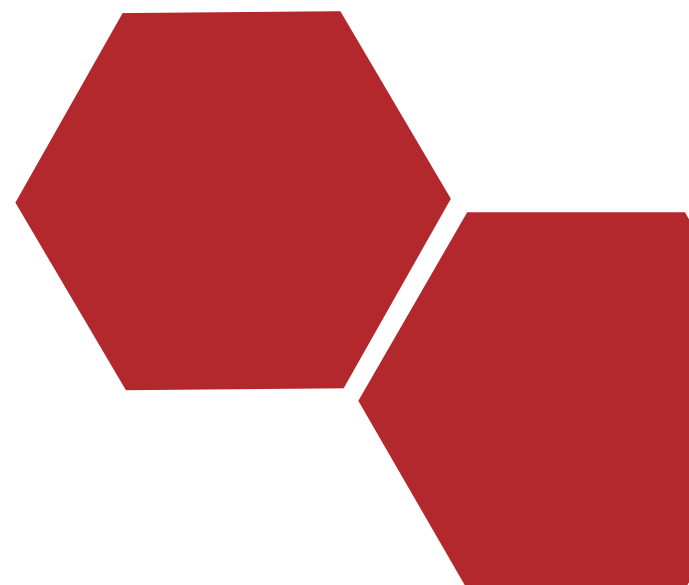


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TRANSFERS FROM ENTERPRISE FUND TO OTHER FUNDS

This chapter is included to note any transfers from the Enterprise Fund that are included in the fiscal year budget.

SIGNIFICANT BUDGETARY ISSUES

1. The Enterprise Fund makes an annual payment to the General Fund for services provided by the General Fund operations for the benefit of the Utility. The payment is made according to a formula for the calculation of the cost of services provided, as outlined in the following pages.
\$1,123,664
 2. The Enterprise Capital Maintenance Fund was established in FY 2010. The Fund accepts a transfer to support the ongoing maintenance of the water and sewer infrastructure of the City.
\$600,000
 3. The Enterprise Fund will make an annual payment to the Building & Equipment Replacement Program (05) for the initial purchase and maintenance of solid waste carts.
\$149,526
- 

ENTERPRISE FUND PAYMENT TO GENERAL FUND FOR SERVICES

The Enterprise Fund (50) often benefits from expenditures by the General Fund (01) made on its behalf. For example, the Finance Department, whose funding is provided by the General Fund (01), provides purchasing and accounting services to support Enterprise Fund (50) operations. Knowing and accounting for the full cost of the water/sewer utility sets a basis for financial analysis of the program, and for setting rates appropriately. General Fund (01) revenues should not subsidize the utility, which should be self supporting. Best practices from the fields of finance, accounting, and utility operations indicate that these indirect costs be identified and allocated to the Enterprise Fund (50).

Approaches to calculating an appropriate payment to the General Fund for services vary.

- One approach is to track activities individually and itemize expenses as they occur. While very accurate, this approach is very time consuming, complicated, and costly, so much so that most municipal organizations reject it because the benefits do not outweigh the costs.
- A more common approach is to determine an appropriate indirect cost rate. This involves determining direct and indirect costs for

programs, calculating what percent the indirect costs are of the direct, and using that percentage to calculate the appropriate share of indirect costs for each program. The following is an example using FY 2023 Proposed Budget figures:

Indirect Costs	Budget
Administration	\$ 1,450,179
Information Technology Services	\$ 799,844
Finance (less Utility Billing)	<u>\$ 413,788</u>
	\$ 2,663,811

Direct Costs	Budget
General Fund (less indirect costs)	\$ 8,542,416
Park Fund	\$ 1,703,975
Enterprise Fund	<u>\$ 8,187,566</u>
	\$18,433,957

Indirect/Direct Cost Rate 14.45%
 (\$2,663,811 / \$18,433,957)

Enterprise Fund Indirect Calculation \$1,183,103
 (\$8,187,566 x 14.45% = \$1,183,103)

Total Enterprise Fund Payment for Services to General Fund:

Indirect Costs	\$1,183,103
Utility Billings	<u>\$ 461,410</u>
Total	\$1,644,573

Using this method, the Enterprise Fund would pay \$1,644,573 to the General Fund.

- Consistent with the full cost of service approach, many cities also charge their franchise fee to their municipal utilities. Assessing our current franchise fee to water/sewer service would result in the following additional charge:

Annual Revenues	\$7,589,051
Fee	<u>7%</u>
Annual Payment	\$ 531,234

Staff is not recommending allocation of this additional fee at this time.

- The City uses a combined method to calculate the appropriate transfer to the General Fund. The steps taken are as follows:
 - Calculate Enterprise Fund operating expenditures (not including capital outlay)
 - Multiply the amount immediately above by 10%, a generally accepted percentage for determining overhead, or "indirect," costs.
 - Add to the resulting number General Fund expenses that are directly for the benefit of the utility.

Using FY 2023 budget numbers, this method results in a transfer from the Enterprise Fund to the General Fund of \$1,123,664, as follows:

- Calculate Enterprise Fund operating expenditures (not including capital outlay)

Personnel	\$1,157,716
Commodities	\$2,369,173
Maintenance/Supplies	\$ 171,650
Utilities	\$ 88,656
Contractual [1]	\$2,725,191
VERP	\$ 109,554

Total Enterprise Fund Operating Expenses	\$6,621,940
--	-------------

- Multiply the amount immediately above by 10%, a generally accepted percentage for determining overhead costs.

$$\$6,621,940 \times 10\% = \$662,194$$

- Add to the resulting number General Fund expenses that are directly for the benefit of the utility.

Direct Expenses	
Billing Software	\$ 38,234
Utility Billing Payroll	\$ 166,585
Late Notices	\$ 6,374
Statement Billing	\$ 96,200
Other Utility	
Billing Expenses	<u>\$ 154,077</u>
	\$ 461,470

Allocated Enterprise Fund Indirect Expenses	\$ 662,194
Allocated Direct Expenses	<u>\$ 461,470</u>

Total Allocated Direct & Indirect Expense	\$ 1,123,664
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[1] This expense only includes those related to water and sewer. Trash services are not included due to the pass-through expense the City is offering at the present time.



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DEBT SERVICE

The Debt Service Fund is utilized to report the City's financing activities. It is used to account for the accumulation of resources for and the payment of financed debt. The City issues bond debt and uses property tax or enterprise revenues to pay off the matured bonds. All general obligation bond debt is included in this fund.

Debt may also be issued through the Enterprise Fund, Park Fund or other funds. All debt service charts are presented in this section.





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GENERAL OBLIGATION BONDS

General Obligation Bonds (G.O. Bonds) are secured by the pledge of the City's full faith, credit and taxing power. The taxing power is usually an unlimited ad valorem tax based upon the assessed value of property located within the City. When unlimited ad valorem taxes are pledged, the City is legally required to raise taxes in order to pay the debt service on the bonds. Due to the pledge of a city's unlimited ad valorem taxes, G.O. Bonds carry the lowest interest rates among the various financing options. The voters must approve G.O. Bonds with either a four-sevenths (4/7ths) or two-thirds (2/3rds) majority, depending upon when the election is held. The City has a Missouri constitutional debt limit not to exceed 20% of the City's assessed valuation.

Bond issues accounted for in this section include:

- Series 2017 New Money (\$1.09M Trans & \$1.66M Parks)
- Series 2016 New Money (\$2.2M Trans & \$5.09M Parks)
- Series 2013 (Refunding the remaining portion of Series 2007)
- Series 2020 (\$6.9M Trans & \$1M Parks)
- Series 2021 (\$5.07M Trans & \$3.93M Parks)
- Series 2022 (Refunding of Series 2012)

State law requires the Missouri State Auditor to annually review all taxing jurisdictions throughout Missouri as to their compliance with the tax limitation provisions of Missouri's Hancock Amendment. To accomplish this, the Auditor provides the City a set of worksheets used to calculate the allowable tax rates for each of the General, Park and Debt Service funds. These worksheets contain calculations performed by the Auditor based on information provided by the City. When received, the City verifies or revises these numbers as appropriate. Statute provides that "a tax rate proposed for annual debt service requirements will be prima facie valid if, after making the payment for which the tax was levied, bonds remain outstanding and the debt fund reserves do not exceed the following year's payments (see attached RSMo 137.073 6(2))." The Auditor may also approve a higher rate, if for instance balloon payments would warrant accumulation of a larger reserve.

SIGNIFICANT BUDGETARY ISSUES - HISTORY

1. During 2022, the City maintained its bond rating, which was upgraded from A1 to Aa2 in FY 2013.



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DEBT SERVICE (40)

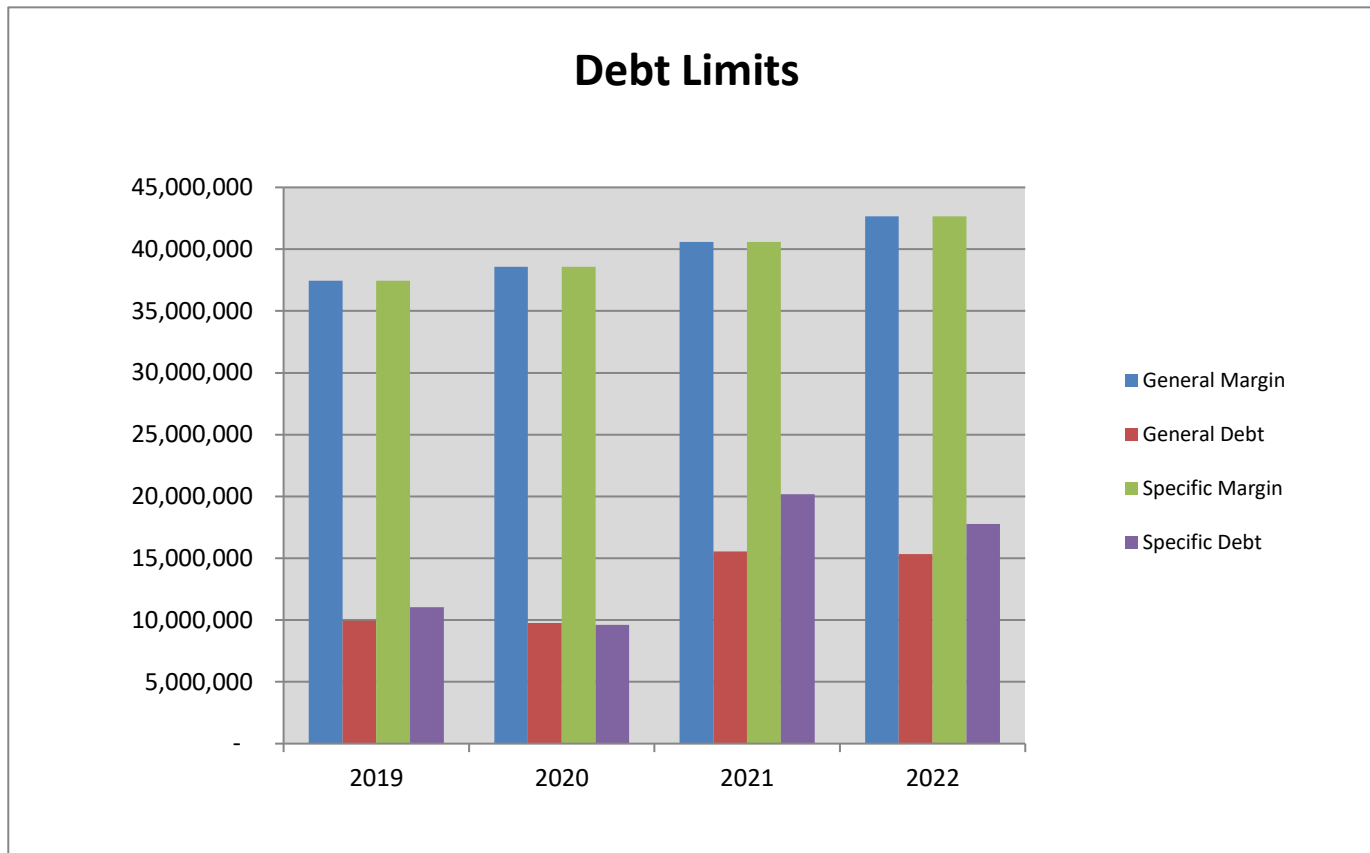
	2019-20 Actual	2020-21 Actual	2021-22 Budget	2021-22 Projected	2022-23 Council Adopted
Fund Balance					
Beginning of Year	2,227,739	2,849,062	3,302,155	3,310,009	3,126,323
Revenue					
Property Tax	2,678,599	2,765,111	2,881,587	2,958,154	3,027,602
Interest	28,500	8,682	6,604	9,949	6,253
Penalties	14,659	13,814	17,290	13,931	15,138
Bond Proceeds	-	-	-	97,836	-
Transfers In - GO Bond funds					
Total Revenue	2,721,758	2,787,608	2,905,481	3,079,870	3,048,992
Total Fund Bal & Revenues	4,949,497	5,636,670	6,207,635	6,389,878	6,175,315
Expenditures					
Debt Service	2,099,185	2,325,011	3,157,752	3,164,868	3,343,868
Fees	1,250	1,650	3,000	2,000	2,000
Misc. - Cost of Issuance	-	-		96,687	
Defease of partial bond issue *					
D.S. Transfer to Enterprise Fund	-	-	-	-	-
1999B Water/Sewer Bond					
Debt Service				-	
Series 2012 Refunding	499,550	206,650	206,650	103,325	-
Series 2013 Refunding	1,017,035	1,111,923	1,273,354	1,273,354	1,378,668
Series 2016 - Parks & Transportation	264,800	480,900	340,100	340,100	258,400
Series 2017 - Parks & Transportation	317,800	318,250	318,975	318,975	319,350
Series 2020 - Parks & Transportation		207,288	269,400	269,400	269,400
Series 2021 - Parks & Transportation			749,273	749,273	843,850
Series 2022 (S2012 Refunding)				110,442	274,200
Total Expenditures	2,100,435	2,326,661	3,160,752	3,263,555	3,345,868
Annual Difference	621,323	460,947	(255,271)	(183,685)	(296,875)
Fund Balance (Gross)	2,849,062	3,310,009	3,046,883	3,126,323	2,829,447

Applicable Data:

Assessed Valuation	\$374,624,196	\$385,650,641	\$405,954,493	\$405,954,493	\$426,524,898
Change in AV	12%	3%	21%	21%	5%
Legal Debt Margin	74,924,839	77,130,128	81,190,899	81,190,899	85,304,980
Collection Rate	0.98	0.98	0.99	0.99	0.99
Debt Service Levy	0.7170	0.7170	0.7170	0.7170	0.7170
Operating Levy	0.5327	0.5370	0.5277	0.5277	0.5277
Total City Property Tax	1.2497	1.2540	1.2447	1.2447	1.2447

Legal Debt Limit

Year	General Margin	General Debt	Specific Margin	Specific Debt	Total Debt	Assessed Value
2019	37,462,420	9,930,251	37,462,420	11,029,749	20,960,000	374,624,196
2020	38,565,064	9,769,095	38,565,064	9,615,905	19,385,000	385,650,641
2021	40,595,449	15,561,150	40,595,449	20,178,850	35,740,000	405,954,493
2022	42,652,490	15,342,296	42,652,490	17,772,704	33,115,000	426,524,898



Notes: Debt margin is the total general obligation indebtedness allowed by the State Constitution. The maximum amount of debt is 20% of assessed value.
 General Margin is 10% that can be issued for any City purpose.
 Specific Margin is 10% that can only be issued for the purpose of acquiring right-of-way, constructing or extending and improving streets, avenues and/or sanitary or storm systems, and purchasing or constructing waterworks or other plants.

As shown in the charts above Raymore carries a healthy debt service balance well within the legal limits.

Date	Series 2013		Series 2016		Series 2017		Series 2020		Series 2021		Series 2022		Total P&I	Fiscal Year Totals
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest		
3/1/2023	1,355,000.00	17,592.50	65,500.00	22,125.00	280,000.00	134,700.00	600,000.00	129,425.00	600,000.00	137,100.00	2,365,000.00	506,442.50	2,871,442.50	-
3/1/2023	-	6,075.00	62,900.00	17,225.00	-	134,700.00	-	114,425.00	-	137,100.00	-	472,425.00	472,425.00	3,343,867.50
3/1/2024	675,000.00	6,075.00	-	17,225.00	240,000.00	134,700.00	134,700.00	114,425.00	795,000.00	137,100.00	1,710,000.00	472,425.00	2,182,425.00	-
9/1/2024	-	-	62,900.00	13,325.00	-	134,700.00	134,700.00	114,425.00	134,700.00	121,200.00	-	446,550.00	446,550.00	2,628,975.00
3/1/2025	-	-	62,900.00	13,325.00	-	134,700.00	134,700.00	114,425.00	1,755,000.00	121,200.00	1,755,000.00	446,550.00	2,201,550.00	-
9/1/2025	-	-	62,900.00	13,325.00	-	134,700.00	134,700.00	114,425.00	-	86,100.00	-	411,450.00	411,450.00	2,613,000.00
3/1/2026	-	-	62,900.00	13,325.00	-	134,700.00	134,700.00	114,425.00	2,035,000.00	86,100.00	2,035,000.00	411,450.00	2,446,450.00	-
9/1/2026	-	-	62,900.00	13,325.00	-	134,700.00	134,700.00	114,425.00	-	45,400.00	-	370,750.00	370,750.00	2,817,200.00
3/1/2027	-	-	62,900.00	13,325.00	-	134,700.00	134,700.00	114,425.00	2,270,000.00	45,400.00	2,270,000.00	370,750.00	2,640,750.00	-
9/1/2027	-	-	62,900.00	13,325.00	-	134,700.00	134,700.00	114,425.00	-	-	-	325,350.00	325,350.00	2,966,100.00
3/1/2028	940,000.00	-	62,900.00	13,325.00	-	134,700.00	134,700.00	114,425.00	1,455,000.00	-	1,455,000.00	325,350.00	1,780,350.00	-
9/1/2028	-	51,150.00	-	13,325.00	-	134,700.00	134,700.00	101,550.00	-	-	-	300,725.00	300,725.00	2,081,075.00
3/1/2029	990,000.00	51,150.00	-	13,325.00	-	134,700.00	134,700.00	101,550.00	1,505,000.00	-	1,505,000.00	300,725.00	1,805,725.00	-
9/1/2029	-	38,775.00	-	13,325.00	-	134,700.00	134,700.00	88,675.00	-	-	-	275,475.00	275,475.00	2,081,200.00
3/1/2030	1,050,000.00	38,775.00	-	13,325.00	-	134,700.00	134,700.00	88,675.00	1,555,000.00	-	1,555,000.00	275,475.00	1,830,475.00	-
9/1/2030	-	25,650.00	-	13,325.00	-	134,700.00	134,700.00	76,050.00	-	-	-	249,725.00	249,725.00	2,080,200.00
3/1/2031	1,110,000.00	25,650.00	-	13,325.00	-	134,700.00	134,700.00	76,050.00	1,610,000.00	-	1,610,000.00	249,725.00	1,859,725.00	-
9/1/2031	-	13,162.50	-	13,325.00	-	134,700.00	134,700.00	63,550.00	-	-	-	224,737.50	224,737.50	2,084,462.50
3/1/2032	1,170,000.00	13,162.50	-	13,325.00	-	134,700.00	134,700.00	63,550.00	1,660,000.00	-	1,660,000.00	224,737.50	1,884,737.50	-
9/1/2032	-	-	-	13,325.00	-	134,700.00	134,700.00	53,750.00	-	-	-	201,775.00	201,775.00	2,086,512.50
3/1/2033	-	-	155,000.00	13,325.00	-	134,700.00	134,700.00	53,750.00	1,710,000.00	-	1,710,000.00	201,775.00	1,911,775.00	-
9/1/2033	-	-	-	11,000.00	-	116,200.00	-	47,450.00	-	-	-	174,650.00	174,650.00	2,086,425.00
3/1/2034	-	-	160,000.00	11,000.00	-	116,200.00	640,000.00	47,450.00	1,765,000.00	-	1,765,000.00	174,650.00	1,939,650.00	-
9/1/2034	-	-	-	8,600.00	-	96,900.00	-	41,050.00	-	-	-	146,550.00	146,550.00	2,086,200.00
3/1/2035	-	-	165,000.00	8,600.00	-	96,900.00	655,000.00	41,050.00	1,825,000.00	-	1,825,000.00	146,550.00	1,971,550.00	-
9/1/2035	-	-	-	6,125.00	-	76,800.00	-	34,500.00	-	-	-	117,425.00	117,425.00	2,088,975.00
3/1/2036	-	-	170,000.00	6,125.00	-	76,800.00	665,000.00	34,500.00	1,880,000.00	-	1,880,000.00	117,425.00	1,997,425.00	-
9/1/2036	-	-	-	3,150.00	-	55,900.00	-	27,850.00	-	-	-	86,900.00	86,900.00	2,084,325.00
3/1/2037	-	-	180,000.00	3,150.00	-	55,900.00	680,000.00	27,850.00	1,940,000.00	-	1,940,000.00	86,900.00	2,026,900.00	-
9/1/2037	-	-	-	-	-	39,700.00	-	21,050.00	-	-	-	60,750.00	60,750.00	2,087,650.00
3/1/2038	-	-	-	-	1,300,000.00	39,700.00	685,000.00	21,050.00	1,985,000.00	-	1,985,000.00	60,750.00	2,045,750.00	-
9/1/2038	-	-	-	-	-	26,700.00	-	14,200.00	-	-	-	40,900.00	40,900.00	2,086,650.00
3/1/2039	-	-	-	-	1,325,000.00	26,700.00	700,000.00	14,200.00	2,025,000.00	-	2,025,000.00	40,900.00	2,065,900.00	-
9/1/2039	-	-	-	-	-	13,450.00	-	7,200.00	-	-	-	20,650.00	20,650.00	2,086,550.00
3/1/2040	-	-	-	-	1,345,000.00	13,450.00	720,000.00	7,200.00	2,065,000.00	-	2,065,000.00	20,650.00	2,085,650.00	-
9/1/2040	-	-	-	-	-	-	-	-	-	-	-	-	-	2,085,650.00
3/1/2041	-	-	-	-	-	-	-	-	-	-	-	-	-	-
9/1/2041	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Totals	2,030,000.00	29,742.50	5,390,000.00	951,975.00	13,550,000.00	354,175.00	8,990,000.00	3,680,000.00	8,500,000.00	2,427,425.00	6,855,000.00	916,700.00	8,360,017.50	41,475,017.50

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$7,150,000
Issue Series 2013
Purpose Refunding Bonds
Dated February 28, 2013

Date	Principal	Interest	Total	Fiscal Year Total
3/1/2023	1,355,000.00	17,592.50	1,372,592.50	
9/1/2023	-	6,075.00	6,075.00	1,378,667.50
3/1/2024	675,000.00	6,075.00	681,075.00	
9/1/2024	-	-	-	681,075.00
3/1/2025	-	-	-	
9/1/2025	-	-	-	-
3/1/2026	-	-	-	
9/1/2026	-	-	-	-
3/1/2027	-	-	-	-
	-	-	-	
Total	\$2,030,000.00	\$29,742.50	\$2,059,742.50	

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$7,300,000
Issue Series 2016
Purpose New Money
Dated June 2, 2016

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2023	130,000.00	65,500.00	195,500.00	
9/1/2023	-	62,900.00	62,900.00	258,400.00
3/1/2024	-	62,900.00	62,900.00	
9/1/2024	-	62,900.00	62,900.00	125,800.00
3/1/2025	-	62,900.00	62,900.00	
9/1/2025	-	62,900.00	62,900.00	125,800.00
3/1/2026	-	62,900.00	62,900.00	
9/1/2026	-	62,900.00	62,900.00	125,800.00
3/1/2027	-	62,900.00	62,900.00	
9/1/2027	-	62,900.00	62,900.00	125,800.00
3/1/2028	940,000.00	62,900.00	1,002,900.00	
9/1/2028	-	51,150.00	51,150.00	1,054,050.00
3/1/2029	990,000.00	51,150.00	1,041,150.00	
9/1/2029	-	38,775.00	38,775.00	1,079,925.00
3/1/2030	1,050,000.00	38,775.00	1,088,775.00	
9/1/2030	-	25,650.00	25,650.00	1,114,425.00
3/1/2031	1,110,000.00	25,650.00	1,135,650.00	
9/1/2031	-	13,162.50	13,162.50	1,148,812.50
3/1/2032	1,170,000.00	13,162.50	1,183,162.50	
9/1/2032	-	-	-	1,183,162.50
Total	\$5,390,000.00	\$951,975.00	\$6,341,975.00	-

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$2,750,000
Issue Series 2017
Purpose New Money
Dated April 27, 2017

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2023	280,000.00	22,125.00	302,125.00	
9/1/2023	-	17,225.00	17,225.00	319,350.00
3/1/2024	240,000.00	17,225.00	257,225.00	
9/1/2024	-	13,325.00	13,325.00	270,550.00
3/1/2025	-	13,325.00	13,325.00	
9/1/2025	-	13,325.00	13,325.00	26,650.00
3/1/2026	-	13,325.00	13,325.00	
9/1/2026	-	13,325.00	13,325.00	26,650.00
3/1/2027	-	13,325.00	13,325.00	
9/1/2027	-	13,325.00	13,325.00	26,650.00
3/1/2028	-	13,325.00	13,325.00	
9/1/2028	-	13,325.00	13,325.00	26,650.00
3/1/2029	-	13,325.00	13,325.00	
9/1/2029	-	13,325.00	13,325.00	26,650.00
3/1/2030	-	13,325.00	13,325.00	
9/1/2030	-	13,325.00	13,325.00	26,650.00
3/1/2031	-	13,325.00	13,325.00	
9/1/2031	-	13,325.00	13,325.00	26,650.00
3/1/2032	-	13,325.00	13,325.00	
9/1/2032	-	13,325.00	13,325.00	26,650.00
3/1/2033	155,000.00	13,325.00	168,325.00	
9/1/2033	-	11,000.00	11,000.00	179,325.00
3/1/2034	160,000.00	11,000.00	171,000.00	
9/1/2034	-	8,600.00	8,600.00	179,600.00
3/1/2035	165,000.00	8,600.00	173,600.00	
9/1/2035	-	6,125.00	6,125.00	179,725.00
3/1/2036	170,000.00	6,125.00	176,125.00	
9/1/2036	-	3,150.00	3,150.00	179,275.00
3/1/2037	180,000.00	3,150.00	183,150.00	
9/1/2037	-	-	-	183,150.00
Total	\$1,350,000.00	\$354,175.00	\$1,704,175.00	

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$8,990,000
Issue Series 2020
Purpose New Money
Dated 11/24/2020

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2023	-	134,700.00	134,700.00	
9/1/2023	-	134,700.00	134,700.00	269,400.00
3/1/2024	-	134,700.00	134,700.00	
9/1/2024	-	134,700.00	134,700.00	269,400.00
3/1/2025	-	134,700.00	134,700.00	
9/1/2025	-	134,700.00	134,700.00	269,400.00
3/1/2026	-	134,700.00	134,700.00	
9/1/2026	-	134,700.00	134,700.00	269,400.00
3/1/2027	-	134,700.00	134,700.00	
9/1/2027	-	134,700.00	134,700.00	269,400.00
3/1/2028	-	134,700.00	134,700.00	
9/1/2028	-	134,700.00	134,700.00	269,400.00
3/1/2029	-	134,700.00	134,700.00	
9/1/2029	-	134,700.00	134,700.00	269,400.00
3/1/2030	-	134,700.00	134,700.00	
9/1/2030	-	134,700.00	134,700.00	269,400.00
3/1/2031	-	134,700.00	134,700.00	
9/1/2031	-	134,700.00	134,700.00	269,400.00
3/1/2032	-	134,700.00	134,700.00	
9/1/2032	-	134,700.00	134,700.00	269,400.00
3/1/2033	925,000.00	134,700.00	1,059,700.00	
9/1/2033	-	116,200.00	116,200.00	1,175,900.00
3/1/2034	965,000.00	116,200.00	1,081,200.00	
9/1/2034	-	96,900.00	96,900.00	1,178,100.00
3/1/2035	1,005,000.00	96,900.00	1,101,900.00	
9/1/2035	-	76,800.00	76,800.00	1,178,700.00
3/1/2036	1,045,000.00	76,800.00	1,121,800.00	
9/1/2036	-	55,900.00	55,900.00	1,177,700.00
3/1/2037	1,080,000.00	55,900.00	1,135,900.00	
9/1/2037	-	39,700.00	39,700.00	1,175,600.00
3/1/2038	1,300,000.00	39,700.00	1,339,700.00	
9/1/2038	-	26,700.00	26,700.00	1,366,400.00
3/1/2039	1,325,000.00	26,700.00	1,351,700.00	
9/1/2039	-	13,450.00	13,450.00	1,365,150.00
3/1/2040	1,345,000.00	13,450.00	1,358,450.00	
9/1/2040	-	-	-	1,358,450.00
Total	\$8,990,000.00	\$3,680,000.00	\$12,670,000.00	\$12,670,000.00

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$9,000,000
Issue Series 2021
Purpose New Money
Dated 9/29/2021

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2023	600,000.00	129,425.00	729,425.00	
9/1/2023	-	114,425.00	114,425.00	843,850.00
3/1/2024	-	114,425.00	114,425.00	
9/1/2024	-	114,425.00	114,425.00	228,850.00
3/1/2025	-	114,425.00	114,425.00	
9/1/2025	-	114,425.00	114,425.00	228,850.00
3/1/2026	-	114,425.00	114,425.00	
9/1/2026	-	114,425.00	114,425.00	228,850.00
3/1/2027	-	114,425.00	114,425.00	
9/1/2027	-	114,425.00	114,425.00	228,850.00
3/1/2028	515,000.00	114,425.00	629,425.00	
9/1/2028	-	101,550.00	101,550.00	730,975.00
3/1/2029	515,000.00	101,550.00	616,550.00	
9/1/2029	-	88,675.00	88,675.00	705,225.00
3/1/2030	505,000.00	88,675.00	593,675.00	
9/1/2030	-	76,050.00	76,050.00	669,725.00
3/1/2031	500,000.00	76,050.00	576,050.00	
9/1/2031	-	63,550.00	63,550.00	639,600.00
3/1/2032	490,000.00	63,550.00	553,550.00	
9/1/2032	-	53,750.00	53,750.00	607,300.00
3/1/2033	630,000.00	53,750.00	683,750.00	
9/1/2033	-	47,450.00	47,450.00	731,200.00
3/1/2034	640,000.00	47,450.00	687,450.00	
9/1/2034	-	41,050.00	41,050.00	728,500.00
3/1/2035	655,000.00	41,050.00	696,050.00	
9/1/2035	-	34,500.00	34,500.00	730,550.00
3/1/2036	665,000.00	34,500.00	699,500.00	
9/1/2036	-	27,850.00	27,850.00	727,350.00
3/1/2037	680,000.00	27,850.00	707,850.00	
9/1/2037	-	21,050.00	21,050.00	728,900.00
3/1/2038	685,000.00	21,050.00	706,050.00	
9/1/2038	-	14,200.00	14,200.00	720,250.00
3/1/2039	700,000.00	14,200.00	714,200.00	
9/1/2039	-	7,200.00	7,200.00	721,400.00
3/1/2040	720,000.00	7,200.00	727,200.00	
9/1/2040	-	-	-	727,200.00
Total	\$8,500,000.00	\$2,427,425.00	\$10,927,425.00	\$10,927,425.00

Piper Jaffray & Co.
Public Finance

City of Raymore, Missouri

General Obligation Debt Service

Original Par \$6,855,000
Issue Series 2022
Purpose Refunding Bonds Series 2012
Dated April 6, 2022

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2022	-	-	-	
9/1/2022	-	110,441.67	110,441.67	110,441.67
3/1/2023	-	137,100.00	137,100.00	
9/1/2023	-	137,100.00	137,100.00	274,200.00
3/1/2024	795,000.00	137,100.00	932,100.00	
9/1/2024	-	121,200.00	121,200.00	1,053,300.00
3/1/2025	1,755,000.00	121,200.00	1,876,200.00	
9/1/2025	-	86,100.00	86,100.00	1,962,300.00
3/1/2026	2,035,000.00	86,100.00	2,121,100.00	
9/1/2026	-	45,400.00	45,400.00	2,166,500.00
3/1/2027	2,270,000.00	45,400.00	2,315,400.00	
9/1/2027			-	2,315,400.00
3/1/2028			-	
9/1/2028			-	-
3/1/2029			-	
9/1/2029			-	-
3/1/2030			-	
9/1/2030			-	-
3/1/2031			-	
9/1/2031			-	-
3/1/2032			-	
9/1/2032			-	-
3/1/2033			-	
9/1/2033			-	-
3/1/2034			-	
9/1/2034			-	-
3/1/2035			-	
9/1/2035			-	-
3/1/2036			-	
9/1/2036			-	-
3/1/2037			-	
9/1/2037			-	-
3/1/2038			-	
9/1/2038			-	-
3/1/2039			-	
9/1/2039			-	-
3/1/2040			-	
9/1/2040	-	-	-	-
Total	\$6,855,000.00	\$916,700.00	\$7,771,700.00	\$7,771,700.00

Piper Jaffray & Co.
Public Finance

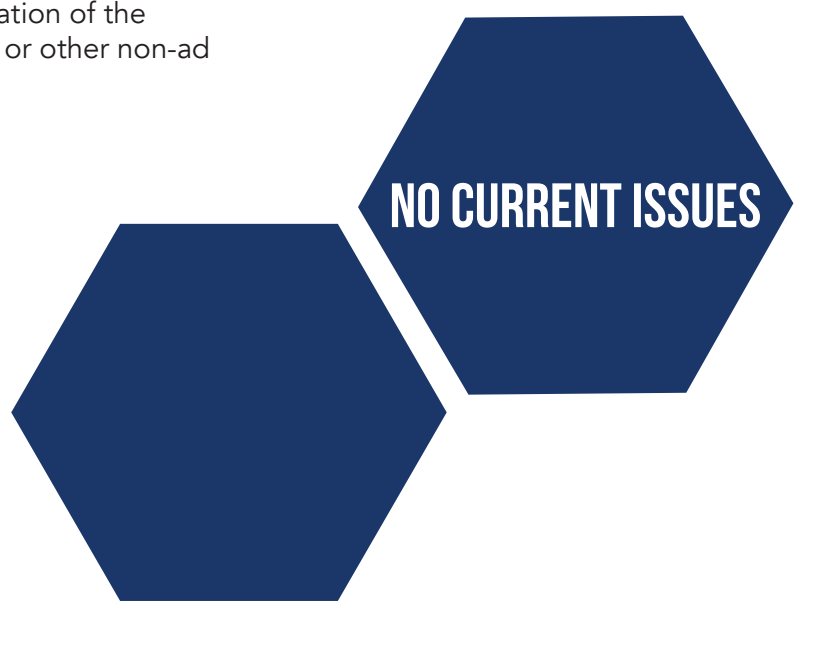


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REVENUE BONDS

Revenue Bonds are payable from a specific source of revenue and do not pledge the full faith and credit of the City. Revenue bonds are payable from identified sources of revenue, and do not permit the bondholders to compel taxation or legislative appropriation of funds not pledged for payment of debt service. For this reason Revenue Bonds often carry a higher interest rate than GO Bonds. Pledged revenues may be derived from operation of the financed project, grants, a sales tax, or other non-ad

valorem taxes. Revenue Bonds normally take the form of water/sewer revenue bonds, sales tax revenue bonds or some other type of bond with a pledged revenue source. Revenue bonds may be approved by a simple majority of the voters, and do not count against the City's constitutional debt limit. The City must also comply with certain bond covenants.



NO CURRENT ISSUES



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SPECIAL OBLIGATION CAPITAL IMPROVEMENT BONDS

Special Obligation debt is similar to General Obligation debt in that it is considered direct debt of the City. Unlike General Obligation debt, however, Special Obligation debt is not backed by the full faith and credit of the City. Rather, Special Obligation Bond debt is supported and repaid only by a special dedicated City revenue source. Normally, these revenue sources take the form of dedicated sales tax proceeds.

Current:

- Series 2019 (Refunding Hubach Hill & North Cass Parkway TDD)
- Series 2018 (New Monies - water infrastructure)
- Series 2016 (New Monies & refunding of the 2006 Series)

SIGNIFICANT BUDGETARY ISSUES

No significant budgetary issues



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Capital Improvement Fund (45)

Expenditures

	2019-20 Actual	2020-21 Actual	2021-22 Budget	2021-22 Projected	2022-23 Council Adopted	2023-24 Forecast	2024-25 Forecast
Debt Service	883,620	957,838	950,075	950,075	966,538	641,025	643,925
2019 (refunding 2006 Hubach Hill & North Cass Parkway TDD) Special Obligation Bond	337,433	408,963	408,763	408,763	413,163	411,963	410,363
2016 (new monies & refunding 2006) Special Obligation Bond	546,188	548,875	541,313	541,313	553,375	229,063	233,563

Notes: Payment for this bond is made from revenues received into the Capital Improvement Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. This fund is presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

City of Raymore, Missouri

Special Obligation Bond Debt Service

Original Par \$4,040,000
Issue Series 2016
Purpose Current Refunding and New Money
Dated June 1, 2016

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2023	530,000.00	15,000.00	545,000.00	
9/1/2023	-	8,375.00	8,375.00	553,375.00
3/1/2024	215,000.00	8,375.00	223,375.00	
9/1/2024	-	5,687.50	5,687.50	229,062.50
3/1/2025	225,000.00	5,687.50	230,687.50	
9/1/2025	-	2,875.00	2,875.00	233,562.50
3/1/2026	230,000.00	2,875.00	232,875.00	
9/1/2026				232,875.00
Total	\$1,200,000.00	\$48,875.00	\$1,248,875.00	-

\$2,025,000 New Money was for the purpose of purchasing the city street lights from KCP&L.

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Public Finance

City of Raymore, Missouri

Special Obligation Bond Debt Service

Original Par \$5,870,000
Issue Series 2019
Purpose Special Obligation Bonds - Refunding 2006 Hubach Hill & North Cass Pkwy
Dated November 7, 2019

Date	Principal	Interest	Total P+I	Fiscal Year Total
3/1/2023	-	66,581.25	66,581.25	
9/1/2023	280,000	66,581.25	346,581.25	413,162.50
3/1/2024	-	60,981.25	60,981.25	
9/1/2024	290,000	60,981.25	350,981.25	411,962.50
3/1/2025	-	55,181.25	55,181.25	
9/1/2025	300,000	55,181.25	355,181.25	410,362.50
3/1/2026	-	49,181.25	49,181.25	
9/1/2026	310,000	49,181.25	359,181.25	408,362.50
3/1/2027	-	42,981.25	42,981.25	
9/1/2027	325,000	42,981.25	367,981.25	410,962.50
3/1/2028	-	39,731.25	39,731.25	
9/1/2028	330,000	39,731.25	369,731.25	409,462.50
3/1/2029	-	36,431.25	36,431.25	
9/1/2029	340,000	36,431.25	376,431.25	412,862.50
3/1/2030	-	33,031.25	33,031.25	
9/1/2030	345,000	33,031.25	378,031.25	411,062.50
3/1/2031	-	29,581.25	29,581.25	
9/1/2031	350,000	29,581.25	379,581.25	409,162.50
3/1/2032	-	25,862.50	25,862.50	
9/1/2032	360,000	25,862.50	385,862.50	411,725.00
3/1/2033	-	22,037.50	22,037.50	
9/1/2033	365,000	22,037.50	387,037.50	409,075.00
3/1/2034	-	17,931.25	17,931.25	
9/1/2034	375,000	17,931.25	392,931.25	410,862.50
3/1/2035	-	13,712.50	13,712.50	
9/1/2035	385,000	13,712.50	398,712.50	412,425.00
3/1/2036	-	9,381.25	9,381.25	
9/1/2036	390,000	9,381.25	399,381.25	408,762.50
3/1/2037	-	4,750.00	4,750.00	
9/1/2037	400,000	4,750.00	404,750.00	409,500.00
Total	\$5,145,000.00	\$1,014,712.50	\$6,159,712.50	-

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Public Finance



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Water Connection Fee Fund (52)**Expenditures**

	2019-20 Actual	2020-21 Actual	2021-22 Budget	2021-22 Projected	2022-23 Council Adopted	2023-24 Forecast	2024-25 Forecast
Debt Service	88,337	88,337	88,520	88,520	88,485	88,366	88,162
2018 Special Obligations Series	88,337	88,337	88,520	88,520	88,485	88,366	88,162

Payment for the Series 2018 Special Obligation Bonds are evenly shared between the funds to pay for the Sensus meter infrastructure as well as the redundant reading systems installed on the 2 water towers that allows for instant reading capabilities within the finance office and allows for better customer service to the citizens in assisting with understanding their water usage.

Sewer Connection Fee Fund (53)**Expenditures**

	2019-20 Actual		2021-22 Budget	2021-22 Projected	2022-23 Council Adopted	2023-24 Forecast	2024-25 Forecast
Debt Service	88,337	88,471	88,520	88,520	88,485	88,366	88,162
2018 Special Obligations Series	88,337	88,471	88,520	88,520	88,485	88,366	88,162

City of Raymore, Missouri

Special Obligation Bond Debt Service

Original Par \$1,190,000
Issue Series 2018
Purpose Special Obligation Bonds - Water Meter Conversion
Dated 09-11-2018*

Date	Principal	Interest	Total P+I	Fiscal Year Total
12/1/2022	-	10,985.00	10,985.00	
6/1/2023	155,000.00	10,985.00	165,985.00	176,970.00
12/1/2023	-	8,365.50	8,365.50	
6/1/2024	160,000.00	8,365.50	168,365.50	176,731.00
12/1/2024	-	5,661.50	5,661.50	
6/1/2025	165,000.00	5,661.50	170,661.50	176,323.00
12/1/2025	-	2,873.00	2,873.00	
6/1/2026	170,000.00	2,873.00	172,873.00	175,746.00
Total	\$650,000.00	\$55,770.00	\$705,770.00	-

\$1,200,000 New Money was for the purpose of converting all water meters to Sensus meters and installation of the FlexNet Meter Reading System.

*estimated closing date

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Public Finance

LEASEHOLD REVENUE BONDS

RAYMORE MUNICIPAL ASSISTANCE CORPORATION

A method of lease financing is through the sale of bonds secured by lease payments (“lease revenue bonds”). This method requires that the property and/or equipment be purchased by a not-for-profit corporation or governmental agency. The not-for-profit corporation or governmental agency issues bonds secured by the lease and serves as lessor of the property.

Just as cities establish industrial revenue bond authorities to serve as a conduit to issue industrial revenue bonds, governmental entities can establish not-for-profit-corporations to serve as a conduit for lease financing. The Corporation would be formed under Chapter 355 of the Missouri Statutes (the General Not-For-Profit Corporation Law of Missouri) and would serve as the financing vehicle for the governmental entity. The governmental entity would be responsible for determining the purposes of the Corporation and the composition of its Board of Directors.

Once established, the not-for-profit corporation can issue bonds for a specific project or serve as an ongoing financing vehicle for the governmental entity (e.g. annual equipment financings). Unlike an industrial revenue bond authority, a not-for-profit corporation has no ongoing decision making power.

It can only issue bonds when directed to do so by the governmental entity. Its investment and spending powers are assigned to a Trustee (a Missouri Bank) who performs these functions solely as directed by the governmental entity.

Bond proceeds are used by the Corporation to acquire capital assets as directed by the governmental entity. The capital assets are then leased to the governmental entity through a one year lease with annual renewal terms and a final maturity corresponding to the term of the bonds.

- No current issues.

DNR STORMWATER DIRECT LOAN

This method of lease financing is through the Missouri Department of Natural Resources (DNR). Entities may apply to DNR for assistance on a qualified stormwater project. The City applied and received assistance during 2002 on the Silver Lake Detention Basin Improvements. The City received a grant in the amount of \$84,954, a loan for \$462,000 and committed a local contribution of \$84,502 for a total project cost of \$631,456. The loan was backed by pledging an allocation of the Storm Water Sales tax.

- Series 2002 Storm Water Direct Loan Program (CasCo-0376-02L)



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Stormwater Sales Tax Fund (46)**Expenditures**

	2019-20 Actual	2020-21 Actual	2021-22 Budget	2021-22 Projected	2022-23 Council Adopted	2023-24 Forecast	2024-25 Forecast
Debt Service	22,208	21,872	21,536	21,536	23,184	-	-
2002 DNR Stormwater Grant & Loan Program	22,208	21,872	21,536	21,536	23,184	-	-
2009 (refunding 1998) Leasehold Rev. Bond	-	-	-	-	-	-	-

Payment for the leasehold bond is made from revenues received into the Stormwater and Park Sales Tax Funds. The actual payment on the bond is made at 80% from the Stormwater fund and 20% from the Parks Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. Both funds are presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

Park Sales Tax Fund (47)**Expenditures**

	2019-20 Actual	2020-21 Actual	2021-22 Budget	2021-22 Projected	2022-23 Council Adopted	2023-24 Forecast	2024-25 Forecast
Debt Service			-	-	-	-	-
2009 (refunding 1998) Leasehold Rev. Bond			-	-	-	-	-

Payment for the leasehold bond is made from revenues received into the Stormwater and Park Sales Tax Funds. The actual payment on the bond is made at 80% from the Stormwater fund and 20% from the Parks Sales Tax Fund. The payment is pledged against future receipt of this sales tax revenue. Both funds are presented in total, including a line item reflecting the above payment, in the Capital Funds section of this budget.

City of Raymore, Missouri

Raymore, Missouri DNR Storm Water Grant and Loan Program Series 2002

Dated 12/12/2002

Original Loan Amount \$462,000

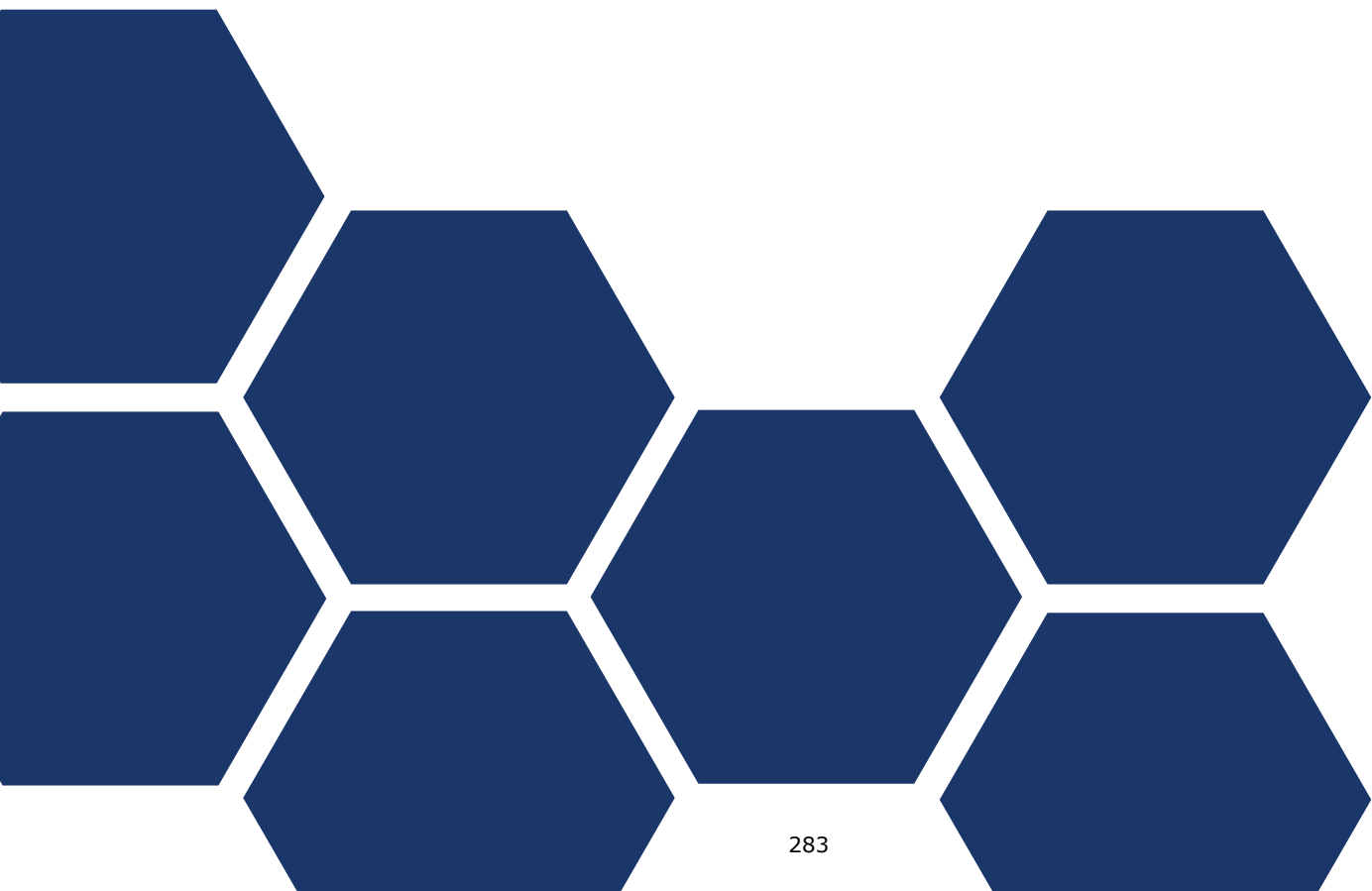
Trustware ID: RA02

Debt Service Schedule

Date	Principal	Rate	Interest	Total P + I	Fiscal Total
1/1/2023	23,000.00	1.6000%	184.00	23,184.00	23,184.00
Total	\$ 23,000.00		\$ 184.00	\$ 23,184.00	

UMB Bank
2 South Broadway
Suite 600
St. Louis, MO 63102

INTERNAL SERVICE FUND





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VEHICLE & EQUIPMENT REPLACEMENT PROGRAM - (VERP) FUND

The City establishes a schedule for the replacement of vehicles and large equipment in a sinking fund. To better plan for the future and level out significant increases in any one year's budget, a funding mechanism accumulates funds utilizing annual payments to the VERP Fund (03). The program calls for the setting aside of funds, on an amortized basis, to pay for expensive equipment that will require replacement in future years. In this way, budget hardships in any given year due to the need to replace a particular piece of expensive equipment can be avoided.

VERP REPLACEMENT

Replacement funding is provided through an annual contribution by each department for the assets used by the department based on the estimated replacement cost and the life cycle. These payments are made to a dedicated fund. It is intended that the City use this method to purchase all of its vehicles, trucks, and heavy equipment replacements.

Basic Funding Assumptions:

1. A fixed amount will be set aside each year for each replacement.
2. The balance set aside grows each year until the accumulated fund balance approximates the amount needed in the year for the replacement.

3. Budget approval by the Council, as part of annual budget adoption, is required before purchase from the VERP.
4. Surplus balances will be used to adjust the VERP contributions in subsequent years.
5. The replacement payment is calculated by factoring in the unit price as delivered, expected service life, residual value, and anticipated inflation to replace the original unit.

The fund balance for each VERP account is managed to ensure that the payments remain fairly level each year, with a positive fund balance.

Basic Guideline for Vehicle Replacement/Lifecycles

Description of Vehicle	Avg. Replacement Cycle
Automobile (excluding police cars)	9 years
Automobile (police admin cars)	8 years
Automobile (patrol cars)	4 years
Pickup Trucks	9 years
Snow Plow Trucks & Equipment	6 years
Heavy Equipment	11-16 years

VERP FUND (03)

	2019-20	2020-21	2021-22	2021-22	2022-23
	Actual	Actual	Adopted	Projected	Adopted
Fund Balance					
Beginning of Year					
General	749,741	668,623	754,018	931,026	1,091,094
Enterprise	476,562	509,843	494,172	136,633	209,855
Parks and Recreation	264,942	195,295	122,163	131,216	73,262
Revenue					
Transfers In					
Administration	7,531	10,558	10,558	10,558	10,558
Integrated Technology Systems		11,089	3,514	3,514	3,514
Development Services	7,759	50,354	16,754	16,754	16,754
Engineering	23,443	47,742	22,647	22,647	22,647
Emergency Management	3,637	27,595	8,695	8,695	8,695
Building & Grounds		3,514	3,514	3,514	3,514
Police	135,927	135,453	126,178	126,178	126,178
Streets	165,984	145,647	107,664	134,589	107,664
Water	52,593	78,015	54,777	54,777	54,777
Sewer	52,593	78,015	54,777	54,777	54,777
Parks	50,650	83,095	41,902	41,902	41,902
Total Revenue - General	344,281	431,952	299,524	326,449	299,524
Total Revenue - Enterprise	105,186	156,030	109,554	109,554	109,554
Total Revenue - Parks and Recreation	50,650	83,095	41,902	41,902	41,902
Total Fund Bal & Revenues - General	1,094,022	1,100,575	1,053,542	1,257,475	1,390,618
Total Fund Bal & Revenues - Enterprise	581,748	665,873	603,726	246,187	319,409
Total Fund Bal & Revenues - Parks/Recreation	315,592	278,390	164,065	173,118	115,164
Expenditures					
Vehicle Payment					
Administration	-		5,931	5,931	5,931
1 ea. Enterprise Vehicle Lease					
ITS/Building & Grounds	556	7,160	7,028	7,028	16,005
1 ea. Enterprise Vehicle Lease					
Development Services	1,052	13,040	14,056	14,056	14,186
2 ea. Enterprise Vehicle Lease					
Engineering	34,593	14,253	14,056	14,056	22,208
2 ea. Enterprise Vehicle Lease					
Emergency Management	497	7,949	7,028	7,028	7,099
1 ea. Enterprise Vehicle Lease					
Police	58,701	31,455	76,246	76,246	99,036
6 ea. Enterprise Vehicle Lease (Ford Escape)					
5 ea. Enterprise Vehicle Lease (Ford Interceptor)					
Streets	330,000	40,996	42,036	42,036	298,733
2 ea. Enterprise Vehicle Lease					
1 ea. Dump Truck					
1 ea. Plow/Spreader/Dump for Dump Truck					
Water/Sewer	71,905	444,714	36,332	36,332	36,332
1 ea. Enterprise Vehicle Lease					
Parks and Recreation	120,297	90,982	99,856	99,856	39,256
1 ea. Advance Ecoflex Zamboni					
1 ea. Kubota Mower					
1 ea. Utility Trailer					
2 ea. Enterprise Vehicle Lease					
Transfer to General Fund					
Transfer to Enterprise Fund		84,525			
Transfer to Parks and Recreation		56,192			
Transfer to BERP		54,695			
Total Expenditures - General	425,398	169,549	166,381	166,381	463,198
Total Expenditures - Enterprise	71,905	529,239	36,332	36,332	36,332
Total Expenditures - Parks and Recreation	120,297	147,174	99,856	99,856	39,256
Fund Balance - General	668,623	931,026	887,161	1,091,094	927,419
Fund Balance - Enterprise	509,843	136,633	567,394	209,855	283,077
Fund Balance - Parks and Recreation	195,295	131,216	64,209	73,262	75,908

RESTRICTED REVENUE FUND

The FY 2010 Budget established a Restricted Revenue Fund to account for and restrict funds that the City receives for a specific purpose but which might not be spent in that budget year.

The following revenue accounts have been established:

- Municipal Court Cash Bond Interest
- Police Training Municipal Court Fee
- 9-1-1 Distributions
- Transfers from Other Funds

RESTRICTED EXPENDITURES

- Municipal Court Cash Bond Interest is revenue that comes from cash bonds received from defendants. These funds may be used by the Municipal Court department on items associated with the operation of the court.
- A police training fee is added to fines imposed by the municipal judge. Fees raised may be used only for police training.
- 9-1-1 Distribution funds were used for expenses associated with the upgrade, maintenance and enhancement of the 9-1-1 system. This revenue was eliminated when County voters passed a county-side sales tax for emergency communications in 2012.

Transfers from the General Fund:

- This budget includes a transfer to the Restricted Revenue Fund of half the expected cost of the 2023 Citizen Survey. \$7,000
- Following the approval of this budget the accumulated total will be \$14,000.
- This budget also includes a transfer of \$125,000 for the Employee Incentive Program.

SIGNIFICANT BUDGETARY ITEMS

No significant budgetary items



RESTRICTED REVENUE FUND (04)

	2019-20	2020-21	2021-22	2021-22	2022-23
	Actual	Actual	Adopted	Projected	Adopted
Fund Balance					
Beginning of Year					
Court Cash Bond Interest	805	918	942	944	0
Police Training	10,073	9,856	7,845	7,786	5,833
911 Distribution	0	0	0	0	0
Transfer from Other Funds	712,858	742,523	1,475,118	3,697,331	4,777,106
Revenue					
Court Cash Bond Interest	113	27	25	10	-
Police Training	3,404	2,930	3,644	3,047	3,127
Interest Earnings	14,118	3,999	9,988	6,564	6,564
Transfer from Other Funds					
for Future GMP Update	10,000				
for Citizen Survey	7,000	7,000	7,000	7,000	7,000
for Staffing Study	10,000				
for Body & Dash Cameras		180,000			
Other - insurance reimbursement WC	12,851				
For Transportation (EI) 2023-2027					1,000,000
For HR Inservice Day (EI)			20,000	20,000	
For Raymore Marketing Items (EI)			10,000	10,000	
For Electronic Signage (EI)			150,000	150,000	
For Excess Fund Balance from Covid grant		3,119,090		2,239,214	
For Employee Incentive Program					125,000
Total Revenue - Court Cash Bond Interest	113	27	25	10	-
Total Revenue - Police Training	3,404	2,930	3,644	3,047	3,127
Total Revenue - 911 Distribution	-	-	-	-	-
Total Revenue - Transfer from Other Funds	53,968	3,310,089	196,988	2,432,778	1,138,564
Total Fund Bal & Revenues - Court Cash Bond Interest	918	944	967	954	0
Total Fund Bal & Revenues - Police Training	13,477	12,785	11,489	10,833	8,960
Total Fund Bal & Revenues - Transfer from Other Funds	766,826	4,052,613	1,672,106	6,130,109	5,915,670
Expenditures					
Court Cash Bond Interest			-	954	
Police Training					
7350-1010 Restricted PD Training	3,622	5,000	5,000	5,000	5,000
Dangerous Building Abatement Fund					
Transfer to General Fund - Citizen Survey			-	14,000	14,000
Transfer to the General Fund - GMP		30,000	-	-	-
Transfer to Transportation Fund (EI)					200,000
Other - Parks	8,214	50,000			
Water District Issue - Legal		12,101			
Communications Arts/Signage	2,608				
Staffing Study		35,936		4,064	
Body & Dash Cameras		177,849		2,151	
Comprehensive Traffic Study				50,000	
Employee Safety	4,535	10,208			
Annexation Efforts	360	12,496			
Land Purchased for future Justice Center				675,266	
Police Firing Range	6,000		6,000	356,769	
Development Priming Initiative		13,460		11,540	
HR Inservice Day			20,000	20,000	
Raymore Marketing Items			10,000	10,000	
Electronic Signage			150,000	150,000	
OATS Bus (3 years)	2,586	2,214	6,480	6,480	6,370
Employee Incentive Program					125,000
Court Software (10 years)		11,017	-	52,733	-
Total Expenditures - Court Cash Bond Interest	-	-	-	954	-
Total Expenditures - Police Training	3,622	5,000	5,000	5,000	5,000
Total Expenditures - Transfer to Other Funds	24,303	355,282	192,480	1,353,003	345,370
Fund Balance - Court Cash Bond Interest	918	944	967	0	0
Fund Balance - Police Training	9,856	7,786	6,489	5,833	3,960
Fund Balance - Transfer - Other Funds	742,523	3,697,331	1,479,626	4,777,106	5,570,300
Revenue Over (under) expenditures	29,560	2,952,765	3,176	1,076,878	791,321
Note: Below is the breakdown of the Transfer from Other Funds:					
Fund Balance - Rolling total per subcategory					
for Dangerous Building Abatement	20,000	20,000	20,000	20,000	20,000
for Future GMP Update	80,000	50,000	50,000	50,000	50,000
for Citizen Survey	14,000	21,000	14,000	14,000	7,000
for Staffing Study	40,000	4,064	4,064	(0.00)	(0)
for Body & Dash Cameras		2,151	2,151	0.00	0
Accumulated Interest	42,972	46,970	62,948	53,534	60,098
Employee Safety	32,075	21,867	32,075	21,867	21,867
for Special District Agreement	100,000	100,000	100,000	100,000	100,000
For Transportation (EI) 2023-2027	-	-	-	-	800,000
For Future Comprehensive Traffic Study	50,000	50,000	50,000	-	-
For Water District Issue	12,101	0	-	0	0
For Development Priming Initiative Phase I	25,000	11,540	25,000	-	-
For Annexation Efforts	65,196	52,700	52,936	52,700	52,700
For Comm Budg Arts/Signage	17,774	17,774	17,774	17,774	17,774
For Park Budg-Comp Mast Plan	75,000	25,000	25,000	25,000	25,000
For Excess Fund Balance from Covid grant		3,119,090	880,233	4,361,111	4,361,111
For CJIS Software	63,750	52,733	63,750	0	0
For OATS Bus	15,065	12,850	2,105	6,370	0
For Johnson Dr. Project	54,750	54,750	54,750	54,750	54,750
For Police Firing Range	34,842	34,842	22,842	-	-
Fund Balance - Transfer - Other Funds	742,523	3,697,331	1,479,626	4,777,106	5,570,300

Municipal Court Cash Bond Interest

General Ledger Codes:

04-00-4251-0000

Legal Authority:

Municipal code: Section 130.290

State Statute: 479 & 483.312

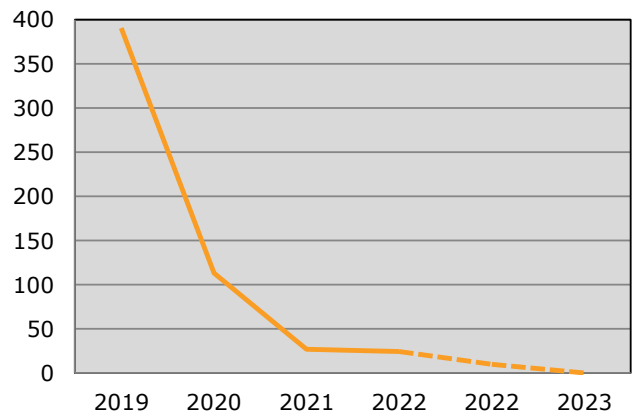
Revenue Description

Municipal Court Cash Bond Interest - The Court maintains a bank account for cash bonds received from defendants that earns interest monthly. The earnings from this account are available for the Court Clerk's discretionary spending.

FY22 projected revenues are based on actual receipts through June with conservative estimated earnings for the remainder of the year. FY23 revenue is based on the average past three years.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	63	234.87%
2014 Actual	54	-13.71%
2015 Actual	35	-36.00%
2016 Actual	39	12.11%
2017 Actual	75	93.00%
2018 Actual	128	71.36%
2019 Actual	391	205.10%
2020 Actual	113	-71.06%
2021 Actual	27	-76.25%
2022 Budget	25	-78.32%
2022 Projected	10	-59.19%
2023 Adopted	0	N/A

Financial Trend



Police Training

General Ledger Codes:

04-00-4255-0000

Legal Authority:

Municipal Code: Section 130.290

State Statute: Chapters 479 & 483 & 590

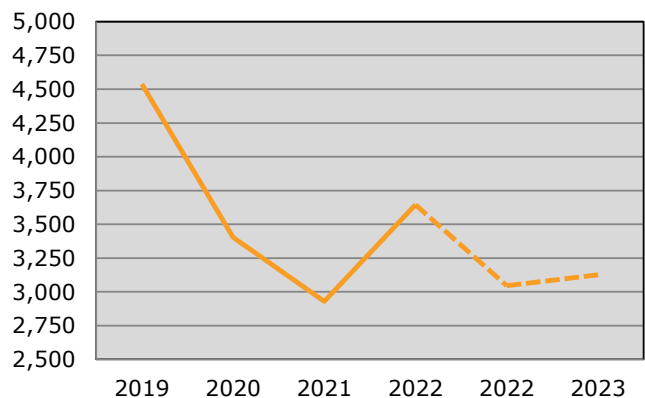
Revenue Description

Police Training Fees - In addition to any fine that may be imposed by the municipal judge there are assessed costs in all cases a Police Training fee of \$2.00. This assists in providing additional funds for training of police officers.

This revenue source has been allocated to the Restricted Revenue Fund (04) since FY 2012.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	6,396	38.86%
2014 Actual	6,138	-4.04%
2015 Actual	4,905	-20.08%
2016 Actual	5,095	3.86%
2017 Actual	4,167	-18.21%
2018 Actual	3,630	-12.89%
2019 Actual	4,538	25.03%
2020 Actual	3,404	-24.99%
2021 Actual	2,930	-13.94%
2022 Budget	3,644	7.05%
2022 Projected	3,047	-16.38%
2023 Adopted	3,127	2.62%

Financial Trend



Interest Revenue

General Ledger Codes:
04-00-4350-0000

Legal Authority:
State Statute: Chapter 82

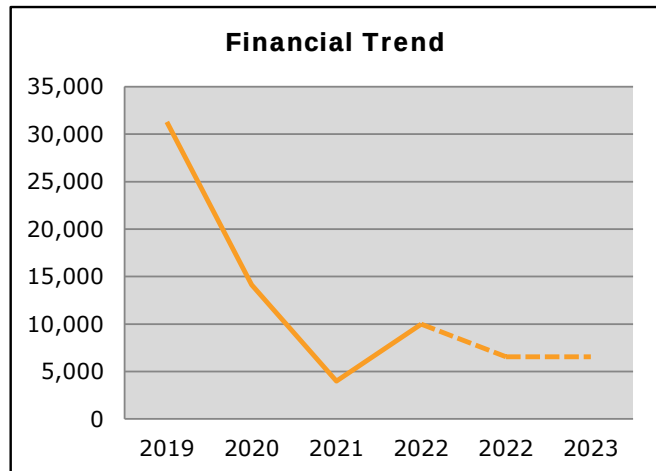
Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds. FY16 revenues were estimated based on historical data and the assumption of no change in interest rates, however, interest rates have risen slightly throughout the year and continue to do so.

A large portion of the interest earnings in FY16 were allocated to the recreation center, as the majority of the earnings were associated with those funds.

FY22 revenues are based on current interest rates being earned. FY23 estimated revenue is based on FY22 projected.

Fiscal Year	Collection	Annual Percentage Change
2012 Actual	922	-37.17%
2013 Actual	699	-24.14%
2015 Actual	494	-29.33%
2016 Actual	5,275	967.20%
2017 Actual	14,133	167.94%
2018 Actual	22,158	56.78%
2019 Actual	31,296	41.24%
2020 Actual	14,118	-54.89%
2021 Actual	3,999	-71.67%
2022 Budget	9,988	-29.25%
2022 Projected	6,564	-34.28%
2023 Adopted	6,564	0.00%



Transfers from General Fund

General Ledger Codes:
04-00-4901-0000

Legal Authority:
Municipal Code: n/a

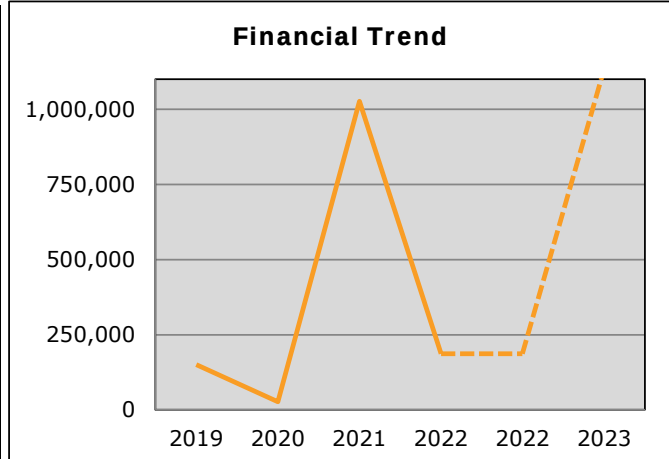
Revenue Description

Transfer from General Fund - This is a transfer from the General Fund of the City to the Restricted Revenue Fund.

Funds are transferred from the General Fund in the following amounts for the following purposes in FY 2023:

*Future Citizen Survey	\$7,000
*Employee Incentive Program	\$125,000
*Transportation Projects Street Pres/Annual Curbs to be transferred to the Transportation Fund (36) for years 2023-2027 at \$200,000/year.	\$1,000,000

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	10,000	N/A
2014 Actual	1,127,000	11170.00%
2015 Actual	810,000	-28.13%
2016 Actual	27,000	-96.67%
2017 Actual	30,000	11.11%
2018 Actual	161,132	437.11%
2019 Actual	151,190	-6.17%
2020 Actual	27,000	-82.14%
2021 Actual	1,026,876	3703.24%
2022 Budget	187,000	592.59%
2022 Projected	187,000	0.00%
2023 Adopted	1,132,000	505.35%



Transfers from Transportation Sales Tax Fund

General Ledger Codes:
04-00-4936-0000

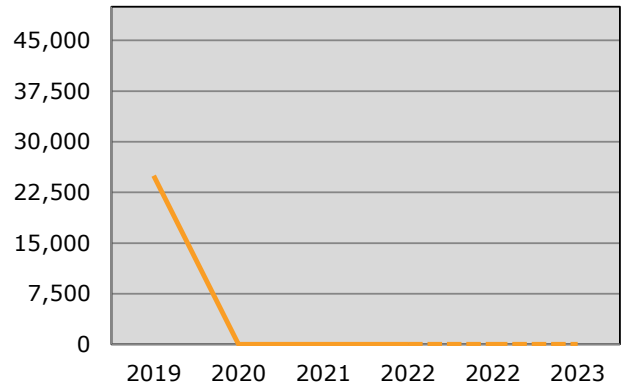
Legal Authority:
Municipal Code: n/a

Revenue Description

Transfer from Transportation Sales Tax Fund - This is a transfer from the Transportation Sales Tax Fund of the City to the Restricted Revenue Fund.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	25,000	N/A
2019 Actual	25,000	0.00%
2020 Actual	0	N/A
2021 Actual	0	N/A
2022 Budget	0	N/A
2022 Projected	0	N/A
2023 Adopted	0	N/A

Financial Trend



Transfers from Enterprise Fund

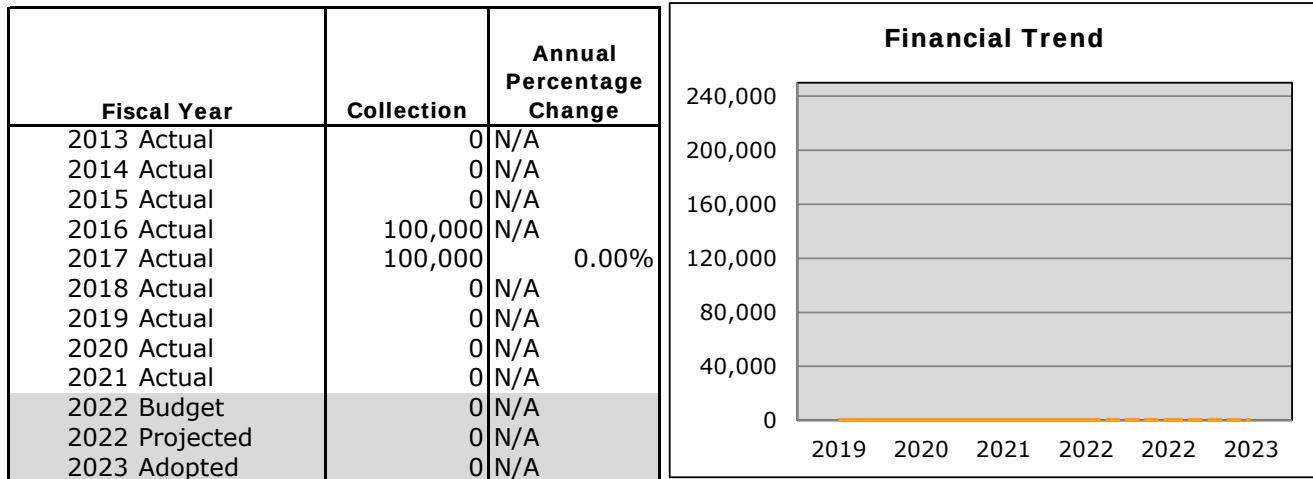
General Ledger Codes: 04-00-4950-0000	Legal Authority: Municipal Code: n/a
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Revenue Description

Transfer from Enterprise Fund - This is a transfer from the Enterprise Fund of the City to the Restricted Revenue Fund.

Funds are transferred from the Enterprise Fund to create a reserve of funds for a pending water district issue.

No transfers are budgeted for FY 2023 at this time.





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CAPITAL BUDGET

The Capital Budget is a product of the Capital Improvement Program (CIP), representing the first year of the five-year CIP.

Capital improvement programming is a guide allowing the efficient and effective use of public funds on public projects. The result of this improvement programming process is the Capital Improvement Program (CIP), a document published annually that proposes the development, modernization or replacement of physical public projects over a five-year

period. The CIP shows the arrangement of projects in a sequential order based on the schedule of priorities and assigns an estimated cost and anticipated method of financing for each project. The first year of the CIP shows specific funding and reflects projects funded during the regular budget process as the Capital Budget.

The following section outlines the capital projects and revenue sources for those projects funded as part of the FY 2023 Annual Budget.





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City of
**RAYMORE,
MISSOURI**

100 Municipal Circle • Raymore, Mo.
816-331-0488 • www.raymore.com

August 15, 2022

**The Honorable Kristofer Turnbow and
Members of the Raymore City Council**

Dear Mayor Turnbow and Members of Council:

The Adopted Capital Budget for Fiscal Year 2023 and the five-year Capital Improvement Program (CIP) FY 2023 - 2027 are hereby transmitted for Council consideration. The Capital Budget and CIP are designed to further the City Council's goals as established in its:

- *FY 2023– 2027 CIP*
- *Growth Management Plan*
- *Strategic Plan*
- *Parks Master Plan*
- *Stormwater Master Plan*
- *Transportation Master Plan*
- *Water System Master Plan*
- *Wastewater System Master Plan*

With these plans in mind the CIP Committee collects project requests submitted by the Department Heads for creation and consideration by the CIP Committee. The CIP Committee, through a series of meetings, develops the project plan for the term of the program. Projects are studied and ranked according to criteria set forth by the Committee. Projects proposed for the CIP are reviewed, evaluated and recommended to the City Manager. The projects accepted by the City Manager are now presented to the City Council for consideration.



REVENUES

The Capital Budget is funded through a number of different operating and capital funds. Some projects may be funded from more than one fund. Some funds are fairly restricted as to what they may be used for, and others may be used more broadly. The authorized use of the capital fund is explained within the fund narrative. Year-to-year revenues into the capital funds from FY 2022 to FY 2023 are anticipated to remain relatively constant.

Sales Taxes: The Transportation Fund (36), Capital Improvement Fund (45), Stormwater Sales Tax Fund (46) and Park Sales Tax Fund (47) obtain as their primary revenue source sales taxes. As stated in the General Fund, estimated FY 2023 revenues are based on current receipts, no loss of business and limited new business coming on line. Within the Parks Sales Tax Fund and the Stormwater Sales Tax Fund, the City Council determines each year how to allocate twenty percent of the revenue from the Park/Stormwater Sales Tax. Forty percent of the revenue from the half-cent Park/Stormwater Sales Tax is allocated to the Stormwater Sales Tax Fund by law; forty percent of the revenue is allocated to the Park Sales Tax Fund by law; and twenty percent is at the discretion of the Council to allocate. For FY 2023, it is proposed to allocate the discretionary 20% at 10% to the Park Sales Tax Fund, resulting in a total 50% being allocated to the Park Sales Tax Fund and 10% being allocated to the Stormwater Sales Tax Fund, resulting in a total 50% being allocated to the Stormwater Sales Tax Fund.

Building fees and permits: This is another major component of revenue for certain capital funds including the Park Fee in Lieu Fund (27), Excise Fund (37), Water Connection Fee Fund (52) and Sewer Connection Fee Fund (53). The new residential starts for FY 2023 are estimated at 153 and no new commercial or industrial starts are contemplated in these proposed capital budgets.

Transfers from other funds: A final source of revenue for certain capital funds relies on transfers into them from other funds according to pre-established formulas or funding needs. This allows for a set operational amount to be transferred into the capital fund to avoid spikes in the other funds as needs arise. The two funds that rely on transfers into them are the Building and Equipment Replacement Fund (05) and the Enterprise Capital Maintenance Fund (54). The Building and Equipment Fund (05) receives a set transfer payment each year of \$100,000 from the Capital Improvement Fund (45). Capital Improvement Fund (54) receives approximately \$600,000 each year from the Enterprise Fund (50).

PROPOSED FY 2023 CAPITAL BUDGET

The proposed FY 2023 capital budget includes project funding of \$9,509,319 for 28 recommended projects. Immediately following this transmittal message are two project summary sheets showing all of the projects by category and by funding source.

These projects can be found within the capital budget narratives. Each project is listed with project description, justification, budget impact and project cost. Further information can be found within the project detail sheets of the CIP.

FY 2023 CAPITAL PROJECT SUMMARY

Buildings & Grounds	\$49,032
Parks	\$730,190
Sanitary Sewer	\$147,514
Stormwater	\$666,000
Transportation	\$8,259,700
Water	\$336,883
Total	\$10,189,319

ACKNOWLEDGMENTS

My sincere thanks go to the department heads and division managers who worked hard to prepare the capital budget, and especially the Capital Improvement Committee. Parks & Recreation Director Nathan Musteen worked with the Park Board on the submission for Parks & Recreation capital projects. Public Works Director Mike Krass has a major role in putting together data for most of the projects in the capital budget and capital improvement program. Finance Director Elisa Williams put in countless hours of work in working with the CIP Committee, vetting projects and providing estimates and guidance before anything is recommended to the City Manager. My sincere thanks and gratitude go to them for their work.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Jim Feuerborn", with a long, sweeping horizontal line extending to the right.

Jim Feuerborn, City Manager

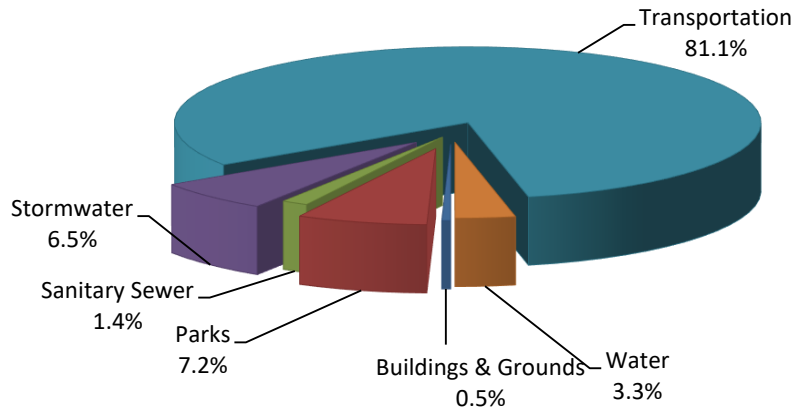
CAPITAL PROJECT SUMMARY

By Type

Type

2023 Funding

Buildings & Grounds	\$	49,032
Parks	\$	730,190
Sanitary Sewer	\$	147,514
Stormwater	\$	666,000
Transportation	\$	8,259,700
Water	\$	336,883
Total:	\$	10,189,319



Capital expenditure projects are classified into seven specific programs: Buildings and Grounds, Community Development, Parks and Recreation, Sanitary Sewer, Stormwater, Transportation and Water Supply. For simplicity of presentation, only the types being funded in the current budget year are presented above.

CAPITAL PROJECT SUMMARY

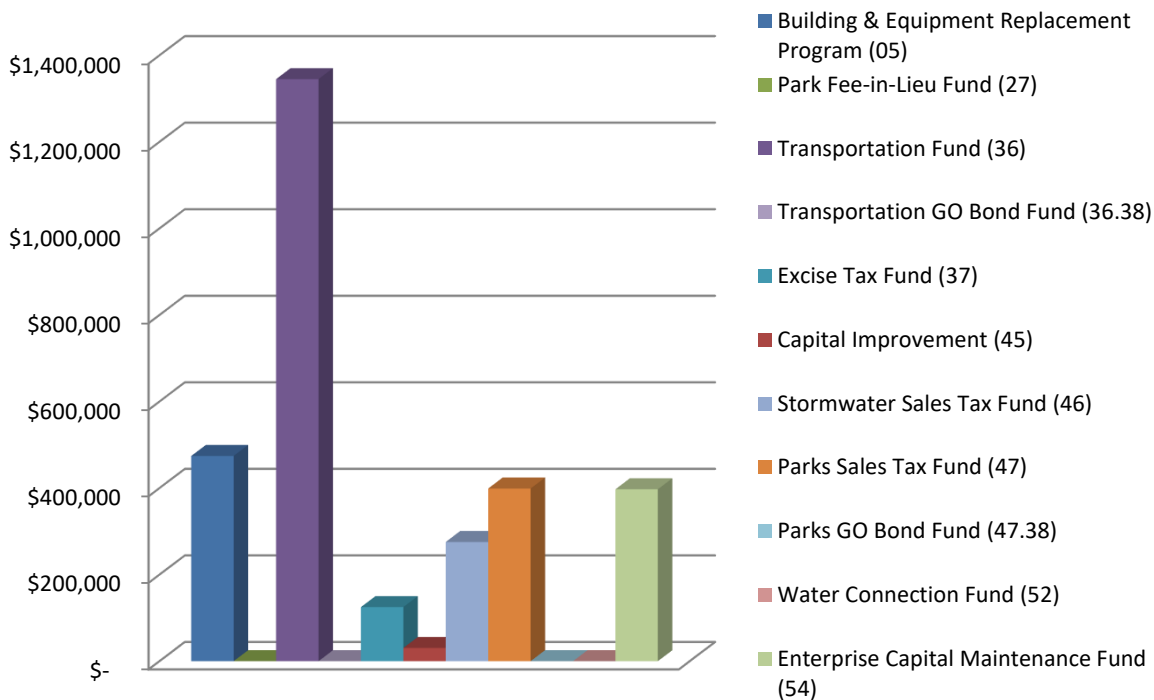
By Funding Source

Source

2023 Funding

Building & Equipment Replacement Program (05)	\$ 49,032
Park Fee-in-Lieu Fund (27)	\$ 103,200
Transportation Fund (36)	\$ 2,360,200
Transportation GO Bond Fund (36.38)	\$ 5,205,000
Excise Tax Fund (37)	\$ 562,000
Capital Improvement (45)	\$ 178,490
Stormwater Sales Tax Fund (46)	\$ 666,000
Parks Sales Tax Fund (47)	\$ 581,000
Parks GO Bond Fund (47.38)	\$ -
Water Connection Fund (52)	\$ -
Sewer Connection Fund (53)	\$ -
Enterprise Capital Maintenance Fund (54)	\$ 484,397

Total: \$ 10,189,319



Raymore funding for capital projects comes from a variety of sources, but generally falls into one of the categories above.

FY 2023 CAPITAL PROJECTS

The following projects are included in the proposed Capital Improvement Program (CIP) with funding requested in FY 2023 in the amounts detailed below. A full description of the project and the proposed expenditure and funding schedule, which may include prior funding and anticipated future funding for each is also included in the CIP. Projects may be funded from multiple sources over a number of years.

Buildings & Grounds

Server Replacement Program	\$	15,000
Video Streaming Servers	\$	34,032
	\$	49,032

Parks

Dog Park	\$	350,000
Dog Park	\$	103,200
Disc Golf Relocation	\$	51,000
Mayor's Christmas Tree	\$	35,990
Centerview Sound System Upgrades	\$	10,000
EI Rec Park Trail	\$	30,000
Trails Maintenance	\$	150,000
	\$	730,190

Sanitary Sewer

Sanitary Sewer Inflow & Infiltration Reduction	\$	147,514
	\$	147,514

Stormwater

Annual Curb Replacement Program	\$	212,000
Johnston Lake Dam Study	\$	30,000
Hunters Glen Storm Repairs	\$	424,000
	\$	666,000

Transportation

Annual Curb Replacement Program	\$	674,000
Annual Street Preservation Program	\$	1,098,000
Right of Way Infrastructure Repairs	\$	159,000
Roadside Trail Maintenance	\$	25,000
GO Bond Kurzweil Road	\$	1,103,000
GO Bond I49/58Hwy	\$	3,000,000
GO Bond Street Lights	\$	1,102,000
Curb Ramp Repair & Replacement	\$	132,500
Salt Dome Pad Repairs	\$	74,200
Sidewalk Replacement Program	\$	330,000
Dean Avenue Access Management	\$	350,000
Maintenance of Thoroughfare Routes	\$	212,000
	\$	8,259,700

Water

Hydrant Replacement	\$	161,983
Mayberry Court Waterline Replacement	\$	100,700
Original Town Valve Installment Program	\$	74,200
	\$	336,883

Grand Total: \$ 10,189,319

Capital Improvement Program by Funding Source and Project - 5 Year Summary

By Fund

	2022-23	2023-24	2024-25	2025-26	2026-27
Building & Equipment Replacement Program (05)					
Server Replacement Program	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Video Streaming Servers	\$ 34,032				
Park Fee-in-Lieu Fund (27)					
Dog Park	\$ 103,200				
Transportation Fund (36)					
Annual Curb Replacement Program	\$ 674,000	\$ 674,000	\$ 674,000	\$ 674,000	\$ 674,000
Annual Street Preservation Program	\$ 1,098,000	\$ 1,098,000	\$ 1,098,000	\$ 1,098,000	\$ 1,098,000
Right of Way Infrastructure Repairs	\$ 159,000	\$ 159,000	\$ 159,000	\$ 159,000	\$ 159,000
Roadside Trail Maintenance	\$ 25,000				
Salt Dome Pad Repairs	\$ 74,200				
Sidewalk Replacement Program	\$ 330,000				
Transportation GO Bond Fund (36.38)					
GO Bond Kurzweil Road	\$ 1,103,000				
GO Bond I49/58Hwy	\$ 3,000,000				
GO Bond Street Lights	\$ 1,102,000				
Excise Tax Fund (37)					
Maintenance of Thoroughfare Routes	\$ 212,000	\$ 212,000	\$ 212,000	\$ 212,000	\$ 212,000
Dean Avenue Access Management	\$ 350,000	\$ 500,000			
Median at Kentucky & 58Hwy		\$ 200,000			
Capital Improvement Fund (45)					
Curb Ramp Repair & Replacement	\$ 132,500	\$ 132,500	\$ 132,500	\$ 132,500	\$ 132,500
Centerview Sound System Upgrades	\$ 10,000				
Mayor's Christmas Tree	\$ 35,990				
Dean Avenue Access Management		\$ 650,000			
Stormwater Sales Tax Fund (46)					
Annual Curb Replacement Program	\$ 212,000	\$ 212,000	\$ 212,000	\$ 212,000	\$ 212,000
Johnston Lake Dam Study	\$ 30,000				
Hunter's Glen Storm Repairs	\$ 424,000				
Stormwater Culvert Rehabilitation		\$ 265,000	\$ 265,000	\$ 265,000	\$ 265,000
Good Parkway Improvements			\$ 180,000		
Park Sales Tax Fund (47)					
Dog Park	\$ 350,000				
Disc Golf Course Relocation	\$ 51,000				
T.B. Hanna Station Phase 2		\$ 332,000			
Good Parkway Improvements			\$ 400,000		
Baseball Concession Stand Renovations				\$ 168,000	
Recreation Park Baseball Complex Scoreboards				\$ 50,000	
Baseball Shade Structure Replacement				\$ 200,000	
Recreation Park Parking Lot Expansion					\$ 302,000
RAC Playground					\$ 150,000
EI Rec Park Trail	\$ 30,000				
Trails Maintenance	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Park GO Bond Fund (47.38)					
(no projects scheduled)					
Water Connection Fee Fund (52)					
(no projects scheduled)					
Sewer Connection Fund (53)					
(no projects scheduled)					
Enterprise Cap. Maint Fund (54)					
Sanitary Sewer Inflow and Infiltration Reduction	\$ 147,514	\$ 151,201	\$ 154,981	\$ 158,856	\$ 162,827
Hydrant Replacement	\$ 161,983	\$ 165,223	\$ 168,527	\$ 171,898	\$ 175,336
Mayberry Court Waterline Replacement	\$ 100,700				
Original Town Valve Installation Program	\$ 74,200				
Total Projects by Fiscal Year	\$ 10,189,319	\$ 4,915,924	\$ 3,821,008	\$ 3,666,254	\$ 3,707,663

CAPITAL BUDGET IMPACT ON OPERATING BUDGET

The impact of capital project operating costs on the annual budget requires careful consideration. Operating costs are a fundamental element of the City's Capital Improvement Program and the over budget development.

Reliable operating cost estimates are necessary from the onset of each budget cycle, as the City must determine specific ongoing expense it will incur once a project has been completed. For example, once the Recreation Activity Center became active it required staff (personnel), operating supplies, electricity, insurance and ongoing maintenance costs to operate. And, since project components are often completed in phases, partially constructed projects generally have associated operating costs which need to be funded in future fiscal years.

Factors such as location, size, and use of the facility determine the number of personnel and operating costs. Projects such as the street lights require no additional personnel and minimal operating costs, while most of the park amenity additions would require additional personnel to cover operations and maintenance. These projects are considered by the CIP Committee and additional part-time staff or full-time staff is requested, if necessary, within the operating budget. In terms of budgeting, the project's initial operational impact may begin before completion of the project in its entirety.

Typically, recurring capital projects have minimal operating impact on the City's current or future budgets. Such projects may be scheduled for replacement

or rehabilitation. On occasion there may be some operational cost savings for recurring projects. For example, the annual curb replacement program may reduce operating expenditures associated with repairing curbs, storm cleanup, etc. Many new construction or major improvements do require some additional operating costs such as mowing, electricity, fuel and various other maintenance costs such as equipment rental and contractual services.

On the following page are estimated impacts of operating costs for all capital items budget for FY 2023, as well as the full five-year presentation. Amounts represent an addition to or reduction of operating costs.

CAPITAL BUDGET IMPACT ON OPERATING BUDGET

Below is an estimated impact of operating costs for all capital items budgeted for the full 5-Year representation of the projects. Amounts represent an addition to or reduction of operating costs.

PROJECT / DESCRIPTION	2022-23		2023-24		2024-25		2025-26		2026-27	
Annual Curb Replacement Program	\$	(1,500)	\$	(1,500)	\$	(1,500)	\$	(1,500)	\$	(1,500)
Annual Street Preservation Program	\$	(1,300)	\$	(1,300)	\$	(1,300)	\$	(1,300)	\$	(1,300)
Maintenance of Thoroughfare Routes	\$	(750)	\$	(750)	\$	(750)	\$	(750)	\$	(750)
Total General Fund	\$	(3,550)	\$	(3,550)	\$	(3,550)	\$	(3,550)	\$	(3,550)
Dog Park	\$	3,180	\$	6,360	\$	6,360	\$	6,360	\$	6,360
Total Park Fund	\$	(3,180)	\$	(6,360)	\$	(6,360)	\$	(6,360)	\$	(6,360)
Sanitary Sewer Inflow and Infiltration Reduction	\$	(30,000)	\$	(30,000)	\$	(30,000)	\$	(30,000)	\$	(30,000)
Total Enterprise Fund	\$	(30,000)	\$	(30,000)	\$	(30,000)	\$	(30,000)	\$	(30,000)
Combined Total Operating Impact	\$	(36,730)	\$	(39,910)	\$	(39,910)	\$	(39,910)	\$	(39,910)

BUILDING & EQUIPMENT REPLACEMENT PROGRAM - (BERP) FUND

The City establishes a schedule for the replacement and repair of buildings and of large equipment in a sinking fund. To better plan for the future and level out significant increases in any one year's budget, a funding mechanism accumulates funds utilizing annual payments to the BERP Fund (05). The program calls for the setting aside of funds, on an amortized basis, to pay for expensive equipment that will require replacement in future years. In this way, budget hardships in any given year due to the need to replace a particular piece of expensive equipment can be avoided.

REVENUES

Replacement funding is provided through an annual contribution from the Capital Improvement Fund. It is intended that the City use this method to purchase all of its future building repairs and equipment replacements.

The fund also is supported by a transfer from the Enterprise Fund. Residents who receive monthly trash service pay an additional \$1.50 per home for the maintenance and care of the trash and recycling carts.

Basic Funding Assumptions:

1. A fixed amount will be set aside each year for each replacement.
2. In general, approval by the Council as part of the budget process is a prerequisite to a purchase from the BERP Fund. If the City Manager determines that an emergency replacement needs to occur and is properly allocated to the BERP Fund, he may authorize such purchase.
3. If the BERP Fund balance is deemed sufficient, contributions to the fund may be reduced.

FY 2013 marked the establishment of this reserve fund. One-time transfers of \$1,000,000 from the General Fund and \$99,044 from the Restricted Revenue Fund were made in FY 2013.

The original financial model for this fund called for an injection of \$300,000 per year as a transfer from the Capital Improvement Fund (45). This annual transfer has been reduced to \$100,000 due to the healthy balance. Staff will review the transfer annually before making any changes requiring Council approval.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2023 Budget	Total Available
Server Replacement Program	0	0	0	\$15,000	\$15,000
Video Streaming Site Servers	0	0	0	\$34,032	\$34,032
Total	0	0	0	\$49,032	\$49,032

Server Replacement Program

Cost (total): \$15,000

This project will move the server replacement program from general funding to the BERP program. As servers have a useful life of five years, replacements will be scheduled in five-year cycles. For example, one server was replaced in 2021-2022 to initiate this funding source and will be replaced again in FY 2026-2027. This is an ongoing cost of \$15,000 per year to replace multiple servers per year.

Operating Cost: No anticipated additional costs

Video Streaming Site Servers

Cost (total): \$34,032

This project involves the setup and installation of video streaming servers at the Raymore Activity Center and Hawk Ridge Park.

Due to bandwidth limitations between facilities, there are ongoing security camera issues when sending multiple video streams to the server located at City Hall. By installing site servers they will store the data locally and still be able to send a single stream back to City Hall for viewing.

Operating Cost: No anticipated additional costs



B.E.R.P. (05)

Building & Equipment Replacement Program		2019-20		2020-21	2021-22	2021-22	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
Fund Balance		Actual	Actual	Actual	Budget	Projected	Adopted	Projected	Projected	Projected	Projected	Projected
Beginning of Year		366,627		517,333	740,873	756,845	587,461	796,844	1,025,250	1,255,369	1,487,215	
Revenue												
Transfer In - from Restricted Revenue Fund												
Transfer In - from VERP Fund												
Transfer In - from General Fund				54,695	-	-	-					
Transfer In - from Enterprise Fund												
Transfer In - from Capital Improvement Fund												
Interest Revenue												
Total Revenue		249,895		298,869	258,002	255,118	258,416	243,406	245,119	246,845	248,584	
Total Fund Bal & Revenues		616,522		816,202	998,875	1,011,963	845,876	1,040,250	1,270,369	1,502,215	1,735,799	
Expenditures												
Misc												
Capital Outlay												
City Hall LED Lighting Upgrades												
Public Works LED Lighting Upgrades		(671)										
Executive Conference Room Chairs - complete												
Parks Maintenance Facility Door Access System												
City Hall Roof Replacement												
Dude Solutions		12,300										
Police CI3KC - Technician Relay		512										
Capital Projects (Budgeted / reconciled)												
Public Works Facility Roof Repair		(4,332)										
City Hall Phone System		1,147										
City Hall Front Entry Repair		(22,690)										
City Hall Lobby Modifications		(15,229)										
Municipal Circle Light Replacement		(20,260)										
City Hall Exterior Painting		(18,739)										
Solid Waste & Recycling Containers		(43,446)		34,679								
Facility Duress/Fire System		6,587										
City Hall / Police Dept Parking Lot Repair		20,000										
Exterior Door Repair & Replacement - City Hall/PD		4,012										
City Hall Sidewalk Replacement & Repair & Tower Improvemen		140,000										
Radiant Heaters		40,000				9,502						
Public Works Door Access System				16,884								
Centerview Interior Wood Refinish				7,794								
Facility Use & Space Analysis					90,000	90,000						
Public Works Lobby Security Enhancements					75,000	75,000						
Garage Door Replacement & Repair					35,000	35,000						
City Hall South Parking Lot Lighting					15,000	15,000						
HVAC Replacement Project					200,000	200,000						
Server Replacement Program							15,000	15,000	15,000	15,000	15,000	15,000
Video Streaming Site Servers							34,032					
Total Expenditures												
Available Fund Balance		99,189		59,357	215,000	424,502	49,032	15,000	15,000	15,000	15,000	15,000
		517,333		756,845	783,875	587,461	796,844	1,025,250	1,255,369	1,487,215	1,720,799	

Interest Revenue

General Ledger Codes:

05-00-4350-0000

Legal Authority:

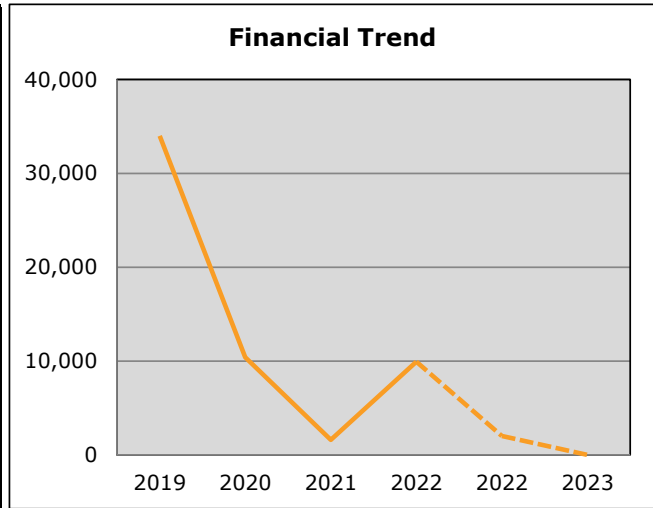
State Statute: Chapter 82

Revenue Description

Interest Revenue - This account is used to record revenues associated with the City's return on investments of idle funds.

FY22 revenues are based on current fund balance at current interest rates being earned. FY23 is based on FY22.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	2,312	N/A
2015 Actual	7,635	230.26%
2016 Actual	10,391	36.10%
2017 Actual	13,233	27.35%
2018 Actual	29,330	121.65%
2019 Actual	33,994	15.90%
2020 Actual	10,389	-69.44%
2021 Actual	1,600	-84.60%
2022 Budget	9,934	520.74%
2022 Projected	2,015	25.90%
2023 Adopted	0	N/A



Transfer from General Fund

General Ledger Codes:
05-00-4901-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

Revenue Description

This account is for transfers from the General Fund balance for use on specific projects;

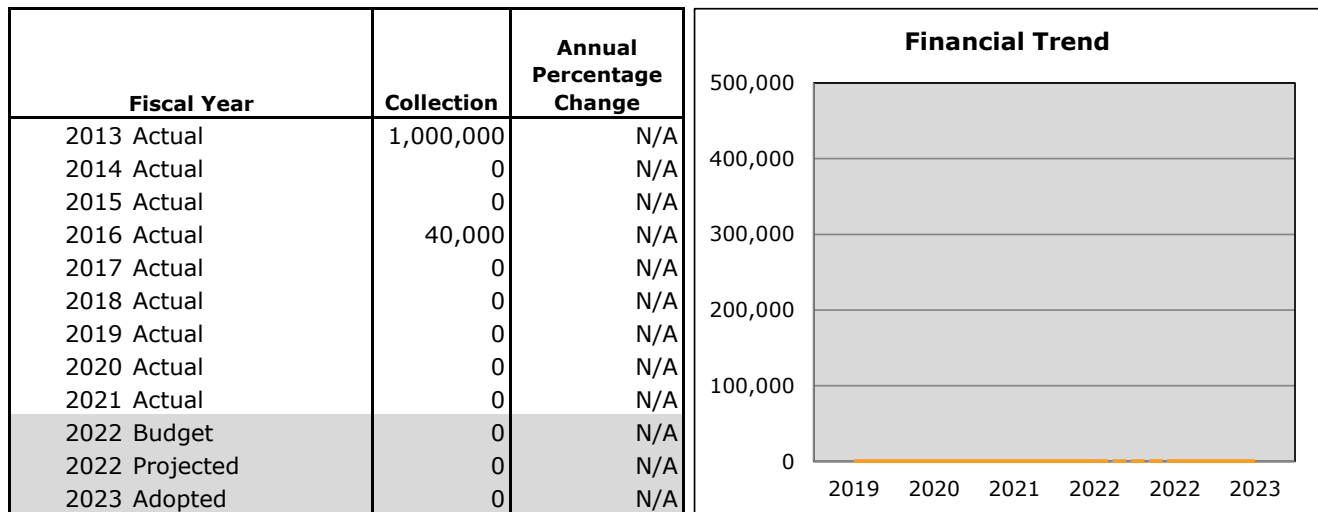
FY2013

\$1,000,000 Future Civic Center Reserve

FY2016

\$40,000 Speakers and Microphone Floor Connections in the Council Room

No transfers are budgeted for FY23.



Transfer from VERP Fund

General Ledger Codes:
05-00-4903-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

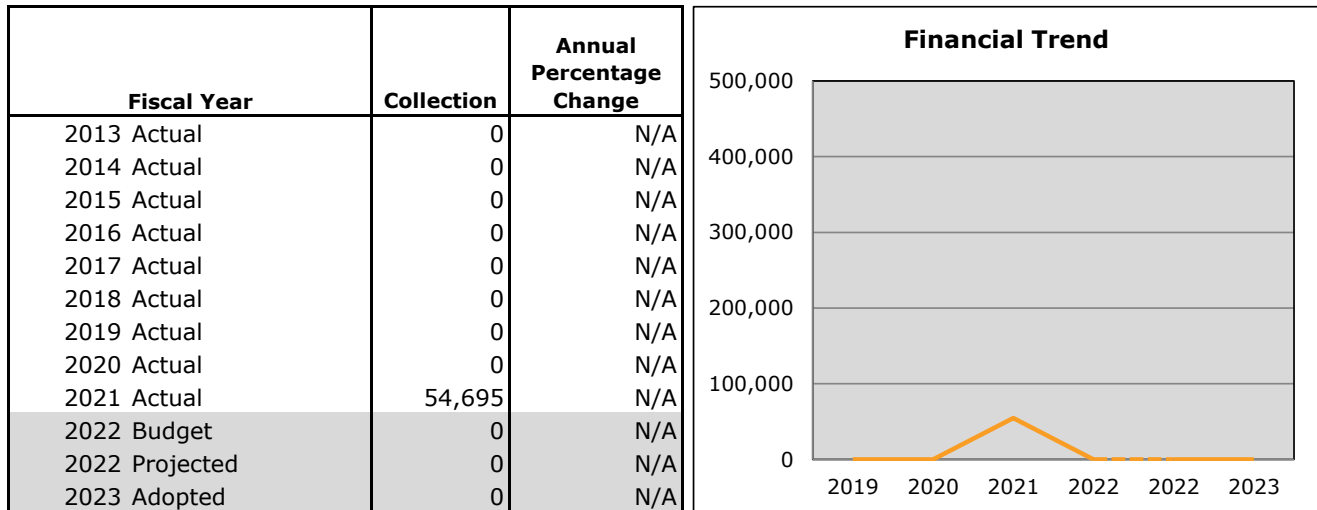
Revenue Description

This account is for transfers from the VERP Fund balance for use on specific projects.

2021

Transfer from VERP for future equipment replacement for the Command Post Vehicle

No transfers are budgeted for FY23.



Transfer from Capital Improvement Sales Tax Fund

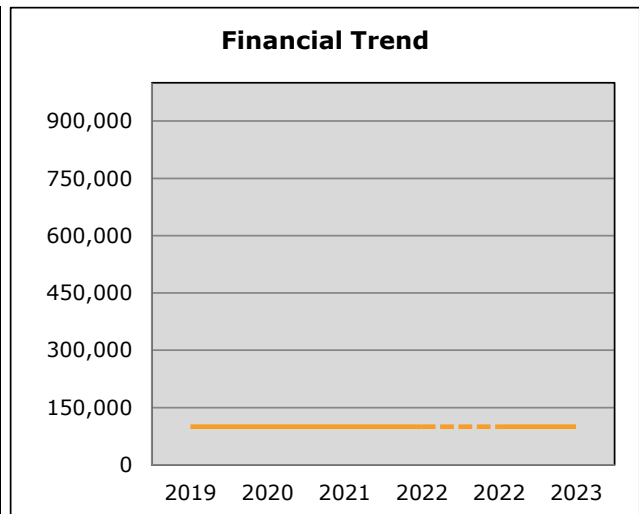
General Ledger Codes: 05-00-4945-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

This account is for transfers from the Capital Improvement Sales Tax Fund for future building repairs and equipment replacements specifically covered by the BERP Fund. This funding was set to contribute \$300,000 annually based on future needs and will be analyzed and adjusted as the City's infrastructure changes.

The FY17 annual transfer was reduced to \$100,000 due to the healthy balance and a new financial model is being investigated. FY23 transfer is estimated to remain the same.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	300,000	N/A
2015 Actual	300,000	0.00%
2016 Actual	300,000	0.00%
2017 Actual	100,000	-66.67%
2018 Actual	100,000	0.00%
2019 Actual	100,000	0.00%
2020 Actual	100,000	0.00%
2021 Actual	100,000	0.00%
2022 Budget	100,000	0.00%
2022 Projected	100,000	0.00%
2023 Adopted	100,000	0.00%



Transfer from Enterprise Fund

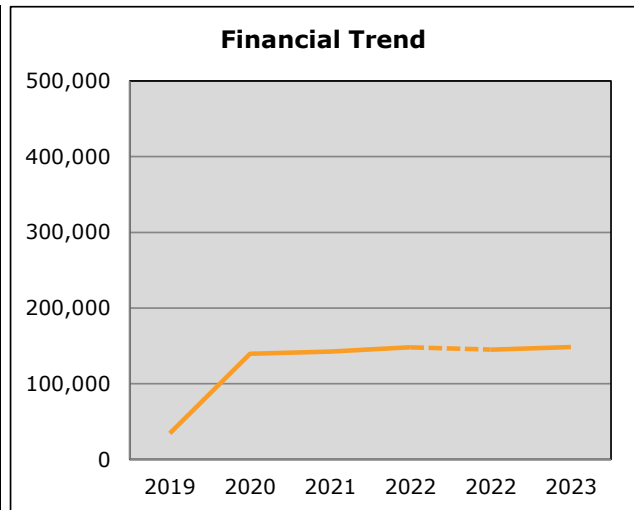
General Ledger Codes:
05-00-4950-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

Revenue Description

This account is for transfers from the Enterprise Fund balance to reimburse the cost of solid waste and recycling carts.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	0	N/A
2017 Actual	0	N/A
2018 Actual	0	N/A
2019 Actual	34,477	N/A
2020 Actual	139,506	304.64%
2021 Actual	142,574	2.20%
2022 Budget	148,068	3.85%
2022 Projected	145,184	1.83%
2023 Adopted	148,482	2.27%



PARK FEE IN LIEU FUND

The City of Raymore Park Fee In Lieu Fund (27), established in 1999, is used to fund the purchase of future land for city parks. Funds may also be used for infrastructure improvements that would bring park land into the condition in which it would have been dedicated from a subdivision developer.

REVENUES

Revenues are received from development exactions per the requirements of City Code Section 445.040. Older projects (approved prior to May, 2004) pay fees-in-lieu of land dedication per lot at the time a building permit is issued. Subdivision developments that do not dedicate park land and which were approved after May 2004, pay fees-in-lieu of land at the time of recording each final plat for all the lots shown on the plat being recorded.

FUND PROJECT HIGHLIGHTS

Dog Park



Project	Prior Budget	Total Expenditures	Carryover	2023 Budget	Total Available
Dog Park	0	0	0	\$103,200	\$103,200
Total	0	0	0	\$103,200	\$103,200

Park Fee In Lieu (27)

	2019-20		2020-21	2021-22		2021-22	2022-23	2023-24		2024-25	2025-2026
	Actual		Actual	Budget	Projected		Projected	Projected	Projected	Projected	Projected
Fund Balance Beginning of Year	57,568		74,074	98,588	115,396	145,182	103,087	164,241	227,001	257,107	
Revenue											
Fees & Permits											
Park Fee in Lieu	15,607		41,064	29,496	28,869	25,788	25,982	26,306	26,701	27,368	
Miscellaneous Revenue						34,400	34,400	34,400			
Intergovernmental											
Interest	899		258	917	917	917	773	2,053	3,405	6,428	
Total Revenue	16,506		41,322	30,413	29,786	61,105	61,155	62,759	30,106	33,796	
Total Fund Bal & Revenues	74,074		115,396	129,001	145,182	206,287	164,241	227,001	257,107	290,903	
Expenditures											
Dog Park						103,200					
Total Expenditures	-		-	-	-	103,200	-	-	-	-	
Fund Balance (Gross)	74,074		115,396	129,001	145,182	103,087	164,241	227,001	257,107	290,903	
Less: Reserve Balance ()				-	-	-	-	-	-	-	
Available Fund Balance	74,074		115,396	129,001	145,182	103,087	164,241	227,001	257,107	290,903	

Park Fee in Lieu

General Ledger Codes:

27-00-4705-0000

Legal Authority:

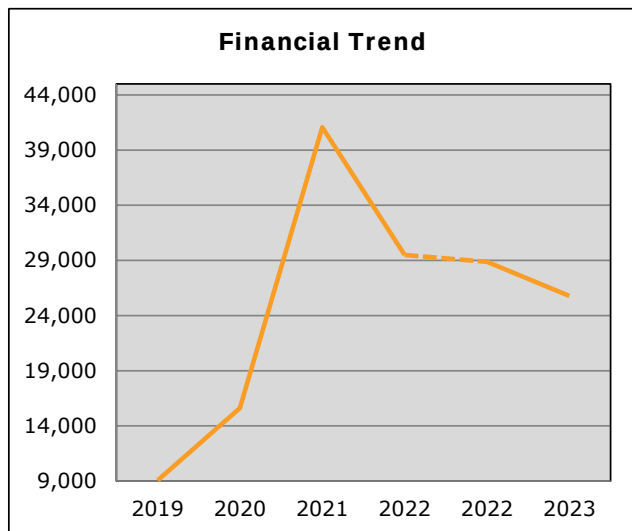
Municipal code: Section 445.040

Revenue Description

Park Fee in Lieu - This fund was created to allow developers to donate cash in lieu of parkland. This is applied to the acquisition of land for future parks and may also be used for developing neighborhood parks.

FY23 revenues are conservatively based on the average fee assessed using 153 new homes.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	12,235	19.54%
2014 Actual	10,315	-15.69%
2015 Actual	19,843	92.36%
2016 Actual	15,788	-20.44%
2017 Actual	18,955	20.06%
2018 Actual	20,259	6.88%
2019 Actual	9,053	-55.31%
2020 Actual	15,607	72.39%
2021 Actual	41,064	163.12%
2022 Budget	29,496	-28.17%
2022 Projected	28,869	-29.70%
2023 Adopted	25,788	-10.67%





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TRANSPORTATION FUND

The City of Raymore Transportation Fund (36), established in 2001, is used to fund those capital projects associated with the expansion, enhancement, and major maintenance of the City's transportation system.

- A Cass County Road and Bridge Property Tax is assessed to the residents of Cass County Missouri then distributed to the municipalities.

REVENUES

1. The Transportation Sales Tax Fund (36) has as its primary source of revenue a sales tax of one-half percent (0.5%).
2. Intergovernmental Taxes are also received from Cass County Missouri:
 - A quarter-cent sales tax is collected by the county then one-third of the collections are distributed to the municipalities.

OTHER EXPENDITURES

1. **General Fund Transfer:** A transfer is made annually to the General Fund to offset costs incurred by the Street Department. \$320,000
2. **Transfer to Excise Tax Fund:** When the City excise tax was instituted, it was understood that the City at-large should contribute to the cost of projects paid for with excise tax funds. \$50,000

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2023 Budget	Total Available
2023 Curb Replacement	0	0	0	\$674,000	\$674,000
2023 Street Preservation	0	0	0	\$1,098,000	\$1,098,000
Right-of-way Infrastructure Repairs	0	0	0	\$159,000	\$159,000
Roadside Trail Maintenance	0	0	0	\$25,000	\$25,000
Salt Dome Pad Repairs	0	0	0	\$74,200	\$74,200
Sidewalk Replacement Program	0	0	0	\$330,000	\$330,000
Total	0	0	0	\$2,730,200	\$2,730,200



Annual Curb Replacement Program

Cost (total) \$674,000

The City is in the midst of a multi-year program to address curb deterioration. Proposed funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 18,000 feet of curb and gutter at various locations each year.

The concrete curb and gutter has deteriorated in many areas throughout the City. Engineering staff completed a condition survey of curb and gutter throughout the city in 2020, and the survey was updated in summer and fall of 2022. The cost of the replacement program is being borne by both the Storm Water and Transportation Funds in recognition of the fact that curbs serve both as a road support device and as a storm water conveyance measure.

Operating Cost: No anticipated additional operating costs



Annual Street Preservation Program

Cost (total) \$1,098,000

Street Preservation involves taking actions to preserve the local street network, which may include milling of streets and overlaying it with several inches of pavement, micro paving, chip/sealing, and crack sealing. This occurs in various locations around the City, approved by the City Council on an annual basis.

The City's Comprehensive Pavement Management program outlines a regular maintenance schedule for the street network in order to maintain the network in "good" condition or better. Staff is currently updating the Pavement Management Program.

Operating Cost: No anticipated additional operating costs

Right-of-way Infrastructure Repairs

Cost (total) \$159,000

This program provides funding for repairs of various infrastructure within public rights of way such as sidewalks/pathways, curbs, gutters and stormwater culverts. Operations and Maintenance has a considerable backlog of sidewalk and curb repairs. This project provides supplemental funding for the removal and replacement of displaced sidewalk panels that cannot be corrected by mudjacking. Staff is also starting to encounter a number of street crossing culvert failures, which require immediate attention. This project provides funding for these repairs. It is proposed that the hierarchy for the use of these funds would be sidewalk repairs, curb repairs and culvert repairs.

Operating Cost: No anticipated additional operating costs

Roadside Trail Maintenance

Cost (total) \$25,000

This project will provide funds for spot maintenance of roadside trails such as patching and crack sealing. Many of the roadside trails are over 10 years old and are exhibiting numerous defects such as thermal cracks and settlements which can lead to a hazardous condition.

Operating Cost: No anticipated additional costs



Sidewalk Replacement Program

Cost (total) \$330,000

This project involves replacing 1,700 linear feet of sidewalk that have deteriorated throughout Raymore. In an ongoing effort to upgrade the city's pedestrian network, these sections of sidewalk have been identified by the Public Works Operations team as the areas of highest priority. The Public Works Department is unable to complete this volume of work in a timely manner.

Operating Cost: No anticipated additional costs

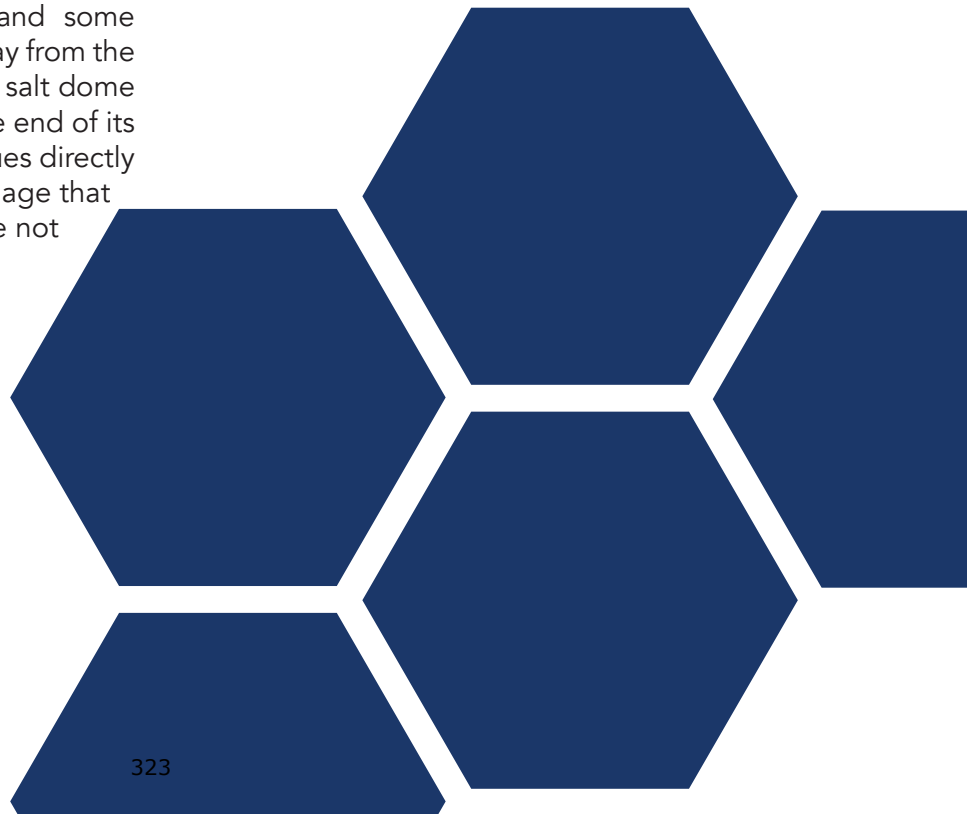


Salt Dome Pad Repairs

Cost (total) \$74,200

The project involves replacing the asphalt around the salt dome at the Public Works Operations Building site. This will include subgrade repairs and some grade work to ensure water easily drains away from the building. Due to heavy traffic in front of the salt dome pad, the asphalt in this area has reached the end of its useful life. Repairing this area will fix the issues directly in front of the dome, while slowing the damage that is occurring to the surrounding areas that are not being replaced as part of this project.

Operating Cost: No anticipated additional operating costs



Transportation (36)

	2019-20		2020-21		2021-22	2021-22	2021-22	2022-23	2023-24		2024-25	2025-26	2026-27
	Actual		Actual		Budget	Projected	Council Adopted		Projected	Projected	Projected	Projected	Projected
Fund Balance Beginning of Year	198,330		96,392		332,662	298,372	805,002		579,992	808,728	1,063,190	1,346,330	
Revenue													
Taxes													
Transportation Sales Tax	1,362,285		1,468,113		1,434,896	1,489,546	1,537,389		1,552,763	1,568,291	1,583,974	1,599,814	
Cass R&B Sales Tax	218,704		233,536		233,536	285,258	285,258		288,111	291,712	296,088	303,490	
Cass R&B Property Tax	187,926		164,545		164,545	181,250	181,250		183,062	185,350	188,131	192,834	
Interest	5,478		736		5,748	1,293	1,293		5,800	10,109	15,948	33,658	
Grant Funding - MARC - Foxridge Sidewalk	0		0		0	95,183	0						
Transfers In from Restricted Revenue Fund	0		0		0	180,000	0		200,000	200,000	200,000	200,000	
Transfers In from General Fund	0		0		180,000	180,000	0						
Transfers in from Excise Tax Fund						170,000	100,000		100,000	100,000	100,000	100,000	
Transfers In from Capital Improvement Fund					-		200,000		200,000	200,000	200,000	200,000	
Total Revenue	1,774,393		1,866,929		2,018,725	2,402,530	2,505,190		2,529,736	2,555,462	2,584,140	2,629,795	
Total Fund Bal & Revenues	1,972,724		1,963,321		2,351,387	2,700,902	3,310,192		3,109,728	3,364,190	3,647,330	3,976,126	
Expenditures													
General Fund Transfer	332,000		320,000		320,000	320,000	320,000		320,000	320,000	320,000	320,000	
Excise Tax Transfer	50,000		50,000		50,000	50,000	50,000		50,000	50,000	50,000	50,000	
Restricted Revenue Transfer	-				-	-	-		-				
Capital Projects (Budgeted / reconciled)													
Annual Curb Replacement	400,000		400,000		400,000	400,000	674,000		674,000	674,000	674,000	674,000	
Street Preservation	800,000		736,309		800,000	970,000	1,098,000		1,098,000	1,098,000	1,098,000	1,098,000	
Right of Way Infrastructure Repairs	108,332		131,208		150,000	150,000	159,000		159,000	159,000	159,000	159,000	
Hubach Hill Road Street Light			1,795										
Johnston Drive Street Light			3,950										
Lucy Webb Roundabout Additional Lighting			(5,745)										
Foxridge Sidewalk (Drake to Creekmoor Dr)	180,000		(62,569)										
Operation Green Light - Additional Cameras	6,000												
Falcon & Condor Cul-de-sacs			65,000			(65,000)							
Roadside Trail Maintenance			25,000		25,000	25,000	25,000						
EI Median at Kentucky & 58Hwy					150,000								
EI Foxridge Drive Street Modification					30,000	30,000							
Johnston Parkway Sidewalk Replacement						15,900							
Salt Dome Pad Repairs							74,200						
Sidewalk Replacement Program							330,000						
Total Expenditures	1,876,332		1,664,948		1,925,000	1,895,900	2,730,200		2,301,000	2,301,000	2,301,000	2,301,000	
Fund Balance (Gross)	96,392		298,372		426,387	805,002	579,992		808,728	1,063,190	1,346,330	1,675,126	
Less: Reserve Balance ()					-	-	-		-	-	-	-	
Available Fund Balance	96,392		298,372		426,387	805,002	579,992		808,728	1,063,190	1,346,330	1,675,126	

Transportation Sales Tax

General Ledger Codes: 36-00-4130-0000	Legal Authority: Municipal Code: Sections 145.010; 145.020 State Statute: 94.500-94.550; 94.700 State Statute: 94.700-94.755 RSMo Article IV of the Constitution of the State of MO Section 30 (b)
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Revenue Description

Transportation Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for transportation-related purposes, which according to statute may include construction, repair and maintenance of streets and bridges, acquisition of land, right-of-way purchases, and related debt retirement.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY22 projected revenues are based on current receipts plus the average collected July through October in the preceeding three years. The FY23 revenue is conservatively based on FY22 projections plus 1.5% in addition to new commercial businesses that will be opening in FY23.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend		
2013 Actual	938,839	3.23%			
2014 Actual	1,135,147	20.91%			
2015 Actual	1,161,503	2.32%			
2016 Actual	1,179,385	1.54%			
2017 Actual	1,216,153	3.12%			
2018 Actual	1,244,919	2.37%			
2019 Actual	1,272,482	2.21%			
2020 Actual	1,362,885	7.10%			
2021 Actual	1,468,113	7.72%			
2022 Budget	1,434,896	-2.26%			
2022 Projected	1,489,546	3.81%			
2023 Adopted	1,537,389	3.11%			

Cass County Road and Bridge Property Tax

General Ledger Codes:
36-00-4145-0000

Legal Authority:
Municipal Code: n/a
State Statute: 137.556

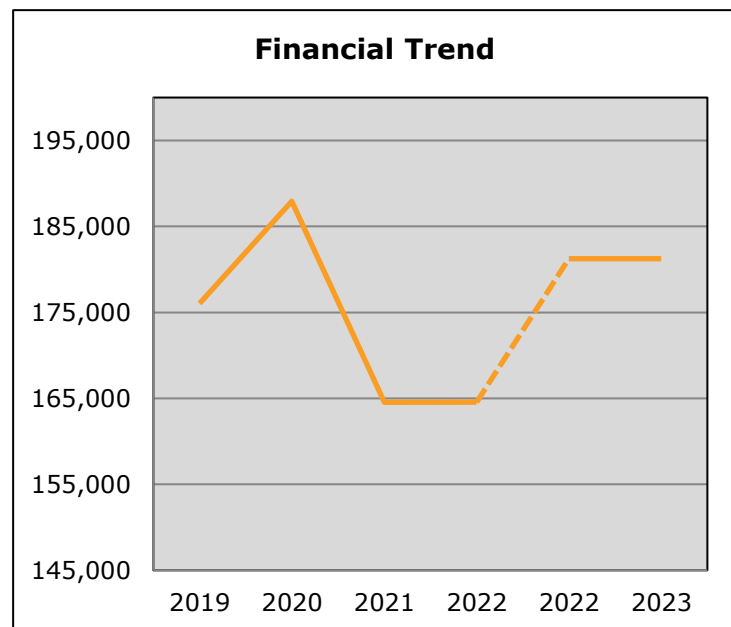
Revenue Description

Section 137.556 RSMo. states that "any county of the first class not having a charter form of government shall expend not less than 25 percent of the money accruing to it from the county's special road and bridge tax levied on property within a city limits for the repair and improvement of roads and bridges within the city from which such moneys accrue."

In August 2012, the Cass County Commission voted to reduce the County's Road & Bridge Property tax levy from 0.2525 to 0.2300.

The FY 2023 estimate is based on the FY 2022 projected amount.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	147,808	-6.70%
2014 Actual	146,045	-1.19%
2015 Actual	149,279	2.21%
2016 Actual	152,615	2.23%
2017 Actual	157,798	3.40%
2018 Actual	169,204	7.23%
2019 Actual	176,043	4.04%
2020 Actual	187,926	6.75%
2021 Actual	164,545	-12.44%
2022 Budget	164,545	0.00%
2022 Projected	181,250	10.15%
2023 Adopted	181,250	0.00%



Cass County 1/4 Cent Road and Bridge Sales Tax

General Ledger Codes:
36-00-4475-0000

Legal Authority:
Municipal Code: n/a
State Statute: n/a

Revenue Description

Cass County collects a quarter-cent sales tax on sales within the county. One-third of the collections from this tax are distributed to municipalities.

Cass County began distributing the municipal share of the quarter-cent sales tax to its municipalities on a modified per-capita basis in 2013.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend
2013 Actual	212,598	394.41%	
2014 Actual	176,832	-16.82%	
2015 Actual	188,415	6.55%	
2016 Actual	198,259	5.22%	
2017 Actual	204,369	3.08%	
2018 Actual	212,368	3.91%	
2019 Actual	213,158	0.37%	
2020 Actual	218,704	2.60%	
2021 Actual	233,536	6.78%	
2022 Budget	233,536	0.00%	
2022 Projected	285,258	22.15%	
2023 Adopted	285,258	0.00%	

Transfer from General Fund

General Ledger Codes: 36-00-4901-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

This account is for transfers from the General Fund balance for use on specific projects;

FY2015

\$150,000 Pavement Management

FY2016

\$350,000 Sunset Lane - Bristol to Dutchman Acres

\$ 43,000 Sidewalk segments along Johnston Dr & Foxridge Dr.

\$ 25,000 Stonegate Elementary Sidewalk - Foxridge Dr to Deer Path

FY2018

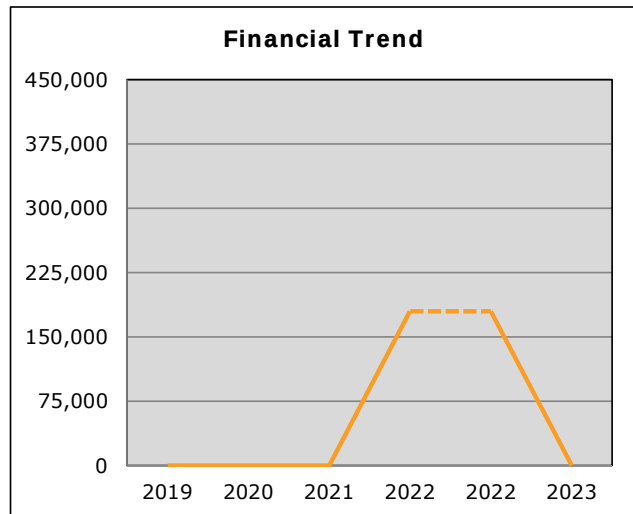
\$62,220 Permeable Paver Crosswalk (additional funding)

FY2022

\$150,000 EI Median at Kentucky & 58Hwy

\$ 30,000 EI Foxridge Drive Street Modifications

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	903,113	169.01%
2014 Actual	0	N/A
2015 Actual	150,000	N/A
2016 Actual	418,000	178.67%
2017 Actual	0	N/A
2018 Actual	62,220	N/A
2019 Actual	0	N/A
2020 Actual	0	N/A
2021 Actual	0	N/A
2022 Budget	180,000	N/A
2022 Projected	180,000	0.00%
2023 Adopted	0	N/A



Transfer from Restricted Revenue Fund

General Ledger Codes: 36-00-4904-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
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Revenue Description

This account is for transfers from the Restricted Revenue Fund balance for use on specific projects;

FY2016-2018

\$150,000 Pavement Management

FY2019

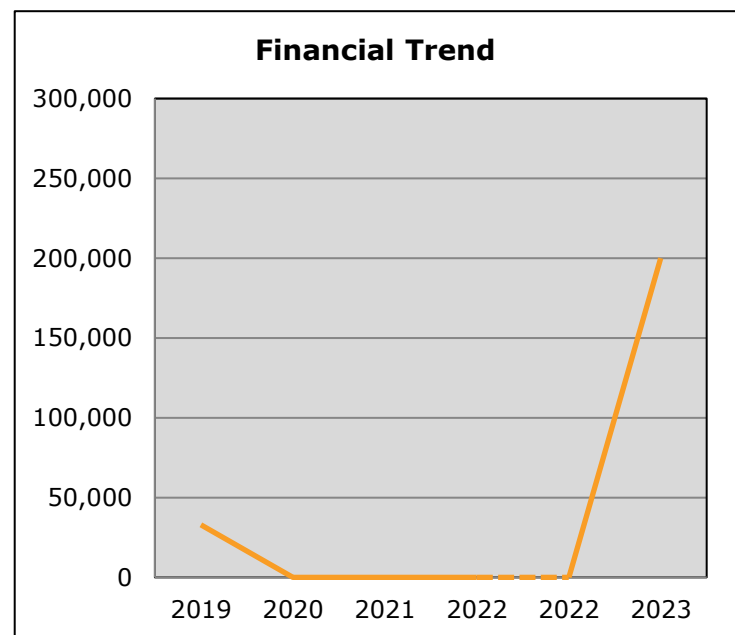
\$33,000 Pavement Management

FY2023

EI \$100,000 Add to Street Preservation

EI \$100,000 Add to Annual Curb Replacement

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	0	N/A
2014 Actual	0	N/A
2015 Actual	0	N/A
2016 Actual	150,000	N/A
2017 Actual	150,000	0.00%
2018 Actual	150,000	0.00%
2019 Actual	33,000	-78.00%
2020 Actual	0	N/A
2021 Actual	0	N/A
2022 Budget	0	N/A
2022 Projected	0	N/A
2023 Adopted	200,000	N/A





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TRANSPORTATION GENERAL OBLIGATION BOND FUND

The City of Raymore Transportation General Obligation Bond Fund (36.38), established in 2007, is used to fund those capital projects associated with the expansion, enhancement and major maintenance of the City's transportation system funded through the use of General Obligation Bond funds.

Johnston Drive. Additionally, voters also approved of funding for additional streetlights. This approved value was issued in three separate bond sales.

REVENUES

Revenues are received through the issuance of voter approved bonds specifically designated for street improvements. In August 2020, residents voted to approve the issuance of \$17,575,000 for the purpose of acquiring right-of-way, and constructing, extending and improving streets and roads within the city including, without limitation, improving and widening Ward Road, resurfacing of Kurzweil and extension of

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2023 Budget	Total Available
Kurzweil Road	0	0	0	\$1,103,000	\$1,103,000
I-49/58 Highway	0	0	0	\$3,000,000	\$3,000,000
Street Lights	0	0	0	\$1,102,000	\$1,102,000
Total	\$0	0	0	\$5,205,000	\$5,205,000

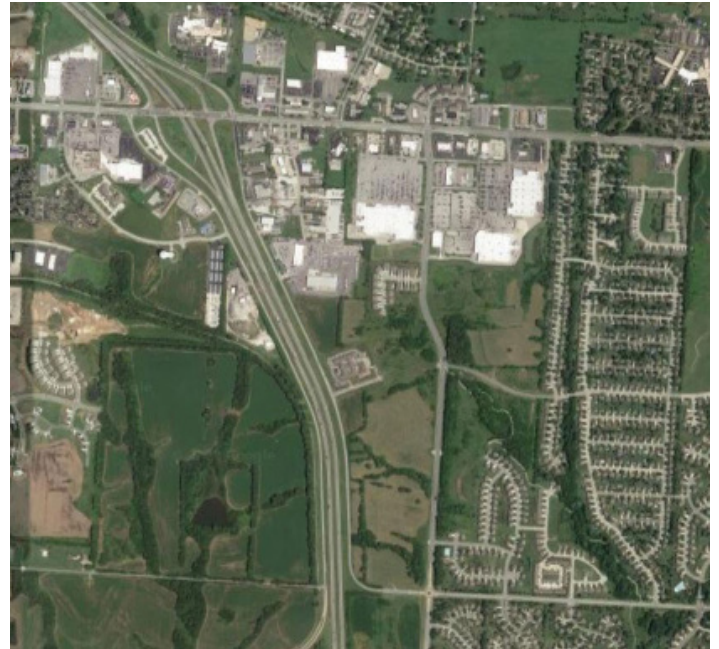


Kurzweil Road reconstruction

Cost (total) \$2,350,000

This project would completely reconstruct Kurzweil Road and add turn lanes at major intersections from 58 Highway to 155th Street. This would also raise the street out of the floodplain.

Operating Cost: None



I-49/58 Highway

Cost (total) \$3,000,000

In partnership with MoDOT, City of Belton and Cass County, this project would authorize a portion of the matching funds for a \$25 million US Dept. of Transportation BUILD grant that would be used to widen I-49 from 155th Street to North Cass Parkway. Though the interchange is located in Belton, thousands of Raymore residents use I-49. Belton and Cass County are also contributing funds for the matching portion of the grant.

Operating Cost: None



Street Lights

Cost (total) \$1,102,000

This project would add missing street lights to the Silver Lake and Heritage Hills neighborhoods.

Operating Cost: None



Transportation GO Bond Funds (36.38)

Fund Balance Beginning of Year	2019-20		2020-21		2021-22		2021-22		2022-23		2023-24		2024-25		2025-26		2026-27	
	Actual		Actual		Budget		Projected		Council Adopted		Projected		Projected		Projected		Projected	
Revenue	346,391		144,489		775,225		1,191,725		152,821		464,044		464,508		464,972		465,437	
2020 Bond Proceeds																		
2021 Bond Proceeds - estimated			7,770,005															
2022 Bond Proceeds - estimated			5,560,144		5,515,000		0		5,515,000									
Interest	3,395		1,966				5,175		1,223		464		465		465		465	
Total Revenue	3,395		13,332,116		5,515,000		5,175		5,516,223		464		465		465		465	
Total Fund Bal & Revenues	349,786		13,476,605		6,290,225		1,196,900		5,669,044		464,508		464,972		465,437		465,903	
Expenditures																		
Debt Service																		
Misc.			224,879															
Capital Projects (Budgeted / reconciled)																		
58 Highway Rehabilitation - complete																		
Foxridge Drive Extension - complete																		
Kentucky Road Relocation - complete	205,297																	
Johnston Drive - Dean to Darrowby - complete																		
Ward Road			4,543,000				1,044,079											
Sunset Lane/163rd Street			5,750,000															
Johnston Drive Extension			520,000															
Kurzweil Road			1,247,000		1,103,000		-		1,103,000									
I49/58Hwy					3,000,000		-		3,000,000									
Street Lights					1,102,000		-		1,102,000									
Total Expenditures	205,297		12,284,879		5,205,000		1,044,079		5,205,000		-		-		-		-	
Fund Balance (Gross)	144,489		1,191,725		1,085,225		152,821		464,044		464,508		464,972		465,437		465,903	
Less: Restricted Balance ()					-		-		-		-		-		-		-	
Available Fund Balance	144,489		1,191,725		1,085,225		152,821		464,044		464,508		464,972		465,437		465,903	

EXCISE TAX FUND

The City of Raymore Excise Tax Fund (37), established in 2001, is used to fund those capital projects associated with the expansion, enhancement and major maintenance of the City's transportation system. The projects within this fund are associated with the increased traffic of new business development within the City.

REVENUES

1. The Excise Tax Fund has as its primary source of revenue the tax which is imposed on the basis of the additional vehicle trips generated by any eligible development activity during the afternoon time period when traffic volume on the adjacent street is highest. The tax is calculated by multiplying the trip generation rate by the license tax rate.

2. The revenue of \$360,009 proposed in FY 2023 from single-family housing starts is based upon 153 new single-family homes.

3. Transfer from Transportation Fund: When the City excise tax was instituted, it was understood that the City at large should contribute to the cost of projects paid for with excise tax funds. The amount the City should pay should be in rough proportions (25%, 50%, 75%) to the amount of use the preexisting City will contribute to the new facility as to what new growth will contribute.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2023 Budget	Total Available
Maintenance of Thoroughfare Routes	0	0	0	\$212,000	\$212,000
Dean Avenue Access Management	0	0	0	\$350,000	\$350,000
Total	0	0	0	\$562,000	\$562,000

PROJECTS

Maintenance of Thoroughfare Routes

Cost (total) : \$212,000

This project involves micro-surfacing collector and arterial roads on a regular six-year cycle. The City's Comprehensive Pavement Management Program recommends that collector and arterial streets receive surface treatments on a regular basis to preserve the integrity of the pavement and increase service life.

Operating Cost: No anticipated operating costs



Dean Avenue Access Management

Cost (total) : \$350,000

The project will cover the design costs associated with the Dean Avenue Access Management Project that will be completed in 2024. This involves installing a median down part of Dean Avenue from near 58 Highway to a new entrance toward the middle of Walmart's parking lot. This will include installing a left turn lane and new stop light on Dean Avenue. The engineer and the City will be working with Walmart to modify the layout of their parking lot to accommodate the new infrastructure. Currently, during peak hours, traffic gets backed up on Dean Avenue due to northbound left turns. Traffic leaving Walmart and going toward 58 Highway also gets back up trying to make a left turn. By installing the median, left turn lane and stoplight, traffic will be able to safely navigate up to the 58 Highway corridor. During conversations with Walmart, they have been very supportive of this project.

Operating Cost: Regular street light maintenance and annual cost for operation.

Excise Tax (37)

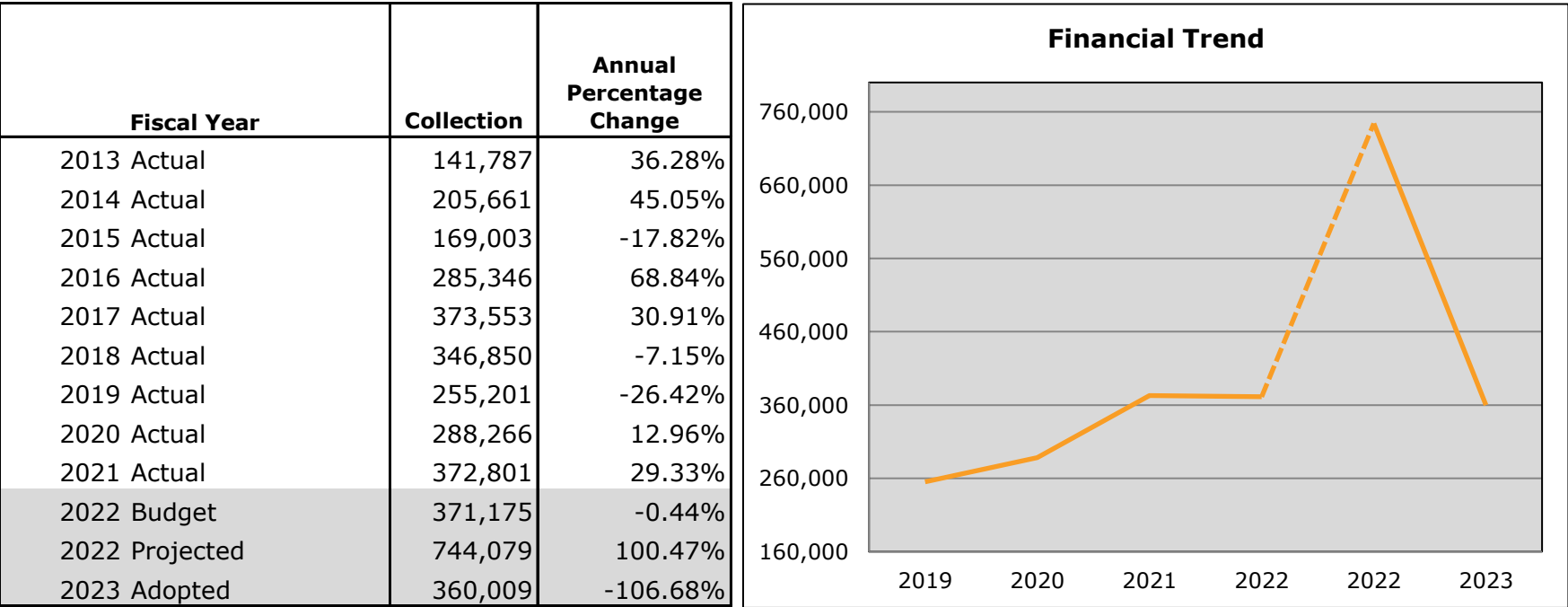
2019-20		2020-21		2021-22	2021-22	2022-23	2023-24	2024-25	2025-2026	2025-26
Actual		Actual		Budget	Projected	Council Adopted	Projected	Projected	Projected	Projected
Fund Balance Beginning of Year		1,271,596	827,761	678,262	1,050,467	1,456,368	1,208,017	484,926	460,026	435,065
Revenue										
Fees & Permits										
Commercial										
Single Family		5,173	296,540	0	436,134	0	0	0	0	0
Multi-Family		288,266	372,801	371,175	744,079	360,009	235,888	235,888	235,888	235,888
Interest		-	0	0	0	0	-	-	-	-
Transfer In Transportation Fund		20,008	3,365	1,696	2,455	3,641	3,020	1,212	1,150	1,088
KC payment for 155th Street		50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
		324,916	0	0	0	0				
Total Revenue		688,364	722,707	422,871	1,232,668	413,650	288,908	287,101	287,038	286,976
Total Fund Bal & Revenues		1,959,959	1,550,467	1,101,133	2,283,136	1,870,017	1,496,926	772,026	747,065	722,041
Expenditures										
Transfer to Transportation Fund						100,000	100,000	100,000	100,000	100,000
Capital Projects (Budgeted / reconciled)										
Maintenance of Thoroughfare Routes		192,199	200,000	200,000	200,000	212,000	212,000	212,000	212,000	212,000
Traffic Study - North Cass Pkwy		65,000								
Turn Lane 58 Hwy to Foxridge		700,000								
Intersection Improvements (58 Hwy & Foxridge)		100,000								
Traffic Study - 58 Hwy & Dean Ave		75,000			(2,558)					
Kurzweil & Ward Rd Emergency Repair			300,000		(50,673)					
North Cass Pkwy/Dean Ave Traffic Signal & Intersection Improvements				680,000	680,000					
Dean Avenue Access Management						350,000	500,000			
Median at Kentucky & 58Hwy						200,000				
Total Expenditures		1,132,199	500,000	880,000	826,768	662,000	1,012,000	312,000	312,000	312,000
Fund Balance (Gross)		827,761	1,050,467	221,133	1,456,368	1,208,017	484,926	460,026	435,065	410,041
Less: Reserve Balance ()				-	-	-	-	-	-	-
Available Fund Balance		827,761	1,050,467	221,133	1,456,368	1,208,017	484,926	460,026	435,065	410,041

Excise Tax

General Ledger Code: 37-00-4152-0000	Legal Authority: Municipal Code: Section 605.0050 - 605.130 State Statute:
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Revenue Description

The Excise Tax was established to help pay for the City's costs in dealing with new development that generates new and additional traffic. This revenue is used for improvement of streets and related improvements throughout the City, including but not limited to the design, construction, reconstruction, maintenance, and improvements to streets, roads and bridges and acquisition of all necessary rights-of-way. The tax is imposed on the basis of the additional vehicle trips generated by any development activity during the afternoon time period (P.M. peak hour) when traffic volume on the adjacent street is highest. The license tax is calculated by multiplying the "trip generation rate" by the "license tax rate". Revenues are budgeted based on the permitting of 153 new homes.

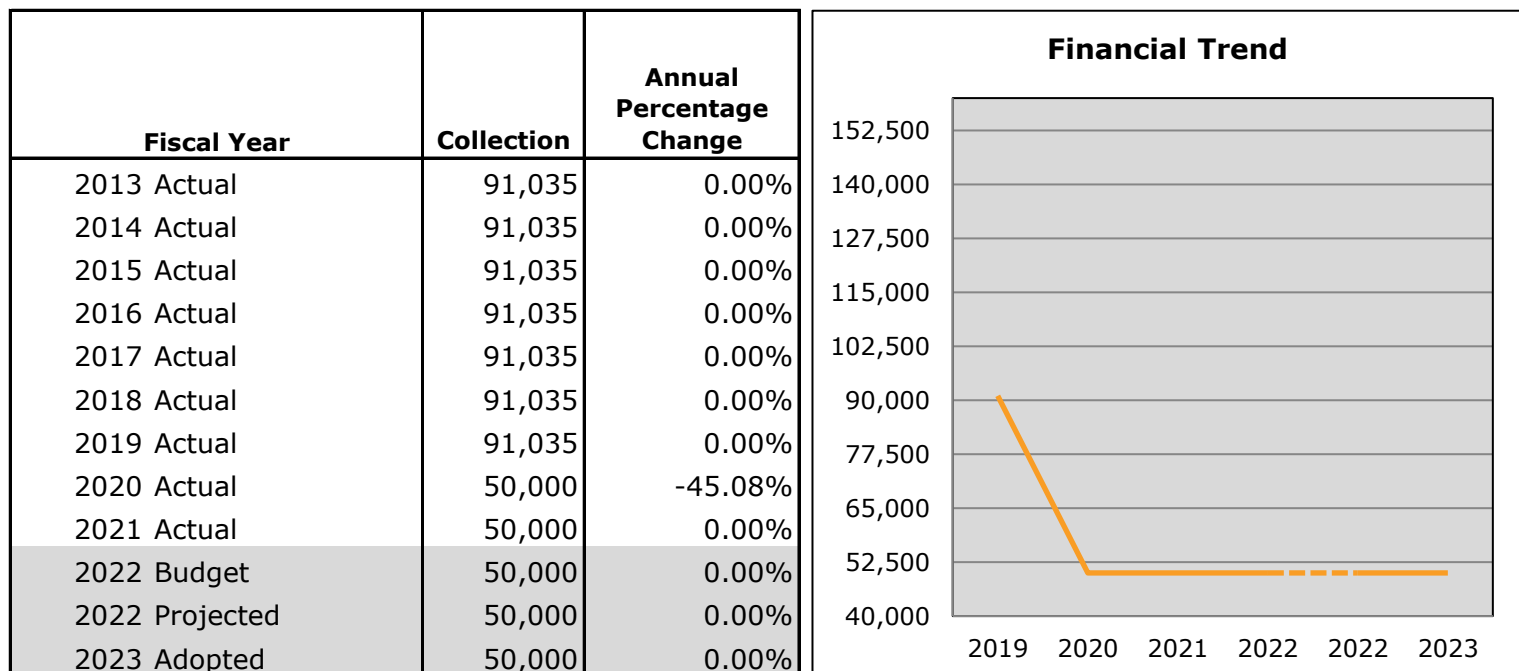


Transfer in From Transportation Fund

General Ledger Codes: 37-00-4936-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Transfer from the Transportation Fund - When the City Excise Tax was instituted, it was understood that the City at large should contribute to the cost of projects paid for with excise tax funds. The amount the City should pay should be in rough proportions (25%, 50%, 75%) to the amount of use the pre-existing City will contribute to the new facility as to what new growth will contribute.





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CAPITAL IMPROVEMENT FUND

The City of Raymore Capital Improvement Fund (45) is established for the purpose of funding the construction and maintenance of capital improvements. Statute defines "Capital Improvements" as any capital or fixed asset having an estimated economic useful life of at least two years, and "Capital Asset" or "Fixed Asset" as assets of a long-term character that are intended to continue to be held or used, including but not limited to land, buildings, machinery, furniture, and other equipment, including computer hardware and software.

REVENUES

The Capital Improvements Sales Tax Fund (45) has as its primary source of revenue a sales tax of

one-half percent (.5%). In future budget years the Hubach Hill Road / North Cass Parkway Transportation Development District (TDD) will begin generating revenue that will offset the TDD Debt Service that the City is committed to backing.

OTHER EXPENDITURES

BERP Fund Transfer: A transfer is made annually to the Building Equipment Replacement (BERP) Fund to support all of the future building repairs and equipment replacements. \$100,000

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2023 Budget	Total Available
Curb Ramp Repair & Replacement	0	0	0	\$132,500	\$132,500
Mayor's Christmas Tree	0	0	0	\$35,990	\$35,990
Centerview Sound System Upgrades	0	0	0	\$10,000	\$10,000
Total	0	0	0	\$178,490	\$178,490



Curb Ramp Repair & Replacement

Cost (total): \$132,500

This project will provide funding to repair and/or replace curb ramps throughout the City. During the Spring of 2021 Engineering staff conducted a comprehensive condition survey of 1,400 curb ramps within the City. The survey determined that 59% (or 826) ramps were in need of some type of repair ranging from crack sealing to complete removal and replacement in order to comply with ADA requirements.

Operating Cost: No significant operating costs.



Mayor's Christmas Tree

Cost (total): \$35,990

This project involves replacement of the Mayor's Christmas Tree for display at T.B. Hanna Station. The Christmas tree used for the holiday season had reached the end of its useful life and needed to be replaced. This project replaces the old tree with a new tree.

Operating Cost: Annual storage and maintenance of the new tree is budgeted in the annual operating budget of the Parks and Recreation Department.

Centerview Sound System Upgrades

Cost (total): \$10,000

This project involves the installation and programming of additional channels for the lavalier microphones and additional programming changes. When the Centerview system was installed, both the microphones and lavalier microphones were placed on the same channels. Programming would not allow the gain to be set higher on the handheld microphones without having feedback issues with the lavalier microphones. By separating each device to its own channel, higher gain setting for the microphones can be accomplished.

Operating Cost: No anticipated additional costs.

Capital Improvement Fund (45)

	2019-20		2020-21	2021-22	2021-22	2021-22	2022-23	2023-24	2024-25	2025-2026	2026-27
	Actual	Actual	Actual	Budget	Projected	Projected	Adopted	Projected	Projected	Projected	Projected
Fund Balance	413,587	1,198,241	1,198,241	1,295,368	1,338,241	1,293,805		1,238,800	920,736	1,264,405	1,627,302
Beginning of Year											
Revenue											
Taxes											
1/2 cent Capital Improvement											
FVS - Mott & 58 Signal	1,362,891	1,468,113	1,434,896	0	1,489,546	1,537,389	0	1,552,763	1,568,291	1,583,974	1,599,814
Resident Contribution- Willow Hills NID	36,542	18,303	0	0	0	0	0	0	0	0	0
Reimbursement of undeveloped lots	0	0	0	0	0	0	0	0	0	0	0
Interest	8,490	3,107	0	0	0	0	0	0	0	0	0
Misc	6,154	2,215	3,238	3,238	3,750	3,235	3,235	3,097	2,302	3,161	4,068
Bond Proceeds	5,870,000										
Bond Premium	167,983										
Transfer from General Fund	0	301,362	16,000	16,000	16,000	0	0				
Transfer from the Restricted Fund	0	0	0	0	0						
Total Revenue	7,452,061	1,793,099	1,454,134	1,509,286	1,555,861	1,540,624		1,570,593	1,587,135	1,603,882	
Total Fund Bal & Revenues	7,865,647	2,991,340	2,749,502	2,847,537	2,834,428	2,851,540		2,794,761	2,491,329	2,851,540	3,231,184
Expenditures											
D.S. - Special Ob. Bond 2016	546,188	548,875	541,313	541,313	541,313	553,375		229,063	233,563	232,875	
D.S. - Special Ob. Bond 2019	337,433	408,963	408,763	408,763	408,763	413,163		411,963	410,363	408,363	410,963
Hubach Hill TDD D.S. (2009)	5,432,484	-	-	-	-	-		500	500	500	500
Misc - Debt service fees	186,303	900	500	500	500	500		500	500	500	500
Transfer to General Fund	-	-	-	-	-	-		-	-	-	-
Transfer to Transportation Fund								200,000	200,000	200,000	200,000
Transfer to Park Sales Tax Fund								150,000	150,000	150,000	150,000
Transfer to Park Fee in Lieu Fund											
Transfer to Stormwater Fund	100,000	100,000	100,000	100,000	100,000	100,000		100,000	100,000	100,000	100,000
Transfer to BERP											
Transfer to the Restricted Revenue Fund	-										
Capital Projects (Budgeted / reconciled)	13,000	13,000	13,000	13,000	13,000	13,000		13,000	13,000	13,000	13,000
Undeveloped Lots - Sidewalk Program	52,000										
Concession Door Access System											
Sidewalk Gap Program		200,000									
Hawk Ridge Park Security Cameras		10,000									
Baseball Concession Stand Doors Replacement		6,000									
Streetslights (2) 163rd & Foxridge Drive		50,000									
EI - STREETS ATTENUATOR		28,390									
EI - STREETS DUMP BED, PLOW & SPREADER		77,972									
EI - TRAFFIC CALMING STUDY		50,000									
EI - LPR/LPC		45,000									
EI - HAWKRIDGE PARK INCLUSIVE PLAYGROUND		100,000									
Creekmoor Groundwater Investigation		27,000									
Curb Ramp Repair & Replacement											
OGL Traffic Signal Upgrades											
Sidewalk Gap Program											
Lucy Webb Road Pedestrian Beacon											
Centerview Video Equipment Upgrade											
EI - Pedestrian Beacon Lucy Webb											
Mayor's Christmas Tree											
Centerview Sound System Upgrades											
Dean Avenue Access Management											
2022 Street Preservation (Bill #3736)											
Total Expenditures	6,667,407	1,653,100	1,256,576	1,553,732	1,595,528	1,874,025		1,226,925	1,224,238	993,963	
Fund Balance (Gross)	1,198,241	1,338,241	1,492,927	1,492,927	1,293,805	1,238,900		920,736	1,264,404	1,627,302	2,237,221
Less: Reserve Balance ()											
Available Fund Balance	1,198,241	1,338,241	1,492,927	1,492,927	1,293,805	1,238,900		920,736	1,264,405	1,627,302	2,237,221

Capital Improvements Sales Tax

General Ledger Code:
45-00-4125-0000

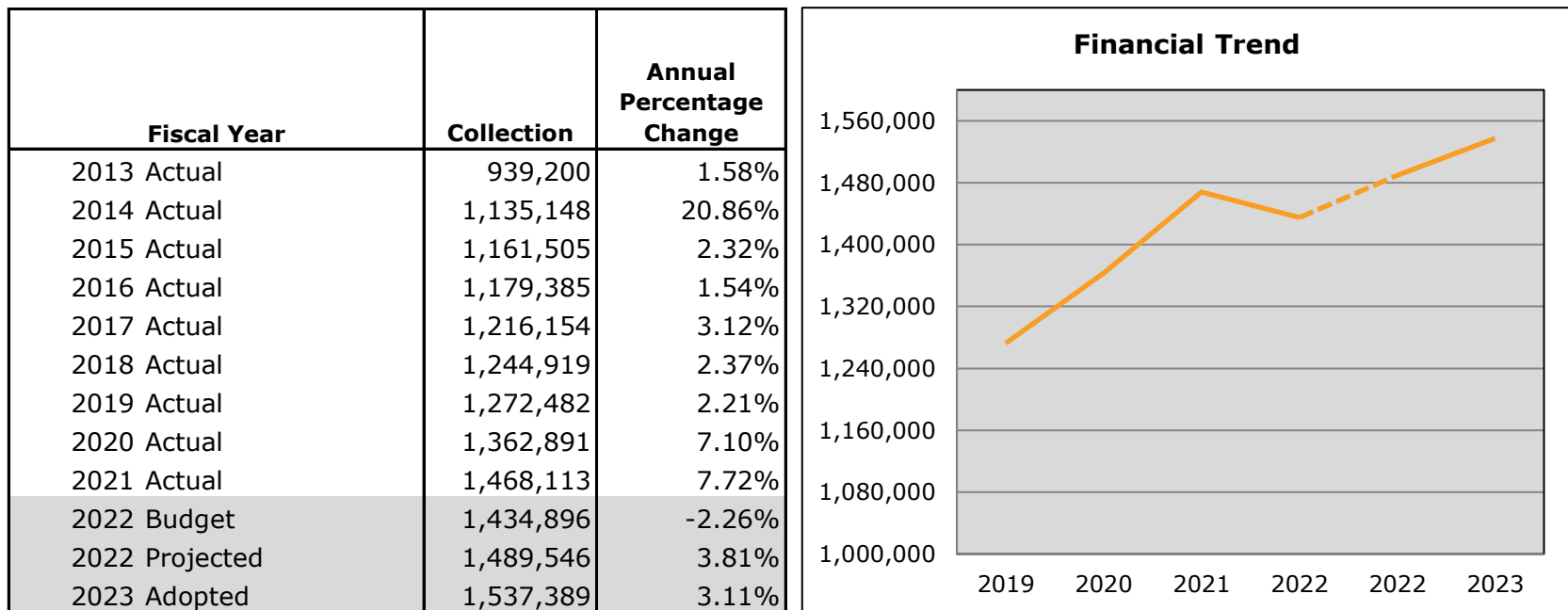
Legal Authority:
Municipal Code: Section 145.030
State Statute: 94.575-94.577 RSMo

Revenue Description

Capital Improvement Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the funding, operation or maintenance of capital improvements and the repayment of bonds to finance capital improvements. Statutes define a capital improvement as any capital or fixed asset having an estimated economic useful life of at least two years.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY22 projected revenues are based on current receipts plus the average collected July through October in the preceeding three years. The FY23 revenue is conservatively based on FY22 projections plus 1.5% plus new commercial business that will be opening in FY23.



Refunds & Reimbursements

General Ledger Codes:

45-00-4340-0000

Legal Authority:

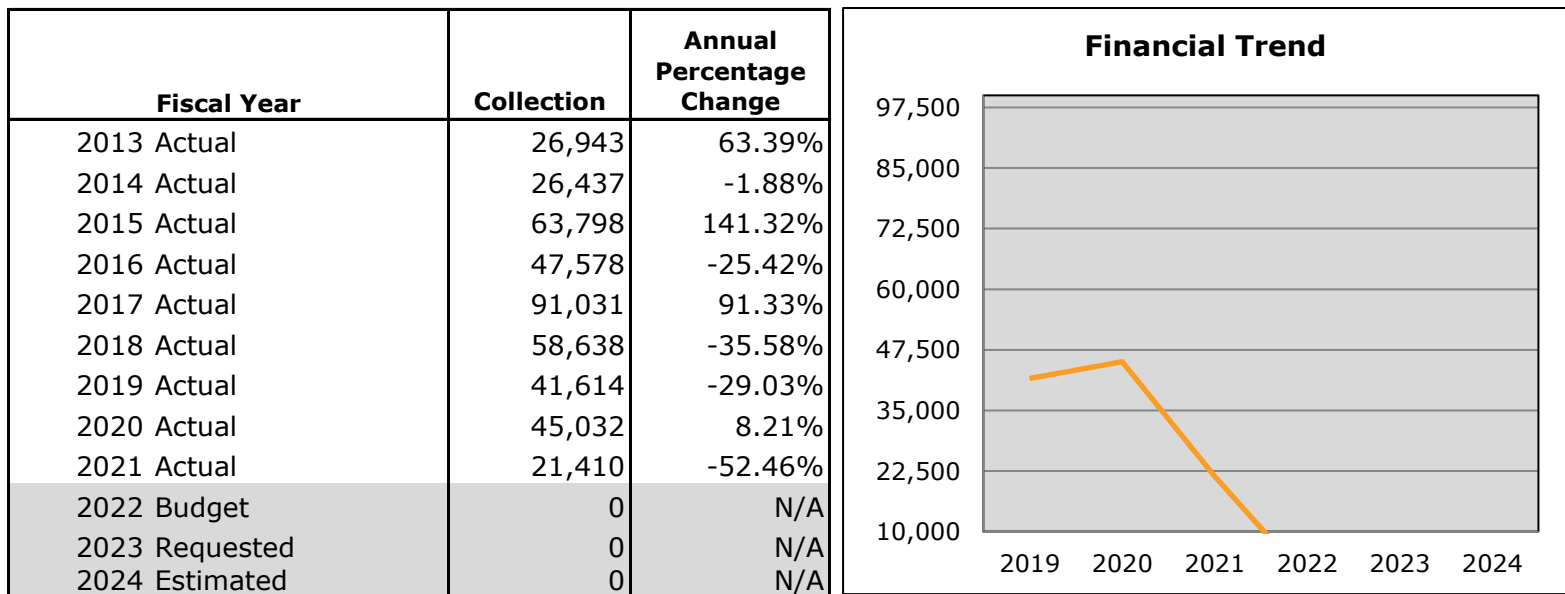
State Statute: Chapter 82

Revenue Description

Refunds & Reimbursements - Reimbursements/refunds to the City, including insurance reimbursements, are recorded in this account. In 2009 the City funded a traffic signal at the intersection of 58 Hwy and Mott Drive, to be reimbursed by revenues from the Foxwood Village Shops TIF District received on a pay-as-you-go basis. Revenues from this source are projected the same as FY14 budget.

During FY2014 the City approved to install sidewalks on certain identified undeveloped lots. Each year owners are given a deadline of installation. The amounts represented here are associated with the sidewalks installed by the City and reimbursed by the lot owner.

This revenue is based solely on the traffic signal at Mott and reimbursement completed in FY21.



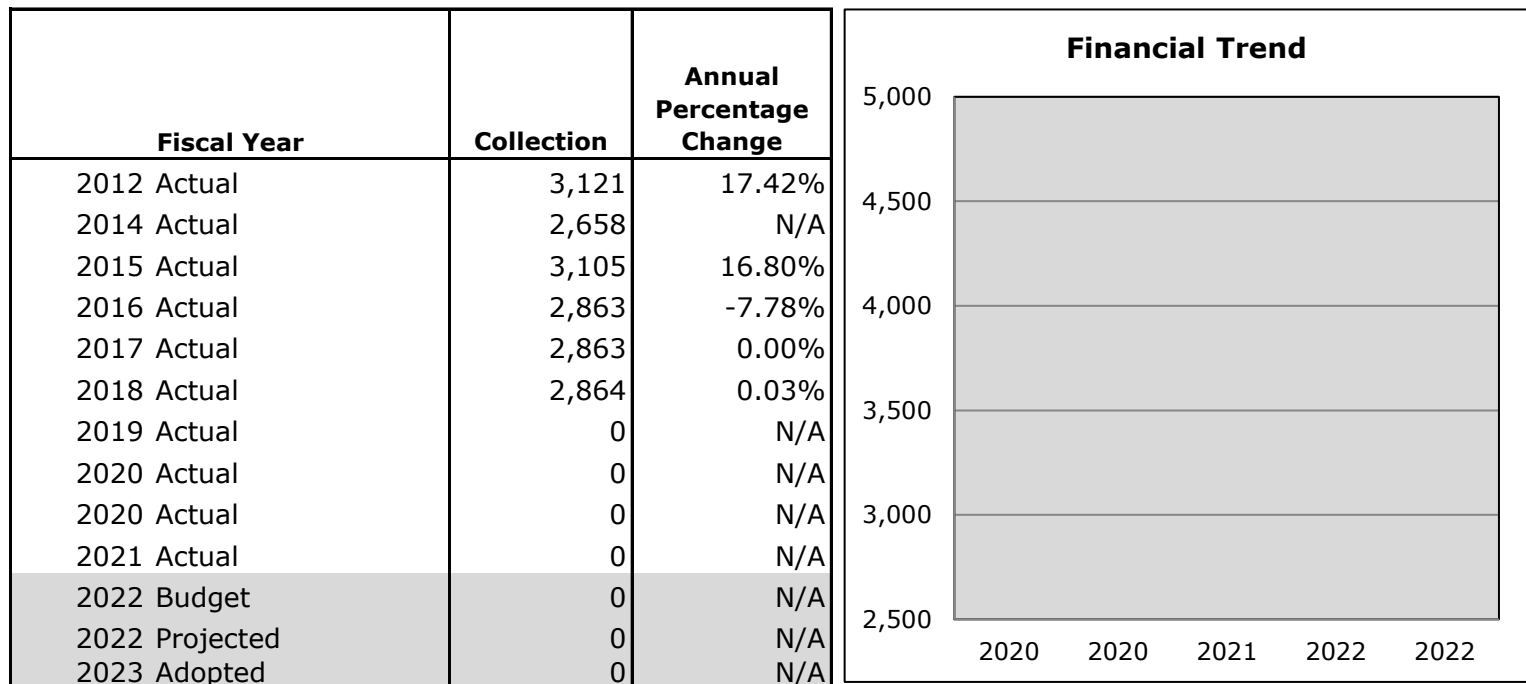
Resident Contribution - Willow Hills NID

General Ledger Codes: 45-00-4800-0000	Legal Authority: Municipal Ordinance: n/a State Statute: n/a
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Revenue Description

Residential Contribution - Willow Hills NID - In 2007, the City worked with Cass County to form a County Neighborhood Improvement District (NID) to improve the roads in the Willow Hills subdivision. Residents, along with Cass County, contributed to the cost of the project. Some residents chose to pay their contribution in one lump sum immediately after the improvement, while others pay an annual assessment to Cass County which is remitted by the County to the City.

The last year of the contract was FY18.



Transfer In from General Fund

General Ledger Codes:

45-00-4901-0000

Legal Authority:

Municipal Ordinance: n/a
State Statute: n/a

Revenue Description

In FY12 the Council approved the transfer of \$200,000 from the General Fund to the Capital Improvement Fund for the use for planning, design or construction of a future activity center.

FY17 transfer was for the following project:

\$301,500 Railroad business car and later earmarked for GO Contingency funds

FY18 transfer is for the following project:

\$600,000 GO Project Support (additional funding)

FY19 transfer is for the following project:

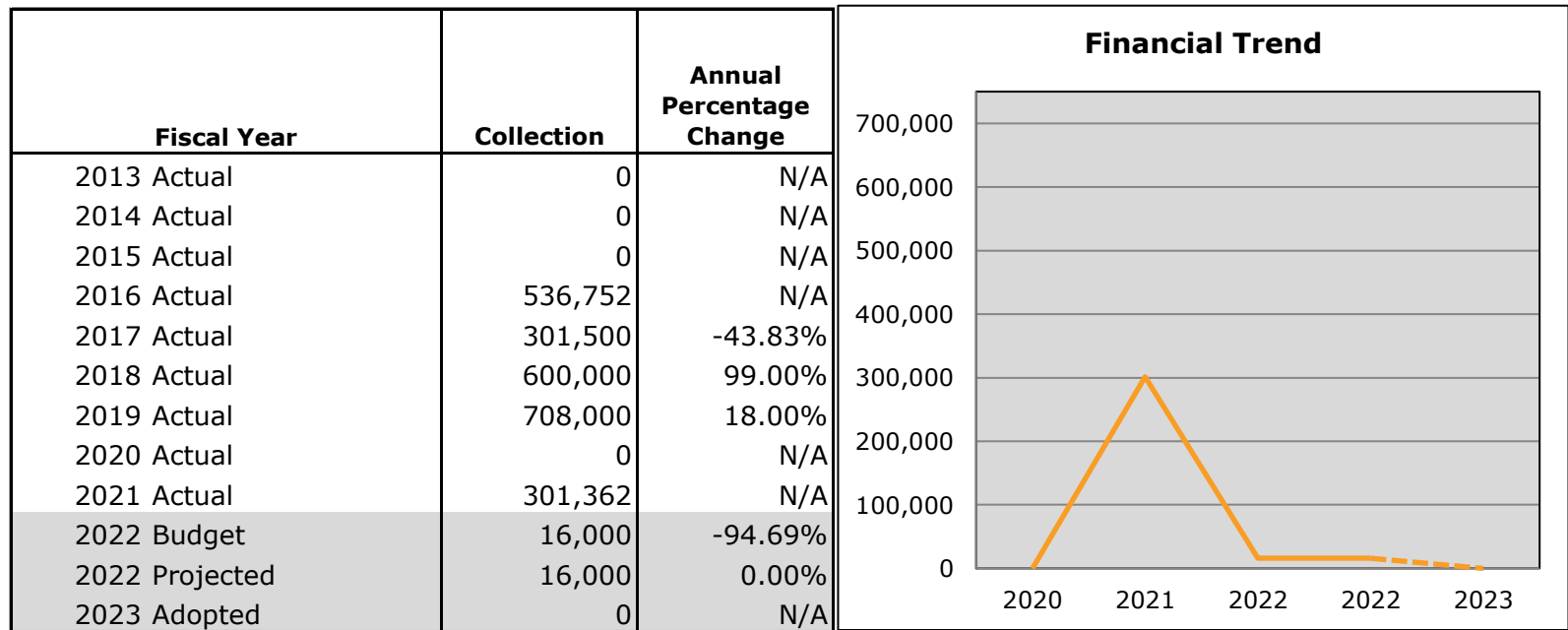
\$500,000 Comman Post Vehicle, \$150,000 Madison St Trail Improvements, \$58,000 Centerview Audio/Video

FY21 transfer is for the following project:

\$28,390 Attenuator, \$77,972 Dump Bed, Plow/Spreader, \$50,000 Traffic Calming Study, \$45,000 LPR/LPC, \$100,000 Hawkridge Park Inclusive Playground contribution

FY22 transfer is for the following project:

Lucy Webb Pedestrian Crossing \$16,000



Transfer In from Restricted Revenue Fund

General Ledger Codes:

45-00-4904-0000

Legal Authority:

Municipal Ordinance: n/a
State Statute: n/a

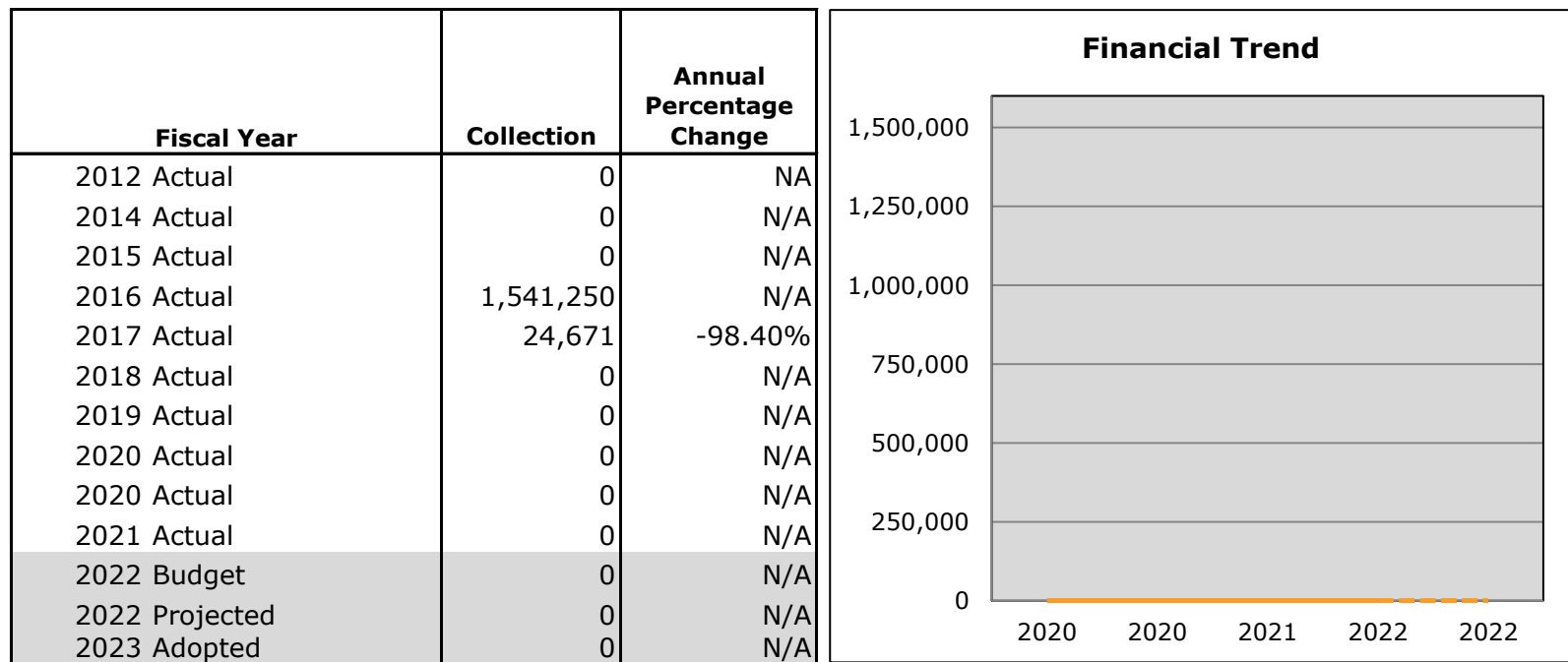
Revenue Description

In FY14 the Council approved the transfer of \$1,000,000 from the General Fund, and \$41,250 from the Parks Sales Tax Fund to the Restricted Revenue Fund to set aside funds to use for planning, design or construction of a future activity center. In FY 2015 the Council approved an additional transfer of \$500,000, accumulating a total balance of \$1,541,250 in the Restricted Revenue Fund to be used for a future center.

The FY 2016 includes a transfer from the Restricted Revenue Fund for the full \$1,541,250 to be used for the Municipal Circle Center.

The FY17 transfer is for the previously paid street light fees associated with the new street light project.

There are no budgeted transfers for FY23.



STORMWATER SALES TAX FUND

The City of Raymore Stormwater Sales Tax Fund (46), established in 1998, is used to fund capital projects associated with the City's storm sewer system.

REVENUES

The City imposes a sales tax of one-half percent (0.5%) for the purpose of providing funding for stormwater control and local parks, with an established formula set for the distribution of monies received. The Stormwater Sales Tax Fund and Parks Sales Tax Fund each receive 40% of the monies received from this tax, and the remaining 20% is subject to the annual budgeting process. For FY 2023 it is budgeted to allocate 10% to the Stormwater Fund between the funds.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2023 Budget	Total Available
2023 Annual Curb Replacement Program	0	0	0	\$212,000	\$212,000
Johnston Lake Dam Study	0	0	0	\$30,000	\$30,000
Hunter's Glen Storm Repairs	0	0	0	\$424,000	\$424,000
Total	0	0	0	\$666,000	\$666,000



Annual Curb Replacement Program

Cost (total): \$212,000

The City is in the midst of a multi-year program to address curb deterioration. The proposed FY 2023 and future funding from both the Transportation and Storm Water Funds will provide for removal and replacement of approximately 18,000 feet of curb and gutter at various locations each year.

The concrete curb and gutter has deteriorated in many areas throughout the city. Engineering staff completed a condition survey of curb and gutter throughout the city in 2020, and the survey was updated in summer and fall of 2022. The cost of the replacement program is being borne by both the Storm Water and Transportation Funds in recognition of the fact that curbs serve both as a road support device and as a storm water conveyance measure.

Operating Cost: No anticipated additional costs



Johnston Lake Dam Study

Cost (total): \$30,000

This evaluation of the Johnston Lake Dam includes the following services: inspection, flood routing, breach analysis and a safety inspection and report. Additionally, an emergency action plan with an operations and maintenance plan will be provided. The increased popularity of Hawk Ridge Park and additional amenities scheduled for construction, it is critical to evaluate the safety and stability of the dam located on Johnston Lake. This study will inspect the integrity of the dam, create an emergency action plan in the event of a failure and provide staff with an operation and maintenance plan.

Operating Cost: Future budgetary impacts will be determined with the outcome of this project.



Hunter's Glen Storm Repairs

Cost (total): \$424,000

The project involves rehabilitating existing stormwater infrastructure in the Hunters Glen subdivision; specifically between Oak Street and Redwood Drive. The pipe in this area has reached the end of its service life. The tops of the pipes are beginning to fail which is creating a safety hazard for residents in the area.

Operating Cost: No anticipated additional costs

Stormwater Sales Tax (46)

	2019-20	2020-21	2021-22	2021-22	2022-23	2023-24	2024-25	2025-2026	2026-2027
	Actual	Actual	Budget	Projected	Council Adopted	Projected	Projected	Projected	Projected
Fund Balance									
Beginning of Year	270,425	279,848	268,380	291,238	306,951	91,003	264,365	259,099	434,622
Revenue									
Taxes									
Sales Tax (40% of 1/2 cent)									
Council Determined	545,155	587,245	573,958	612,050	631,430	637,745	644,122	650,563	657,069
Refunds & Reimbursements	136,289	75,044	143,490	153,012	157,858	315,715	318,872	322,061	325,282
Interest	16,648	18,364	18,364	19,300	19,300	15,037	15,037	15,037	15,037
Transfers In	3,653	874	671	3,395	767	228	661	648	1,087
	0	0	0	0	0				
Total Revenue	701,745	681,528	736,483	787,757	809,355	968,724	978,692	988,309	998,474
Total Fund Bal & Revenues									
	972,170	961,376	1,004,863	1,078,995	1,116,307	1,059,727	1,243,057	1,247,408	1,433,096
Expenditures									
Debt Service									
General Fund Transfer	22,208	21,872	21,536	21,536	23,184	-			
Trustee Fees	295,000	300,000	306,000	306,000	312,120	318,362	326,958	335,786	344,852
Misc Stream Clean ups	1,214	-	-	-	-				
Professional Services (Lake Maintenance)	3,900	-	-	-	-				
		11,766	23,532	23,532	24,000				
Capital Projects (Budgeted / reconciled)									
Annual Curb Replacement	300,000	200,000	200,000	200,000	212,000	212,000	212,000	212,000	212,000
Silvertop Lane Bridge Wing Walls	25,000			(2,288)					
Culvert Replacement Aspen & Olive/Jefferson	20,000								
Crest Drive Inlet Replacement	25,000								
Silver Lake Circle groundwater diversion		125,000		(37,736)					
Johnston Lake Storm Drain Repair		11,500							
Country Lane Stormwater Repairs			35,000	35,000					
Bridge/Culvert Cleaning & Repairs			76,000	76,000					
Stormwater Culvert Rehabilitation			150,000	150,000					
Johnston Lake Dam Study					30,000	265,000	265,000	265,000	265,000
Hunters Glen Storm Repairs					424,000				
Good Parkway Improvements							180,000		
Total Expenditures									
	692,322	670,138	812,068	772,044	1,025,304	795,362	983,958	812,786	821,852
Fund Balance (Gross)									
	279,848	291,238	192,795	306,951	91,003	264,365	259,099	434,622	611,244
Less: Reserve Balance ()									
Available Fund Balance	279,848	291,238	192,795	306,951	91,003	264,365	259,099	434,622	611,244

Stormwater Sales Tax

General Ledger Code:

46-00-4110-0000
46-00-4115-0000
46-00-4120-0000

Legal Authority:

Municipal Code: Section 145.040
State Statute:

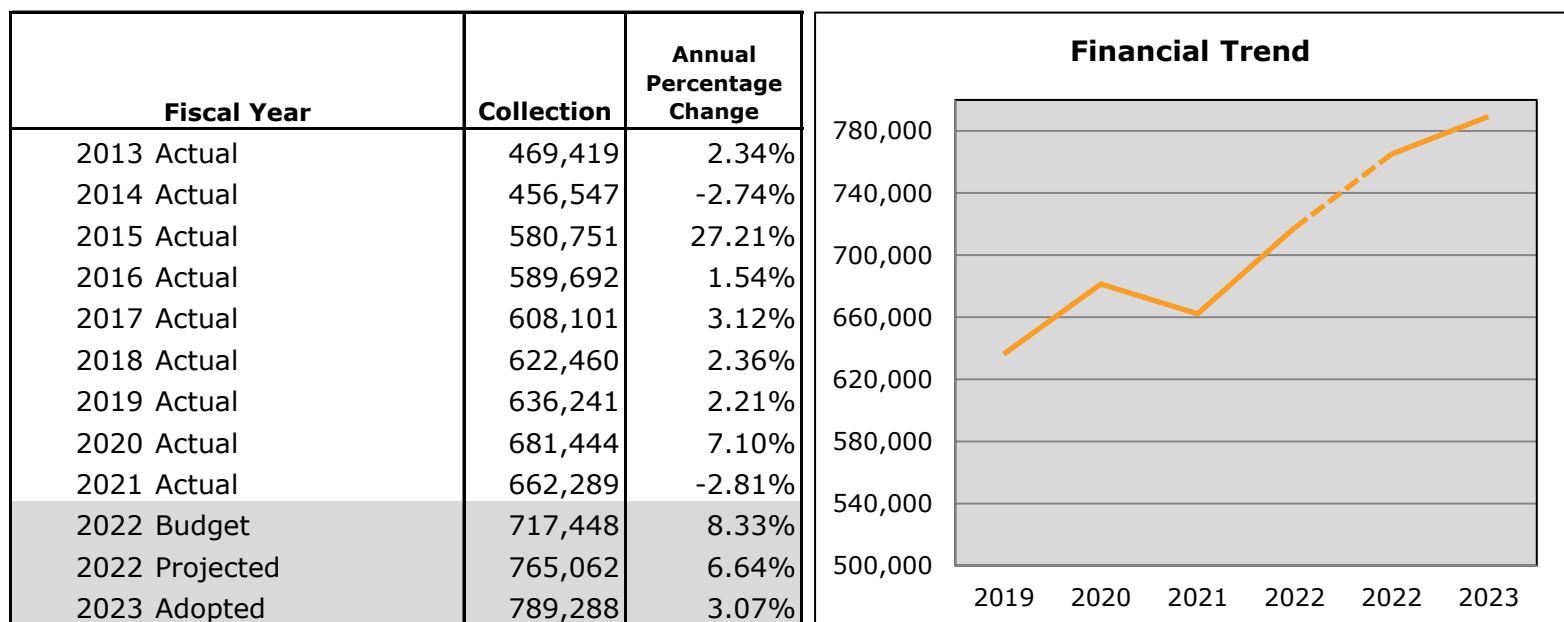
Revenue Description

Stormwater Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the purpose of providing funding for storm water control and local parks.

In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY22 projected revenues are based on current receipts plus the average collected July through October in the preceeding three years. The FY23 revenue is conservatively based on FY22 projections plus 1.5% as well as additional commercial business that will be opening in FY23.

The City Code provides that the Park Sales Tax Fund and the Stormwater Sales Tax Fund shall each receive 40% of the revenue from this tax, and the remaining 20% shall be distributed to each fund at the discretion of the City Council during the annual budgeting process. For FY 2023, the City Manager proposes that the Stormwater Sales Tax Fund receive 10% of that distribution and the remaining 10% be distributed to the Park Sales Tax Fund.



Transfer from General Fund

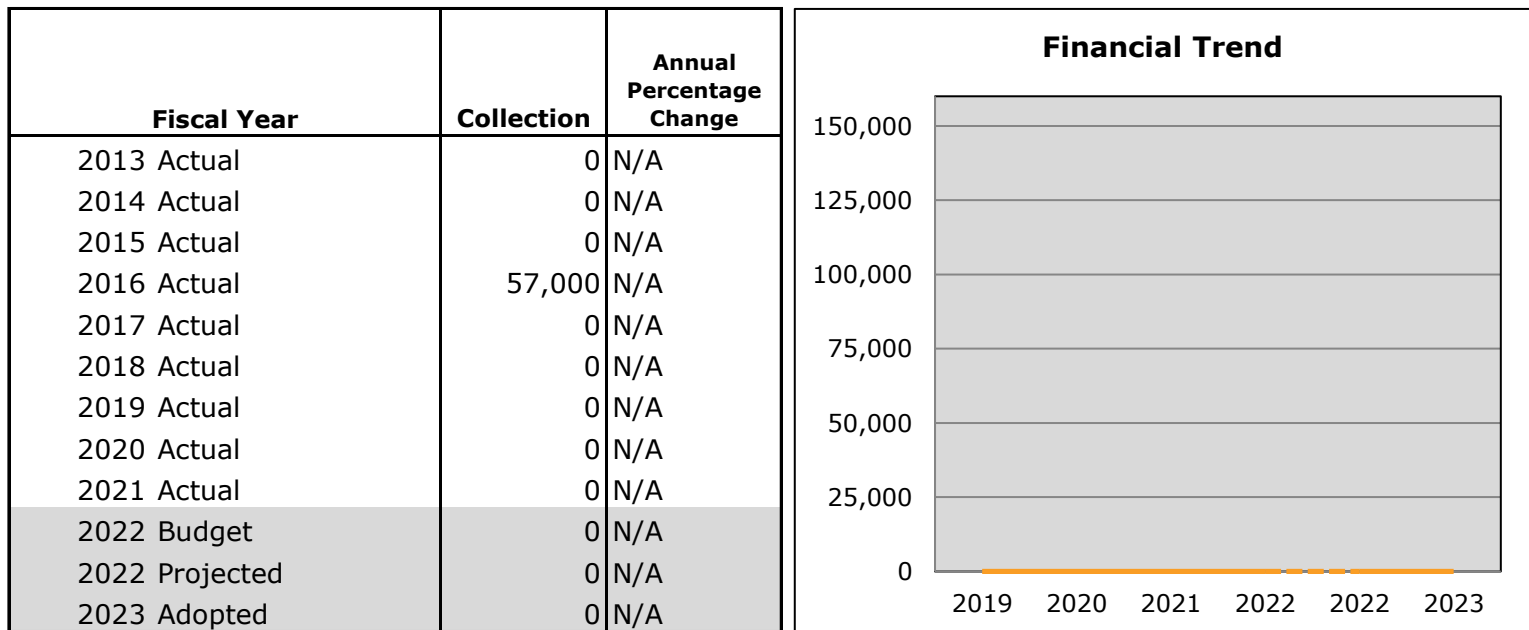
General Ledger Code:
46-00-4901-0000

Legal Authority:
Municipal Code: Section 145.040
State Statute:

Revenue Description

FY 2016 revenues associated with this funding source were transfers from the General Fund directed by the Council for additional funding for the Median Beautification project.

FY23 has no planned transfers.



PARKS SALES TAX FUND

The City of Raymore Park Sales Tax Fund (47), established in 1998, is used to fund those capital projects associated with the purchase of land and expansion and enhancement of the City's park system.

REVENUES

The City imposes a sales tax of one-half percent (0.5%) for the purpose of providing funding for stormwater control and local parks, with an established formula set for the distribution of monies received. The Stormwater Sales Tax Fund and Parks Sales Tax Fund each receive 40% of the monies received from this tax, and the remaining 20% is subject to the annual budgeting process. For FY 2023 it is budgeted to allocate 15% to the Parks Fund.



FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2023 Budget	Total Available
Dog Park	0	0	0	\$350,000	\$350,000
Disc Golf Course Relocation	0	0	0	\$51,000	\$51,000
Trails Maintenance				\$150,000	\$150,000
Rec Park Trail				\$30,000	\$30,000
Total	0	0	0	\$581,000	\$581,000

Park Sales Tax (47)

	2019-20	2020-21	2021-22	2021-22	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
	Actual	Actual	Budget	Projected	Council Adopted	Projected	Projected	Projected	Projected	Projected
Fund Balance Beginning of Year	257,586	145,911	145,492	167,050	103,244	91,790	161,147	174,694	182,472	
Revenue										
Taxes										
Sales Tax (40% of 1/2 cent)	545,155	587,245	573,958	612,050	631,430	640,902	650,515	660,273	670,177	
Additional - Council Determined	136,289	218,579	143,490	153,012	157,858	160,225	162,629	165,068	167,544	
Less: TIF EATS Transfer		0	0	0	0	0	0	0	0	
Interest	2,835	315	364	364	258	229	403	437	456	
Bond Funds closed										
Bond Interest-2007-GO										
Miscellaneous Revenue										
Transfers from General Fund					30,000					
Transfers from Capital Improvement Sales Tax Fund					150,000	150,000	150,000	150,000	150,000	
Transfers from Restricted Revenue Fund										
Total Revenue	684,279	806,139	717,812	765,426	969,546	951,357	963,547	975,778	988,178	
Total Fund Bal & Revenues	941,875	952,050	863,304	932,476	1,072,790	1,043,147	1,124,694	1,150,472	1,170,650	
Expenditures										
Debt Service										
Misc.										
Restricted Revenue Transfer - Future Civic Center										
Transfer to Park Fund for Operations	375,000	400,000	350,000	350,000	400,000	400,000	400,000	400,000	400,000	
Transfer to Park Fee in Lieu Fund										
Capital Improvement Transfer										
Capital Projects (Budgeted / reconciled)										
Recreation Park Playground Replacement - Age 2-5			150,000	150,000						
Skate Park			225,000	226,614						
Dog Park					350,000					
Disc Golf Course Relocation					51,000					
Concession Stand Internet Connectivity w/ WIFI										
Trail Lighting										
Hawk's Nest Playground		150,000		102,618						
Memorial Park Arboretum Light Replacement	15,114					332,000				
T.B. Hanna Station Phase 2							400,000			
Good Parkway Improvements										
Baseball Concession Stand Renovations								168,000		
Recreation Park Baseball Complex Scoreboards								50,000		
Baseball Shade Structure Replacement								200,000		
Recreation Park Parking Lot Expansion									302,000	
RAC Playground									150,000	
T.B. Hanna Park Landscaping Earthwork	50,000								150,000	
Recreation Park Playground Replacement - Age 5-12	296,716									
Johnston Lake Fountain	26,134									
Recreation Park Trail Gap & Crosswalk	33,000									
T.B. Hanna Station Site Work	225,000									
T.B. Hanna Chairs/Tables	10,000									
Trails Maintenance					150,000	150,000	150,000	150,000	150,000	
El Rec Park Trail					30,000					
Total Expenditures	795,964	785,000	725,000	829,232	981,000	882,000	950,000	968,000	1,002,000	
Fund Balance (Gross)	145,911	167,050	138,304	103,244	91,790	161,147	174,694	182,472	168,650	
Less: Restricted Balance ()										
Available Fund Balance	145,911	167,050	138,304	103,244	91,790	161,147	174,694	182,472	168,650	

Park Sales Tax

General Ledger Code:

47-00-4110-0000
47-00-4120-0000

Legal Authority:

Municipal Code: Section 145.040
State Statute:

Revenue Description

Park Sales Tax – A tax of one-half of one percent (0.5%) is collected by the City for the purpose of providing funding for storm water control and local parks.

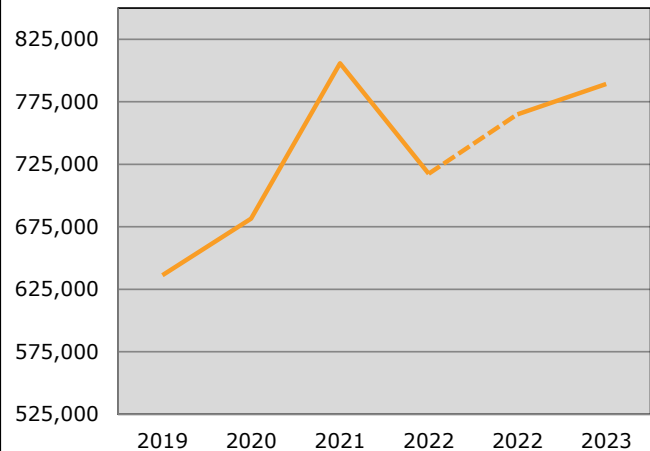
In 2012 the Missouri Supreme Court invalidated out-of-state sales tax collection on motor vehicles for any jurisdiction that had not adopted a use tax. Raymore does not currently have a use tax. In 2013 a statute was enacted that restored this source as a sales tax, at least temporarily. Cities were given until the deadline date of November, 2016 to put before the voters a measure to permanently adopt this sales tax. In 2016 the legislation was passed to extend this deadline to 2018. In August of 2016 Raymore voters allowed this sales tax to remain in place.

The FY22 projected revenues are based on current receipts plus the average collected July through October in the preceeding three years. The FY23 revenue is conservatively based on FY22 projections plus 1.5% in addition to increased revenue for businesses that will be opening in FY23.

The City Code provides that the Park Sales Tax Fund and the Stormwater Sales Tax Fund shall each receive 40% of the revenue from this tax, and the remaining 20% shall be distributed to each fund at the discretion of the City Council during the annual budgeting process. For FY 2023, the City Manager proposes the Park Sales Tax Fund receive 10% of that distribution and the remaining 10% be distributed to the Stormwater Sales Tax Fund.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	469,419	2.34%
2014 Actual	678,599	44.56%
2015 Actual	580,751	-14.42%
2016 Actual	589,692	1.54%
2017 Actual	608,101	3.12%
2018 Actual	622,460	2.36%
2019 Actual	636,241	2.21%
2020 Actual	681,444	7.10%
2021 Actual	805,824	18.25%
2022 Budget	717,448	5.28%
2022 Projected	765,062	-6.41%
2023 Adopted	789,288	10.01%

Financial Trend



Transfer from General Fund

General Ledger Code:

47-00-4901-0000

Legal Authority:

Municipal Code: Section 145.040

State Statute:

Revenue Description

FY17 transfer were directed by the Council for the following projects:

\$ 92,000 Trail workout equipment

\$ 18,000 Concession Stand Internet Connectivity w/ WIFI

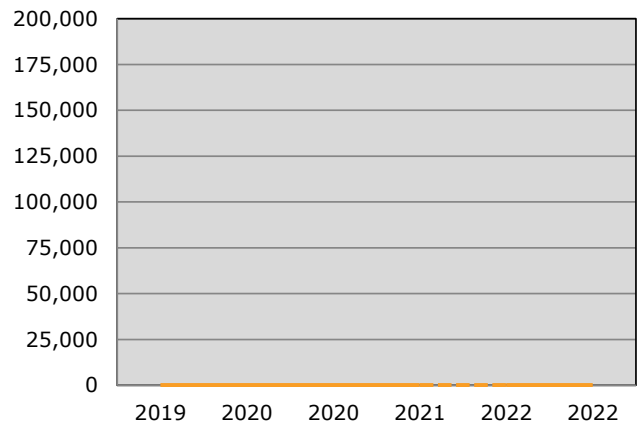
\$110,000

FY18 transfer was directed by the Council for the following project:

\$20,000 Parks Maintenance Facility Improvements

Fiscal Year	Collection	Annual Percentage Change
2010 Actual	805	NA
2014 Actual	40,459	-72.79%
2015 Actual	0	N/A
2016 Actual	194,000	N/A
2017 Actual	118,000	-39.18%
2018 Actual	20,000	-83.05%
2019 Actual	0	N/A
2020 Budget	0	N/A
2020 Actual	0	N/A
2021 Actual	0	N/A
2022 Budget	0	N/A
2022 Projected	0	N/A
2023 Adopted	0	N/A

Financial Trend





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PARKS GO BOND FUND

The City of Raymore Parks General Obligation Bond Fund (47.38), established in 2007, is used to fund those capital projects associated with the expansion, enhancement, and major maintenance of the City's park system funded through the use of general obligation bond funds.

REVENUES

Revenues are received through the issuance of voter approved bonds specifically designated for park improvements. In August 2020, the citizens voted to

approve the issuance of \$5,930,000 for the purpose of acquiring, constructing, improving, renovating and equipping the park and recreation system within the City including, without limitation, Hawk Ridge Park amenities, expanding the gymnasium at the Raymore Activity Center, expanding and improving the trails and green spaces at Municipal Circle and other areas.

Parks GO Bond Funds (47.38)

	2019-20		2020-21		2021-22		2021-22		2022-23		2023-24		2024-25		2025-2026		2026-2027	
	Actual		Actual		Budget		Projected		Council Adopted		Projected		Projected		Projected		Projected	
Fund Balance Beginning of Year	18,487			0	260,086		582,776		526,842		531,057		535,040		541,728		548,500	
Revenue																		
2020 Bond Proceeds																		
2021 Bond Proceeds - estimated				2,222,796														
				4,310,470														
Interest	14,246		1,531		0		4,066		4,215		3,983		6,688		6,772		6,856	
Total Revenue	14,246		6,534,796		-		4,066		4,215		3,983		6,688		6,772		6,856	
Total Fund Bal & Revenues	32,733		6,534,797		260,086		586,842		531,057		535,040		541,728		548,500		555,356	
Expenditures																		
Debt Service																		
Misc.			102,020															
Capital Projects (Budgeted / reconciled)																		
Recreation Park Activity Center																		
Hawk Ridge Park Improvements	32,733																	
Centerview																		
Recreation Park Parking Lot - completed																		
Recreation Park Trail Rehabilitation - completed																		
T.B. Hanna Station Park Improvements																		
City Hall Trails/Plaza			400,000															
West Hawkridge Park Improvements			500,000				60,000											
RAC Expansion			3,000,000															
Centerview Phase II			1,200,000															
Amphitheater Improvements			750,000															
Total Expenditures	32,733		5,952,020		-		60,000		-		-		-		-		-	
Fund Balance (Gross)	0		582,776		260,086		526,842		531,057		535,040		541,728		548,500		555,356	
Less: Restricted Balance ()					-		-		-		-		-		-		-	
Available Fund Balance	0		582,776		260,086		526,842		531,057		535,040		541,728		548,500		555,356	

WATER CONNECTION FEE FUND

The City of Raymore Water Connection Fee Fund (52), established in 2002, is used to fund those capital projects associated with the expansion of the city's water supply system as well as to take on enhancements to the existing system to support new development. To a limited degree, this fund may be used for major maintenance projects associated with the existing system. Projects have been identified in the City's Water Master Plan.

REVENUES

The Water Connection Fee Fund has as its primary source of revenue those fees which are charged for the connection of new water service for residential and commercial locations. A second source of revenue for this fund includes both revenue and general obligation bonds which may be approved and issued by the City of Raymore.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2023 Budget	Total Available
None	0	0	0	0	0
Total	0	0	0	0	0

Water Connection Fee Fund (52)

	2019-20		2020-21	2021-22	2021-22	2021-22	2022-23	2023-24	2024-25	2025-2026	2026-2027
	Actual	Actual	Actual	Budget	Projected	Council Adopted	Projected	Projected	Projected	Projected	Projected
Fund Balance Beginning of Year	1,485,394	1,827,537	1,827,537	2,014,852	2,053,012	2,388,663	2,509,998	2,427,907	2,345,816	2,263,808	
Revenue											
Interest	22,070	5,614	5,961	5,037	5,961	5,972	6,275	6,070	5,865	5,660	
Connection Fees-Residential	451,155	366,937	478,620	297,875	478,620	203,848	0	0	0	0	0
Connection Fees-Commercial	27,255	11,394	9,590		9,590	0					
Transfers In from Enterprise Fund											
Total Revenue	500,480	383,945	302,912	494,171	209,820	6,275	6,070	5,865	5,660		
Total Fund Bal & Revenues	1,985,874	2,211,482	2,547,183	2,516,273	2,433,977	2,351,681	2,269,467				
Expenditures											
Debt Service	88,337	88,471	88,520	88,520	88,485	88,162	87,873				
Water District #10 Payment	70,000	70,000	70,000	70,000							
Capital Projects (Budgeted / reconciled)											
Total Expenditures	158,337	158,471	158,520	158,520	88,485	88,162	87,873				
Fund Balance (Gross)	1,827,537	2,053,012	2,388,663	2,345,816	2,269,467	2,263,808	2,269,467				
Less: Reserve Balance ()											
Available Fund Balance	1,827,537	2,053,012	2,345,816	2,263,808	2,269,467	2,263,808	2,269,467				

Water Connection Fees

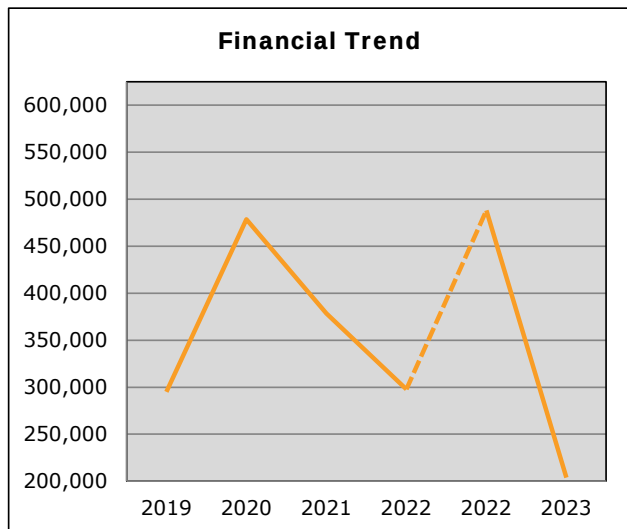
General Ledger Code:
52-00-4670-0000
52-00-4680-0000

Legal Authority:
Municipal Code: Section 705.030-705.030
State Statute: n/a

Revenue Description

The City of Raymore imposes a fee for new connections to the City's water system. This fee is payable prior to approval of a new water service connection. Funds collected are used for the purpose of offsetting actual costs incurred by the City in undertaking water facilities projects (including master planning, engineering, legal, administration, construction inspection, construction of facilities, land acquisition and testing) or for financing directly as a pledge against bonds, revenue certificates and other obligations of indebtedness, the costs of water facilities projects. The calculation of the connection fee is according to the City's Schedule of Fees, with a base of \$2,383 per connection. Total FY23 revenue is based on 83 new permits for homes that are not in a water district.

Fiscal Year	Collection	Annual Percentage Change
2013 Actual	237,784	59.28%
2014 Actual	240,852	1.29%
2015 Actual	300,259	24.67%
2016 Actual	422,845	40.83%
2017 Actual	499,562	18.14%
2018 Actual	578,145	15.73%
2019 Actual	295,192	-48.94%
2020 Actual	478,410	-33.79%
2021 Actual	378,331	-20.92%
2022 Budget	297,875	-47.72%
2022 Projected	488,210	50.31%
2023 Adopted	203,848	-19.26%





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SEWER CONNECTION FEE FUND

The City of Raymore Sewer Connection Fee Fund (53), established in 2002, is used to fund those capital projects associated with the expansion of the city's sanitary sewer system as well as to support enhancements to the existing system to support new development. To a limited degree, this fund may be used for major maintenance projects associated with the existing system. Projects have been identified in the City's Sanitary Sewer Master Plan.

REVENUES

The Sewer Connection Fee Fund has as its primary source of revenue those fees which are charged for the connection of new sewer service for residential and commercial locations. A second source of revenue for this fund includes both revenue and general obligation bonds which may be approved and issued by the City of Raymore.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2023 Budget	Total Available
None	0	0	0	0	0
Total	0	0	0	0	\$0

Sewer Connection Fee Fund (53)

	2019-20		2020-21	2021-22	2021-22 Projected	2022-23 Council Adopted	2023-24 Projected	2024-25 Projected	2025-26 Projected	2026-2027 Projected
	Actual	Actual								
Fund Balance Beginning of Year	1,245,107	595,758	574,630	628,290	925,065	1,052,616	1,193,952	1,338,363	1,485,970	
Revenue										
Interest			0	0	0	0	0	0	0	0
Connection Fees-Residential	324,452	237,562	244,650	416,543	216,036	229,702	232,573	235,480	238,424	238,424
Connection Fees-Commercial	9,536	19,126	0	8,752	0	0	0	0	0	0
Total Revenue	333,988	256,688	244,650	425,295	216,036	229,702	232,573	235,480	238,424	
Total Fund Bal & Revenues	1,579,095	852,446	819,280	1,053,585	1,141,101	1,282,318	1,426,525	1,573,843	1,724,393	
Expenditures										
Debt Service	88,337	88,471	88,520	88,520	88,485	88,366	88,162	87,873		
Capital Projects (Budgeted / reconciled)										
Harold Estates Sanitary Sewer Extension	450,000									
Upgrade SCADA System	70,000	(14,935)								
Willowwind Sewer Connection	375,000	(177,630)								
Johnston Drive Sanitary Sewer		328,250								
Creekmoor Odor & Corrosion Control			40,000	40,000						
Total Expenditures	983,337	224,156	128,520	128,520	88,485	88,366	88,162	87,873	-	
Fund Balance (Gross)	595,758	628,290	690,760	925,065	1,052,616	1,193,952	1,338,363	1,485,970	1,724,393	
Less: Reserve Balance ()			-	-	-	-	-	-	-	-
Available Fund Balance	595,758	628,290	690,760	925,065	1,052,616	1,193,952	1,338,363	1,485,970	1,724,393	

Sewer Connection Fees

General Ledger Code:
53-00-4650-0000
53-00-4651-0000

Legal Authority:
Municipal Code: Section 710.430
State Statute: n/a

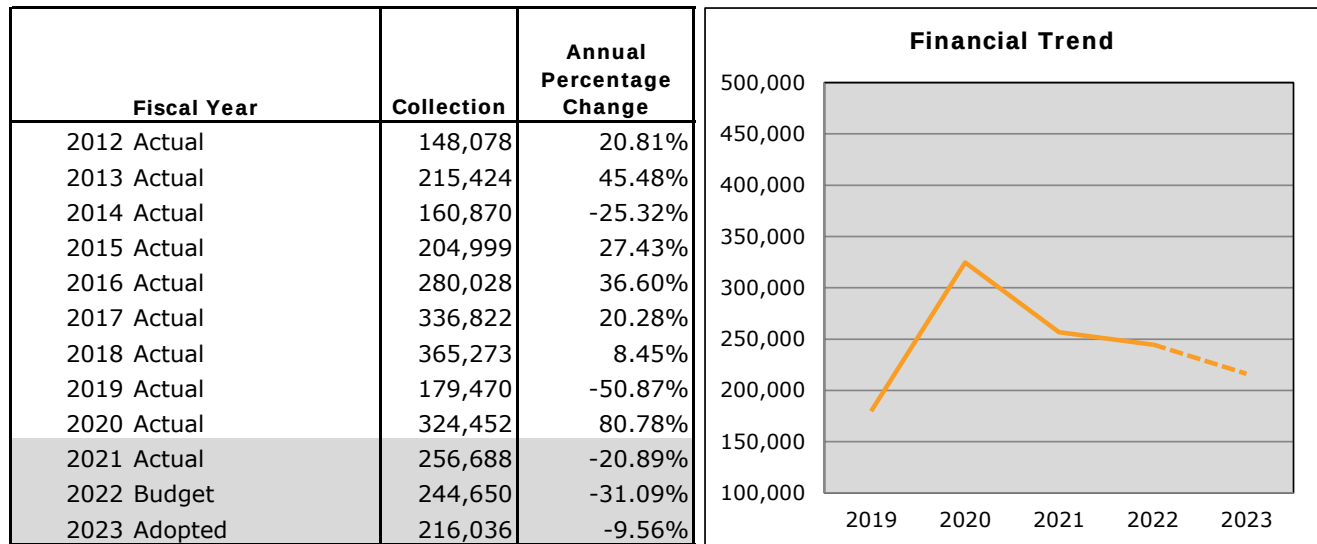
Revenue Description

A sewer connection fee is imposed upon new connections to the City's sewer system. The sewer connection fees shall be charged as follows:

Residential (single-family and multiple-family) sewer connection fees are charged a sewer connection fee of \$51.00 for each trap, with a minimum charge of \$1,412. Multiple drains served by a single faucet shall be considered (1) trap. (Most residential have more than one trap).

Commercial and industrial sewer connection fees are charged a sewer connection fee of \$64.00 for each trap, with a minimum charge of \$2,398.00.

The Fiscal Year 2023 projected revenue is based on current housing permits and an estimated 153 traps##





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ENTERPRISE CAPITAL MAINTENANCE FUND

The City of Raymore Enterprise Capital Maintenance Fund (54), established in Fiscal Year 2010, is used to fund those capital projects associated with major capital maintenance to the City's existing water and sewer infrastructure.

REVENUES

In Fiscal Year 2011, revenues associated with this fund were the direct results of transfers from the Enterprise Fund (50) for specific projects identified as necessary in the short term. Fiscal Year 2012 began the practice of transferring from the Enterprise Fund (50) in amount equivalent to 1% of the total value of the water and sewer infrastructure of the City. In 2015 the annual amount was reduced to help offset the cost of service for the Enterprise Fund. This amount will be slowly increased over the next five years to the full 1% contribution.

FUND PROJECT HIGHLIGHTS

Project	Prior Budget	Total Expenditures	Carryover	2023 Budget	Total Available
Inflow and Infiltration Reduction	0	0	0	\$147,514	\$147,514
Hydrant Replacement	0	0	0	\$161,983	\$161,983
Mayberry Court Waterline Replacement	0	0	0	\$100,700	\$100,700
Original Town Valve Installation Program	0	0	0	\$74,200	\$74,200
Total	0	0	0	\$484,397	\$484,397

Sanitary Sewer Inflow & Infiltration Reduction

Cost (total) \$147,514

This project involves relining of sewer mains, sealing of manholes and other actions to eliminate the infiltration of clean water entering the sanitary sewer system.

Clean water entering the sanitary sewer system results in increased costs due to the need to have larger pump stations and having pumps run more often than necessary, thereby increasing utility costs. In addition, the increased inflow/infiltration increases treatment costs for treatment by the Little Blue Valley Sewer District (LBVSD). The City has committed to LBVSD to make substantial efforts to reduce inflow and infiltration. The 2004 Sanitary Sewer Master Plan identified areas of significant inflow and infiltration throughout the city. This project will continue the City's longstanding annual program to alleviate inflow and infiltration in identified areas..

Operating Cost: Estimated additional annual savings of \$30,000. This maintains an overall systematic approach to maximize our maintenance dollars, as well as provide a clean safe sanitary system.

Hydrant Replacement

Cost (total) \$161,983

This project involves the replacement of 15 water hydrants at various locations throughout the city. During routine hydrant flushing and maintenance, these hydrants were found to be in need of replacement.

Operating Cost: No anticipated additional costs

Mayberry Court Waterline Replacement

Cost (total): \$100,700

The project involves replacing the waterline on Mayberry Court starting on the south side of Yokley Drive. The waterline on Mayberry Court had two breaks during the fall of 2021. The soils in this area appear to be eating away at the ductile iron pipe that was installed in 2002. We will be replacing the waterline with Plastic C-900 pipe that will not be affected by the soils in this area.

Operating Cost: No anticipated additional costs



Original Town Valve Installation Program

Cost (total): \$74,200

The project involves inserting additional valves around Original Town in an ongoing effort to limit the number of service disruptions that residents in this part of town experience. Many of the valves in Original Town are broken or buried. Adding additional valves allows for City crews to shut water off to fewer residents during maintenance operations.

Operating Cost: No anticipated additional costs



Enterprise Capital Maintenance Fund (54)

	2019-20		2020-21		2021-22 Budget	2021-22 Projected	2022-23 Council Adopted	2023-24		2024-25		2025-26		2026-27	
	Actual	Actual	Actual	Actual				Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
Fund Balance Beginning of Year	318,220	666,004			799,647	780,754	899,788	1,017,641	1,303,761	1,303,761	1,583,511	1,583,511	1,856,716		
Revenue															
Interest	21,011	1,885			1,999	2,003	2,249	2,544	3,259	3,259	3,959	3,959	4,642		
Transfers In from Enterprise Fund	600,000	600,000			600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000		
Transfers In from General Fund															
Total Revenue	621,011	601,885			601,999	602,003	602,249	602,544	603,259	603,259	603,959	603,959	604,642		
Total Fund Bal & Revenues	939,231	1,267,889			1,401,646	1,382,757	1,502,038	1,620,185	1,907,020	1,907,020	2,187,470	2,187,470	2,461,358		
Expenditures															
Misc						25,000									
Capital Projects (Budgeted / reconciled)															
Inflow and Infiltration Reduction - current and future	129,227	132,458			135,769	135,769	147,514	151,201	154,981	154,981	158,856	158,856	162,827		
Hydrant Replacement	144,000	144,677			149,818	122,200	161,983	165,223	168,527	168,527	171,898	171,898	175,336		
Owen Good Force Condition Analysis		95,000													
Owen Good Lift Station Improvements		70,000													
Owen Good Door Access & Security Cameras		30,000													
Owen Good Security Gate		15,000													
Mazuma Force Main Replacement					200,000	200,000									
Mayberry Court Waterline Replacement							100,700								
Original Town Valve Installation Program							74,200								
Total Expenditures	273,227	487,135			485,587	482,969	484,397	316,424	323,509	323,509	330,754	330,754	338,163		
Fund Balance (Gross)	666,004	780,754			916,059	899,788	1,017,641	1,303,761	1,583,511	1,583,511	1,856,716	1,856,716	2,123,195		
Less: Reserve Balance ()					-	-	-	-	-	-	-	-	-		
Available Fund Balance	666,004	780,754			916,059	899,788	1,017,641	1,303,761	1,583,511	1,583,511	1,856,716	1,856,716	2,123,195		

Transfer from Enterprise Fund

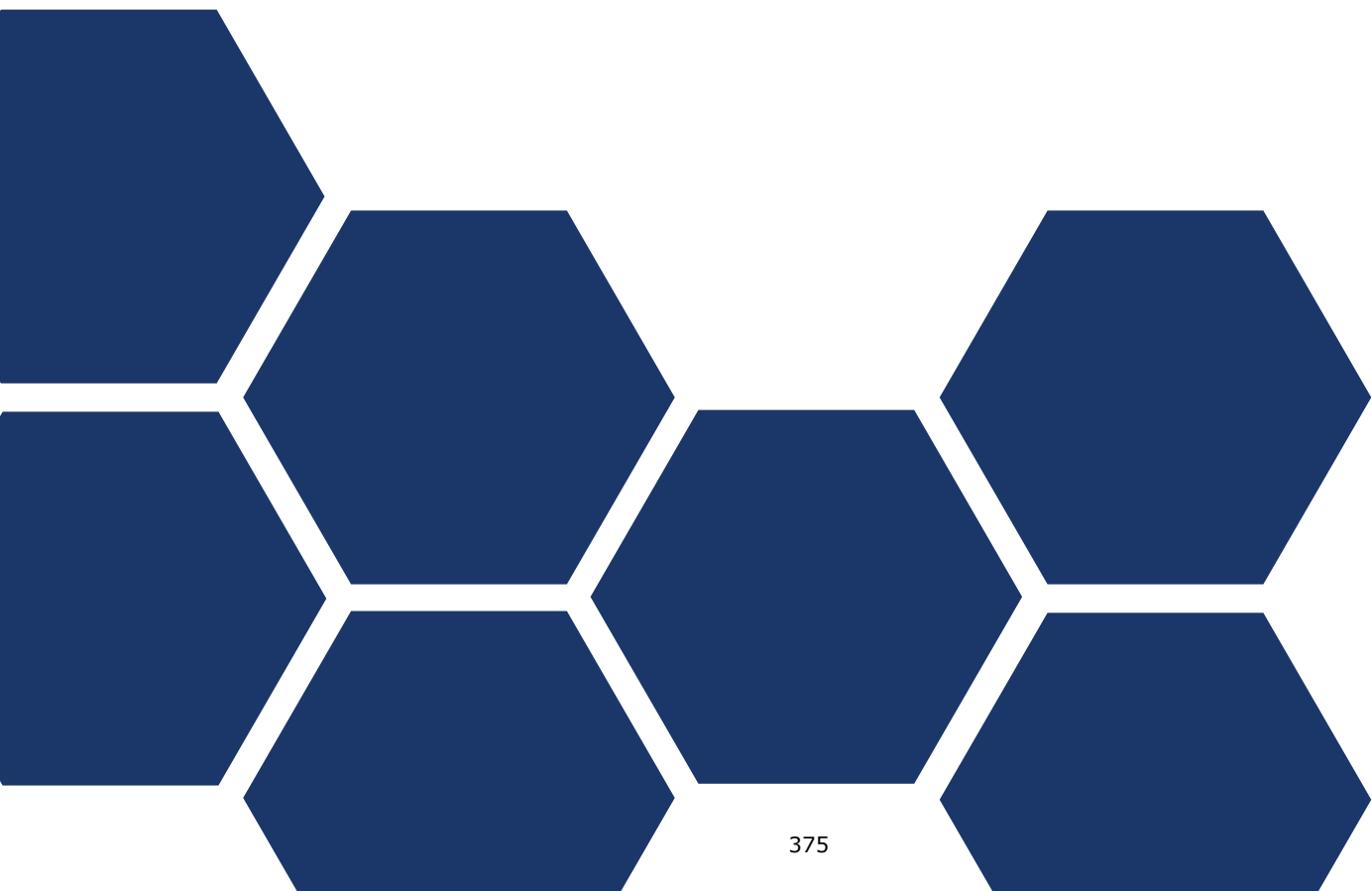
General Ledger Code: 54-00-4950-0000	Legal Authority: Municipal Code: n/a State Statute: n/a
--	--

Revenue Description

Fiscal Year 2012 began the practice of transferring from the Enterprise Fund (50) an amount equivalent to 1% of the total value of the water and sewer infrastructure of the City. The fund has built up a sizable balance, therefore the transfer has been reduced until larger maintenance items are needed and allowing the funds to remain in the Enterprise Fund to address more immediate needs in that area. In 2015 the annual amount was reduced to help offset the cost of service for the Enterprise Fund. This amount will grow slowly over the next ten years to the full 1% contribution.

Fiscal Year	Collection	Annual Percentage Change	Financial Trend			
2013 Actual	680,267	0.00%				
2014 Actual	687,709	1.09%				
2015 Actual	234,144	-65.95%				
2016 Actual	234,144	0.00%				
2017 Actual	364,146	55.52%				
2018 Actual	540,099	48.32%				
2019 Actual	600,000	11.09%				
2020 Actual	600,000	9.98%				
2021 Actual	600,000	0.00%				
2022 Budget	600,000	0.00%				
2022 Projected	600,000	0.00%				
2023 Adopted	600,000	0.00%				

APPENDIX





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COMBINED 4 YEAR - STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - CASH BASIS

BUDGET YEAR	FY 2019-20 Actual	FY 2020-21 Actual	FY 2021-22 Budget	FY 2022-23 Adopted
Property Taxes	4,698,207	4,854,463	5,028,057	5,270,685
Franchise Taxes	2,095,009	2,062,798	2,109,554	2,297,549
Sales Taxes	8,438,322	9,419,125	8,902,422	9,690,999
Intergovernmental	406,630	398,081	-	-
Fees and Permits	1,536,748	1,542,742	764,103	1,043,453
Licenses	121,480	123,770	122,313	122,477
Municipal Court	269,761	255,812	346,944	254,355
Program / Service Fees	9,141,093	9,827,529	8,245,785	8,575,707
Centerview	32,828	53,982	73,475	80,275
Raymore Activity Center	140,740	206,150	227,915	247,640
Penalties	102,820	131,436	138,223	138,376
Miscellaneous	1,071,628	712,510	625,229	626,158
Bond Proceeds & Interest	6,037,983	19,863,415	-	-
Bond Proceeds - estimated			5,515,000	5,515,000
Other Sources / Transfers	2,965,195	6,984,135	3,463,552	5,224,165
COVID-19	1,124,198			
Revenues	38,182,642	56,435,948	35,562,571	39,086,838
Administration	1,386,810	1,362,848	1,427,231	1,450,179
Integrated Technology Systems	616,546	616,597	660,828	799,844
Economic Development	134,356	120,087	158,219	156,102
Development Services	683,101	720,365	777,974	783,785
Engineering	331,922	388,030	451,616	488,249
Streets	725,513	807,022	844,408	897,577
Stormwater	383,535	340,759	310,493	346,652
Buildings and Grounds	266,317	280,519	361,933	381,246
Municipal Court	118,236	133,591	133,000	141,289
Finance	636,017	681,786	729,538	837,024
Communications	149,830	179,780	218,219	223,207
Prosecuting Attorney	24,000	24,000	24,400	24,400
Police	3,686,590	4,071,234	4,342,192	4,668,706
Emergency Management	115,333	124,528	136,295	134,046
COVID-19	213,322	30,721		
Parks	793,941	848,742	887,438	962,497
Recreation	259,609	378,606	340,764	375,079
Centerview	60,909	55,268	96,106	102,771
Raymore Activity Center	168,031	214,599	233,381	263,628
Water & Sewer	7,342,942	7,686,697	5,991,006	4,669,481
Miscellaneous	261,417	409,565	286,512	155,870
Debt Service	8,614,172	3,481,663	4,306,403	4,510,560
Fees	1,250	1,650	3,000	2,000
911 Exp/Communications			-	-
Capital Outlay	497,994	650,550	302,569	738,787
Capital Projects	4,770,171	3,466,088	4,222,487	4,984,319
Capital Projects - GO Bond	238,030	18,236,899	5,205,000	5,205,000
Transfers Out	2,853,024	4,580,164	3,311,058	4,484,339
Total Expenditures	35,332,918	49,892,358	35,762,070	37,786,636
TTD Expenditures				-
Net Changes in Fund Balance	2,849,724	6,543,590	(199,499)	1,300,202
Percentage change in PY Revenue	28.39%	47.81%	-36.99%	9.91%
Percentage change in PY Expenditures	16.44%	41.21%	-28.32%	5.66%
Percentage change in PY change of Fund Balance	-572.68%	129.62%	-103.05%	-751.73%

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - CASH BASIS

BUDGET YEAR 2022-23	General Fund	Parks Fund	Enterprise Fund	Debt Service Fund	Internal Service Fund	Capital Project Funds	Combined Total Presentation
Fund Balance CASH Beginning of the Year	5,470,844	474,719	3,224,964	3,126,323	6,157,151	9,591,192	28,045,193
Property Taxes	1,768,168	474,916		3,027,602			5,270,685
Franchise Taxes	2,297,549						2,297,549
Sales Taxes	4,171,136	400,000				5,119,862	9,690,999
Intergovernmental					-		-
Fees and Permits	657,655					385,797	1,043,453
Licenses	122,477						122,477
Municipal Court	251,228				3,127		254,355
Program / Service Fees		361,850	7,793,973			419,884	8,575,707
Centerview		80,275					80,275
Raymore Activity Center		247,640					247,640
Penalties			123,238	15,138			138,376
Miscellaneous	533,958	2,470	23,910	6,253	6,564	53,003	626,158
2022 Bond Proceeds - estimated						5,515,000	5,515,000
Other Sources / Transfers	1,878,303	150,000	-	-	1,582,980	1,612,882	5,224,165
Revenues	11,680,474	1,717,150	7,941,121	3,048,992	1,592,671	13,106,429	39,086,838
Administration	1,450,179						1,450,179
Integrated Technology Systems	799,844						799,844
Economic Development	156,102						156,102
Development Services	783,785						783,785
Engineering	488,249						488,249
Streets	897,577						897,577
Stormwater	346,652						346,652
Buildings and Grounds	381,246						381,246
Municipal Court	141,289						141,289
Finance	837,024						837,024
Communications	223,207						223,207
Prosecuting Attorney	24,400						24,400
Police	4,663,706				5,000		4,668,706
Emergency Management	134,046						134,046
Parks		962,497					962,497
Recreation		375,079					375,079
Centerview		102,771					102,771
Raymore Activity Center		263,628					263,628
Water & Sewer			4,669,481				4,669,481
Miscellaneous					131,370	24,500	155,870
Debt Service			-	3,343,868		1,166,692	4,510,560
Fees				2,000			2,000
911 Exp/Communications					-		-
Capital Outlay					738,787		738,787
Capital Projects	-	-	-			10,189,319	10,189,319
Transfers Out	1,305,000		1,833,218		14,000	1,332,120	4,484,339
Total Expenditures	12,632,307	1,703,974	6,502,699	3,345,868	889,157	12,712,631	37,786,636
TTD Expenditures							-
Net Changes in Fund Balance	(951,832)	13,176	1,438,422	(296,875)	703,514	393,798	1,300,202
% of change	17 %	-3 %	-45 %	9 %	-11 %	-4 %	-5 %
Less: Restricted Balances	-	-	-			-	-
Less: Reserved Balance 20% of Exp	(2,265,461)	(340,795)	(1,180,540)	-	-	-	(3,786,796)
Available Fund Balance - End of Year	2,253,551	147,100	3,482,846	2,829,447	6,860,664	9,984,990	25,558,600

Capital Funds Combined Statement of Changes in Fund Balance (cash basis)

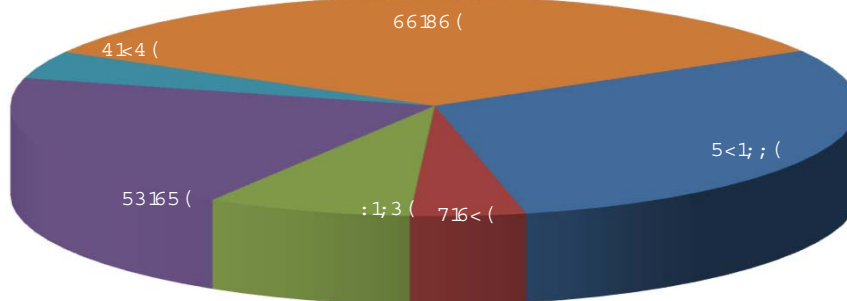
	05 - BERP Fund	27-Park Fee in Lieu	36- Transportation Fund	36-38-GO Transportation Fund	37-Excise Tax Fund	45-Capital Improvement Fund	46- Stormwater Sales Tax	47-Parks Sales Tax	47-38-GO Parks	52- Water Connection Fees	53-Sewer Connection Fees	54-Ent. Capital Maintenance	Total Combined
Fund Balance - Beginning of Year	587,461	145,182	805,002	152,821	1,456,368	1,293,805	306,951	103,244	526,842	2,388,663	925,065	899,788	9,591,192
Revenues													
Sales Taxes													
1/2 cent Capital Improvement													
Sales Tax (40% of 1/2 cent) *													
Additional - Council Determined													
Transportation Sales Tax			1,537,389			1,537,389	631,430						1,537,389
Cas R&B Sales Tax			285,258			285,258	157,858						1,262,861
Cas R&B Property Tax			181,250										315,715
Fees and Permits													1,537,389
Park Fee in Lieu		25,788											285,258
Commercial													181,250
Single Family													
Multi-Family						360,009							25,788
Tap Fees -Residential													
Tap Fees -Commercial													
Interest		917	1,293	1,223	3,641	3,235	767	258	4,215	5,972			360,009
Refunds & Reimbursements													203,848
Resident Contribution													
Sale of Real & Personal Property	9,934												
Connection Fees-Residential													
Connection Fees-Commercial													
GO Bond Proceeds & Earnings													
Other Sources / Transfers	248,482	34,400	500,000	5,515,000									33,703
Total Revenues	258,416	61,105	2,505,190	5,516,223	413,650	1,540,824	809,355	959,546	4,215	209,820	216,036	600,000	13,106,429
Expenditures													
Debt Service													
Misc													
Transfers out													
General Fund Transfer			320,000										
Misc Stream Clean ups													
Professional Services (Lake Maintenance)													
Park Sales Tax Transfer						966,538	23,184			88,485			1,166,692
Excise Tax Transfer						500							500
Capital Improvement Transfer			50,000			150,000		400,000					24,000
Enterprise Fund (50) Transfer													550,000
BERP Transfer													50,000
Transportation Transfer						100,000							
Restricted Revenue Fund Transfer						200,000							100,000
Capital Projects Budgeted													
Server Replacement Program	15,000												
Video Streaming Site Servers	34,032												
Dog Park		103,200						350,000					15,000
Annual Curb Replacement													34,032
Street Preservation			674,000										453,200
Right of Way Infrastructure Repairs			1,098,000										674,000
Roadside Trail Maintenance			159,000										1,098,000
Salt Dome Pad Repairs			25,000										159,000
Sidewalk Replacement Program			74,200										25,000
Kurtzwell Road			330,000										74,200
Id9/58Hwy													
Street Lights													330,000
Median at Kentucky & 58Hwy													1,103,000
Curb Ramp Repair & Replacement													3,000,000
Centerville Sound System Upgrades													1,102,000
Mayor's Christmas Tree													212,000
Annual Curb Replacement						132,500							350,000
Johnston Lake Dam Study						10,000							132,500
Hunters Glen Storm Repairs						35,990							10,000
Disc Golf Course Relocation													35,990
Trails Maintenance													
El Rec Park Trail													
Inflow and Infiltration Reduction - current and future													
Hydrant Replacement													
Playberry Court Waterline Replacement													
Original Town Valve Installation Program													
Total Expenditures	49,032	103,200	2,730,200	5,205,000	662,000	1,595,528	1,025,304	991,000	-	88,485	88,485	484,397	13,012,631
Net Changes in Fund Balance	209,384	(42,095)	(225,010)	311,223	(248,350)	(54,904)	(215,949)	(11,454)	4,215	121,335	127,551	117,853	93,798
Available Fund Balance End of Year	796,845	103,087	579,992	464,044	1,208,017	1,238,900	91,003	91,790	531,057	2,509,998	1,052,616	1,017,641	9,684,990

Combined Revenues by Fund

(Includes interfund transfers and interfund billings)

Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 11,680,474	29.88%
Parks & Recreation	1,717,150	4.39%
Debt Service	3,048,992	7.80%
Enterprise	7,941,121	20.32%
Internal Service Funds - combined	1,592,671	4.07%
Capital Funds - combined	13,106,429	33.53%
Total Combined Revenues	\$ 39,086,838	100.00%

■ General Fund
 ■ Parks & Recreation
 ■ Debt Service
 ■ Enterprise
 ■ Internal Service Funds - combined
 ■ Capital Funds - combined

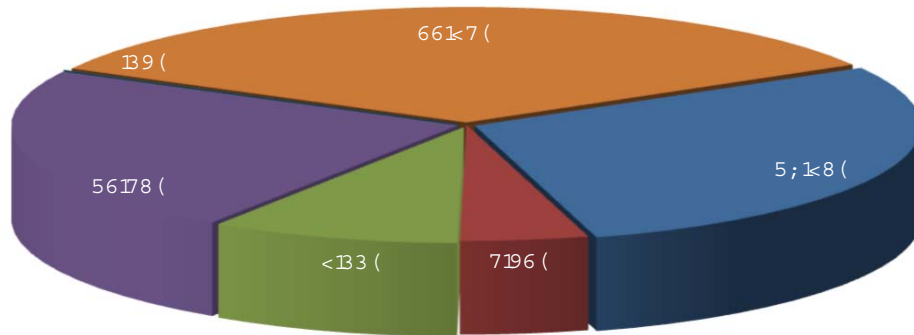


Combined Revenues by Fund

(Does not include interfund transfers and interfund billings)

Summary		
	<u>Budget</u>	<u>% of Budget</u>
General Fund	\$ 9,802,171	28.95%
Parks & Recreation	1,567,150	4.63%
Debt Service	3,048,992	9.00%
Enterprise	7,941,121	23.45%
Internal Service Funds - combined	9,691	0.03%
Capital Funds - combined	11,493,547	33.94%
Total Combined Revenues	\$ 33,862,673	100.00 %

■ General Fund ■ Parks & Recreation ■ Debt Service ■ Enterprise ■ Internal Service Funds - combined ■ Capital Funds - combined

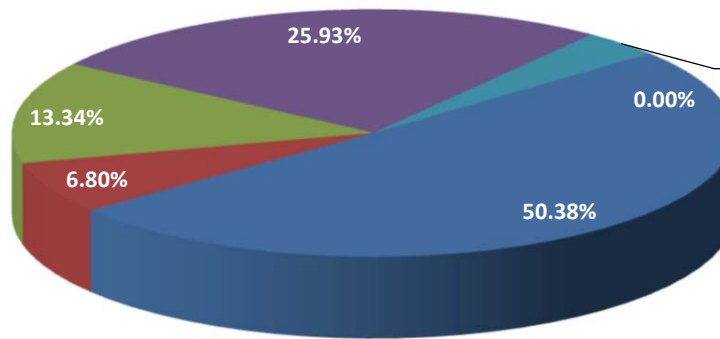


Combined Expenditures by Fund

(Includes interfund transfers and interfund billings)

Summary			
		<u>Budget</u>	<u>% of Budget</u>
General Fund	\$	12,632,307	50.38%
Parks & Recreation		1,703,976	6.80%
Debt Service		3,345,868	13.34%
Enterprise		6,502,699	25.93%
Internal Service Funds - combined		889,156	3.55%
Capital Funds - combined		(0)	0.00%
Total Combined Expenditures	\$	25,074,005	100.00%

■ General Fund
 ■ Parks & Recreation
 ■ Debt Service
■ Enterprise
 ■ Internal Service Funds - combined
 ■ Capital Funds - combined

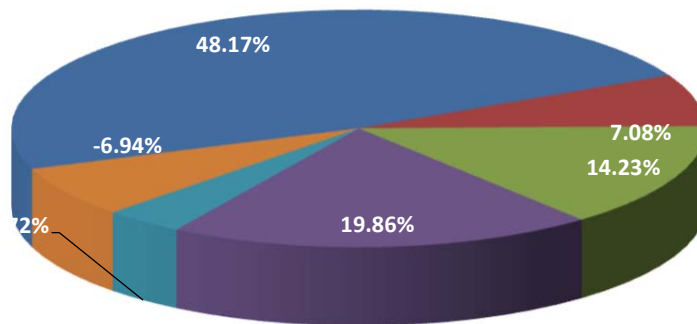


Combined Expenditures by Fund

(Does not include interfund transfers and interfund billings)

Summary			
		<u>Budget</u>	<u>% of Budget</u>
General Fund	\$	11,327,306	55.93%
Parks & Recreation		1,665,594	8.22%
Debt Service		3,345,868	16.52%
Enterprise		4,669,481	23.06%
Internal Service Funds - combined		875,156	4.32%
Capital Funds - combined		(1,632,120)	-8.06%
Total Combined Expenditures	\$	20,251,285	100.00%

■ General Fund ■ Parks & Recreation ■ Debt Service ■ Enterprise ■ Internal Service Funds - combined ■ Capital Funds - combined

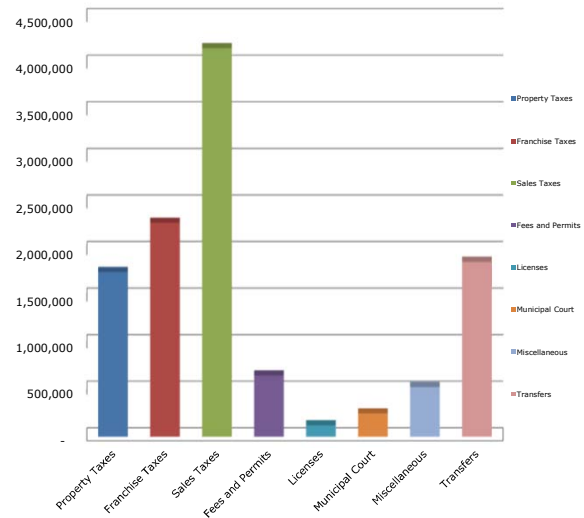


General Fund Budget Comparison

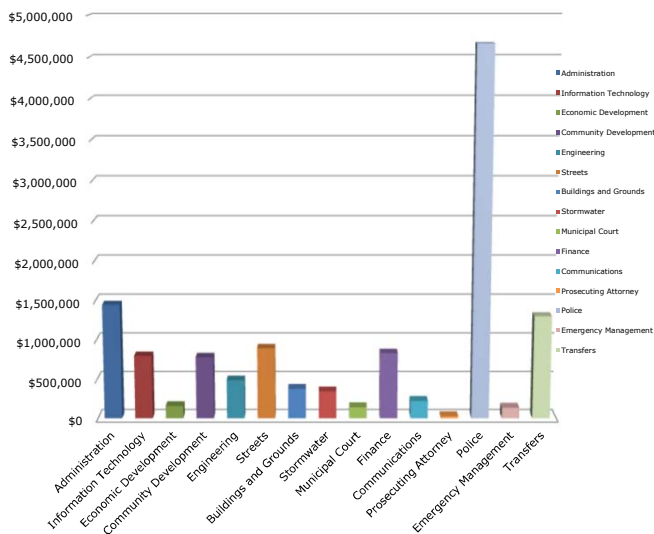
Revenue Budget Comparison

	2022	2023	% +/-
Property Taxes	\$1,693,079	1,768,168	4.4%
Franchise Taxes	\$2,109,554	2,297,549	8.9%
Sales Taxes	\$3,849,653	4,171,136	8.4%
Fees and Permits	\$363,432	657,655	81.0%
Licenses	\$122,313	122,477	0.1%
Municipal Court	\$343,276	251,228	-26.8%
Miscellaneous	\$522,151	533,958	2.3%
Transfers	\$1,631,504	1,878,303	15.1%
Total	\$10,634,961	11,680,474	9.8%

2023 General Fund Revenue By Category



2023 General Fund Expense By Category



Expense Budget Comparison

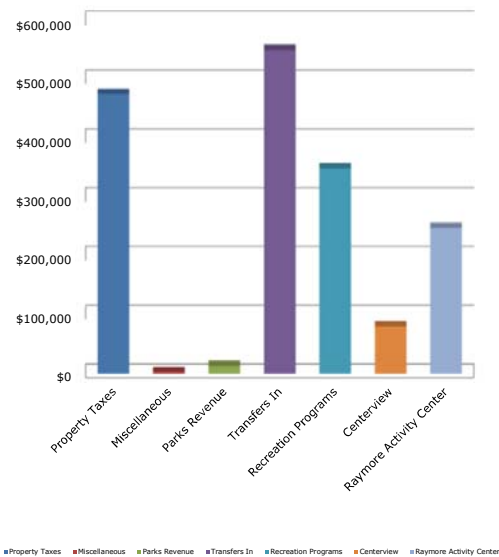
	2022	2023	% +/-
Administration	\$1,427,231	\$1,450,179	1.6%
Information Technology	\$660,828	\$799,844	21.0%
Economic Development	\$158,219	\$156,102	-1.3%
Community Development	\$777,974	\$783,785	0.7%
Engineering	\$451,616	\$488,249	8.1%
Streets	\$844,408	\$897,577	6.3%
Buildings and Grounds	\$361,933	\$381,246	5.3%
Stormwater	\$310,493	\$346,652	11.6%
Municipal Court	\$133,000	\$141,289	6.2%
Finance	\$729,538	\$837,024	14.7%
Communications	\$218,219	\$223,207	NA
Prosecuting Attorney	\$24,400	\$24,400	NA
Police	\$4,337,192	\$4,663,706	7.5%
Emergency Management	\$136,295	\$134,046	-1.7%
Transfers	\$476,000	\$1,305,000	174.2%
Total	\$11,047,346	\$12,632,307	14.3%

Park Fund Budget Comparison

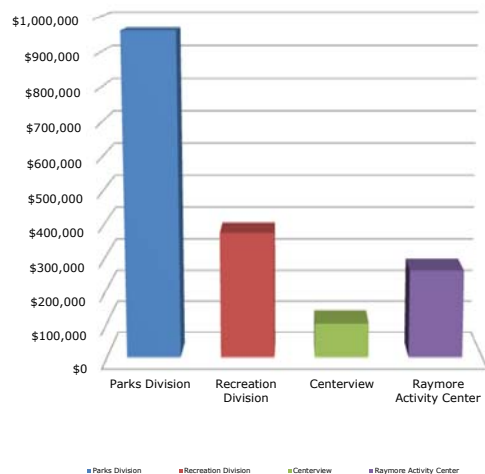
Revenue Budget Comparison

	2022	2023	% + / -
Property Taxes	\$453,391	\$474,916	4.7%
Miscellaneous	\$12,679	\$ 2,470	-80.5%
Parks Revenue	\$12,275	\$ 13,075	6.5%
Transfers In	\$450,000	\$ 550,000	22.2%
Recreation Programs	\$339,100	\$ 348,775	2.9%
Centerview	\$73,475	\$ 80,275	9.3%
Raymore Activity Center	\$227,915	\$ 247,640	NA
Total	\$1,568,835	1,717,150	9.5 %

2023 Park Fund Revenue By Category



2023 Park Fund Expense By Category



Expense Budget Comparison

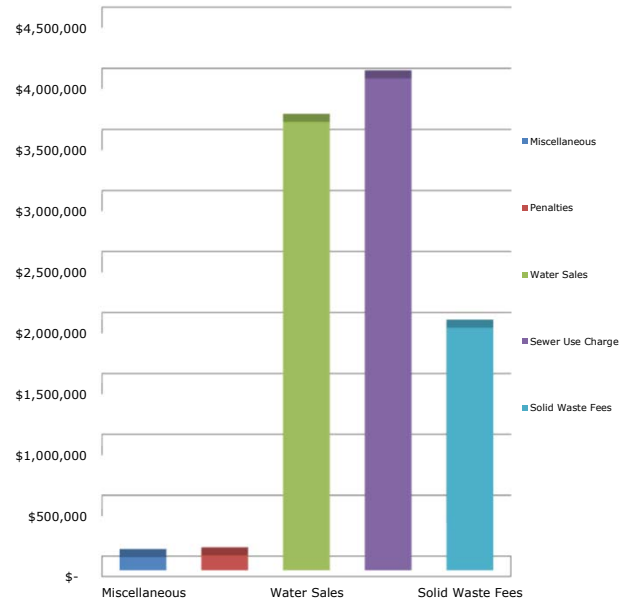
	2022	2023	% + / -
Parks Division	\$892,338	\$962,497	7.9%
Recreation Division	\$340,764	\$375,079	10.1%
Centerview	\$96,106	\$102,771	6.9%
Raymore Activity Center	\$233,381	\$263,628	NA
Total	\$1,562,589	\$1,703,975	9.0 %

Enterprise Fund Budget Comparison

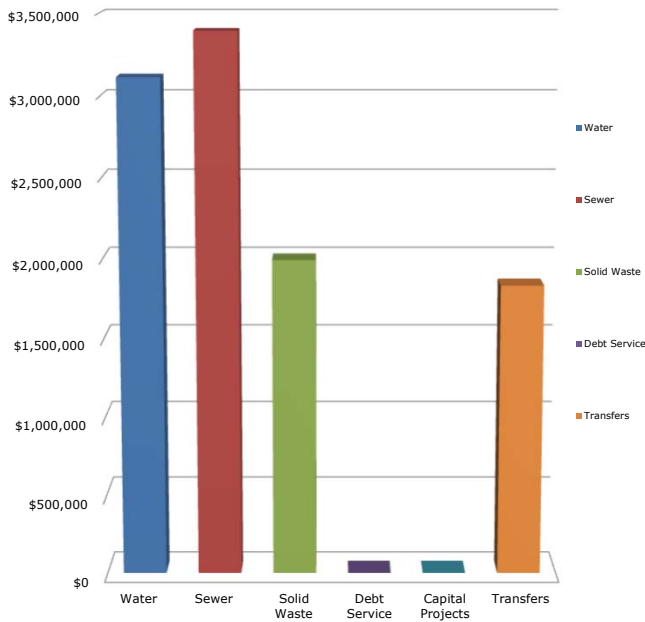
Revenue Budget Comparison

	2022	2023	% + / -
Miscellaneous	\$90,464	\$ 108,060	19.5%
Penalties	\$120,933	\$ 123,238	1.9%
Water Sales	\$3,537,823	\$ 3,677,227	3.9%
Sewer Use Charge	\$3,749,437	\$ 4,032,596	7.6%
Solid Waste Fees	\$1,880,296	\$ 1,992,431	6.0%
Total	\$9,378,953	\$9,933,552	5.9 %

2023 Enterprise Fund Revenue By Category



2023 Enterprise Fund Expense By Category



Expense Budget Comparison

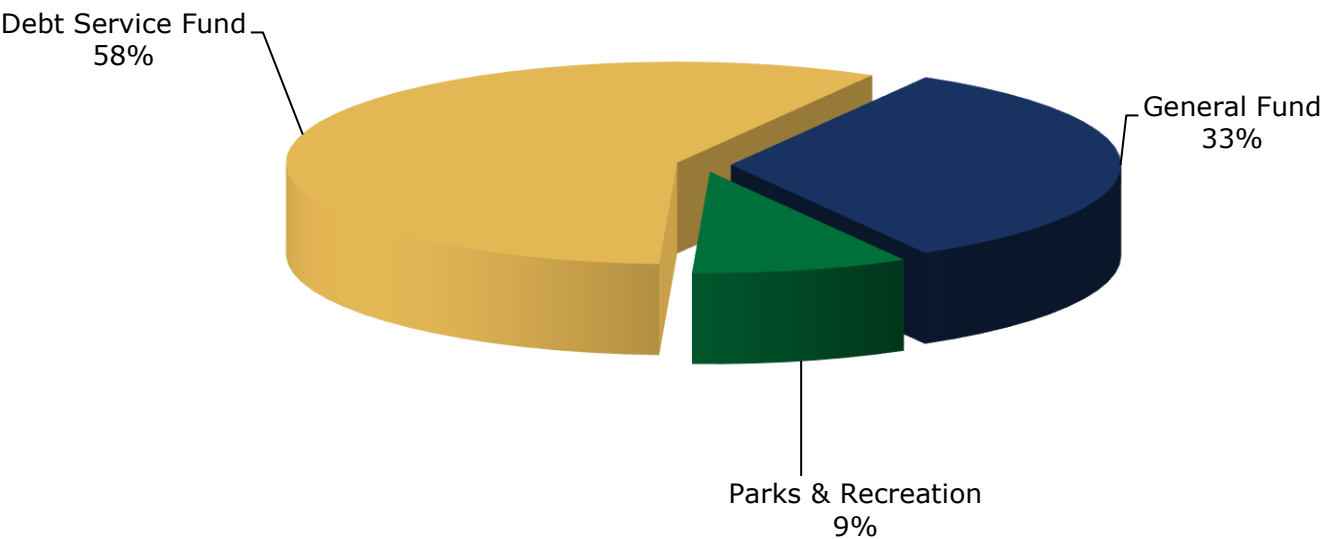
	2022	2023	% + / -
Water	\$2,887,362	\$3,115,297	7.9%
Sewer	\$3,103,644	\$3,397,089	9.5%
Solid Waste	\$1,880,296	\$1,992,431	6.0%
Debt Service	\$0	\$0	0.0%
Capital Projects	\$0	\$0	0.0%
Transfers	\$1,709,058	\$1,833,218	7.3%
Total	\$9,580,360	\$10,338,035	7.9 %

City of Raymore

Property Tax Levy Distribution

General Fund	\$ 0.4158
Parks & Recreation	\$ 0.1119
Debt Service Fund	\$ 0.7170
Total Tax Levy	<u>\$ 1.2447</u>

Tax Levy Distribution



Assessed property values are determined by taking the market value, as determined by the County Assessor, times the assessment ratio. Assessment ratios are: commercial at 32%, residential at 19% and agricultural at 12%. Tax is paid on each \$100 of assessed value. Property values are re-assessed biennially by the County Assessor and the County Collector receives and distributes the taxes to the various taxing authorities.

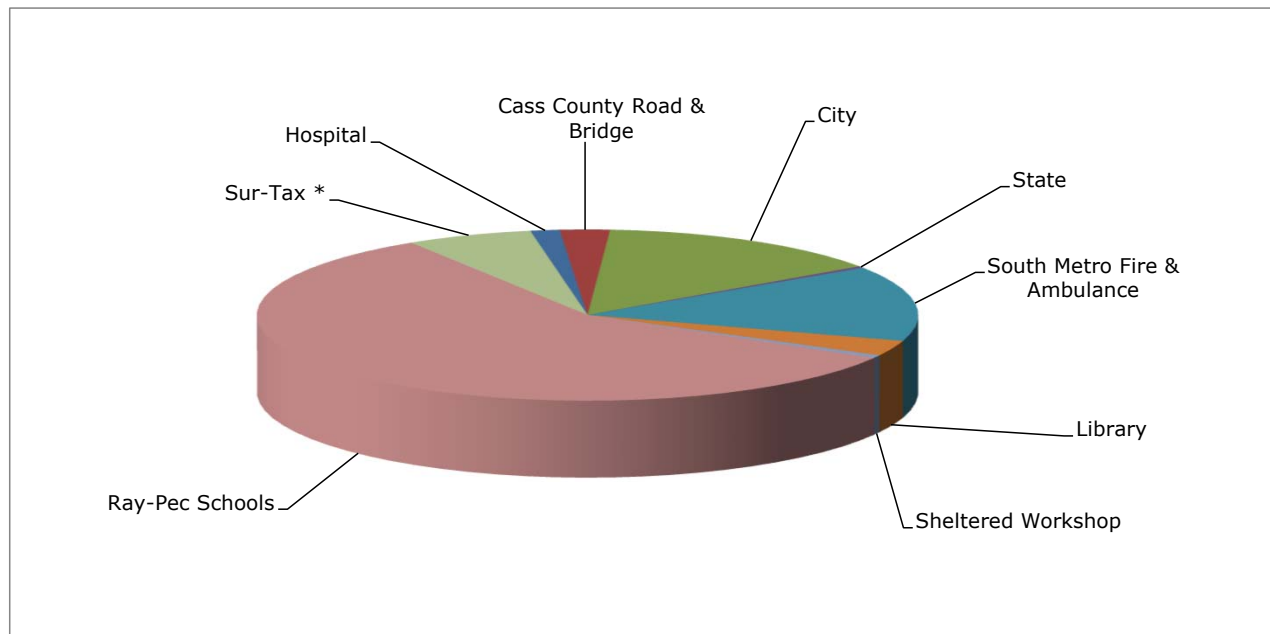
Property Tax Levy - Raymore

FY 2022-23

Levies	Rate	% of Total
Hospital	0.1242	1.42%
Cass County Road & Bridge	0.2137	2.45%
City	1.2447	14.27%
State	0.0300	0.34%
South Metro Fire & Ambulance	1.2385	14.20%
Library	0.2545	2.92%
Sheltered Workshop	0.0454	0.52%
Ray-Pec Schools	5.0302	57.68%
Sur-Tax *	0.5400	6.19%
	8.7212	100.00 %

Total Tax Levy for Raymore Residential 8.1812 per \$100 of assessed value

Total Tax Levy for Raymore Commercial * 8.7212 per \$100 of assessed value

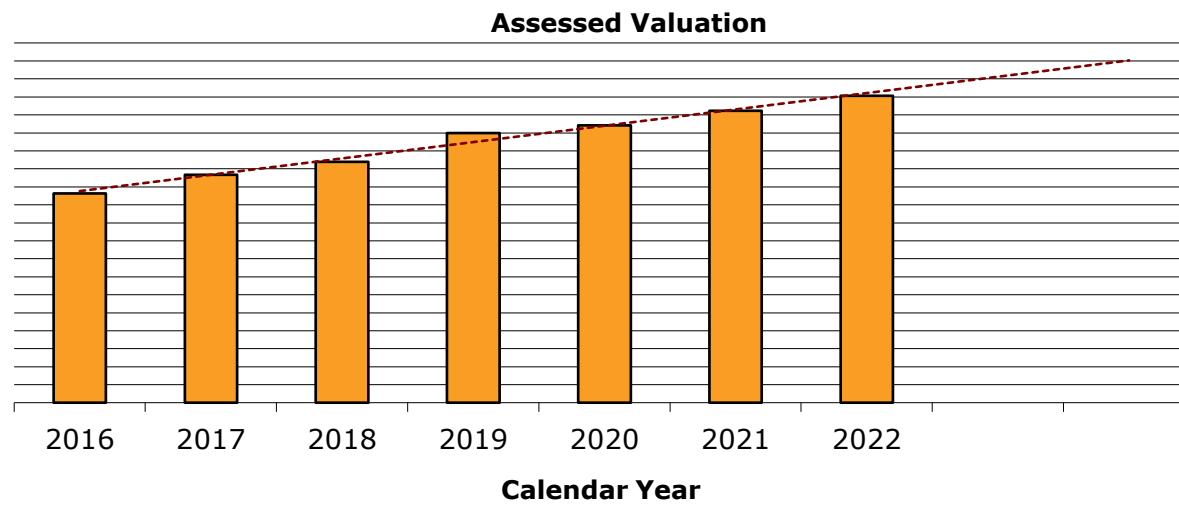


* Sur-Tax is applied to commercially assessed real estate in place in 1984, then it is redistributed to all the taxing entities entitled to receive.

Also note the above listed property taxes do not include any Community Improvement Districts located within the City.

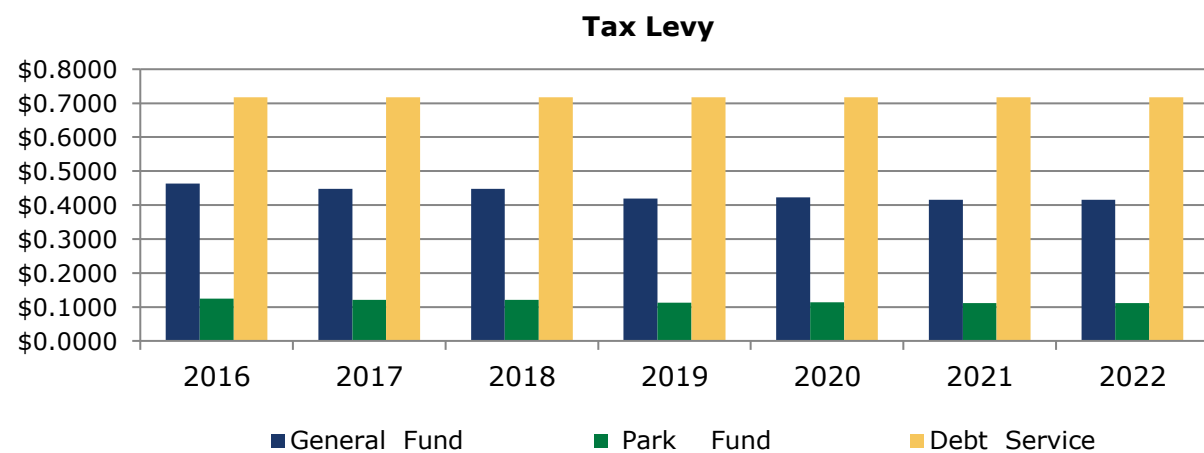
History of Property Valuation and City Tax Levy

Tax Year	Assessed Valuation	Change from Prior Year
2016	\$290,902,454	2.64%
2017	\$316,915,279	8.94%
2018	\$334,754,591	5.63%
2019	\$374,624,196	11.91%
2020	\$385,650,641	2.94%
2021	\$405,954,493	5.26%
2022	\$426,524,898	5.07%



Tax Year	General Fund	Park Fund	Debt Service	Total Levy
2016	\$0.4638	\$0.1249	\$0.7170	\$1.3057
2017	\$0.4480	\$0.1206	\$0.7170	\$1.2856
2018	\$0.4480	\$0.1206	\$0.7170	\$1.2856
2019	\$0.4197	\$0.1130	\$0.7170	\$1.2497
2020	\$0.4231	\$0.1139	\$0.7170	\$1.2540
2021	\$0.4158	\$0.1119	\$0.7170	\$1.2447
2022	\$0.4158	\$0.1119	\$0.7170	\$1.2447

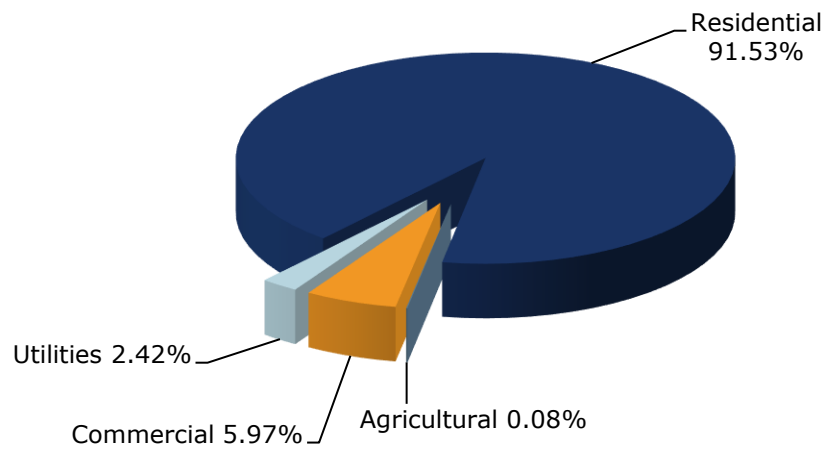
Avg % of total Levy 33.41% 8.99% 57.60%



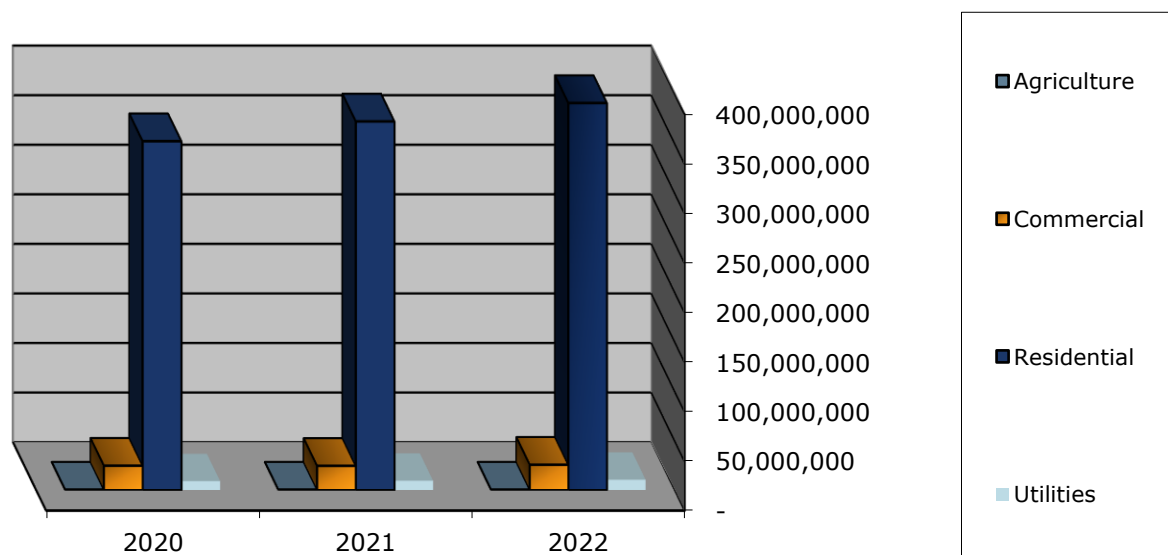
Property Tax Assessed Valuations By Classification

	2020	2021	2022
Agricultural	367,760	363,450	353,630
Commercial	24,475,485	24,361,725	25,467,440
Utilities	8,897,316	9,376,412	10,325,619
Residential	351,910,080	371,852,906	390,378,209
	385,650,641	405,954,493	426,524,898

2022 Assessed Valuations Breakdown



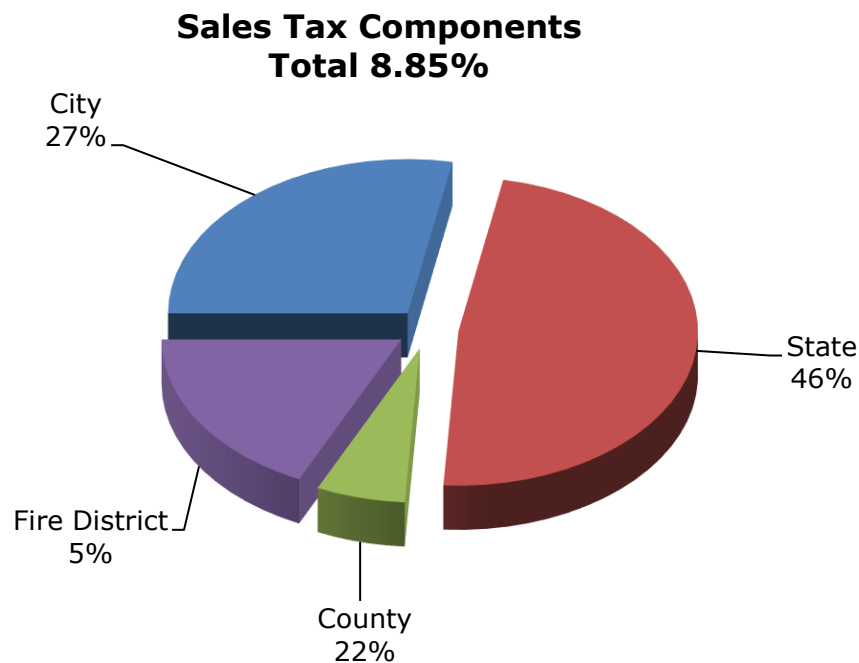
Three-Year Comparison



Sales Tax Breakdown

City of Raymore 2022-23

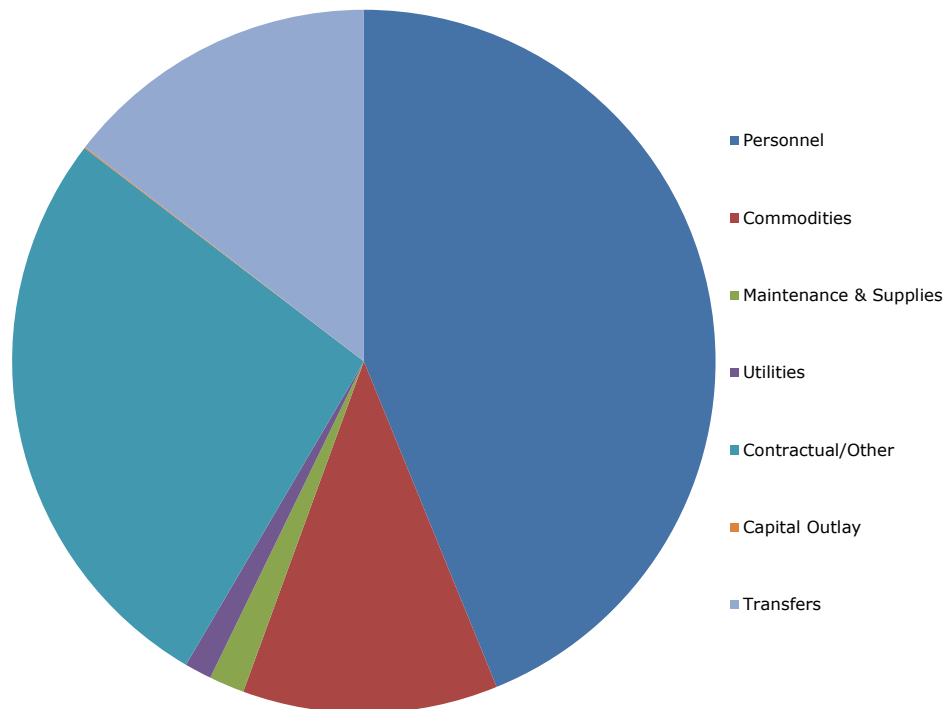
City	Sales	1.000	
	Transportation	0.500	
	Capt. Improvement	0.500	
	Park/Stormwater	0.500	
	Total City		2.500
State	Sales	3.000	
	Conservation	0.125	
	Education	1.000	
	Parks & Soils	0.100	
	Total State		4.225
County	Sales	0.500	
	Road & Bridge	0.250	
	Law Enforcement	0.500	
	Justice Center	0.250	
	911 Tax	0.125	
	Total County		1.625
Fire District	South Metro Fire	0.500	
	Total Fire District		0.500



Combined Expenditures

Operational Funds by Function

Summary		
	Budget	% of Budget
Personnel	\$ 10,815,709	43.83%
Commodities	2,895,418	11.73%
Maintenance & Supplies	\$ 402,146	1.63%
Utilities	308,405	1.25%
Contractual/Other	\$ 6,646,373	26.94%
Capital Outlay	12,000	0.05%
Transfers	\$ 3,594,268	14.57%
Total Combined Expenditures	\$ 24,674,317	100.00 %

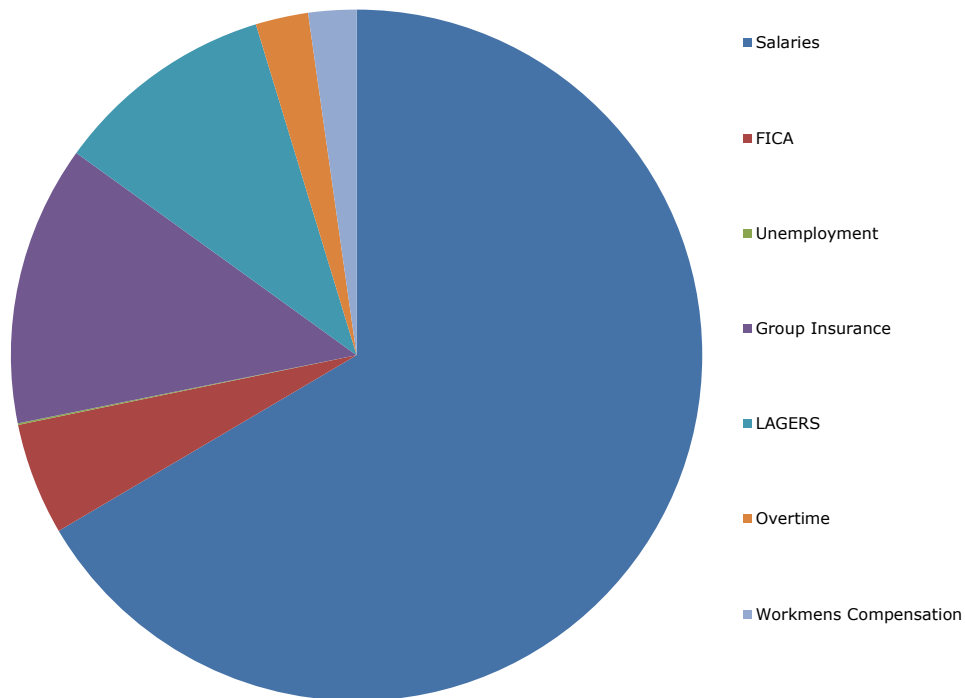


Personnel Expenditures

Operational Funds by Type

Summary

	Budget	% of Budget
Salaries	\$ 7,194,997	66.52%
FICA	567,153	5.24%
Unemployment	\$ 7,616	0.07%
Group Insurance	1,418,141	13.11%
LAGERS	\$ 1,119,261	10.35%
Overtime	265,161	2.45%
Workmens Compensation	\$ 243,381	2.25%
Total Combined Expenditures	\$ 10,815,709	100.00 %



Position Control Roster

By Department and Fund	2020-21 Actual	2021-22 Actual	2022-23 Adopted	Variance FY23 vs FY22
Administration ¹	7.00	7.00	6.00	(1.00)
Integrated Technology Systems	3.00	3.00	3.00	-
Economic Development	1.00	1.00	1.00	-
Development Services	7.00	7.00	7.00	-
Engineering	4.05	4.05	4.05	-
Streets ²	3.68	3.68	3.93	0.25
Stormwater ²	3.40	3.40	3.65	0.25
Building & Grounds	2.00	2.00	2.00	-
Court	1.60	1.60	1.60	-
Finance	5.00	5.00	5.00	-
Communications	1.00	1.00	1.00	-
Prosecuting Attorney	-	-	-	-
Police ³	43.75	43.75	44.75	1.00
Emergency Management	1.00	1.00	1.00	-
Total All Positions				
General Fund	83.48	83.48	83.98	0.50
Parks	7.50	7.50	7.50	-
Recreation	2.00	2.00	2.00	-
Centerview	0.50	0.50	0.50	-
Recreation Activity Center ²	1.00	1.00	1.00	-
Total All Positions				
Park Fund **	11.00	11.00	11.00	-
Water ²	6.44	6.44	6.69	0.25
Sewer ²	6.44	6.44	6.69	0.25
Total All Positions				
Enterprise Fund	12.88	12.88	13.38	0.50
Total All Positions	107.36	107.36	108.36	1.00

See department section for full department roster

¹ FY23 - 1 FTE Administrative Assistant position was eliminated

² FY23 - 1 FTE Public Works Worker I added

³ FY23 - 1 FTE Police Officer added

City of Raymore

Fiscal Year 2022-23 Adopted Salary Range Chart

Range	Minimum	Midpoint	Maximum	Title
1	\$15.21	\$18.53	\$22.58 Hourly	Currently no positions in this range
2	\$16.02	\$19.52	\$23.79 Hourly	Animal Shelter Attendant** Assistant Building Technician Office Assistant
3	\$16.84	\$20.52	\$25.00 Hourly	Building Maintenance Technician Municipal Court Clerk Parks Maintenance Worker I Police Records Clerk Public Works Maintenance Worker I
4	\$17.66	\$21.51	\$26.21 Hourly	Accounting Technician Permit Technician
5	\$18.47	\$22.51	\$27.43 Hourly	Parks Maintenance Worker II Public Works Maintenance Worker II
6	\$19.30	\$23.52	\$28.65 Hourly	Currently no positions in this range
7	\$20.11	\$24.50	\$29.85 Hourly	Administrative Assistant Animal Control Officer Communications Officer Police Records Clerk & Crime Analyst Property & Evidence Technician Public Works Maintenance Worker III
8	\$20.92	\$25.49	\$31.06 Hourly	Code Enforcement Officer Crew Leader, Parks Maintenance
9	\$21.74	\$26.49	\$32.28 Hourly	Crew Leader, Public Works
10	\$22.57	\$27.50	\$33.50 Hourly	Benefits Specialist Payroll & Purchasing Specialist Utility Billing & Customer Service Specialist
11	\$23.37	\$28.48	\$35.57 Hourly	Athletic Coordinator Building Inspector Engineering Technician ITS Technician Police Officer* Recreation Coordinator Storm Water Specialist
Range	Minimum	Midpoint	Maximum	Title
12	\$24.20	\$29.49	\$36.83 Hourly	Master Police Officer* Police Detective Public Works Field Supervisor

13	\$25.03	\$30.50	\$38.09 Hourly	Chief Communications Officer GIS Coordinator
14	\$2,140.54	\$2,608.04	\$3,257.08 Bi-Weekly	City Clerk Emergency Management Director ITS Senior Network Technician Municipal Court Administrator
15	\$27.88	\$33.97	\$42.43 Hourly	Police Sergeant *
16	\$2,361.51	\$2,877.28	\$3,593.32 Bi-Weekly	Assistant City Engineer Senior Accountant Building Official City Planner
17	\$2,492.40	\$3,036.75	\$3,792.48 Bi-Weekly	Police Lieutenant Development Services Superintendent Recreation Superintendent Superintendent, Parks Operations
18	\$2,754.08	\$3,355.57	\$4,190.65 Bi-Weekly	Assistant Director, Public Works - Operations Director, Integrated Technology Systems Manager, Communications Manager, Human Resources
19	\$2,884.96	\$3,515.05	\$4,389.81 Bi-Weekly	Assistant Director, Public Works - Engineering Director, Economic Development Police Captain
20	\$3,342.97	\$4,174.91	\$5,213.89 Bi-Weekly	Director, Development Services Director, Finance Director, Parks & Recreation
21	\$3,604.64	\$4,614.25	\$5,622.01 Bi-Weekly	Chief of Police Director, Public Works & Engineering
22	\$3,866.37	\$4,828.56	\$6,030.21 Bi-Weekly	Assistant City Manager

Notes

Annual salaries are based on 2080 per year at straight time unless otherwise noted

*Position works 2184 hours per year at straight time

**Part-Time position

Fiscal Year 2022-23 Adopted Step Chart

397

BILL 3750**ORDINANCE 2022-075****"AN ORDINANCE OF THE CITY OF RAYMORE, MISSOURI, APPROVING THE FISCAL YEAR 2023 BUDGET."****BE IT ORDAINED BY THE COUNCIL OF THE CITY OF RAYMORE, MISSOURI, AS FOLLOWS:**

Section 1. The annual budget of the City of Raymore, Missouri, for the Fiscal Year beginning on November 1, 2022, and ending October 31, 2023, is finally approved, adopted and appropriated by fund and the maximum amounts to be expended are as follows:

FY 2022-2023

General Fund (01)	
Administration	1,450,179
Information Technology	799,844
Economic Development	156,102
Development Services	783,785
Engineering	488,249
Streets	897,577
Stormwater	346,652
Buildings & Grounds	381,246
Municipal Court	141,289
Finance	837,024
Communications	223,207
Prosecuting Attorney	24,400
Police	4,663,706
Emergency Management	134,046
Total Expenditures	\$11,327,307
Transfer to Park Fund	150,000
Transfer to Restricted Revenue Fund	125,000
Total General Fund	\$11,602,307
Park Fund (25)	\$1,703,975
General Obligation Debt (40)	\$3,345,868
Vehicle Replacement (03)	\$538,786
Restricted Revenue (04)	\$150,370
Enterprise Fund (50)	
Water & Sewer Departments	6,512,386
Solid Waste	1,992,431
Total Expenditures	\$8,504,817

Transfer to General Fund	1,123,664
Transfer to VERP Fund	109,554
Transfer to Ent. Cap Maint Fund	600,000
Total Transfers	\$1,833,218
Total Enterprise Fund	\$10,338,035
Capital Funds	
<i>(includes projects, debt service, and other operating expenditures)</i>	
05 Building Equipment Replacement	49,032
27 Park Fee In Lieu	103,200
36 Transportation	2,230,200
36.38 GO Bond Transportation	5,205,000
37 Excise Tax	562,000
45 Capital Sales Tax	1,245,528
46 Stormwater Sales Tax	1,025,304
47 Parks Sales Tax	801,000
52 Water Connection	88,485
53 Sewer Connection	88,485
54 Enterprise Capital Maintenance	484,397
Total Capital Funds	\$11,882,631

Section 2. The funds necessary for expenditure in the budget of the City of Raymore for the Fiscal Year beginning November 1, 2022, as summarized in Section 1, are hereby appropriated and set aside for the maintenance and operation of the various departments of the government of the City of Raymore, Missouri, together with the various activities and improvements set forth in said budget.

Section 3. The amount apportioned for each department as shown in the budget shall not be increased except by motion of the City Council duly made and adopted, but the objects of the expense comprising the total appropriation for any department may be increased or decreased at the discretion of the City Manager, providing that said adjustment shall not increase the total appropriation for the department.

Section 4. All portions of the final Fiscal Year 2022-23 budget book document prepared and submitted to the Mayor and City Council for consideration, as amended by the City Council prior to the adoption of this ordinance, are hereby adopted by reference, including all organizational charts, salary range charts, policies and procedures, and are made a part of this ordinance.

Section 5. All revenue of the City of Raymore not appropriated by this Ordinance and any amount appropriated by this Ordinance and not disbursed shall be expended or kept as directed by the City Council.

Section 6. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

DULY READ THE FIRST TIME THIS 10TH DAY OF OCTOBER 2022.

BE IT REMEMBERED THAT THE ABOVE ORDINANCE WAS APPROVED AND ADOPTED THIS 24TH DAY OF OCTOBER, 2022, BY THE FOLLOWING VOTE:

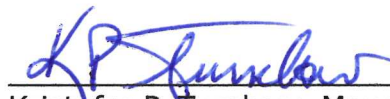
Councilmember Abdelgawad	Aye
Councilmember Barber	Aye
Councilmember Berendzen	Aye
Councilmember Burke III	Aye
Councilmember Forster	Aye
Councilmember Holman	Aye
Councilmember Townsend	Aye
Councilmember Wills	Aye

ATTEST:



Erica Hill, City Clerk

APPROVE:



Kristofer P. Turnbow, Mayor

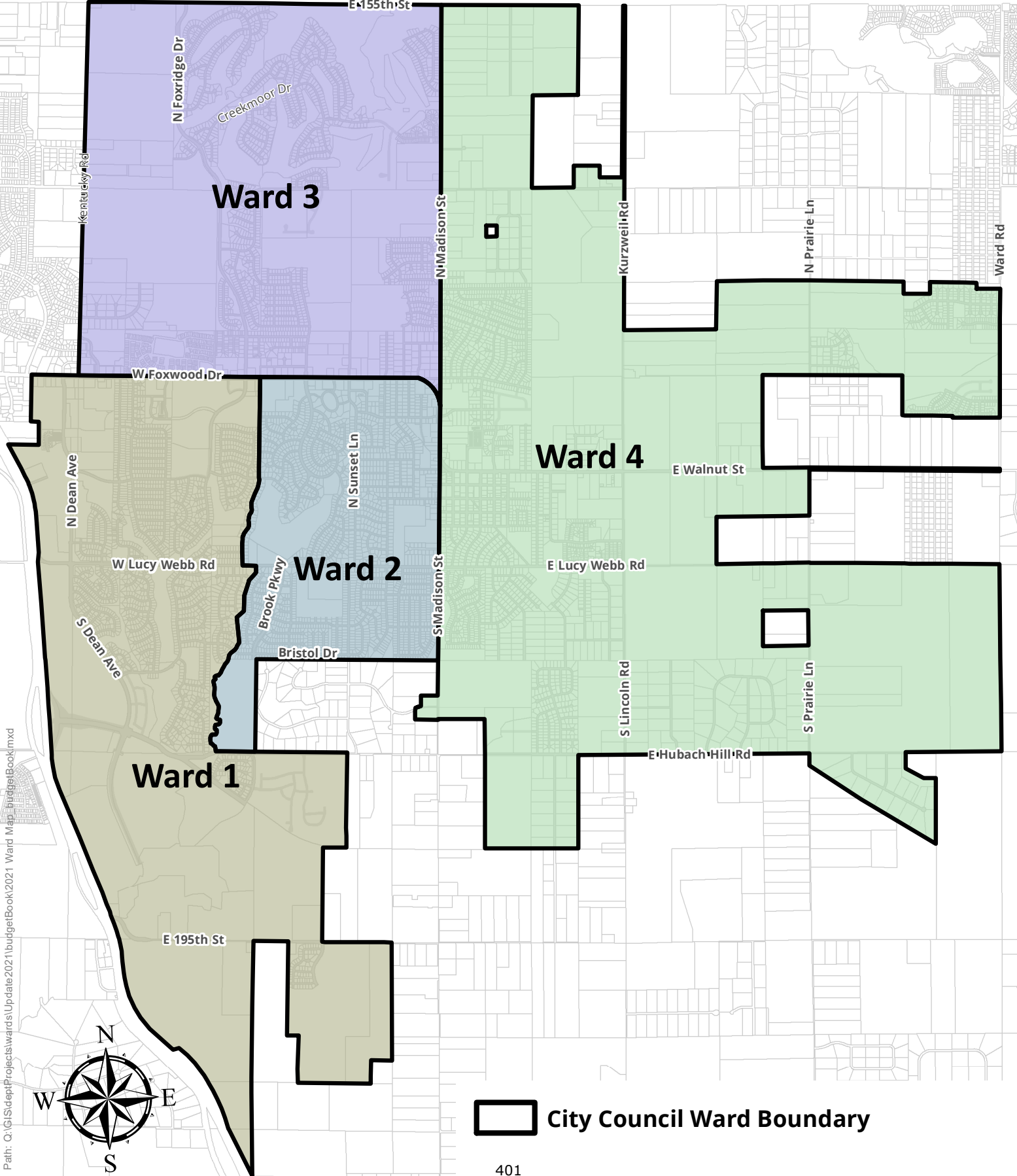


Date of Signature

Raymore, Missouri

City Council Ward Boundaries

Publication Date: 12/3/2021





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CITY OF RAYMORE'S STRATEGIC PLAN

In early 2016, the City of Raymore began an in-depth strategic planning process to develop a plan for the City for the next 5-10 years. Rather than write a plan and wait for public comment, City leadership decided to put our residents first and invited them to a series of interactive Community Conversations where we asked residents to reimagine Raymore. Partnering with the University of Kansas Public Management Center and CoVision, a company specializing in creating interactive meetings, we invited residents, not only to come up with new ideas and initiatives to include in the strategic plan, but also to vote on the ideas and areas of focus they saw as a priority for Raymore in real time. Under the guidance of trained meeting facilitators, Raymore received an incredible number of ideas and input

from more than 350 residents who helped build a foundation for a strategic plan that will guide the growth and prosperity of our community. Not only will this input strengthen the strategic plan itself, along with our bi-annual citizen survey, but it also created community-wide buy-in and a new level of excitement in the process that is necessary to see the plan succeed in future years.

The following report details the goals outlined by residents and is being used as the foundation for the City's new strategic plan, which is still being developed as of the publication of this budget.





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CITY OF RAYMORE, MISSOURI

STRATEGIC PLAN



A MESSAGE FROM THE CITY MANAGER

When our City was established in the late 1800s, there is no way our City's founders could have envisioned the kind of community we would have today. It was their careful planning — and the planning of the community leaders after them — that laid the foundation for our community.

Now, as community prepares to undertake more growth and expansion, it is time that we outline a plan to guide our City and ensure that we are meeting the needs and expectations of our residents.

This strategic plan serves as a blueprint for the growth of our community in the coming decade and is supported by input from our own residents.

As our staff worked to compile the data and developed the measurable objectives behind the overarching goals, we knew this plan still had to be a true, useful reflection of what we aspire to be as a community. That is why the voice of our residents can be heard throughout this document.

We did not undertake this multi-year process thinking this plan it would sit on a shelf. Raymore's strategic plan had to be something that anyone could follow and fully understand the vision mapped out in its pages.

Because it is a vision we all share for our community.

A handwritten signature in black ink, appearing to read "Jim Feuerborn". The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Jim Feuerborn, City Manager

VISION, MISSION & VALUES

VISION

The City of Raymore is dedicated to being a
QUALITY COMMUNITY in which to:



LIVE



WORK



PLAY

MISSION

*In order to achieve this vision, the City will
develop and deliver programs, policies,
and services that enhance the lives of our
citizens, employees and visitors.*

VALUES

HONESTY - We deal openly and honestly with citizens and all others with whom we meet and work.

RECEPTIVE AND RESPONSIVE - We remain receptive to our customers and respond to their needs.

INTEGRITY - We do what we say and we mean what we do. We follow through.

RESPONSIBILITY - We manage our resources prudently and efficiently.

SENSE OF COMMUNITY - We are a community serving one another and promoting family values.

LEADERSHIP - It is our responsibility to set direction and plan for the future of our community.

PARTNERSHIP - We work cooperatively with those who affect the Raymore quality of life.

STRATEGIC PLANNING PROCESS



In the summer of 2015, the Raymore City Council held a retreat intended get members thinking about broad council goals and the future of our community. Led by John Nalbandian, a highly regarded professor in the University of Kansas's School of Public Affairs and Administration, the council's discussion revealed that each member had a slightly different view of what would make our community a success in the coming years.

The conversation among Council members also revealed that there were a number of focus areas that only our residents could answer.

Those focus areas explored the future of our parks and public spaces; public safety; community identity; business development; and infrastructure. Although these are common topics for many cities, the direction our residents would help us chart for the next 5-10 years would be uniquely Raymore.

Rather than write a plan and wait for public comment, City leadership decided to put our residents first and invited them to a series of interactive Community Conversations where we asked residents to reimagine Raymore.

Partnering with the University of Kansas Public Management Center and CoVision, a company specializing in creating interactive meetings, we invited residents, not only to come up with new ideas and initiatives to include in the strategic plan, but also to vote on the ideas and focus areas they saw as a priority for Raymore.

Under the guidance of trained meeting facilitators, Raymore received an incredible number of ideas and input from more than 350 residents who helped build a foundation for a strategic plan that will guide the growth and prosperity of our community.

This input strengthened the strategic plan itself along with our bi-annual citizen survey. It created community-wide support and excitement in our planning process that is necessary to see the plan succeed in future years.

Using the data from those public meetings, as well as several other sources, staff began to refine the goals and created strategic initiatives and action steps to support the overall strategic plan. This year-long process developed the following plan and will serve as our City strategic plan for the coming years.

COMMUNITY IDENTITY & CONNECTIONS

STRATEGIC FOCUS AREA #1

GENERAL RATIONALE FOR STRATEGIC THEME:

The community in which someone chooses to live speaks volumes about both the city and the individual. Even the way we design our city should be a defined reflection of who we are as a community. We want to foster a relationship with all of our residents that says, unequivocally, we are a strong community with tangible goals and aspirations while respecting and valuing new ideas from all corners.

GOAL 1.1

DEVELOP A COMPELLING COMMUNITY IDENTITY AND BRAND.

The City's brand and identity is more than just a logo and colors. It is how we define our community in a single sentence. It is what our residents feel when we talk about our community to someone from another town. Tapping into what that brand and identity represents to our residents will guide our growth and give residents a sense of ownership of the community as a whole.

Strategies

- 1.1.1 Determine the desired image of Raymore
- 1.1.2 Implement and promote the Raymore brand
- 1.1.3 Create opportunities for residents to personally engage with the City's brand
- 1.1.4 Promote and develop signature events and amenities

GOAL 1.2

ENHANCE FIRST IMPRESSIONS OF THE COMMUNITY.

We must set the right tone for our community when being introduced, not only to future residents, but prospective businesses and visitors to our community. We want to make sure people feel welcome from the moment they arrive and offer ways for them to feel connected to the broader community. We also must ensure that people know where Raymore is, that they can identify when they have arrived and leave with a positive impression every time.

Strategies

- 1.2.1 Create a physical environment that inspires a sense of pride
- 1.2.2 Manage external impressions to position Raymore as a top community in the Kansas City metropolitan region
- 1.2.3 Provide exceptional service by implementing processes that allow those who contact us to receive the information they need on the first try.

GOAL 1.3

FOSTER OPPORTUNITIES FOR ALL CITIZENS TO FEEL VALUED AND CONNECTED WITHIN THE RAYMORE COMMUNITY.

Our greatest strength is the involvement of our residents. We should provide as many opportunities as possible for them to provide feedback and offer ideas to a wide variety of initiatives and projects. At the same time, City staff should be able to provide seamless customer service not just at City Hall, but anywhere in the community.

Strategies

- 1.3.1 Communicate with residents in a way that is purposeful and expected
- 1.3.2 Develop programs and amenities that meet the diverse needs of the present and future community
- 1.3.3 Provide opportunities for residents to regularly be involved in and provide input about City functions
- 1.3.4 Enhance internal communication and employee engagement

SAFE, WELL-DESIGNED & BEAUTIFUL PLACES

STRATEGIC FOCUS AREA #2

GENERAL RATIONALE FOR STRATEGIC THEME:

For our residents, their home should be more than just the four walls of a house. We should strive to make our residents feel welcome, safe and at home no matter where they are in the community.

GOAL 2.1

SET THE STANDARD FOR A SAFE AND SECURE COMMUNITY.

A safe and secure community is essential to the quality of life and economic success of Raymore. The City is committed to a high level of public safety and working in partnership with the community to maintain a safe and secure city. We also recognize that our police force alone cannot be the only ones to protect our community and keep it safe. We must design community areas and other amenities that ensure safety and promote the general well being of all who use our public spaces.

Strategies

- 2.1.1 Maintain a high-caliber and community-oriented Police Department through citizen engagement and outreach
- 2.1.2 Enhance & strengthen emergency preparedness response and recovery plans across the organization in collaboration with other community & regional efforts
- 2.1.3 Engage in community involvement, education and regional partnerships that make our community safer and stronger
- 2.1.4 Review and expand strategies that promote and enforce building safety and code requirements

GOAL 2.2

CREATE A PHYSICAL ENVIRONMENT THAT INSPIRES A SENSE OF PRIDE IN PUBLIC SPACES.

From the moment a visitor comes to Raymore, they should unquestionably know where they have arrived. Our buildings, neighborhoods and public spaces should uniformly reflect the pride we take in our community. Our physical presence will make our visitors feel welcomed and wanting to return while also providing residents with a tangible feeling of being home.

Strategies

- 2.2.1 Develop plans and guidelines that communicate and encourage high standards
- 2.2.2 Create and maintain a well-connected transportation network
- 2.2.3 Value and protect natural resources and green spaces

GOAL 2.3

IMPROVE SAFETY FOR ALL MODES OF TRAVEL THROUGHOUT THE COMMUNITY.

Strategies

- 2.3.1 Incorporate new technology and practices to develop safer pedestrian walkways and trails
- 2.3.2 Increase community-wide participation in driving/ pedestrian safety programs
- 2.3.3 Strengthen development and maintenance of streets, trails and pedestrian pathways

ECONOMIC VITALITY

STRATEGIC FOCUS AREA #3

GENERAL RATIONALE FOR STRATEGIC THEME:

Our city has outgrown its status as a bedroom community. Our residents now demand the kinds of services and amenities that many other communities have and the ability to both live and work in Raymore. We want to foster a sense of pride and purpose when we encourage residents to shop local and have the needed retail, restaurant and services available to make that possible.

GOAL 3.1

CREATE A HEALTHY AND SUSTAINABLE ECONOMY.

Our ability to provide high-quality services and amenities depends on our local economy thriving year after year. We must be responsive and open to the changing needs of our residents when it comes to housing, retail and other private amenities.

Strategies

- 3.1.1 Expand the commercial tax base
- 3.1.2 Focus development strategies on opportunities that align with community priorities

GOAL 3.2

ENABLE RAYMORE RESIDENTS TO LIVE AND WORK IN THE COMMUNITY.

As our community continues to grow, our residents seek new opportunities to live and work in their own city. We need to ensure that we have a variety of workforce options and can provide educational tools to residents. We must also have the cultural amenities that make Raymore an attractive place to locate.

Strategies

- 3.2.1 Align workforce development efforts to match the skill needs of targeted industries and businesses
- 3.2.2 Pursue businesses and amenities that reinforce Raymore's positioning as a community for all ages
- 3.2.3 Create a culturally vibrant community
- 3.2.4 Provide quality, diverse housing options that meet the needs of our current and future community

GOAL 3.3

CULTIVATE A CLIMATE FOR PROSPEROUS BUSINESS GROWTH AND DEVELOPMENT.

It is important that our businesses feel as supported and connected as our residents do on a daily basis. As we begin to attract new development and commercial interest, we want to position Raymore as a community that is willing to be innovative and creative to ensure the needs of our residents and the business community are met.

Strategies

- 3.3.1 Market and promote Raymore as a community that is viable for development
- 3.3.2 Provide support to existing local businesses
- 3.3.3 Deliver streamlined customer service to the business community
- 3.3.4 Ensure capital improvements, City plans and City regulations support economic development priorities

HIGH-PERFORMING ORGANIZATION

STRATEGIC FOCUS AREA #4

GENERAL RATIONALE FOR STRATEGIC THEME:

To provide high-quality services and amenities to our residents, we must also provide the people working at City Hall with high-quality support and training to ensure they have the tools to do their jobs. We will prioritize quality customer service and strive to build a positive relationship with all residents who interact with our staff.

GOAL 4.1

PROVIDE EXCEPTIONAL SERVICE.

In order to uphold the trust and confidence placed in us by the citizens of Raymore, it is our responsibility to serve the interests of all people and provide the best service possible at all levels of our organization.

Strategies

- 4.1.1 Implement processes that allow those who contact the City to receive the information they need on the first try
- 4.1.2 Optimize the use of technology to improve services, efficiency and productivity
- 4.1.3 Continuously improve the City's governance processes

GOAL 4.2

DEVELOP A HIGH-QUALITY CITY WORKFORCE.

Retaining employees through training, recognition, and transparent career development will not be just a cost-effective strategy for maintaining a highly motivated city staff, but will also make people want to work for the City of Raymore.

Strategies

- 4.2.1 Position Raymore as an employer of choice in the region
- 4.2.2 Strengthen our environment of placing a priority on retaining employees
- 4.2.3 Enhance internal communication and employee engagement

GOAL 4.3

ENSURE FISCAL DISCIPLINE AND GOOD STEWARDSHIP OF PUBLIC RESOURCES.

It is important that we make the the right financial decisions to ensure that our budget is not just balanced each year - as it is - but that we are using taxpayer dollars responsibly and ethically. As part of this process we must do everything we can to demystify the budget and create a culture of open and transparent government.

Strategies

- 4.3.1 Develop and implement long-term funding strategies to support City operations and needs
- 4.3.2 Establish a strong connection between the budget and strategic plan
- 4.3.3 Demonstrate our dedication to ethical behavior and transparency to maintain the public trust

Continued on next page.

HIGH-PERFORMING ORGANIZATION (CONT.)

STRATEGIC FOCUS AREA #4 (CONT.)

GOAL 4.4

DEVELOP AND EXECUTE A COMMUNICATIONS PROGRAM FOR THE STRATEGIC PLAN.

The success of the Reimagine Raymore community conversations - and level of enthusiastic participation in the sessions - came from the fact that residents were able to provide input directly and were given instant feedback on their ideas. For the strategic plan to remain relevant to our residents, it will be important that we continue that spirit of open, honest and transparent community dialogue and communications.

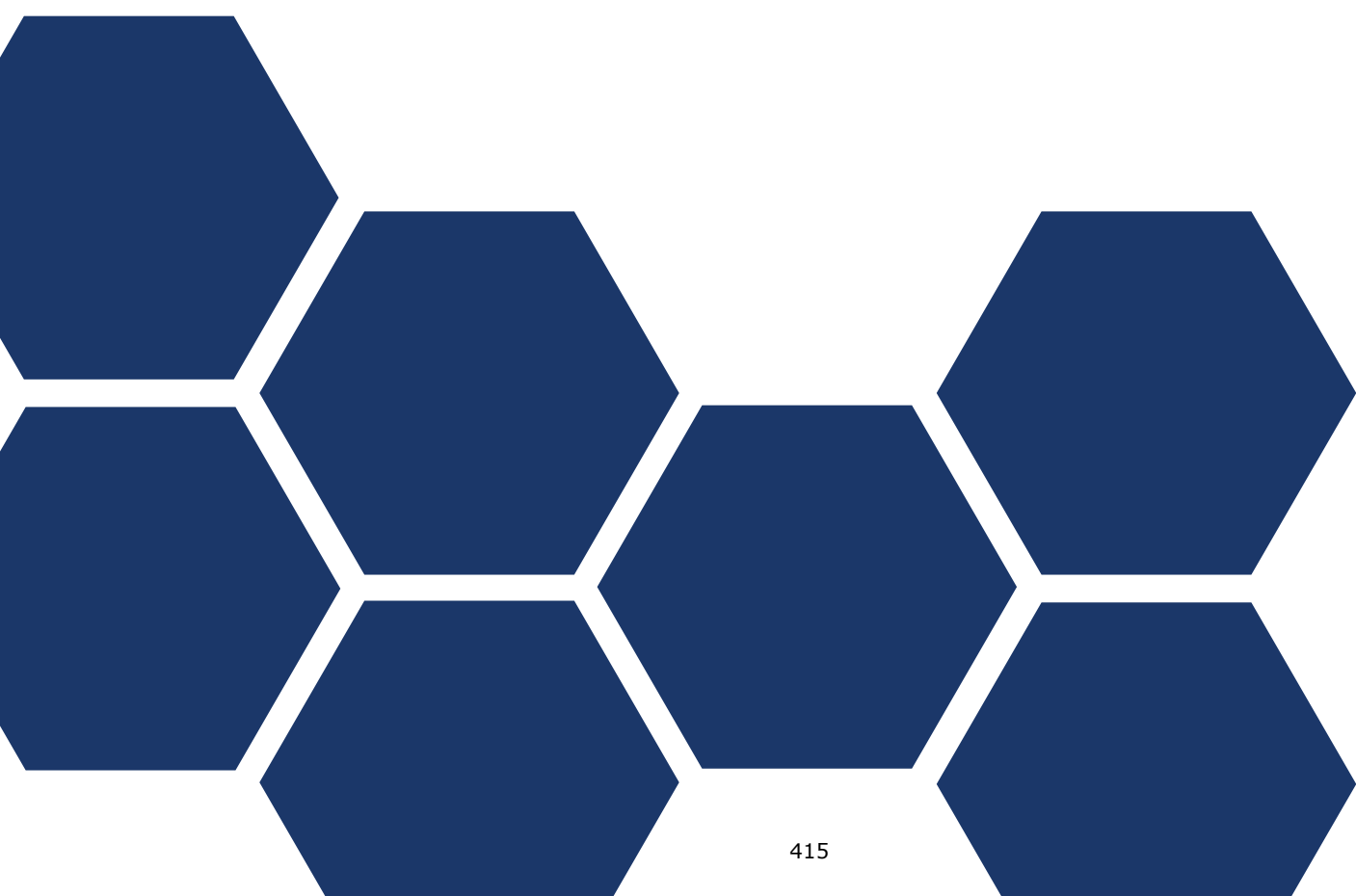
Strategies

4.4.1 Establish regular, consistent venues of communications and community feedback on plan progress



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BUDGET GLOSSARY





ACCOUNT NUMBER - A system of numbering or otherwise designating accounts, entries, invoices, vouchers, etc., in such a manner that the symbol used quickly reveals certain required information.

ACCRUAL BASIS ACCOUNTING - A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the accounting period in which they are incurred.

ACTIVITY - Departmental efforts that contribute to the achievement of a specific set of program objectives; this is the smallest unit of the program budget.

ADVANCED REFUNDING - A bond issuance used to pay off another outstanding bond. The new bond will often be issued at a lower rate than the older outstanding bond. A bond issuance in which new bonds are sold at a lower rate than outstanding ones. The proceeds are then invested, and when the older bonds become callable they are paid off with the invested proceeds. Advance refunding is most often used by governments seeking to postpone their debt payments to the future instead of having to pay off a large amount of debt in the present. Municipal bonds are traditionally exempt from federal tax, but if a municipal bond is issued in an advance refunding it is no longer tax exempt. This is because municipal bonds tend to have lower rates, and municipalities could potentially use advance refunding to issue unlimited amounts of debt at low rates and invest in higher rate investments.

ADVERSE OPINION – term used when an auditor

reports that the financial statements do not present fairly the financial position, results of operations, or changes in financial position or are not in conformity with GAAP. The auditor must provide the reasons for the adverse opinion in the audit report.

AD VALOREM - Latin term meaning “value of”. Refers to the tax assessed against real property (land and buildings) and personal property (equipment, vehicles, & furniture).

ALLOT - To divide an appropriation into specific line item amounts that can be encumbered or expended during a budget period.

AMORTIZATION OF DEBT - The annual reduction of principal through the use of serial bonds or term bonds with a sinking fund.

ANNUALIZE - Budget technique whereby expenditures for part of a year are projected forward for a full year for the purpose of preparing an annual budget.

APPRAISED VALUE - An estimate of the property value for the purposes of taxation. The Cass County Assessor establishes appraised values for all taxable property.

APPROPRIATION - An authorization made by the City Council that permits the City to incur obligations and to make expenditures of resources.

APWA – The American Public Works Association exists to develop and support the people, agencies, and organizations that plan, build, maintain, and improve our communities. Working together, APWA and its membership contribute to a higher and sustainable quality of life.

ARCIMS – Arc Internet Map Server

ARRA MONEY – American Recovery and Reinvestment Act Money – Stimulus funding for economic recovery passed February 13, 2009 and implemented during the Obama administration.

ARBITRAGE - The interest rate differential that exists when proceeds from a municipal bond - which is tax-free and carries a lower yield - are invested in taxable securities with a yield that is higher. The 1986 Tax Reform Act made this practice by municipalities illegal solely as a borrowing tactic, except under certain safe-harbor conditions..

ASSESSED VALUE - The value of property for tax levy purposes. The assessed value is set by the Cass County Assessor, who is charged with determining the taxable value of property according to a formula set by the State of Missouri.

ASSESSMENT RATIO - The ratio at which the tax rate is applied to the tax base.

ASSET - Resources held or owned by a government which have on-going value - that is, they benefit more than one accounting period.

AUTHORIZED POSITIONS - The number of employee positions authorized in the budget, some of which may be filled during the course of the budget year.

AVAILABLE (UNDESIGNATED) FUND BALANCES - The funds remaining from prior years activity that are available for appropriation in the current budget year.

BALANCED BUDGET – A budget in which the expenditures incurred during a given period are matched by revenues. A budget is balanced when current expenditures are equal to receipts. The City of Raymore follows city code Section 11.3 The budget shall provide a complete financial plan of all City funds and activities for the ensuing fiscal year and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the Council may require. In no event shall the total proposed expenditures exceed the estimated revenues to be received plus any unencumbered cash reserves estimated to be on hand at the beginning of the ensuing fiscal year.

BASE BUDGET - The cost of continuing the existing level of services in the current budget year.

BASIS POINT - A unit that is equal to 1/100th of 1%, and is used to denote the change in a financial instrument. The basis point is commonly used for calculating changes in interest rates, equity indexes and the yield of a fixed-income security. The relationship between percentage changes and basis points can be summarized as follows: 1% change = 100 basis points, and 0.01% = 1 basis point.

BERP – Building and Equipment Replacement Program. A method by which monies are set aside in the budgetary process for the replacement of capital building and equipment replacement.

BOND - A written promise to pay a specified sum of money (the face or principal value of the bond), at a specified date or dates in the future (the maturity date), along with interest at a specified rate.

BOND COUNSEL - A lawyer who writes an opinion on the bond or note as to its tax exempt status and the authenticity of its issuance. In theory their opinion is meant to assure the bond investor, but they are paid by the issuer so it is not clear who their real client is.

BONDED DEBT - That portion of City debt represented by outstanding bonds.

BOND DISCOUNT – The amount below face value at which a bond is issued, generally when the interest rate on the bond is below the prevailing market interest rate, and/or the bond has a long maturity period.

BOND PREMIUM – The amount in excess of face value (maturity value) at which a bond is issued, generally when the interest rate on the bond exceeds the market rate or has a short maturity period.

BOND RATING – The calculation of the probability that a bond issue will go into default, by measuring risk and therefore impacts the interest rate the bond is issued at.

BOND REFINANCING - The payoff of old bonds and the re-issuance of new bonds in order to obtain better interest rates and/or better bond conditions.

BUDGET – A financial plan, for a specified period of operations that matches all planned revenues and expenditures with the services to be provided by the City. It is usually necessary to specify whether the budget under consideration is preliminary and tentative or whether it has been approved by the appropriating body.

BUDGET ADJUSTMENT - Changes to the current budget on a departmental level that will not change the overall fund budget. These changes do not require council approval

BUDGET AMENDMENT - Changes to the current budget on any level that will change the overall fund budget. These changes require council approval.

BUDGET BASIS - The basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: accrual, cash, or modified accrual.

BUDGET CALENDAR - The schedule of key dates that the City follows in the preparation and adoption of the budget.

BUDGET DOCUMENT - The written instrument used by City to present a comprehensive financial plan of operations to the City Council.

BUDGET MESSAGE - The opening section of the budget presented by the City Administrator, Finance Director or Budget Director, which presents the City Council and the Citizens of Raymore with highlights of the most important aspects of the budget.

BUDGET ORDINANCE - The official enactment by the City Council to approve the budget as presented that authorizes staff to obligate and spend revenues.

BUDGETARY CONTROL - The control or management of the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

CAD – Computer Aided Design.

CAPITAL ASSETS - Assets of significant value and having a useful life of several years. Capital Assets are also called fixed assets.

CAPITAL BUDGET - The appropriation of resources for the acquisition and construction of capital assets. It is also a plan of proposed acquisitions and replacements of long-term assets and their financing and is generally developed using one of several techniques such as the payback method, net present value method or the internal rate of return method.

CAPITAL EXPENDITURE – An outlay charged to a long-term asset account that either adds a fixed asset unit or increases the value of an existing fixed asset.

CAPITAL IMPROVEMENTS - Expenditures related to the acquisition, expansion or rehabilitation of an element of the government's physical plant; also referred to as infrastructure. Note: the City of Raymore generally uses this term to include real property, improvements to real property and infrastructure.

CAPITAL IMPROVEMENTS PROGRAM - A plan for capital improvements to be incurred each year over a set number of years to meet long term capital needs of the government.

CAPITAL OUTLAY – Expenditures for the acquisition of capital assets which have a value of more than \$5000 and have a useful economic life of more than one year. (see CAPITAL EXPENDITURE) Note: the City of Raymore generally uses this term to include tangible personal property such as vehicles and equipment.

CAPITAL PROJECTS FUND - A fund created to account for the financial resources to be used for the acquisition or construction of major capital facilities or equipment.

CASH BASIS ACCOUNTING – The method of accounting under which revenues are recorded when received and expenditures are recorded when paid.

CCA – Certified Court Administrator.

CERTIFICATE OF DEPOSIT (CD) – A negotiable or nonnegotiable receipt for moneys deposited in a bank or other financial institution for a specified period at a specified rate of interest.

CERTIFICATE OF PARTICIPATION (COPS) - A certificate showing participation through ownership of a "share" of lease payments or lease-purchase agreement. Usually made between a municipality and an equipment vendor. While these certificates are similar to bonds, they are secured solely by the lease or rental revenues accruing to the municipality/ agency issuing the certificates have maturities and are paid in a manner parallel to the process involved in the execution and administration of bonds.

CEU – Continuing Education Unit.

CFE – Certified Fraud Examiner.

CHARGES FOR SERVICES - Revenue derived by charging a fee only to the specific user of the service.

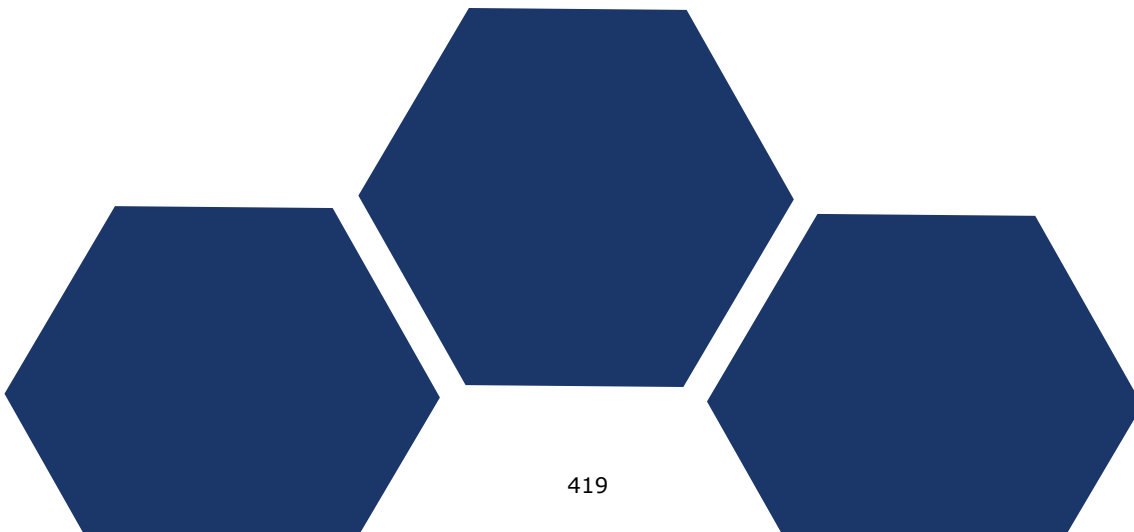
CID (COMMUNITY IMPROVEMENT DISTRICT)
- A Community Improvement District may be either a political subdivision or a not-for-profit corporation. CID's are organized for the purpose of financing a wide range of public-use facilities and establishing and managing policies and public services relative to the needs of the district.

CITY COUNCIL – The governing body elected by the citizens of a municipality to provide policy direction for the operations of the city. Currently, for the City of Raymore, this consists of a Mayor who is elected at large and 8 Council Members who are elected from four wards – two Council Members per wards.

COMMODITIES - Expendable items that are consumable or have a short life span. Examples include office supplies, gasoline, and asphalt.

COMPETITIVE BID – The used of a sealed bid process where the bid contains the price and terms offered by the vendor for the good or service sought by the purchaser who awards the bid based on the best qualifications, price and terms.

CONSTANT (OR REAL) DOLLARS - The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point of time in the past.



CONSUMER PRICE INDEX (CPI) - A statistical description of price levels provided by the U.S. Department of Labor. This index is used as a measure of the increase in the cost of living (economic inflation).

CONTINGENCY RESERVE - A budgetary reserve set-aside for emergencies or unforeseen expenditures not included in the budget.

CONTRACTUAL SERVICES - Contractual services are professional fees for legal counsel, advertising, auditing, testing, service and equipment rentals, education, training and travel expenses.

COVENANT - A legally binding commitment by the issuer of municipal bonds to the bondholder. An impairment of a covenant can lead to a Technical Default. With respect to municipal bonds, covenants are generally stated in the bond contract.

COVID - COVID-19 is the mild to severe respiratory disease caused by SARS-CoV-2, the coronavirus that emerged in December 2019. COVID-19 has caused millions of deaths around the world as well as long lasting health problems in some who have survived the illness.

CPA - Certified Public Accountant

CPE - Continuing Professional Education.

CSR - Code of State Regulations. The regulations derived from state statute used to operate the various departments and offices of state government. The State's policy and procedures manual.

CURRENT TAXES - Taxes levied and due within a one-year period, in relation to real and personal property taxes.

DARE - Drug Abuse Resistance Education

DEBT RATIO - The ratio of the issuer's general obligation debt to a measure of value, such as real

property valuations, personal income, general fund resources, or population.

DEBT SERVICE - Required payments for principal and interest.

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of long term debt principal and interest.

DEBT SERVICE RESERVE FUND - A bank trustee account established by the trust indenture and used as a backup security for an issuer's bonds. It usually amounts to one year's debt service, and can be drawn on by the Trustee in the event of an impairment of the Trust indenture.

DEDICATED TAX - Taxes that are levied to support a specific government program or purpose. For example, a 1% sales tax for park maintenance can only be used to cover the expenses to maintain an entity's parks.

DEFEASANCE - Termination of the rights and interests of the bondholders and of their lien on the pledged revenues in accordance with the terms of the bond contract for the prior issue of bonds. Defeasance usually occurs in connection with the refunding of an outstanding issue before the final payment, or provision for future payment, of principal and interest on a prior issue.

DELINQUENT TAXES - Taxes that remain unpaid after the due date and which have penalty and interest attached. In Missouri, tax statements are mailed in November and are due by December 31.

DEMAND DEPOSIT - Accounts with financial institutions or cash management pools where cash may be deposited or withdrawn at any time without prior notice or penalty.

DEPARTMENT - A major administrative organization unit of the City that includes management responsibility for one or more operating divisions.

DEPRECIATION - The process of recognizing the

physical deterioration of assets over a period of time. All assets are assigned an estimated life when purchased and a portion of the purchase price is charged off each year in recognition of wear and tear. Depreciation is recorded only in enterprise funds for the purpose of calculating net income for such funds.

DEVELOPMENT FEES - Those fees generated by building, development and growth in a community. Included are building permits, site plan review fees, zoning, planning, and subdivision fees.

DISCOUNT - The amount of dollars by which market value of a bond is less than par value or face value.

DISCOUNT BONDS - Bonds which sell at a dollar price below par in which case the yield would exceed the coupon rate. The difference between the discount price and the maturity price is subject to federal capital gains tax except in the case of Original Issue Discount Bonds, which are tax exempt.

DISCOUNT NOTE - Non-interest-bearing note sold at a discount and maturing at par. A U.S. Treasury Bill is a discount note.

DISBURSEMENT - The expenditures of money from an account.

DIVISION - An organization unit of the City that indicates management responsibility for a specific activity.

DOR - Department of Revenue. The department responsible for the collection, audit and distribution of taxes, titling and registering motor vehicles and licensing drivers.

DRC - Development Review Committee.

EATS - Economic Activity Taxes. The increase in economic activity taxes or sales taxes generated by the redeveloped within a TIF area. The difference between the original sales tax revenues of the area and the new sales tax revenues after redevelopment is EATS and is proportionately used to pay on

the TIF Bonds used for the redevelopment of the area. Generally, in the State of Missouri, 50% of the difference is designated for repayment.

EMPLOYEE (OR FRINGE) BENEFITS -

Contributions made by a government to meet commitments or obligations for employee benefits. Included is the government's share of Social Security and various pension, life, and medical plans.

ENCUMBRANCE - The commitment of funds to purchase an item or service. To encumber funds means to set aside funds to pay future cash expenditures.

ENTERPRISE FUND ACCOUNTING - Accounting used for government operations that are financed and operated in a manner similar to business enterprises and for which preparation of an income statement is desirable.

ESCROW FUND - A fund that contains monies that only can be used to pay debt service.

EXPENDITURES - A decrease in the net financial resources of the City due to the acquisition of goods or services.

EXPENSE - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest and other charges.

FASB - Financial Accounting Standards Board. A nongovernmental body with the authority to promulgate Generally Accepted Accounting Principles (GAAP) and reporting practices. These are published in the form of FASB Statements. Practicing CPAs are required to follow the FASB pronouncements in the accounting and financial reporting functions. The FASB is independent of other companies and professional organizations.

FEASIBILITY STUDY - A report of the financial practicality of a proposed project and financing thereof, which may include estimates of revenues that will be generated and a revenue of the physical operating, economic or engineering aspects of the proposed project.

FEDERAL HOME LOAN MORTGAGE CORPORATION (FHLMC)

– publicly chartered agency that buys qualifying residential mortgages from lenders, packages them into new securities backed by those pooled mortgages, provides certain guarantees, and then resells the securities on the open market. The corporation's stock is owned by savings institutions across the U.S. and is held in trust by the Federal Home Loan Bank System. Nicknamed "Freddie Mac," it has created an enormous secondary market, which provides more funds for mortgage lending and allows investors to buy high yielding securities backed by federal guarantees.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA)

– publicly owned, government-sponsored corporation chartered in 1938 to purchase mortgages from lenders and resell them to investors. Nicknamed "Fannie Mae," the corporation mostly packages mortgages backed by the Federal Housing Administration, but also sells some non-governmentally backed mortgages. These blocks are bought and sold by investors.

FEMA – Federal Emergency Management Agency

FIDUCIARY FUNDS – Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds and agency funds. [SGAS 34]

FINANCIAL ADVISOR – A professional advisor offering financial counsel. The advisor can either earn commissions on the products they sell or they charge fees for their services and sell no products. Generally a bank, investment-banking company or independent consulting firm that advises the issuer on all financial matters pertaining to a proposed issue and is not part of the underwriting syndicate.

FINANCIAL ACCOUNTING FOUNDATION (FAF)

– The institution that funds the FASB and appoints its members. Founded in 1972, the FAF is composed of nine trustees chosen by the board of directors of the American Institute of Certified Public Accountants(AICPA).

FISCAL AGENT - Also known as the Paying Agent, the bank, designated by the issuer, to pay interest and principal to the bondholder.

FINES & FORFEITURES - Revenues generated from fines and penalties levied for commission of statutory offenses and violations of City Ordinances.

FISCAL POLICY - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

FISCAL YEAR - A 12-month period to which the annual operating budget applies. The City of Raymore operates on a fiscal calendar year basis of November 1 through October 31.

FRANCHISE FEE - A fee paid by public service utilities for use of public right-of-way to deliver their services. The City currently has franchise agreements in place for Electric, Natural Gas, Telephone, and Cable services.

FULL FAITH AND CREDIT - A pledge of a government's taxing power to repay debt obligations.

The pledge of "the full faith and credit and taxing power without limitation as to rate or amount." A phrase used primarily in conjunction with General Obligation bonds to convey the pledge of utilizing all taxing powers and resources, if necessary, to pay the bondholders.

FULL-TIME EQUIVALENT POSITION (FTE) - A way to measure an employee's productivity or involvement in an activity or project. It is generally calculated as how a part-time position in an activity or project is converted to the decimal equivalent of a full-time position based on 2,080 hours of work per year. For example, a part-time clerk working 20 hours per week would be the equivalent to .5 of a full time position.

FUND - An accounting entity with a self-balancing

set of accounts that record financial transactions for specific activities or government functions.

FUND BALANCES - The excess of assets over liabilities and reserves.

GAAP - Generally accepted accounting principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles. In the audit report, the CPA must indicate that the client has followed GAAP on a consistent basis.

GAAS – Generally Accepted Auditing Standards. Rules and guidelines promulgated by the AICPA's Auditing Standards Board which are followed by CPAs in the preparation and performances of financial statement audits. A CPA who does not conduct an examination in accordance with GAAS can be held in violation of the AICPA's Code of Professional Ethics and face legal action by affected parties.

GAO – General Accounting Office. An agency established to assist Congress in its oversight of the executive branch and to serve as the independent legislative auditor of the federal government.

GASB - Government Accounting Standards Board. The organization that formulates accounting standards for governmental units.

GASB 34 – The comprehensive changes in state and local government financial reporting issued by GASB in June, 1999. It required significant changes in an entity's reporting of Financial Statements and in Management's Discussion and Analysis for State and Local Governments. It requires that governmental entities present 1) government wide financial statements that are based on the accrual accounting basis and the flow of all economic resources and 2) governmental funds financial statements continue to be presented based on the modified accrual accounting basis and the flow of current financial resources.

GENERAL FUND - The fund used to account for all financial resources of the City except those required

to be accounted for in a separate fund.

GENERAL OBLIGATION BOND – Municipal bonds backed by the full faith and credit (which includes the taxing and further borrowing power) of a municipality. It is repaid with the general revenue of the municipality, such as property taxes and sales taxes.

GFOA - Government Finance Officers Association. Professional organization of governmental financial personnel and associated interested individuals that provide assistance, training and guidance to governments in the areas of accounting, audit, cash management, internal controls, debt management and general finance.

GIS – Geographic Information Systems. A technology that is used to view and analyze data from a geographic perspective and is considered a piece of an organization's overall information system framework. GIS links location to information (such as people to addresses, buildings to parcels, or streets within a network) and layers that information to give you a better understanding of how it all interrelates.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) – the organization that formulates accounting standards for governmental units. It is under the auspices of the Financial Accounting Foundation.

GOVERNMENTAL FUNDS – Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue fund, debt service fund, capital projects funds, and permanent funds.

GPS – The Global Positioning System (GPS) is a satellite-based navigation system made up of a network of 24 satellites placed into orbit by the U.S. Department of Defense.

GRANT - A contribution by a government or other organization to

support a specific function or operation.

HVAC – (Heating, Ventilation, and Air Conditioning) refers to technology of indoor or automotive environmental comfort. HVAC system design is a major subdiscipline of mechanical engineering, based on the principles of thermodynamics, fluid mechanics, and heat transfer.

INDUSTRIAL DEVELOPMENT BONDS - (IDBs) also called Industrial Revenue Bonds (IRBs). Used to finance facilities for private enterprises, water and air pollution control, ports, airports, resource-recovery plants, and housing, among others. The bonds are backed by the credit of the private corporation borrower rather than by the credit of the issuer. Also known as Conduit Bonds. Private purpose bonds are limited by federal law to \$50 times the state's population on an annual basis.

INTERFUND TRANSFERS - Transfer of resources between two funds of the same governmental unit.

INTEREST EARNINGS - Revenue derived from the investment of cash on hand during the year in securities as specified by the City investment policy.

INTERGOVERNMENTAL REVENUE - Revenue received from Federal, State or local government bodies. Includes payment from other taxing authorities such as a School District.

INTERNAL CONTROL – an integral component of an organization's management that provides reasonable assurance that the following objectives are being achieved: 1) effectiveness and efficiency of operations; 2) reliability of financial reporting and 3) compliance with the applicable laws and regulations.

ITS – Integrated Technology Services.

LAPSING APPROPRIATION - An appropriation that expires after a set period of time, generally for the term of the budget year. At the end of the specified period, any unencumbered or unexpended balance lapses.

LEGAL OPINION - A written opinion from bond

counsel that an issue of bonds was duly authorized and issued. The opinion usually includes the statement, "interest received thereon is exempt from federal taxes and, in certain circumstances, from state and local taxes."

LETTER OF CREDIT - A form of supplement or, in some cases, direct security for a municipal bond under which a commercial bank or private corporation guarantees payment on the bond under certain specified conditions.

LEVEL DEBT SERVICE - Principal and interest payments that, together, represent more or less equal annual payments over the life of the loan. Principal may be serial maturities or sinking fund installments.

LEVY - The imposition or collection of an assessment of a specified amount for the support of government activities. The Levy amount for the City of Raymore is \$0.4685 for the General Fund, \$0.1261 for the Park Fund and \$0.7170 for the Debt Service Fund.

LICENSES, PERMITS, & FEES - Revenues collected by the City from individuals or business concerns for rights or privileges granted by the City.

LINE ITEM BUDGET - Budget that is prepared on the basis of individual accounts of what is to be spent such as office supplies, paper supplies, or equipment maintenance.

LONG TERM DEBT - Debt that is repaid over a period of time longer than one year.

MAINTENANCE - All materials or contract expenditures used for repair and upkeep of City buildings, equipment, systems, or land

MACA – Missouri Association of Court Administrators.

MARC – Mid-America Regional Council. Serves as the association of city and county governments and the metropolitan planning organization for the bi-state Kansas City region.

MARCIT - Mid-America Regional Council Insurance Trust. Provides insurance and loss prevention services to members of MARC.

MATERIALS & SUPPLIES - Expendable operating supplies necessary to conduct daily departmental activity.

MERP - (MIS Equipment Replacement Program) A planning tool used to set aside funds to maintain and replace machinery and information system equipment.

MISERY INDEX - The misery index is meant to measure the degree of economic distress felt by everyday people, due to the risk of (or actual) joblessness combined with an increasing cost of living. The misery index is calculated by adding the unemployment rate to the inflation rate.

MODIFIED ACCRUAL ACCOUNTING - A basis of accounting in which revenues are recognized in the period in which they become both available and measurable. Expenditures are recognized in the period in which a liability is incurred.

MUNICIPAL BOND - Bonds issued by any of the 50 states, the territories and their subdivisions, counties, cities, towns, villages and school districts, agencies, such as authorities and special districts created by the states, and certain federally sponsored agencies such as local housing authorities. Historically, the interest paid on these bonds has been exempt from federal income taxes and is generally exempt from state and local taxes in the state of issuance. There are approximately \$1.3 trillion municipal bonds outstanding and they generate about \$50 billion tax-free interest income each year.

MUTCD - The Manual on Uniform Traffic Control Devices, or MUTCD defines the standards used by road managers nationwide to install and maintain traffic control devices on all public streets, highways, bikeways, and private roads open to public traffic. The MUTCD is published by the Federal Highway Administration (FHWA) under 23 Code of Federal Regulations (CFR), Part 655, Subpart F.

NACM - National Association of Court Management.

NPDES - National Pollutant Discharge Elimination System. Part of the EPA (Environmental Protection Agency) Act that requires state and federal permitting and oversight of the City's storm sewer system.

NET ASSET VALUE (NAV) - The market value of all the bonds in a mutual fund portfolio divided by all the outstanding shares.

NET BONDED DEBT - Gross general obligation debt less self-supporting general obligation debt, housing bonds, water revenue bonds, etc..

NET INTEREST COST (NIC) - Generally speaking, issuers award competitive bond sales to the underwriter bidding the lowest NIC. It represents the average coupon rate weighted to reflect the time until repayment of principal and adjusted for the premium or discount.

NET REVENUE AVAILABLE FOR DEBT SERVICE - Usually, gross operating revenues of an enterprise less operating and maintenance expenses but exclusive of depreciation and bond principal and interest. Net revenue as thus defined is used to determine coverage on revenue bond issues.

NID - Neighborhood Improvement District, A Neighborhood Improvement District (NID) may be created in an area desiring certain public-use improvements that are paid for by special tax assessments to property owners in the area in which the improvements are made. The kinds of projects that can be financed through an NID must be for facilities used by the public, and must confer a benefit on property within the NID.

OFFICIAL STATEMENT (OS) - A document (prospectus) circulated for an issuer prior to a bond sale with salient facts regarding the proposed financing. There are two OSs, the first known as the preliminary, or "red herring" - so named not because it smells but because some of the type on its cover is printed in red - and it is supposed to be available to the investor before the sale. The final OS must be sent to the purchaser before delivery of the bonds.

OPERATING BUDGET - That portion of the annual budget that provides a financial plan for the daily operations of government. Excluded from the operating budget are capital project expenditures that are accounted for in the Capital Projects Budget portion of the annual budget.

OPERATING EXPENSES - The cost for personnel, materials and equipment required for a department to function,

OPERATING TRANSFER - A transfer of resources from one fund to another.

ORDINANCE - A formal legislative enactment by the governing body of a municipality. An ordinance has full force and effect of law within the boundaries of the municipality. All revenue raising measures such as the imposition of taxes, special assessments, or service charges require an ordinance.

ORIGINAL ISSUE DISCOUNT - Some maturities of a new bond issue that have an offering price substantially below par; the appreciation from the original price to par over the life of the bonds is treated as tax-exempt income and is not subject to capital gains tax. See also Zero Coupon Bond.

PAR VALUE - The face value or principal amount of a bond, usually \$5,000 due the holder at maturity. It has no relation to the market value. For pricing purposes it is considered 100.

PARITY BONDS - Revenue bonds that have an equal lien on the revenues of the issuer.

PAYING AGENT - Also Fiscal Agent. Generally a bank that performs the function of paying interest and principal for the issuing body.

PREMIUM - The amount, if any, by which the price exceeds the principal amount (par value) of a bond. Its current yield will be less than its coupon rate.

PRICE TO CALL - The yield of a bond priced to the first call date rather than maturity.

PRIMARY MARKET - The new issue market. Generally has the best yield rates for the issues available.

PRINCIPAL - The face value of a bond, exclusive of interest.

PROPRIETARY FUNDS - Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds.

PUT BOND - A bond that can be redeemed on a date or dates prior to the stated maturity date by the bondholder. Also known as an option tender bond.

PAY-AS-YOU-GO BASIS - A financial policy whereby capital outlays are funded from currently available resources rather than from debt.

PERSONAL SERVICES - The costs associated with compensating employees for their labor, including salaries and fringe benefits.

PERFORMANCE MEASUREMENT - The quantification of an entity's efficiency or effectiveness in conducting operations for the period in review. Measurement criteria can be qualitative or quantitative in nature.

PILOTS - Payments in Lieu of Taxes or the incremental property taxes generated by the redevelopment of an area under a TIF program. The difference between the original property tax of the area and the new property tax after redevelopment is PILOTS and is used to pay on the TIF Bonds used for the redevelopment of the area.

PRIOR YEAR ENCUMBRANCES - Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriations is reserved. They cease to be encumbrances when the obligations are paid or are otherwise terminated.

PROGRAM - An organized set of activities directed toward a common purpose or goal that an entity undertakes or proposes, to carry out its responsibilities. It can be an activity or set of activities that provides a particular service to the Citizens.

PROGRAM BUDGET - A method of budgeting that allocates money to the functions or activities of a government rather than to specific line items of cost.

PROGRAM MEASUREMENTS - Specific quantitative measures of work performed within a program. Measures quantity the efficiency and effectiveness of a given program.

PROPERTY TAXES - Revenues derived from the levying of taxes on real and personal property located within the City limits. Property taxes are levied according to the property's assessed value.

PROPERTY TAX RATE - The amount per \$100 of value that will be levied against all property within the City limits. The tax rate must be adopted by the City Council annually and consists of two components: The General Operating Rate and the Parks Fund Rate and the Debt Service Rate. For 2008 the rates are \$.4647 for General Operating and \$.1251 for Parks Fund and .7170 for Debt Service, or a total rate of \$1.3068. The City's maximum tax rate for general operations is \$ 1.15 per hundred dollar of value. Any rate above this requires a vote of the Citizens of Raymore. This rate was set in 1985 as part of the statewide reassessment program.

PUBLIC HEARING - That portion of City Council meetings where the Citizens may present evidence and provide information on both sides of an issue.

QUALIFIED LEGAL OPINION - Conditional affirmation of the legal basis for the bond or note issue. The average investor should avoid any but the strongest opinion by the most recognized bond approving attorneys.

RATINGS - Various alphabetical and numerical designations used by institutional investors, Wall Street underwriters, and commercial rating companies to give relative indications of bond and note creditworthiness. Standard & Poor's and Fitch

Investors Service Inc. use the same system, starting with their highest rating of AAA, AA, A, BBB, BB, B, CCC, CC, C, and D for default. Moody's Investors Services uses Aaa, Aa, A, Baa, Ba, B, Caa, Ca, C, and D . Each of the services use + or - or +1 to indicate half steps in between. The top four grades are considered Investment Grade Ratings

RAYMAC - (Raymore Municipal Assistance Corporation) a corporation established to facilitate the purchase of land and facilities by the City.

REDEVELOPMENT AGENCY (REDEV.) - A legislatively established subdivision of government established to revitalize blighted and economically depressed areas of a community and to promote economic growth. Tax Allocation Bonds are issued to pay the cost of land and building acquisition and their redevelopment and are repaid by the incremental increase in tax revenues produced by the increased assessed value of the area after redevelopment. Redev. Agencies may also sell Housing Mortgage Revenue Bonds to finance housing units within the area, a fixed percentage of which must be for low-cost housing.

REFUNDING BOND - The issuance of a new bond for the purpose of retiring an already outstanding bond issue.

REGISTERED BOND - A non-negotiable instrument in the name of the holder either registered as to principal or as to principal and interest.

REPO - A financial transaction in which one party "purchases" securities (primarily U.S. Government bonds) for cash and simultaneously the other party agrees to "buy" them back at some future time according to specified terms. Municipal bond and note issuers have used repos to manage cash on a short term basis. (Known formally as repurchase agreements.)

RESERVE - An account used to indicate that a portion of a fund balance is restricted to a specific purpose.

RESOLUTION - Official action of the City Council

directing a specific action be taken. Resolutions are less formal than an Ordinance and have less weight of law.

RESOURCES - Total amounts available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

REVENUE - Funds received by a government as a part of daily operations.

REVENUE BONDS - Bonds issued to finance public works projects, such as water and sewage systems that are paid from the revenues of the projects. These bonds do not have the full faith and credit of the municipality. A municipal bond whose debt service is payable solely from the revenues derived from operating the facilities acquired or constructed with the proceeds of the bonds.

RFB – Request for Bid.

RFP – Request for Proposal.

RFQ – Request for Qualifications.

ROW – Right of Way. The permitted right to pass over or through land owned by another. Generally, the strip of land in which facilities such as highways, railroads, utilities or other infrastructure are installed and maintained.

RSMO – Revised Statutes of the State of Missouri

SALES TAX - A tax placed on the value of goods sold within the City limits. The rate is set by a majority of the voters within the City. The tax is collected by the State of Missouri and remitted to the City each month.

SERIAL BOND - A bond of an issue that features maturities every year, annually or semiannually over a period of years, as opposed to a Term Bond, which is a large block of bonds maturing in a single year.

SECONDARY MARKET - The trading market for

outstanding bonds and notes. This is an O.T.C. market, a free form negotiated method of buying and selling, usually conducted by telephone or computer. Traders buy and sell for their own inventory. As many as \$2 billion of issues trade each day.

SINKING FUND – money accumulated on a regular basis in a separate custodial account that is used to redeem debt securities.

SINKING FUND SCHEDULE - A schedule of payments required under the original revenue bond resolutions to be placed each year into a special fund, called the sinking fund, and to be used for retiring a specified portion of a term bond issue prior to maturity.

SPECIAL ASSESSMENT BOND - A bond secured by a compulsory levy of special assessments, as opposed to property taxes, made by a local unit of government on certain properties to defray the cost of local improvements and/or services that represents the specific benefit to the property owner derived from the improvement. In California these are usually 1915 Act or 1911 Act Bonds.

SOURCE OF REVENUE - Classification system whereby revenues are recorded according to the source they came from - that is, taxes, permits, interest, or other.

SRF FUND - The Missouri SRF leveraged loan program is a revolving fund established pursuant to the federal Clean Water Act of 1987. It was developed by the EIARA and the Missouri Department of Natural Resources in cooperation with the Missouri Clean Water Commission, and provides subsidized low interest rate loans to qualifying applicants to issue General Obligation and/or Revenue Bonds to secure the debt used to acquire, by purchase or construction, the needed infrastructure.

SUPPLEMENTAL APPROPRIATION - An appropriation of resources made by the City Council after the budget has been formally adopted.

SWAP - The exchange of one bond for another. Generally, the act of selling a bond to establish an

income tax loss and replacing the bond with a new item of comparable value.

TAX ANTICIPATION NOTE (TAN) - A short-term obligation of a state or municipal government to finance current expenditures pending receipt of expected tax payments. TAN debt evens out the cash flow and is retired once tax revenues are received.

TAXES - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of all the people.

TAX BASE - The total value of all real and personal property within the City limits as of January 1 of each year. The assessed value of assets, investment or income streams that are subject to taxation.

TAX-EXEMPT BOND - Bonds exempt from federal income, state income, or state tax and local personal property taxes. This tax exemption results from the theory of reciprocal immunity: States do not tax instruments of the federal government and the federal government does not tax interest of securities of state and local governments.

T.I.F. (TAX INCREMENT FINANCING) - An economic tool used to finance real estate development costs within a specific area of the City. Additional property taxes generated by development within the T.I.F. area are used to finance the cost of real estate and infrastructure improvements.

TELECOMMUNICATIONS FRANCHISE TAX - A tax levied on telecommunications companies for the privilege of operating within the city limits. This tax is similar to a business license in purpose, but is calculated on the specified gross receipts of the company's activities.

TERM BOND - A large block of bonds of long maturity. They may be part of a serial Bond issue; there may be more than one term bond in an issue or a single maturity. Some are subject to a sinking fund redemption.

TDD (TRANSPORTATION DEVELOPMENT DISTRICT) - A Transportation Development District may be created to act as the entity responsible for developing, improving, maintaining, or operating one or more "projects" relative to the transportation needs of the area in which the District is located. A TDD may be created by request petition filed in the circuit court of any county partially or totally within the proposed district. There are specific rules that provide filing procedures and content requirements of TDD creating petitions.

TRUSTEE - A bank designated as the custodian of funds and official representative of bondholders. Trustees are appointed to insure compliance with the trust indenture and represents bondholders to enforce their contract with the issuer.

UNDERLYING DEBT - The general obligation bonds of smaller units of local government within a given issuer's jurisdiction.

UNDERWRITER - An agreement to purchase an issuer's unsold securities at a set price, thereby guaranteeing the issuer proceeds and a fixed borrowing cost.

UNRESERVED FUND BALANCES - That portion of a fund's balance that is not restricted to be used for a specific purpose and that is available for appropriation.

UNQUALIFIED OPINION - term used when in the auditor's judgment, that they have no reservation as to the fairness of presentation of financial statements and their conformity with GAAP.

USE TAX - Use tax is a tax on the purchase of a taxable item on which no sales tax has been paid. Use tax is applied to purchases made outside of one's state of residence. It is a complementary tax to the sales tax and does not apply if sales tax was charged.

USER FEES - The payment of a charge or fee for direct receipt of a service by the party benefiting from the service.

UTILITIES - Utilities expenditures are those incurred for gas, electric, phone, water and sewer.

VARIABLE RATE BOND - A bond whose yield is not fixed but is adjusted periodically according to a prescribed formula.

VERP – Vehicle and Equipment Replacement Program. A method by which monies are set aside in the budgetary process for the replacement of capital equipment.

YELLOW BOOK – Publication issued by the United States General Accounting Office (GAO) on governmental auditing standards. It is revised periodically to ensure current GAAP, GASB, GAAS, FASB and SAS pronouncements and standards are included.

YIELD-TO-MATURITY (YTM) - Return available taking into account the interest rate, length of time to maturity, and price paid. It is assumed that the coupon reinvestment rate for the life of the bonds will be the same as the yield-to-maturity.

ZERO-COUPON BONDS - A deep discount municipal bond on which no current interest is paid. Instead, at bond maturity, the investor receives compounded interest at a specified rate. The difference between the discount price at purchase and the accreted value at maturity is not taxed as a capital gain but is considered tax-exempt interest. Widely used for college savings bonds.